



PUBLIC MEETING
WEDNESDAY, MAY 28, 2014 6:30PM
AND
REGULAR MONTHLY
WEDNESDAY, MAY 28, 2014 7:00PM

The Orrock Township Board met for the purpose of a Public Meeting and in regular session, on Wednesday May 28, 2014 at 6:30PM and 7:00pm, at the Orrock Town Hall, 26401 – 180th St. NW, Big Lake, Minnesota.

Vice Chair Mike Meier, Supervisors Shane Berg, Charles Gotzian & Eric Peterson, Treasurer Laura Jones and Clerk Brenda Kimberly-Maas were in attendance. Chair Michael Eisinger was absent. Township Counsel Mike Couri, Township Engineer Mike Neilson and several residents were also in attendance.

The Public Hearing was opened by Vice-Chair Meier, with the reciting of the Pledge of Allegiance, at 6:30PM.

COMMENTS: The Board confirmed that all supervisors had inspected the section of road for which the Public Hearing was being conducted. They also confirmed that all necessary notification had been done to comply with statutory requirements. comments in favor of vacating the section of 239th Ave. NW, which lies west of CSAH 75, were made by various attendees. The board and counsel discussed whether or not there was a need for any damages to be awarded to the owner of the adjacent land. The board did not feel that any damages needed to be awarded. The Board reviewed the resolution to vacate the section of 239th Ave. NW.

Motion/Second to approve Resolution R-20140528 Vacation of 239th Ave. NW: Gotzian/Berg
Approved: Berg, Gotzian, Meier and Peterson
Opposed by: None
Abstaining: None
Motion Carries

CLOSE COMMENTS/ADJOURN PUBLIC HEARING

Motion/Second to close comments and adjourn the Public Hearing: Gotzian/Berg
Approved: Berg, Gotzian, Meier and Peterson
Opposed by: None
Abstaining: None
Motion Carries

Comments were CLOSED by Vice-Chair Meier at 6:53PM

The May Regular Monthly Meeting was called to order by Vice-Chair Meier, at 7:00PM.

APPROVAL OF MAY REGULAR MEETING AGENDA:

Motion/Second to accept the May agenda as presented: Gotzian/Peterson
Approved: Berg, Gotzian, Meier and Peterson
Opposed by: None
Abstaining: None
Motion Carries

APPROVAL OF APRIL MINUTES

Vice-Chair Meier asked to have the information pertaining to the easement on the deep well located in the Winter Meadows development, which was given to counsel at the April Meeting by resident Bob Hassett, be included as part of the official May Meeting Minutes.

Motion/Second to accept the April Regular Meeting Minutes with the inclusion of well documents:
Gotzian/Peterson
Approved: Berg, Gotzian, Meier and Peterson
Opposed by: None
Abstaining: None
Motion Carries

SHERIFF'S REPORT:

Commander Steve Doran was in attendance and presented the Board with the Monthly Report. In May, there were 178 calls for service and officer initiated calls, within the township. This was an increase of 24 calls, from April 2014.

OLD BUSINESS:

SIGNS: Clerk Kimberly-Maas informed the Board that she had on order additional address signs needed for new homes being built in the township, as well as the previously approved "NO DUMPING" signs. These signs will need to be installed, as well as address, "DEAD END" and "NO OUTLET" signs that were not installed prior to the ground freezing in 2013. Vice-Chair Meier stated that he could install the signs, but would need maps and Gopher One would need to mark utility lines. Clerk Kimberly-Maas will coordinate the marking and print maps. She also informed the Board that she was waiting on quoted for weight restriction signs and "Entering Orrock Township" signs.

WINTER MEADOWS WELL EASEMENT: Counsel Mike Couri was present and informed the Board that the easiest method to vacate the easement would be the same process as would be done in the vacation of a road. He supplied a copy of a petition that could be used, should there a party(ies) be interested in proceeding.

No Further Action Taken by the Board.

PARKING ORDINANCE: The Board reviewed and discussed the Parking Ordinance that had been drafted by counsel.

