



REGULAR MONTHLY
WEDNESDAY, JUNE 25, 2014 7:00PM

The Orrock Township Board met in regular session, on Wednesday June 25, 2014 at 7:00pm, at the Orrock Town Hall, 26401 – 180th St. NW, Big Lake, Minnesota.

Chair Michael Eisinger, Vice Chair Mike Meier, Supervisors Shane Berg, Charles Gotzian & Eric Peterson, Treasurer Laura Jones and Clerk Brenda Kimberly-Maas were in attendance. Township Engineer Mike Neilson and several residents were also in attendance.

The June Regular Monthly Meeting was called to order by Chair Eisinger, at 7:00PM.

APPROVAL OF JUNE REGULAR MEETING AGENDA:

Chair Eisinger asked to add under New Business “b. Open Forum Format.” Supervisor Gotzian asked to add “c. Tractor” under New Business. Supervisor Berg asked to add “b. Gravel Roads” under Road Report. And Chair Eisinger added “c. Road Committee.”

Motion/Second to accept the June Agenda with the additions of “b. Open Forum Format” and “c. Tractor” under New Business and “b. Gravel Roads and “c. Road Committee” under Road Report: Gotzian/Peterson

Approved: Berg, Eisinger, Gotzian, Meier and Peterson

Opposed by: None

Abstaining: None

Motion Carries

APPROVAL OF MAY MINUTES

Motion/Second to accept the May Regular Meeting Minutes: Gotzian/Peterson

Approved: Berg, Gotzian, Meier and Peterson

Opposed by: None

Abstaining: Eisinger

Motion Carries

SHERIFF'S REPORT:

Commander Steve Doran was unavailable for the meeting. No Report made.

OLD BUSINESS:

STREET SIGNS: The board reviewed quotes for the replacement of current street signs with the high reflectivity signs, which had already been purchased. Quotes were from B & G Excavating and TransSignal. The Board asked to get a quote for the amount it would cost to replace any damaged posts.

Motion/Second to accept the flat rate sign replacement quote from B & G Excavating in the amount of \$4266.00: Meier/Gotzian

Approved: Berg, Eisinger, Gotzian, Meier and Peterson

Opposed by: None

Abstaining: None

Motion Carries

WINTER MEADOWS WELL EASEMENT: Supervisor Gotzian presented a petition signed by at least eight (8) township residents who live within a three (3) mile radius of the well, to vacate the easement over the well located in the Winter Meadows

development. The petition was accepted by Clerk Kimberly-Maas. She will begin the process of vacating the Township's interest in the well easement. The item will be on the July agenda.

JETTING OF DRAINS: The Board reviewed and discussed the quotes received to jet out the debris in the culvert system on 188th St. NW. The Board felt the quote received from Viking Sewer was the lowest quote. The only question was whether they could reclaim the debris. Clerk Kimberly-Maas will call to clarify that question. Mike Neilson suggested that the system be upgraded to alleviate the filling of the culvert in the future.

Motion/Second to accept the quote for jetting the culvert system on 188th St. NW received from Viking Sewer. The Board approved for up to four (4) hours of service at the rate of \$155 an hour and \$150 per load to reclaim debris, for one load of debris: Eisinger/Meier

Approved: Berg, Eisinger, Gotzian, Meier and Peterson

Opposed: None

Abstaining: None

Motion Carries

PLOWING RFQ: The Board reviewed the need to prioritize the roads for plowing purposes. The Board also considered receiving quotes on a three and five year contract. To expedite the process the Board decided to hold a Special Meeting to review the possibilities and create RFQs based on three (3) and five (5) year contract and/or prioritized roads. The Board will meet on July 23, 2014 at 6:30PM at the Orrock Townhall, for the sole purpose of discussing and creating the plowing RFQ.

VACATING 273RD AVE. NW: Supervisor Gotzian presented the board with information on the properties on either side of 273th Ave. NW. Chair Eisinger stated that he felt the Board should move forward with the process of vacating 273rd Ave. NW. Clerk Kimberly-Maas will generate the necessary paperwork and present it at the July Monthly Meeting.

