



REGULAR MONTHLY MEETING
WEDNESDAY, SEPTEMBER 24, 2014 7:00PM

The Orrock Township Board met in regular session, on Wednesday September 24, 2014 at 7:00pm, at the Orrock Town Hall, 26401 – 180th St. NW, Big Lake, Minnesota.

Chair Michael Eisinger, Supervisors Shane Berg, Charles Gotzian, Mike Meier & Eric Peterson, Treasurer Laura Jones and Clerk Brenda Kimberly-Maas were in attendance. Town Engineer Mike Nielson and several residents were also in attendance.

The September Regular Monthly Meeting was called to order by Chair Eisinger, at 7:00PM, and the Pledge of Allegiance was recited.

APPROVAL OF SEPTEMBER REGULAR MEETING AGENDA:

Motion/Second to accept the September as presented by: Gotzian/Peterson
Approved: Berg, Eisinger, Gotzian, Meier and Peterson
Opposed by: None
Abstaining: None
Motion Carries

APPROVAL OF AUGUST MINUTES:

Supervisors Berg and Meier noted that neither Supervisor was present for the Public Hearings. Meier noted that he was not present for the Regular August Meeting, either.

Motion/Second to accept the August Public Hearing and Regular Meeting Minutes: Gotzian/Peterson
Approved: Eisinger, Gotzian and Peterson
Opposed by: None
Abstaining: Berg and Meier
Motion Carries

SHERIFF'S REPORT:

Commander Steve Doran presented the Board with the calls for service report, noting no significant changes from prior months. He asked the Board to clarify their intentions for closure or vacation of 253rd Ave. NW. The Board stated that they were considering winter closure of the road just past 180th St. NW and where the last home is located on the road. Commander Doran thanked them for the information. The Board had no questions or concerns for Commander Doran.

ROADS

SNOW PLOW QUOTES:

Two quotes were presented to the Board for consideration. One from JME of Monticello was for plowing of one-half of the Township. The second was from Darryl Waletzko, who provided a quote to plow all of the roads in the Township. Both quotes were for a three year term with the option to extend to five years. The Board discussed having ice melt product delivered to the town hall instead of having the vendor(s) holding it at their facility. The cost of doing this would be less than having the contractor order and store the material at their facility. The Board discussed the options of having two contractors or a single contractor to plow. When asked by Supervisor Berg, Darryl Waletzko stated that he felt it was in the best interest of the Township and the contractor, if only one company took care of all of the Township roads. He felt that there would be more “forgotten” roads, if more than one contractor were involved. He also stated that he would be amenable to having the

salt/sand mix, delivered and stored at the Township. He would leave equipment at the hall with which he would load his trucks.

Motion/Second to accept the plow quote from Darryl Waltzko, LLC., for plowing, omitting the de-icing product by: Eisinger/Gotzian

Approved: Berg, Eisinger, Gotzian, Meier and Peterson

Opposed: None

Abstaining: None

Motion Carries

The de-icing will be purchased directly from Plaistad, delivered and stored at the Township's facility.

TRIMMING QUOTES:

Two quotes were presented to the Board for consideration. One from B&G and a second from Darryl Waletzko. Both quotes were based on hourly rates. Neither vendor was able to calculate the number of hours that would be required, as the trees/shrubs were not marked. Chair Eisinger and Supervisor Gotzian asked to have the vendors meet with them, on Friday September 26, 2014, at 3:00PM. At that time the group would visit the location(s) and identify the trees/shrubs to be trimmed. The quotes will be revised based on the identified work to be done. Clerk Maas to contact Brian Schefers to inquire on his availability to meet on 9/26.

Awarding of trimming contract was TABLED until the October meeting.

FORD TRACTOR:

Supervisor Gotzian reported to the Board his findings on the approximate value of the Ford tractor. The market value of the tractor, in average condition, is \$13,000.00. The Board discussed the current condition of the Ford tractor, noting that there are some oil leaks, mainly in the PTO gearbox. Board discussed selling the tractor and at what price.

Motion/Second to list the Ford tractor on Craig's List for the price of \$13,000.00 or best offer, within five days from posting the ad by: Eisinger/Berg

Further discussion was made by the Board. Supervisor Eisinger retracted his original motion.

Motion/Second to place an advertisement on Craigslist, for fourteen (14) days, listing the Ford tractor and loader, at the price of \$13,000.00 or best offer. The best offer meeting the minimum required bid of \$11,500.00 made within fourteen days from posting the ad will be awarded the tractor and loader by:

Eisinger/Berg

Approved: Berg, Eisinger, Gotzian, Meier and Peterson

Opposed: None

Abstaining: None

Motion Carries

ROAD AUTHORITY:

Supervisor Gotzian reported that the shouldering material had been delivered and work would begin in the following weeks. Supervisor Gotzian noted that the culvert jetting was done. It was mentioned that as a matter of maintenance, the Board may wish to consider putting that culvert on a schedule, for jetting. Or at least inspect it during the annual road tour.

The quotes for the weight restriction and "Entering Orrock Township" signs had not been finalized and sent.

Counsel had been contacted about removal or replacement of the faded YIELD signs. The Board is required to have a letter, from a qualified road engineer, that indicates there is not a need for the signs, before they can be removed. Mike Nielson was asked to look at the intersections and report back to the Board in October. Engineer Nielson addressed the Board with regard to the faded sign concern. He noted that there is new legislation that states all jurisdictions need to have a retro-reflectivity standard and a regular maintenance program to change out old/faded signs, to meet the legally required standards. He stated that this is something the Board should consider creating and putting in place.

