



REGULAR MONTHLY
AND
ANNUAL REORGANIZATIONAL MEETING
WEDNESDAY, APRIL 30, 2014 7:00PM
CONTINUATION FRIDAY, MAY 9, 2014 7:00PM

The Orrock Township Board met in regular session, on Wednesday April 30, 2014 at 7:00pm, at the Orrock Town Hall, 26401 – 180th St. NW, Big Lake, Minnesota.

Vice Chair Mike Meier, Supervisors Shane Berg, Charles Gotzian & Michael Eisinger, Treasurer Laura Jones and Clerk Brenda Kimberly-Maas were in attendance. Supervisor Ron Dolly was absent. Township Counsel Bob Ruppe, Township Engineer Mike Neilson and several residents were also in attendance. The meeting was called to order by Vice-Chair Meier, with the reciting of the Pledge of Allegiance at 7:00pm.

APPROVAL OF APRIL REGULAR MEETING AGENDA:

Supervisor Eisinger asked to add agenda item ‘c’ under New Business, for the purpose of discussing parking on township roads and right-of-ways and item ‘d’ under New Business, for the purpose of discussing information gathered on a new board table. Clerk Kimberly-Maas indicated that Supervisor Dolly had submitted a letter of resignation and asked that it be added as agenda item ‘e’ under New Business. Supervisor Eisinger asked to add agenda item ‘e’ under Road Report, for the purpose of discussing the current snow removal policy and item ‘f’ under Road Report, for the purpose of discussing salt and sand usage during the past snow season.

Motion/Second to accept the April agenda with the addition of items ‘c,’ ‘d’ and ‘e’ under New Business and ‘e’ and ‘f’ under Road Report: Eisinger/Gotzian
Approved: Berg, Eisinger, Gotzian and Meier
Opposed by: None
Abstaining: None
Motion Carries

APPROVAL OF MARCH MINUTES

Motion/Second to accept the March Regular Meeting Minutes as presented: Eisinger/Gotzian
Approved: Berg, Eisinger, Gotzian and Meier
Opposed by: None
Abstaining: None
Motion Carries

APPROVAL OF APRIL 14, 2014 SPECIAL MEETING MINUTES

Motion/Second to accept the April 14, 2014 Special Meeting Minutes as presented: Eisinger/Berg
Approved: Berg, Eisinger, Gotzian and Meier
Opposed by: None
Abstaining: None
Motion Carries

APPROVAL OF ANNUAL BOARD OF APPEAL AND EQUALIZATION MINUTES

Motion/Second to accept the Annual Board of Appeal and Equalization Meeting Minutes as presented: Gotzian/Berg
Approved: Berg, Gotzian and Meier
Opposed by: None
Abstaining: Eisinger
Motion Carries

SHERIFF'S REPORT:

Commander Steve Doran was in attendance and presented the Board with the Monthly Report. In April, there were 152 calls for service and officer initiated calls, within the township. This was a slight increase from March. There were 30 fewer calls for service, in the first quarter of 2014 as compared to the first quarter of 2013.

BIG LAKE FIRE BOARD REPORT:

Supervisor Meier reported that the Big Lake Fire Board had met on April 17, 2014. The need for maintenance at the fire hall, five volunteer fire fighter openings and fundraising options was discussed during that meeting.

OLD BUSINESS:

CLEAN-UP DAY: Clerk Kimberly-Maas informed the Board that the Annual Township Clean-Up day was coming up on Saturday, May 3, 2014. She also noted that there was a need for three volunteers, to fulfill their volunteer obligation.