VACATING 255TH AVE. NW: Chair Eisinger stated that he felt the Board should move forward with the process of vacating 255th Ave. NW. Livonia Supervisor Doug Manthei was present and suggested there be a Joint Meeting to consider options other than vacating 255th Ave. NW. Clerk Kimberly-Maas will contact the Clerk in Livonia to set up a Joint Meeting and will convey the time to the Board. The Joint Meeting time and location will be published.

NEW BUSINESS:

TAX FORFEITED LAND SALE: The Board reviewed the land that was slated to be sold by Sherburne County. The Board had no concerns, nor did they have any interest in the land. The Chair signed off on the documentation sent to the Township by Sherburne County.

OPEN FORUM FORMAT: Chair Eisinger stated that he had attended a Monthly Meeting at Livonia Township. He noted that no Open Forum on their monthly agenda and had reduced their meeting time. He felt that the Open Forum portion of the Orrock Monthly Agenda should be omitted. He felt that residents should have any concerns to the Clerk Kimberly-Maas six (6) business days prior to the Monthly Meeting date. The Clerk would send the information to the Board. Should the Board feel that their business is pertinent to the Township, they could then be placed on the Agenda as a matter of business. There was much discussion about taking this item off of the Agenda by all Board members. Supervisor Meier stated that he was opposed to this notion. It was also mentioned that the time limit for Open Forum comments could be reduced to two (2) minutes instead of five (5) minutes. Clerk Kimberly-Maas stated that there are times when she doesn't receive information from the County until one or two days before the Monthly Meeting that needs to be addressed at that month's meeting. Supervisor Gotzian noted that if the Board chose to remove the Open Forum it could be rescinded at a later time.

Motion/Second to remove the Open Forum from the Monthly Meeting Agenda. Residents wishing to be heard at the Monthly Township Meeting must place a formal request to the Clerk, six (6) business days prior to the Monthly Meeting. Should the Board feel that the matter is pertinent to the business of the Town, they will be placed on the upcoming Monthly Meeting Agenda: Eisinger/Gotzian

Approved: Eisinger, Gotzian and Peterson

Opposed: Berg and Meier

Abstaining: None

Motion Carries

FORD TRACTOR: Supervisor Gotzian noted that the Ford Tractor was in need of repair/maintenance to get it running and possibly selling it. Supervisor Peterson volunteered to take a look at the tractor. Chair Eisinger noted that if the tractor is not utilized within six (6) months, the Board should entertain selling the tractor.

Motion/Second to have Supervisor Peterson look at the Ford tractor. If parts are required to get it running and in working order, Supervisor Peterson is authorized to spend up to, but not more than \$500:
Eisinger/Gotzian
Approved: Berg, Eisinger, Gotzian, Meier and Peterson
Opposed: None
Abstaining: None
Motion Carries

APPROVAL OF CONSENT AGENDA

CURRENT PAY CLAIMS (AS SUBMITTED BY TREASURER):

There were a few late claims added to the Consent Agenda. Two utility bills and the reimbursement for printer ink. Supervisor Meier asked to pull the Princeton Animal Clinic claim and Supervisor Berg asked to pull the Moore's Excavation claim, for discussion.

Motion/Second to accept the Consent Agenda, less the claims from Princeton Animal Clinic and Moore's Excavation: Eisinger/Gotzian
Approved: Berg, Eisinger, Gotzian, Meier and Peterson
Opposed: None
Abstaining: None
Motion Carries

The Board discussed the claim from Princeton Animal Clinic. Supervisor Meier wondered how we could create accountability for the dogs being delivered to Princeton Animal Clinic. Supervisor Meier stated that he would call to see if they have records of who is bringing the animals to their facility.

Motion/Second to accept and pay the claim from Princeton Animal Clinic: Eisinger/Berg
Approved: Berg, Eisinger, Gotzian, Meier and Peterson
Opposed: None
Abstaining: None
Motion Carries

The Board discussed the claim from Moore's Excavation. Chair Eisinger noted that Moore's Excavating was called out to remove some boulders/rocks that were dumped in the road. The person who had them delivered would be sent a copy of the invoice and a letter requiring reimbursement to the Township. Should the resident not pay the bill, their property will be assessed the same amount, to ensure the Township is reimbursed. This matter had already been discussed with the Town's counsel.