Motion/Second to adopt Ordinance O-20140528 ORDINANCE REGULATING PARKING ON A PORTION OF 183RD STREET NW: Gotzian/Peterson
Approved: Berg, Gotzian, Meier and Peterson
Opposed: None
Abstaining: None
Motion Carries

Motion/Second to publish Ordinance O-20140528 ORDINANCE REGULATING PARKING ON A PORTION OF 183RD STREET NW: Gotzian/Peterson
Approved: Berg, Gotzian, Meier and Peterson
Opposed: None
Abstaining: None
Motion Carries

CONFERENCE TABLE: The Board reviewed and discussed the options that had been researched by Clerk Kimberly-Maas. Office Liquidators, Inc. offered a table similar to the old board table (\$769 - \$899), a sectional table that could be reconfigured (\$1703.30 - \$1726.50) and having a specially made table (\$3000). The Board was advised that the custom table would take 6-8 weeks to be built and installed. The old board table was also included in the pricing quoted by Office Liquidators, Inc.

Motion/Second to purchase the sectional table labeled "C" for the price of \$1726.50, from Office Liquidators, Inc.: Peterson/Gotzian
Approved: Berg, Gotzian, Meier and Peterson
Opposed: None
Abstaining: None
Motion Carries

ZIMMERMAN FIRE BOARD REPRESENTATIVE: Supervisor Peterson volunteered to represent Orrock Township for the Zimmerman Fire Board.

TOWNSHIP PLANNING COMMITTEE REPRESENTATIVE: Supervisor Berg volunteered to sit on the Orrock Township Planning Committee.

NEW BUSINESS:

TOBACCO LICENSES: The Board reviewed annual tobacco license applications made to Sherburne County by Sand Dune Spirits and Station Operations. The Board had no concerns and gave favorable comments to both applicants. The forms were signed by Vice-Chair Meier.

APPROVAL OF CONSENT AGENDA

CURRENT PAY CLAIMS (AS SUBMITTED BY TREASURER):

Treasurer Jones addressed the Board. She noted that the balance in the General Fund would be in deficit before the township receives the first disbursement from Sherburne County. The Board and counsel discussed the options available to them to ensure there were sufficient funds in the general fund, to pay bills. The Annual Meeting minutes were reviewed to understand the motion that was made, allowing the Capital Reserve fund to be used in the situation. The Board felt that it would be best to borrow money from the Capital Reserve fund until the first disbursement was received from Sherburne County.

Motion/Second to borrow \$5000.00 from the Capital Reserve Fund and lend it to the General Fund until the first disbursement of taxes is received: Gotzian/Peterson

Approved: Berg, Gotzian, Meier and Peterson

Opposed: None

Abstaining: None

Motion Carries

Motion/Second to accept claims as presented: Gotzian/Meier

Approved: Berg, Gotzian, Meier and Peterson

Opposed: None

Abstaining: None

Motion Carries

TREASURER'S REPORT

General Fund:	\$5,240.25	Road & Bridge:	\$ 654,563.62
Fire:	\$26,721.00	Capital Reserve:	\$139,253.24
Escrows:			
Heritage Hills:	\$0	Pine Cone:	\$1,066.25
Woodlands of Livonia:	\$4,653.75	Savannah Meadows:	\$6,612.61
Shores of Eagle Lake:	\$95,567.19	Woods of Eagle Lake:	\$506.82
Pine Point:	\$4,500.00	Lonesome Oak:	\$500.00
Thunderbuck:	\$4,182.50	Horseshoe Estates:	\$20,700.00
Timberquest:	\$20,160.00	Deer Crossing:	\$1,000.00
Donahue Estates:	\$3,161.25	Jacob's Ridge:	<\$11.25>
Harmony Village:	\$0.00		

Motion/Second to accept the Treasurer's Report date ending 4/30/2014 by: Berg/Gotzian

Approved: Berg, Gotzian, Meier and Peterson

Opposed: None

Abstaining: None

Motion Carries

ROAD COMMITTEE REPORT

PLUGGED DRAIN/CULVERT 188TH AVE. NW: Supervisor Gotzian visited 188th Ave. NW/232nd St. NW and reviewed the drainage issue that was brought forth in April 2014. They advised the Board that the drain/culvert needs to be jetted out to clear the debris that is clogging the culvert. They also noted that the accumulated debris needed to be collected as it is cleared. The board requested that Clerk Kimberly-Maas obtain some quotes to have the work done.