WINTER MEADOWS WELL EASEMENT: A dedicated easement was given to the township in 1997, to an old irrigation well, located in the Winter Meadows development. The easement was never accepted by the township and at this point the board is looking at its options with regard to that easement. Supervisor Eisinger expressed that he felt it would be in the best interest of the township to remove the easement to the well and turn all ownership to the landowner, on which the well is located. Bob Hassett was present on behalf of local residents. Mr. Hassett presented the board with a letters in support of researching the feasibility of activating the well and keeping the easement in place, from Big Lake Fire Chief Paul Nemes and MN DNR Fire Response Lead, Paul Talbot. A petition in favor of preserving the well by local residents was also submitted by Mr. Hassett. Mr. Hassett also informed the Board that the well has been secured and the key to the lock is in the hands of the property owner. Supervisors Eisinger and Meier stated that they had contacted their homeowner insurance agencies and were told that putting the well into service would not change their fire rating. Mr. Hassett stated that Ron Dolly had been told by his carrier that his rating would change and his homeowners insurance would be reduced significantly if the well was put into service. The Board acknowledged that fire ratings would change and potentially reduce insurance rates of residents depending on the insurance company with which a home is insured. The Board and Bob Ruppe discussed further, the options available to them, in regard to the dedicated permanent easement.

Motion/Second to authorize Bob Ruppe to research the best method to vacate the easement, prepare the necessary documentation to initiate that process and report back to the Board in May: Eisinger/Gotzian

Approved: Eisinger, Gotzian and Meier

Opposed by: Berg

Abstaining: None

Motion Carries

PERMANENT WEIGHT RESTRICTION SIGNAGE: The Board discussed placing permanent signs on county roads that lead into the township, for the purpose of having lower weight restrictions on township roads during the state mandated road restrictions. Clerk Kimberly-Maas had been in contact with Sherburne County Public Works Dept. and they are willing to allow for permanent signage to be placed in the county road right of ways. The Board would need to work with Sherburne County on placement of any signs. Bob Ruppe gave his input on the matter. He noted that the Board would want to first identify to what standard the township's roads were built, create a resolution to have the roads restricted to the appropriate weight, comply with statutes, signage would also need to be placed at specific intervals on all township roads and the Sheriff's department would need to be advised of the resolution, allowing them to ticket individuals whose vehicles exceeded the limit. The Board will review the matter after Clerk Kimberly-Maas receives a quote for the cost of signage.

NEW BUSINESS:

ROAD DUST CONCERN Joel Mayer 16178-238th Ave. NW, Big Lake 55309, addressed the Board with his concerns in the matter of dust and traffic coming from 162nd St., which becomes a DNR road that leads into Sandune State Forest. DNR officials were available to discuss the DNR portion of the road. Mike Sutton from the DNR, noted that the gate must be open, for access to the state land, as is mandated by statute. After talking about the problem, it became apparent that the increased amount of traffic and speeding traffic, on the DNR section of the road, is causing the dust concern. Joel will be working with DNR officials, on his concerns in this matter. No further action taken.

ROAD VACATIONS Supervisor Eisinger reminded the Board that at the Annual Meeting, the constituents of the township moved to have the Board investigate the vacation of a section of 239th Ave. NW, 273rd Ave. NW and 255th Ave. NW. Supervisor Eisinger stated that there should be discussions with Livonia township officials on the matter of vacating 273rd

Ave. NW and 255th Ave. NW, since those roads lead into and service residents who live in Livonia Township. In the matter of 239th Ave. NW west of County Road 75 he felt that the Board should move forward with the vacation process. Bob Ruppe informed the Board that in order to vacate only a section of a road, the full legal description of that section of road and the name(s) of the property owners adjacent to the road needed to be obtained. Those owners needed to be personally served with the notification of Public Hearing date and time. The Board decided to hold the Public Hearing at 6:30PM, on Wednesday, May 28, 2014. The Board asked that all of the necessary information be gathered and given to Bob Ruppe. Mr. Ruppe advised the Board to speak with Livonia Township informally, on the possibilities for 255th Ave. NW and 273rd Ave. NW. Supervisor Eisinger stated that the Board would like to move forward with the authority given to the Board and start the process by preparing the necessary documentation for the vacation of the portion of 239th Ave. NW that lies west of County Road 75 and hold the Public Hearing on Wednesday May 28, 2014 at 6:30PM at the Orrock Township Hall.