Motion/Second to accept and pay the claim from Moore's Excavation: Eisinger/Gotzian
Approved: Berg, Eisinger, Gotzian, Meier and Peterson
Opposed: None
Abstaining: None
Motion Carries

Treasurer Jones reported that the Township did receive a disbursement from Sherburne County. That amount is reflected in the June Treasurer's Report.

TREASURER'S REPORT

General Fund: \$4,363.77	Road & Bridge: \$ 645,205.54
Fire: \$838.00	Capital Reserve: \$134,253.24
Escrows:	
Heritage Hills: \$0	Pine Cone: \$1,066.25
Woodlands of Livonia: \$4,653.75	Savannah Meadows: \$6,612.61
Shores of Eagle Lake: \$95,567.19	Woods of Eagle Lake: \$506.82
Pine Point: \$4,500.00	Lonesome Oak: \$500.00
Thunderbuck: \$4,182.50	Horseshoe Estates: \$20,700.00
Timberquest: \$20,160.00	Deer Crossing: \$1,000.00
Donahue Estates: \$3,161.25	Jacob's Ridge: <\$11.25>
Harmony Village: \$0.00	

Motion/Second to accept the Treasurer's Report date ending 5/31/2014 by: Eisinger/Gotzian
Approved: Berg, Eisinger, Gotzian, Meier and Peterson
Opposed: None

Abstaining: None
Motion Carries

Chair Eisinger spoke about the escrow accounts. He and Treasurer Jones had done quite a bit of investigating into the status of the escrows and the developer's agreements. There are several driveways that were supposed to have had culverts installed, according to the developer's agreements, but did not. Many of those same driveways are paved. The question is if the builder forfeited all of the escrow money or only a portion. Clerk Kimberly-Maas will contact counsel to find out what the Town's legal obligation is in this matter and will follow-up with information to the Board.

ROAD COMMITTEE REPORT

ENGINEER UPDATE: Mike Nielson addressed the Board with updates. Work on 231st Ave. and 168th St. continues. The second lift is laid and the shouldering is done. A pay request will be submitted in July. A number of vendors who perform crack filling had been contacted. They are all booked out for a few months. It is Mike's opinion that this work be held until later this year, when the weather and pavement cools. September would be the earliest the work should be considered for the product to be most effective. Work on the pavement management report continues and the fieldwork portion of the project will begin in late July or early August. It is estimated to be completed in Late September or October. Mike noted that there is another storm sewer that may also need to be cleaned out. He was going to look at it again to see what exactly needs to be done to clean it out.

GRAVEL ROADS: Supervisor Berg addressed the Board members and asked if the Board felt that the gravel roads should be graded, with the exception of 273rd Ave. There was some discussion on the need to grade the gravel roads and to what degree. The Board had received only one quote to grade the roads, at the time of the meeting. Travis Scott of T&S Dirtworks was in attendance and went over the quote that he had submitted. Another quote would need to be obtained and Supervisor Gotzian noted he would be able to do, so. Mike Nielson noted that the material should have more clay content to reduce washing. No further action taken at this time.

ROAD COMMITTEE: Chair Eisinger noted that he felt that Supervisor Peterson would be a better candidate for the Road Committee.

Motion/Second to remove Supervisor Berg from and appoint Supervisor Peterson to the Road Committee :
Eisinger/Gotzian
Approved: Berg, Eisinger, Gotzian and Meier
Opposed: None
Abstaining: Berg and Peterson
Motion Carries

OPEN FORUM:

From the Audience:

No business on the Open Forum.

ADJOURNMENT

Motion/Second to adjourn the June Monthly Meeting at 8:51PM, on Wednesday, June 25, 2014:
Eisinger/Meier
Approved: Berg, Eisinger, Gotzian, Meier and Peterson
Abstaining: None
Opposed: None
Motion carried adjourning the June Monthly Meeting, on Friday, June 25, at 8:51PM.

Respectfully Submitted,
Brenda Kimberly-Maas
Orrock Township Clerk

Accepted this 30th day of July, 2014, by the Orrock Township Board of Supervisors.

Chairperson

Attest: _____

Town Clerk