



REGULAR MONTHLY MEETING
WEDNESDAY, DECEMBER 17, 2014 7:00PM

The Orrock Township Board met in regular session, on Wednesday December 17, 2014 at 7:00pm, at the Orrock Town Hall, 26401 – 180th St. NW, Big Lake, Minnesota.

Supervisors Shane Berg, Charles Gotzian, Mike Meier & Eric Peterson, Treasurer Laura Jones and Clerk Brenda Kimberly-Maas were in attendance. Town Engineer Mike Nielson and several residents were also in attendance. Chair Michael Eisinger was not present.

The December Regular Monthly Meeting was called to order by Vice-Chair Meier, at 7:00PM, and the Pledge of Allegiance was recited.

APPROVAL OF DECEMBER REGULAR MEETING AGENDA:

Motion/Second to accept the December agenda as presented by: Meier/Peterson
Approved: Berg, Gotzian, Meier and Peterson
Opposed by: None
Abstaining: None
Motion Carries

APPROVAL OF NOVEMBER MINUTES:

Motion/Second to accept the November Regular Meeting Minutes, as presented: Gotzian/Peterson
Approved: Berg, Gotzian, Meier and Peterson
Opposed by: None
Abstaining: None
Motion Carries

SHERIFF'S REPORT:

There was no representative available to report in November.

ROADS

WINTER PARKING ORDINANCE:

Clerk Kimberly-Maas provided the Board with a Winter Parking Ordinance. The Board felt that there needed to be more definition to the ordinance. It was suggested that there only be a time frame to encompass snow events only. Snow event would be: 2" or more snow accumulation until roads are cleared edge to edge. There was also a suggestion to have no parking in certain areas. Clerk will investigate other definitions of time frames and how other townships handle winter parking.

Item TABLED.

ROAD AUTHORITY:

Supervisor Gotzian had no updates or concerns to report. Vice-Chair Meier noted that the Board of Audit was meeting in February. The Finance Committee was going to meet to suggest a responsible levy to the Board. He asked that the Road Committee meet and give their input to the Finance Committee for a suggested Road and Bridge budget, based on the work they felt needed to be accomplished in 2016. Supervisors Gotzian and Peterson will meet and make a budget suggestion to the Finance Committee.

ROAD ENGINEER: Township Engineer, Mike Nielson addressed the Board. He wanted to reiterate the importance of seal coating roads to extend their lifespan. He noted that as they stand, the roads are in need of roughly \$392,000.00 worth of seal coating (chip seal) needs. He highly recommended that the Board do as much of this as feasible in the next couple of years, If this maintenance is not done in a timely fashion, the process can not be performed and the road goes into a mill and overlay status. If the Board was planning on doing this in 2015, the bidding process should start in February, March at the latest. Supervisor Berg asked what would need to be accomplished in the following year(s). Mike stated that the rest of the roads are in the overlay status. He suggested the Board look at budgeting to do the work a bit at a time in the next five – eight years.

OLD BUSINESS:

There was no old business to be discussed.

NEW BUSINESS:

SHASTA MEADOWS CONCEPT PLAN REVIEW: Clint Corrow addressed the Board with a concept plan for Shasta Meadows. This plat is on the east side of the Township. It will butt up on the west side of Shiloh Woods – second edition and the north side of the Woodlands of Livonia – fifth edition. There will be four homes that will have driveways accessing 271st Ave. and two homes will have a shared driveway that will access CSAH1. There are no wetlands on the plat, soil borings have been done and the homes would have full basements. Mike Nielson commented that he felt parcel #3 should have its access further into the curve of 271st Ave. to allow for better line of sight for traffic. His other comment was that the elevation for the pad on lot #5 may need to be raised some to ensure water doesn't flow toward the home.

Clerk Kimberly-Maas asked about the need for a Developer's Agreement. Mike Neilson noted that 271st Ave. was slated for a mill and overlay and that he recommended that we should have something to ensure the roads would be fixed if they were degraded or to assist with the mill and overlay. Mike would review any township policy on the matter and make a suggestion to the Board in January.

APPROVAL OF ELECTION JUDGES FOR MARCH ELECTIONS:

Clerk Kimberly-Maas presented the Board with a Resolution to accept the Election Judges for the Annual March Elections. Jodi Benker, Jim Johnson, Bob Kjellberg, Nancy Kjellberg, Kathy Pruchnicki, Kari Silverberg, Linda Talonen and Clerk Kimberly-Maas have been suggested as the judges.

