



REGULAR MONTHLY MEETING  
WEDNESDAY, NOVEMBER 19, 2014 7:00PM

The Orrock Township Board met in regular session, on Wednesday November 19, 2014 at 7:00pm, at the Orrock Town Hall, 26401 – 180th St. NW, Big Lake, Minnesota.

Chair Michael Eisinger, Supervisors Shane Berg, Charles Gotzian, Mike Meier & Eric Peterson, Treasurer Laura Jones and Clerk Brenda Kimberly-Maas were in attendance. Town Engineer Mike Nielson and several residents were also in attendance.

The November Regular Monthly Meeting was called to order by Chair Eisinger, at 7:00PM, and the Pledge of Allegiance was recited.

APPROVAL OF NOVEMBER REGULAR MEETING AGENDA:

Chair Eisinger asked to move all items under ROADS down one for the purpose of discussing snow and to add letter “b” under NEW BUSINESS to discuss painting the interior of the town hall. Supervisor Berg requested the addition of “c” under NEW BUSINESS for the purpose of discussing the Pavement Management report.

Motion/Second to accept the November agenda with changes as requested by: Meier/Peterson

Approved: Berg, Eisinger, Gotzian, Meier and Peterson

Opposed by: None

Abstaining: None

Motion Carries

APPROVAL OF OCTOBER MINUTES:

Motion/Second to accept the October Regular Meeting Minutes, as presented: Gotzian/Peterson

Approved: Berg, Eisinger, Gotzian, Meier and Peterson

Opposed by: None

Abstaining: None

Motion Carries

SHERIFF'S REPORT:

There was no representative available to report in November.

ROADS

SNOW:

Chair Eisinger addressed the meeting noting that the first snow of the season was a heavy wet 16” accumulation. There were some concerns with the removal efforts. Darryl Waletzko, Charlie Gotzian and Chair Eisinger had conversed about how future removal efforts could be improved, including the addition of more trucks. Waletzko assured the Board that he would make every effort to improve. It was also noted that Orrock roads were in similar, if not better, condition of other roads in the area.

TRIMMING QUOTES:

Additional quotes are still being sought.

Awarding of trimming contract was TABLED until the February 2015 meeting.

SIGN QUOTES:

Clerk Kimberly-Maas provided the Board with an additional quote from M-R Signs. The Board requested the quotes be recalculated for 17 weight restriction and entering signs. Clerk Kimberly-Maas made the calculations. Based on those calculations, M-R Signs quote came in significantly lower than Gopher State.

Motion/Second to accept the quote from M-R Signs, with the number of signs being purchased to seventeen (17) Weight Restriction, seventeen (17) Entering Orrock and six (6) No Dumping signs, posts and hardware in the amount of \$3260.73 by: Gotzian/Meier

Additional discussion was made about having the signs etched with the manufacturer and date code, for warranty purposes. Gotzian retracted his motion.

Motion/Second to accept the quote from M-R Signs, with the number of signs being purchased to seventeen (17) Weight Restriction, seventeen (17) Entering Orrock and six (6) No Dumping signs, posts and hardware in the amount of \$3260.73 with the addition of up to \$100.00 for etching by: Eisinger/Meier

Approved: Berg, Eisinger, Gotzian, Meier and Peterson

Opposed by: None

Abstaining: None

Motion Carries

ROAD AUTHORITY:

Supervisor Gotzian reported that he and Supervisor Peterson had been out reviewing roads and noticed that some residents were moving snow across roads. One particular resident had created a pile that was over seven (7) feet high in the ROW, causing concerns with future plowing. Additionally there was a resident had parked cars in the ROW, which also is a concern for plowing. Clerk Kimberly-Maas was asked to send letters to these residents.

The Board discussed fine amounts for parking violations.

Motion/Second to fine violators of the snow plow policy, parking restriction from November 1 – April 15 at \$50 per occurrence by: Eisinger/Meier

Approved: Berg, Eisinger, Gotzian, Meier and Peterson

Opposed by: None

Abstaining: None

Motion Carries

Motion/Second to fine violators of the parking restriction ordinance on 183<sup>rd</sup> Ave. at \$100 per occurrence by: Eisinger

Motion died for lack of a second.

Motion/Second to fine violators of the parking restriction ordinance on 183<sup>rd</sup> Ave. at \$50 per occurrence by: Gotzian/Meier

Approved: Berg, Eisinger, Gotzian, Meier and Peterson

Opposed by: None

Abstaining: None

Motion Carries

Darryl Waletzko had been given temporary permission to sub-contract for the purpose of snow removal. The Board discussed granting him permission to utilize a subcontractor for the remainder of the 2014-15 snow season. The subcontractor met all of the insurance requirements set forth in the contract.