MOWING RFQ: Chair Eisinger had contacted Driveway Services and B&G Construction to obtain mowing quotes. B&G Construction was the low quote. And since they had done a good job for the township in 2012, the board was comfortable awarding the work to them.

Motion/Second to accept the mowing quote presented to the Board by B&G Construction and award the work to B&G Construction: Berg/Gotzian

Approved: Berg, Gotzian, Meier and Peterson

Opposed: None

Abstaining: None

Motion Carries

WINTER ROAD MAINTENANCE:

SNOW/ICE REMOVAL POLICY AND RFQ: The Board reviewed the current policy. Supervisor Gotzian noted that there are essentially two trains of thought on how the roads should be plowed. The first is to plow the roads curb-to-curb on the first run. The second is to open the roads to allow traffic through then return to clean the road surfaces, curb-to-curb. He noted that there are pros and cons to each method. Clerk Kimberly-Maas suggested that the contract could be written in a manner that notes the threshold at which the plows would normally begin to plow and allows, for the road authority to dispatch the plows when road conditions are such that they need attention. Mike Couri noted that they have written many contracts for snow removal that has such a clause. Mike Couri also stated that MAT strongly encourages Town Boards to prioritize the order in which the roads are plowed and write that information into their winter snow removal policy. He also suggested that our road engineer might be the better resource to assist the Board in identifying road priority. It was noted that the language of the contract should also address areas which need additional attention with salt/sand product and the payment structure should be such that funds are held until all repairs to damaged property are made.

Motion/Second to have Mike Nielson, WSB, review the township roads and create a plowing sequence for the township road plowing, an RFQ be written and possible quotes be received by the June Monthly

Meeting: Gotzian/Meier

Approved: Berg, Gotzian, Meier and Peterson

Opposed: None

Abstaining: None

Motion Carries

ENGINEER UPDATE: Mike Nielson addressed the Board with updates. Work on 231st Ave. and 168th St. began on May 19, 2014. The first lift had been applied and the second lift was scheduled for Friday May 30, 2014. Work on the pavement management report is underway and is estimated to be completed around October 2014. Mike indicated that on the issue of crack filling, there are two ways to have it quoted, lump sum or by the pound of material. The last time the township roads were crack-filled, it was done by the pound and cost roughly \$76,000. Mike asked if the Board would be comfortable with setting a budget for the work between \$80,000 and \$90,000 to allow for inflation, quote it out by the pound and hope that amount would be enough to crack fill all of the township roads. He also recommended routing cracks that had not been previously filled and “blow and go” on those which had already been filled. He stated that he would get at least 2 quotes and hope to be able to get 3-4 for the Board to consider. He also noted that there would be someone to oversee the usage of material and inspect the work, as it is being done.

Motion authorizing Mike Nielson, WSB, to obtain at least two (2) quotes for crack filling of township roads.

Quotes are to be submitted as a weight of material quote with the budget set at \$80,000 - \$85,000: Gotzian

The Board discussed having the work bid out as a per pound or lump sum, further.

Motion rescinded: Gotzian

Motion authorizing Mike Nielson, WSB, to obtain quotes, for crack filling of township roads. Quotes may be submitted as a weight of material quote OR as lump sum quotes, with the budget set at \$80,000 - \$85,000: Gotzian/Berg

Approved: Berg, Gotzian, Meier and Peterson

Opposed: None

Abstaining: None

Motion Carries

Supervisor Gotzian noted that on 180th St. NW, an animal has burrowed under the road. The road has now collapsed and it needs to be addressed. The Board and Mike Nielson viewed pictures of the damages and they were forwarded to Mike Nielson.