ROAD AND RIGHT OF WAY PARKING CONCERNS Supervisor Eisinger advised the Board that he has been witness to equipment and vehicles being stored on the right of way on a specific road on a continual basis. Bob Ruppe noted that he could create a draft for an ordinance that would be specific to the road on which the equipment has been stored. The Board also discussed creating an ordinance that only allows parking on one side of the roads that are around the lakes in the township. Bob Ruppe suggested that the Supervisors study and evaluate the roads around Lake Ann and Eagle Lake, to determine if the width of the roads, warrant a parking ordinance for any of those roads. Mike Nielson suggested that a member of one of the local fire departments be invited to help with the study. The Board noted that during the Reorganizational meeting the Road Committee would be changing. The task would be turned over to that committee to administrate.

BOARD CONFERENCE TABLE Clerk Kimberly-Maas had distributed some options for the consideration of the Supervisors. Clerk Kimberly-Maas' only request is that it could be moved for elections. The Board requested that the table be at least twelve feet long and thirty inches wide. They liked the option that could be arranged in a U shape. Clerk Kimberly-Maas was asked to get quotes, for the May meeting.

RESIGNATION OF SUPERVISOR RON DOLLY Clerk Kimberly-Maas read a resignation letter from Supervisor Ron Dolly, that was received by her that evening. Bob Ruppe directed the Board on the correct protocol to fill the vacant position.

Motion/Second to accept the resignation of Supervisor Ron Dolly: Eisinger/Meier

Approved: Berg, Eisinger, Gotzian and Meier

Opposed by: None

Abstaining: None

Motion Carries

Motion/Second to continue the April Monthly Meeting, for the sole purpose of discussing and potentially acting upon the appointment to fill the vacancy on the town board, at the Orrock Town Hall, on Friday May 9, 2014. Meeting will commence at 7:00PM: Eisinger/Berg

Approved: Berg, Eisinger, Gotzian and Meier

Opposed by: None

Abstaining: None

Motion Carries

APPROVAL OF CONSENT AGENDA

CURRENT PAY CLAIMS (AS SUBMITTED BY TREASURER):

Supervisor Berg requested that the Oliver and Associates pay claim be pulled for discussion.

Motion/Second to approve the remaining claims presented on the Consent Agenda: Berg/Eisinger

Approved: Berg, Eisinger, Gotzian and Meier

Opposed: None

Abstaining: None

Motion Carries

Treasurer Jones explained that the claim made by Oliver and Associates was for pulling and distribution of developer's agreements to the township, at the request of Supervisor Eisinger. The request was made to assist with the evaluation of the escrows.

Motion/Second to accept claim 695542: Eiainger/Gotzian

Approved: Berg, Eisinger, Gotzian and Meier

Opposed: None
Abstaining: None
Motion Carries

Motion/Second to obtain all township documents from Oliver and Associates: Eisinger/Meier
Supervisor Berg stated that he didn't want to be sitting with a \$3000 invoice to receive those records. Additional comments were made about the potential billing for those services, was made.

Motion retracted: Eisinger

The Board requested that a call or email occur to find out how the township would be able to get their files from Oliver and Associates. Clerk Kimberly-Maas to follow-up on this request.

TREASURER'S REPORT

General Fund: \$6,955.42	Road & Bridge: \$ 677,017.18
Fire: \$26,721.00	Capital Reserve: \$139,253.24
Escrows:	
Heritage Hills: \$0	Pine Cone: \$1,066.25
Woodlands of Livonia: \$4,653.75	Savannah Meadows: \$6,612.61
Shores of Eagle Lake: \$95,567.19	Woods of Eagle Lake: \$506.82
Pine Point: \$4,500.00	Lonesome Oak: \$500.00
Thunderbuck: \$4,182.50	Horseshoe Estates: \$20,700.00
Timberquest: \$20,160.00	Deer Crossing: \$1,000.00
Donahue Estates: \$3,161.25	Jacob's Ridge: <\$11.25>
Harmony Village: \$0.00	

Motion/Second to accept the Treasurer's Report date ending 3/31/2014 by: Eisinger/Berg