Motion/Second to allow Darryl Waletzko, LLC. to bring on a sub-contractor, for the remainder of the 2014-15 snow season by: Eisinger/Gotzian

Approved: Berg, Eisinger, Gotzian, Meier and Peterson

Opposed by: None

Abstaining: None

Motion Carries

ROAD ENGINEER: Township Engineer, Mike Nielson addressed the Board. He noted that the pavement management report was generated to give the Board information about the current condition of the town's roads and to allow the Board to plan maintenance for the next ten to fifteen years. As they stand, the roads are in need of roughly \$393,000.00 worth of seal coating (chip seal) needs. He highly recommended that the Board do as much of this as feasible in the next couple of years, because a good seal coat will extend the life of a road roughly eight (8) years. This process is the most cost-effective way to extend the life of a road. He noted that there is about \$5.4 million in overlay needs. He suggested the Board look at

budgeting to stretch this over five to ten year span. Because road conditions fluctuate drastically from year to year, the suggestion is to inspect 1/3 of the roads annually. Mike was looking for direction on whether the Board was wishing to look at any mill/overlay or seal coat work in 2015. Chair Eisinger stated that he and Supervisor Gotzian had been in discussion. They felt that the residents of the township need to make the determination of how much the road and bridge portion of the levy should be, before the Board could make any decision on additional work for 2015. One of the concerning roads runs through State land; Mike noted that there may be some grants or other funding that may be available to assist with maintenance on some of those roads. Mike reiterated that there are some roads that are ready for sealing and mill/overlay. He noted that it is in the best interest of the Town to mill/overlay before the road is too far gone, where a reconstruct is the only option. When they are at the reconstruct point, it costs significantly more than a mill/overlay.

OLD BUSINESS:

STREET SIGN INSTALLATION: The installation was not complete because there were not enough holders. The brackets had been ordered by Clerk Kimberly-Maas. Chair Eisinger requested that B & G Construction have the install complete by December 15, 2014. Clerk Kimberly-Maas will work with B&G and the sign vendor to complete the install by that date.

NEW BUSINESS:

PAINTING HALL: Clerk Kimberly-Maas has asked the Board to approve paint and supplies for the interior walls of the Town Hall. Chair Eisinger noted that the inside walls of the hall are in need of painting. He requested that patching be done prior to painting. Clerk Kimberly-Maas will prep the walls and paint the interior of the hall with the help of some volunteers.

Motion/Second to allow up to \$400 for supplies and paint for the interior of the Town Hall by:

Eisinger/Gotzian

Approved: Berg, Eisinger, Gotzian, Meier and Peterson

Opposed by: None

Abstaining: None

Motion Carries

PAVEMENT MANAGEMENT INFORMATION:

Supervisor Berg inquired on the ability to get the pavement management information on the township's website. Mike Nielson stated that the information is already available in PDF. Clerk Kimberly-Maas was charged with uploading the information to the township's website.

APPROVAL OF CONSENT AGENDA

CURRENT PAY CLAIMS (AS SUBMITTED BY TREASURER):

Treasurer Jones noted that she had received one additional claim for Peterson's Towing, received the day of the meeting. She added that into the packet presented to the Board at the meeting. Supervisor Meier requested that the Plunkett bill be pulled, for discussion.

Motion/Second to accept the Consent Agenda as presented with additional claim from Peterson Towing and less the Plunkett bill: Eisinger/Meier

Approved: Berg, Eisinger, Gotzian, Meier and Peterson

Opposed: None

Abstaining: None

Motion Carries

The Board discussed whether there was a need to continue the services provided by Plunkett. Chair Eisinger asked Clerk Kimberly-Maas to call Plunkett's to see what the contract includes. Clerk Kimberly-Maas noted that she had attempted to seal up cracks in the foundation of the crawl space. She stated that she would check the crawl space, for any new sign of mice and report back to the Board in December.

TREASURER'S REPORT

Treasurer Jones read the balance sheet for the report.

General Fund: \$54,623.94	Road & Bridge: \$ 601,785.28
Fire: \$50,398.57	Capital Reserve: \$139,253.24
Escrows:	
Heritage Hills: \$0	Pine Cone: \$1,066.25
Woodlands of Livonia: \$4,653.75	Savannah Meadows: \$6,612.61
Shores of Eagle Lake: \$95,567.19	Woods of Eagle Lake: \$506.82
Pine Point: \$4,500.00	Lonesome Oak: \$500.00

Thunderbuck: \$4,182.50  
Timberquest: \$20,160.00  
Donahue Estates: \$3,161.25  
Harmony Village: \$0.00

Horseshoe Estates: \$20,700.00  
Deer Crossing: \$1,000.00  
Jacob's Ridge: <\$11.25>

Motion/Second to accept the Treasurer's Report date ending 10/31/2014 by: Eisinger/Gotzian  
Approved: Berg, Eisinger, Gotzian, Meier and Peterson  
Opposed: None  
Abstaining: None  
Motion Carries

ANNOUNCEMENTS

DECEMBER MEETING: The Board was reminded that the December meeting would take place early, due to the Christmas holiday. The meeting will be held on December 17, 2014 at 7:00PM.

LAST CALL FOR BUSINESS:

No Further Business brought forth.

ADJOURNMENT

Motion/Second to adjourn the November Monthly Meeting at 7:53PM, on Wednesday, November 19, 2014: Gotzian/Eisinger  
Approved: Berg, Eisinger, Gotzian, Meier and Peterson  
Abstaining: None  
Opposed: None  
Motion carried adjourning the November Monthly Meeting, on Wednesday, November 19, 2014 at 7:53PM.

Respectfully Submitted,  
Brenda Kimberly-Maas  
Orrock Township Clerk

Accepted this 19th day of November, 2014, by the Orrock Township Board of Supervisors.

\_\_\_\_\_  
Vice-Chairperson

Attest: \_\_\_\_\_  
Town Clerk