Supervisor Gotzian also noted that some residents who live on 161st and/or 283rd have used other areas of their yards, as access points to the road. In an effort to protect the investment of the road, Mike Couri suggested that a member of the Board

speak to the residents and ask that they utilize their driveways to access the road. Mike Nielson did state that additional material could be placed along the road edge to accommodate the situation at a rough estimated cost of \$400-\$500 per location. The Board's concern is that if it is done for two locations and payment is made by the Board, other residents will want the same preference given to them. Supervisor Gotzian will attempt to visit with the two residents prior to the laying of the second lift and ask if they would be willing to pay for some additional pavement to be flared onto the shoulder in front of their property. If they decline, no action will be taken by the Board to have additional pavement laid. Mike Couri did advise that the Board would likely have recourse, if the residents use locations other than a driveway, to access the road and cause degradation to the road by doing so. He did note that having an ordinance that addresses the situation, would be the best way to ensure the Board has recourse, if needed.

OPEN FORUM:

From the Audience:

Corrie Silverberg inquired about any follow-up on the salt/sand usage that had been discussed during the April meeting. There was no information available at the time of the May meeting. The Board noted that the item continue to be researched.

A resident, who lives on 235th Ave., asked if the road materials that have washed into the front of his driveway, could be removed. Supervisor Gotzian made note to take a look at the situation.

Vice-Chair Meier asked about the new email addresses: How are emails being delivered? How can the accounts be accessed? Clerk Kimberly-Maas noted that the accounts are all working and have been set up so the emails are received at the host server and CCed to the Supervisors personal accounts. She will send out information to the Supervisors, instructing them on how to access their account from the web, set up the township address as a separate account within Outlook and on their smart phones.

No further business for the Open Forum.

ADJOURNMENT

Motion/Second to adjourn the May Monthly Meeting at 8:44PM, on Wednesday, May 28, 2014:
Peterson/Gotzian
Approved: Berg, Gotzian, Meier and Peterson
Abstaining: None
Opposed: None
Motion carried adjourning the April Monthly Meeting, on Friday, May 28, at 8:44PM.

Respectfully Submitted,
Brenda Kimberly-Maas
Orrock Township Clerk

Accepted this 25th day of June, 2014, by the Orrock Township Board of Supervisors.

Chairperson

Attest: _____
Town Clerk

Orrock Twp.,

In regards to the well in Orrock Twp. I support the idea of keeping it available. It would be a good source of water if needed for a large wildland fire in the county. It is in a location that would be supportive to filling fire trucks safely and also with no other immediate water source in the area surrounding the well it would be an asset to wildland fire operations.

I believe at this time that the DNR is somewhat supportive in the idea of activating the well for use, but would need more time and support or requests for the activation of the well. I can and will push for the activation of the well if support is there from the township and surrounding fire departments.

If the township believes that the well would be beneficial for use in fire suppression and the land owners would be willing to grant an easement to access the well than I would fully support the activation of the well.

Whatever grants or funding is needed for this project should be submitted to the state for cooperation on activating this well. We would need estimates on how much this would cost and also what the capabilities of the well would be, as far as how much water it can produce within a certain amount of time. Then we can decide if it is worth proceeding on.

**Paul Talbot
MN DNR
Fire Response Lead
12969 Fremont Ave.
Zimmerman, MN 55398
763-267-4809**

Petition To The April 17th Big Lake Fire Board

We support James and Sarah Fisher of 16628 231st St. and their efforts to preserve their 6" well for the Big Lake Fire Department, Zimmerman Fire Department and DNR fire fighters. We believe this location will significantly help in fire fighting response times.