Motion/Second to accept the Election Judges Resolution, as presented: Peterson/Gotzian

Approved: Berg, Gotzian, Meier and Peterson

Opposed by: None

Abstaining: None

Motion Carries

APPROVAL OF ABSENTEE BALLOT BOARD FOR MARCH ELECTIONS:

Clerk Kimberly-Maas presented the Board with a Resolution to accept the Absentee Ballot Board for the Annual March Elections. Jodi Benker, Nancy Kjellberg, Kathy Pruchnicki and Clerk Kimberly-Maas have been suggested as the judges.

Motion/Second to accept the Absentee Ballot Board Resolution, as presented: Gotzian/Peterson

Approved: Berg, Gotzian, Meier and Peterson

Opposed by: None

Abstaining: None

Motion Carries

ATTENDEES TO THE JOINT COMMUNITY MEETING:

Meeting will consist of representatives from Sherburne County, City of Big Lake, Town of Big Lake, Town of Orrock and ISD 727. Meeting will be held at the City of Big Lake Council Chambers on Thursday January 15, 2015 at 6:00PM.

Clerk Kimberly-Maas volunteered to attend the meeting representing Orrock Township.

ATTENDEES TO THE QUARTERLY SHERBURNE COUNTY ASSOCIATION OF TOWNSHIPS MEETING:

Meeting will consist of representatives from all townships in Sherburne County. Meeting will be held at the Town of Big Lake Hall on Wednesday January 21, 2015 at 6:30PM.

Vice-Chair Meier volunteered to attend the meeting representing Orrock Township. Supervisor Gotzian will also attend if his schedule allows.

BOARD OF APPEAL AND EQUALIZATION MEETING:

Clerk Kimberly-Maas notified the Board that the Board of Appeal and Equalization Meeting was scheduled for 4:00PM April 15, 2015 at the Town Hall. Currently Supervisor Berg is the only Board member holding certification, for the process.

APPROVAL OF CONSENT AGENDA

CURRENT PAY CLAIMS (AS SUBMITTED BY TREASURER):

Treasurer Jones noted that the Plunkett bill from November was in this set of Claims. The claims submitted by Supervisor Berg, for the MAT training needed to be pulled, as he was going to request reimbursement from the Sherburne County Association of Townships. Vice- Chair Meier requested to pull the invoice from House Rescuers. The Plunkett’s bill and House Rescuers (animal control) invoices were pulled for discussion.

Motion/Second to accept the Consent Agenda less the Plunkett, House Rescuers and Supervisor Berg MAT training claims: Gotzian/Peterson

Approved: Berg, Gotzian, Meier and Peterson

Opposed: None

Abstaining: None

Motion Carries

Vice-Chair Meier was wondering about the relinquishing of dogs to owners and if there were ICRs on the calls, by Sherburne County.

Vice-Chair Meier noted that Clerk Kimberly-Maas noted that she found sign of mice. Supervisor Gotzian suggested that a Board member present when services are scheduled.

Motion/Second to accept the Plunkett claim from November and continue services for 2015: Gotzian/Meier

Approved: Gotzian, Meier and Peterson

Opposed: None

Abstaining: Berg

Motion Carries

TREASURER’S REPORT

Treasurer Jones read the balance sheet for the report.

General Fund: \$45,710.40

Fire: \$24,515.57

Escrows:

Heritage Hills: \$0

Woodlands of Livonia: \$4,653.75

Shores of Eagle Lake: \$95,567.19

Pine Point: \$4,500.00

Thunderbuck: \$4,182.50

Timberquest: \$20,160.00

Donahue Estates: \$3,161.25

Harmony Village: \$0.00

Road & Bridge: \$ 596,419.97

Capital Reserve: \$139,253.24

Pine Cone: \$1,066.25

Savannah Meadows: \$6,612.61

Woods of Eagle Lake: \$506.82

Lonesome Oak: \$500.00

Horseshoe Estates: \$20,700.00

Deer Crossing: \$1,000.00

Jacob’s Ridge: <\$11.25>

Motion/Second to accept the Treasurer’s Report date ending 11/30/2014 by: Peterson/Gotzian

Approved: Berg, Gotzian, Meier and Peterson

Opposed: None

Abstaining: None

Motion Carries

ANNOUNCEMENTS

There were no announcements

LAST CALL FOR BUSINESS:

No Further Business brought forth.

ADJOURNMENT

Motion/Second to adjourn the December Monthly Meeting at 7:43PM, on Wednesday, December 17, 2014: Gotzian/Peterson

Approved: Berg, Gotzian, Meier and Peterson

Abstaining: None

Opposed: None

Motion carried adjourning the December Monthly Meeting, on Wednesday, December 19, 2014 at 7:43PM.

Respectfully Submitted,
Brenda Kimberly-Maas
Orrock Township Clerk

Accepted this 28th day of January, 2015, by the Orrock Township Board of Supervisors.

Chairperson

Attest: _____
Town Clerk