Approved: Berg, Eisinger, Gotzian and Meier

Opposed: None

Abstaining: None

Motion Carries

ROAD COMMITTEE REPORT

ROAD TOUR: Town Engineer Nielson addressed the board with information obtained during the road tour. Supervisor Berg and resident Bob Hassett joined Mike Nielson for the tour. Most notably was the need, for crack sealing on all township roads, some shouldering needs and a few areas where gophers have undermined the roads. Mike Nielson mentioned that there are some roads that have never been sealed and that may be something the board wants to schedule. Supervisor Meier felt that the town should be sectioned into quadrants and the bids or quotes should be let. Mike Neilson did state that he would recommend getting quotes to crack fill all of the town roads and fill only one-half of the roads.

Susan Rivers 18810 232nd Ave. NW, Big Lake, MN addressed the board with regard to the ditch that is adjacent to her property. Susan's concern is that the drainage system is plugged with sand used on the roads for ice control and that the ditch is very full of water this spring. The Board felt that there needed to be some additional research done to find out where the road easement and right of way is for the location, if there is another location to which the water can be drained/held and if there is a need for permission to change the location into where the water is directed from the road. The Board will also get the original work plan for the drain system that is installed to Mike Nielson, for his evaluation.

Mike Nielson stated that the 231st Ave and 168th St. project has a preconstruction meeting scheduled for Tuesday May 6, 2014 starting at 6:00PM. Supervisors Berg and Gotzian agreed to attend.

MOWING RFQ: No quotes were received. Corrie Silverberg was recognized by the Vice-Chair Meier. Mr. Silverberg noted that Jeff Rhodes of Driveway Services might be interested in placing a quote. Supervisor Eisinger will contact Driveway Services and B&G Construction in an effort to obtain mowing quotes.

TREE TRIMMING RFQ: No information had been available to create an RFQ.

SNOW/ICE REMOVAL POLICY: Supervisor Meier distributed a copy of Haven Township's policy. He asked that the Supervisors review the policy and the ones that can be found on the Minnesota Association of Township's website and make notations, for discussion at the May Meeting.

SALT / SAND USAGE: Supervisor Eisinger requested that the details of the product purchased be made available for the May meeting. He noted that the information was to have been compiled during the snow season. Supervisor Berg stated he would make available to the Board, the information he had been sent.

OPEN FORUM:

Clint Corow – land owner, addressed the board. He brought preliminary plat plans for land he owns adjacent to 273rd Ave. NW. The Board reviewed his plans, discussed how they would be affected if 273rd Ave. NW. Mike Nielson gave his recommendation to the Board that from his perspective, it would not be in the best interest to vacate 273rd Ave. NW.

Susan Rivers 18810 - 232nd Ave. NW, Big Lake, MN addressed the board with her comments on snow removal from the past season. She stated that the plows came through earlier than years past, but the clearing done left quite a lot of snow in front of her mailbox. She also felt that there wasn't adequate salt and sand used. Mike Neilson stated that the policy of making one pass then returning for curb to curb plowing could have contributed to the snow that was left in front of mailboxes. He also suggested the Board evaluate the traffic load of town roads and create a plowing schedule.

LAST CALL FOR BUSINESS FOR THE MONTHLY TOWNSHIP BOARD MEETING

No further business was brought forth.

RECESS Meeting was recessed at 9:53PM for five minutes.

RECONVENE Vice Chair Meier reconvened the meeting at 9:58PM.

SELECT BOARD CHAIR

Motion/Second to nominate Michael Eisinger as Board Chair: Meier/Gotzian
The Board had some discussion on the motion. Supervisor Eisinger accepted the nomination.

Approved: Eisinger, Gotzian and Meier

Opposed by: None

Abstaining: Berg

Motion Carries

The meeting was turned over to Chair Eisinger.

SELECT BOARD VICE - CHAIR

Motion/Second to retain Mike Meier as Board Vice-Chair: Gotzian/Berg
Supervisor Meier accepted the nomination.