Name Address phone Email

James Fisher 16628 231 BigLake 320-492-0982

SCHEMY BLOOMER 16653 231 Ave Big Lake 763-263-6090

~Mike Weber 16652 231 Ave Big Lake 763-263-5018

Anna Andres 16700 231 Ave Big Lake 763-263-1129

Steve Cherry 16680 231st Ave Big Lake 612-490-5966

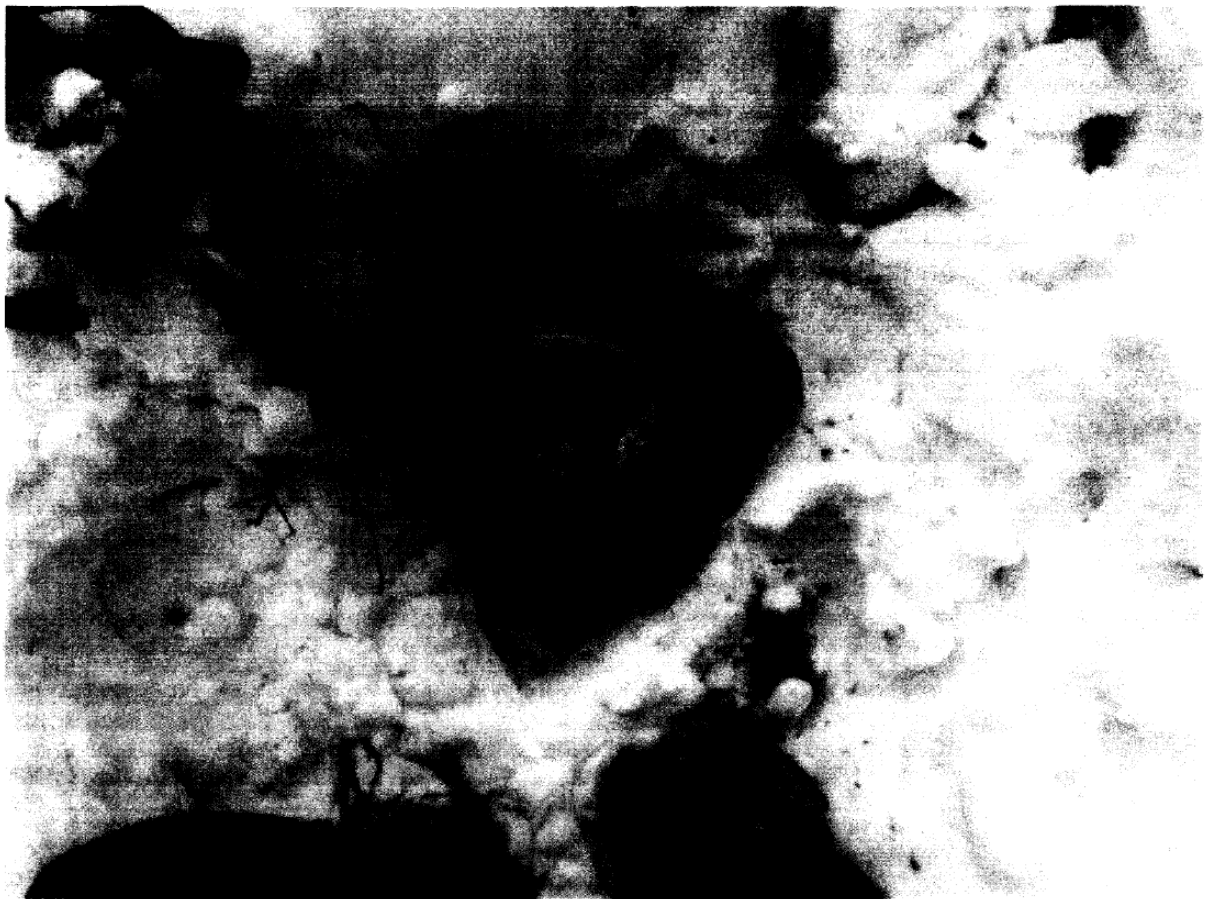
Bob Niemela 16736 231st - Big Lake

Sarah Truszczyński 16742 231st Ave Big Lake 763-263-7627

Pat Morrison 23075 168th St 763-263-6079

Wayne Wampler 22431 168th St NW 763-350-8572





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