Clerk Kimberly-Maas addressed the Board on the matter of the fence and easements of the Faibisch property. She told the Board that counsel had been contacted and that the recorded easements are used to determine the ROW, not the deed information. She also told the Board that if they wish, they have the ability to grant an encroachment agreement to Ms. Faibisch, which would allow her to keep the fence in place. The Board took into consideration the desire of residents to utilize and beautify their property when discussing the matter. They also looked at the administrative side of allowing these agreements and listened to the opinion of the township engineer. The conclusion that the Board came to was that it is not in the best interest of the Township to allow any encroachments in the township's road right of ways.

ROAD ENGINEER: Township Engineer, Mike Nielson addressed the Board. He requested approval to solicit bids, crack filling of all Township roads in 2015. The Board agreed to have WSB put the work out for bid. The results would be given

to the Board at the October meeting. Mike also mentioned that MNDot Road Improvement Program had just been announced. It is a grant program that allows up to \$750,000.00 per project, that meet MNDot certain criteria. He mentioned it in the case that the Board wished to utilize the opportunity for a road project in 2015. The Board discussed potential roads that may be considered for the grant money. No further action was taken at this time.

OLD BUSINESS:

JOINT ROAD AGREEMENT: The Agreement was reviewed by Livonia and Orrock Townships, as well as their respective legal counsel. The Agreement was approved by all parties.

Motion/Second to accept the Joint Road Agreement with Livonia Township. Streets that are involved in the agreement are a portion of 255th Ave. NW in Orrock Township leading into Livonia Township, the portions of 142nd St. NW and 233rd Ave. NW in Livonia Township that lead into Orrock Township by: Eisinger/Gotzian

Approved: Berg, Eisinger, Gotzian, Meier and Peterson

Opposed: None

Abstaining: None

Motion Carries

NEW BUSINESS:

KATHLEEN HEANEY: County Attorney, Kathleen Heaney was present to address the Board. The Board asked her to speak about Sherburne County Economic Development and ordinances. Kathleen introduced Mr. Steve Taylor, the County Administrator. Mr. Taylor addressed the topic of Economic Development. There is a strategic plan that was approved by the county's Economic Development Authority, which looks to partner with local governments to ensure that there is less competition and duplication of development between the communities within the county. A resolution to support the county Economic Development Authority's strategic plan was provided, for the Board's consideration.

The Board tabled the resolution, for consideration at the October meeting.

Ms. Heaney spoke to the Board about the responsibility of the County Attorney's office with regard to the ordinances that have any criminal penalty attached to them. Her office had compiled and sent all information provided to them, to the State Attorney's Office. She requested that if there were changes to current Township ordinances or additional ordinances, they be sent to the County Attorney's office for proper filing. Clerk Kimberly-Maas was asked to send the new parking ordinance to the County Attorney's office.

SWCD: John Riebel addressed the Board, inviting them to attend the Rural Run-off Workshop.

APPROVAL OF CONSENT AGENDA

CURRENT PAY CLAIMS (AS SUBMITTED BY TREASURER):

Motion/Second to accept the Consent Agenda as presented by: Peterson/Gotzian

Approved: Berg, Eisinger, Gotzian, Meier and Peterson

Opposed: None

Abstaining: None

Motion Carries

TREASURER'S REPORT

General Fund: \$60,466.50	Road & Bridge: \$ 602,543.28
Fire: \$50,398.57	Capital Reserve: \$139,253.24
Escrows:	
Heritage Hills: \$0	Pine Cone: \$1,066.25
Woodlands of Livonia: \$4,653.75	Savannah Meadows: \$6,612.61
Shores of Eagle Lake: \$95,567.19	Woods of Eagle Lake: \$506.82
Pine Point: \$4,500.00	Lonesome Oak: \$500.00
Thunderbuck: \$4,182.50	Horseshoe Estates: \$20,700.00
Timberquest: \$20,160.00	Deer Crossing: \$1,000.00
Donahue Estates: \$3,161.25	Jacob's Ridge: <\$11.25>
Harmony Village: \$0.00	

Motion/Second to accept the Treasurer's Report date ending 9/30/2014 by: Eisinger/Peterson

Approved: Berg, Eisinger, Gotzian, Meier and Peterson

Opposed: None

Abstaining: None
Motion Carries

LAST CALL FOR BUSINESS: Supervisor Meier noted that the Sherburne County Association of Townships would be holding their quarterly meeting on October 15, 2014 with dinner service at 6:30PM. The event will be at the Baldwin Township hall. Supervisor Meier would be in attendance and asked if another Board member would be joining him. The Board discussed this and determined that at least one other Board member would attend with Meier.

ADJOURNMENT

Motion/Second to adjourn the September Monthly Meeting at 8:09PM, on Wednesday, September 24, 2014: Gotzian/Peterson

Approved: Berg, Eisinger, Gotzian, Meier and Peterson

Abstaining: None

Opposed: None

Motion carried adjourning the September Monthly Meeting, on Wednesday, September 24, at 8:09PM.

Respectfully Submitted,
Brenda Kimberly-Maas
Orrock Township Clerk

Accepted this 29th day of October, 2014, by the Orrock Township Board of Supervisors.

Chairperson

Attest: _____
Town Clerk