Approved: Berg, Eisinger, Gotzian and Meier

Opposed by: None

Abstaining: None

Motion Carries

SELECT COMMITTEE MEMBERS The Board discussed the current representation to the County Planning/Zoning Committee, and Big Lake Fire Board by Supervisor Meier and felt no change was necessary. Zimmerman Fire Board membership was tabled.

Supervisor Meier and Treasurer Jones will remain on the Finance Committee. Chair Eisinger stated that he would like a three member Finance Committee.

Motion/Second to nominate Chair Eisinger as a third member of the Finance Committee: Eisinger/Meier

Approved: Eisinger, Gotzian and Meier

Opposed by: None

Abstaining: Berg

Motion Carries

The Township Planning Committee membership was tabled.

Supervisor Berg and Town Engineer Nielson will remain on the Road Committee.

Motion/Second to nominate Supervisor Gotzian as a third member of the Road Committee: Eisinger/Meier
Approved: Eisinger, Gotzian and Meier
Opposed by: Berg
Abstaining: None
Motion Carries

Motion/Second to nominate Supervisor Gotzian as the Road Authority: Eisinger/Meier
Approved: Berg, Eisinger, Gotzian and Meier
Opposed by: None
Abstaining: None
Motion Carries

APPROVE MONTHLY MEETING DATES

Motion/Second to accept the normal 2014 Monthly Meeting date as the last Wednesday of each month changing the November meeting to November 19, 2014 and December, to December 17, 2014: Meier/Berg
Approved: Berg, Eisinger, Gotzian and Meier
Opposed by: None
Abstaining: None
Motion Carries

SET TOWNSHIP OFFICIALS HOURLY PAY RATE The Board discussed options for paying the Board members and hourly rates in other local townships.

Motion/Second to increase the hourly rate for the Clerk Treasurer to \$18 an hour and keep the Supervisors rate at \$15 an hour: Meier/Eisinger
Approved: Berg, Eisinger, Gotzian and Meier
Opposed by: None
Abstaining: None
Motion Carries

SET TOWNSHIP OFFICIALS MEETING RATE The Board discussed the current rate and if there was a need for an increase.

Motion/Second to keep the meeting rate at \$70 per meeting: Gotzian/Meier
Approved: Berg, Eisinger, Gotzian and Meier
Opposed by: None
Abstaining: None
Motion Carries

SET EDUCATIONAL REIMBURSEMENTS The Board discussed the current reimbursement schedule.

Motion/Second to pay \$15/hour during classes/ training, reimburse mileage at the 2014 Federal Rate and pay for hotel up to \$125 per night. Any need, for additional hotel reimbursement will need prior authorization of the Board at a meeting: Eisinger/Berg
Approved: Berg, Eisinger, Gotzian and Meier
Opposed by: None
Abstaining: None
Motion Carries

SET ELECTION JUDGES HOURLY PAY RATE The Board discussed the current rate paid to Election Judges

Motion/Second to increase the hourly rate for Election Judges to \$15 an hour and reimburse mileage at the current Federal rate: Eisinger/Gotzian
Approved: Berg, Eisinger, Gotzian and Meier
Opposed by: None
Abstaining: None
Motion Carries

LAST CALL FOR BUSINESS FOR THE ANNUAL REORGANIZATIONAL MEETING

Treasurer Jones noted that the Chair of the Board needs to be a check signor. She asked if Chair Eisinger was still opposed to being a signor on the account. Chair Eisinger stated that he has no problems being a signor.

RECESS

Motion/Second to RECESS and continue the April Monthly Meeting, for the sole purpose of discussing and potentially acting upon the appointment to fill the vacancy on the town board, at the Orrock Town Hall, on Friday May 9, 2014. Meeting to commence at 7:00PM: Eisinger/Berg
Approved: Berg, Eisinger, Gotzian and Meier
Opposed by: None
Abstaining: None
Motion Carries

Motion carried RECESSING the April 30, 2014 Regular Monthly Town Meeting and Annual Reorganizational Meeting, at 10:23PM.

The Orrock Township Board RECONVENED in regular session, on Friday May 9, 2014 at 7:00pm, for the sole purpose of discussing and potentially acting upon the appointment to fill the vacancy on the town board, at the Orrock Town Hall, 26401 – 180th St. NW, Big Lake, Minnesota.

Chair Michael Eisinger, Supervisors Charles Gotzian & Michael Eisinger and Clerk Brenda Kimberly-Maas were in attendance. Supervisor Shane Berg was absent. A few residents were also in attendance. The meeting was called to order by Chair Eisinger, with the reciting of the Pledge of Allegiance at 7:00pm.

APPROVAL OF MEETING AGENDA: Chair Eisinger noted the need to add agenda item ‘4. Adjournment.

Motion/Second to accept agenda with the addition of item ‘4. Adjournment’: Gotzian/Meier
Approved: Eisinger, Gotzian and Meier
Opposed by: None
Abstaining: None
Motion Carries

VACANCY: The Board discussed the need to fill the vacancy on the board. Chair Eisinger acknowledged the receipt of interest by resident Bryan Adams, who was not present at the meeting. Clerk Kimberly-Maas told the Supervisors that former supervisor Jeff Jones would also be interested in filling the vacancy until the Annual Election. Resident Eric Peterson was present and addressed the board. He told the Board that he would be interested in serving on the board. He gave the board his personal history and background.

Motion/Second to nominate Eric Peterson to fill the vacancy on the board: Eisinger/Gotzian
Approved: Eisinger, Gotzian and Meier
Opposed by: None
Abstaining: Kimberly-Maas
Motion Carries

Chair Eisinger called for a brief recess to allow Clerk Kimberly-Maas to prepare the Certificate of Appointment to Fill a Vacancy and Oath of Office.

Clerk Kimberly-Maas presented Mr. Peterson with his Certificate of Appointment to Fill a Vacancy and administered the Oath of Office to Mr. Peterson and notarized the Oath.

ADJOURNMENT

Motion/Second to adjourn the April Monthly Meeting at 7:16PM, on Friday, May 9, 2014: Gotzian/Meier
Approved: Eisinger, Gotzian and Meier
Abstaining: None
Opposed: None
Motion carried adjourning the April Monthly Meeting, on Friday, May 9, at 7:16PM.

Respectfully Submitted,
Brenda Kimberly-Maas
Orrock Township Clerk

Accepted this 28th day of May, 2014, by the Orrock Township Board of Supervisors.

Chairperson

Attest: _____
Town Clerk

Orrock Twp.,

In regards to the well in Orrock Twp. I support the idea of keeping it available. It would be a good source of water if needed for a large wildland fire in the county. It is in a location that would be supportive to filling fire trucks safely and also with no other immediate water source in the area surrounding the well it would be an asset to wildland fire operations.

I believe at this time that the DNR is somewhat supportive in the idea of activating the well for use, but would need more time and support or requests for the activation of the well. I can and will push for the activation of the well if support is there from the township and surrounding fire departments.

If the township believes that the well would be beneficial for use in fire suppression and the land owners would be willing to grant an easement to access the well than I would fully support the activation of the well.

Whatever grants or funding is needed for this project should be submitted to the state for cooperation on activating this well. We would need estimates on how much this would cost and also what the capabilities of the well would be, as far as how much water it can produce within a certain amount of time. Then we can decide if it is worth proceeding on.

**Paul Talbot
MN DNR
Fire Response Lead
12969 Fremont Ave.
Zimmerman, MN 55398
763-267-4809**

Petition To The April 17th Big Lake Fire Board

We support James and Sarah Fisher of 16628 231st St. and their efforts to preserve their 6" well for the Big Lake Fire Department, Zimmerman Fire Department and DNR fire fighters. We believe this location will significantly help in fire fighting response times.

Name Address phone Email

James Fisher 16628 231 BigLake 320-492-0982

Jeremy Blouin 16653 231 Ave Big Lake 763-263-6290

Mike Weber 16652 231 Ave Big Lake 763-263-5018

Anna Andres 16700 231 Ave Big Lake 763-263-1129

Steve Cherry 16680 231st Ave Big Lake 612-490-5966

Bob Nemela 16736 231st Big Lake

Sarah Truszkowski 16742 231st Ave Big Lake 763-263-7627

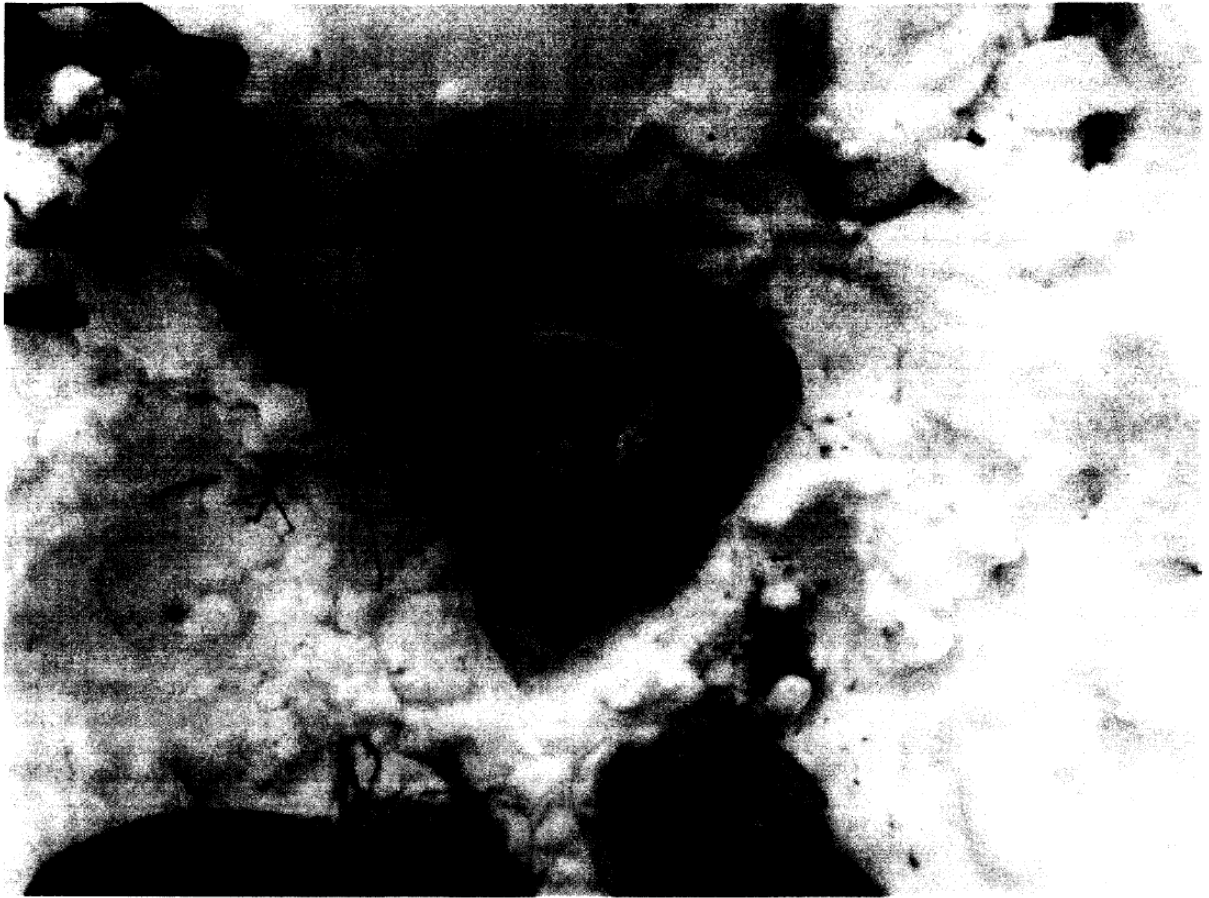
Pat Mission 23075 168th St 763-263-6079

Wayne Wampler 22431 168th St NW 763-350-8572



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