



REGULAR MONTHLY MEETING  
WEDNESDAY, MAY 27, 2015 7:00PM

The Orrock Township Board met in regular session, on Wednesday May 27, 2015 at 7:00PM, at the Orrock Town Hall, 26401 – 180th St. NW, Big Lake, Minnesota. The meeting was called to order by Chair Gotzian, at 7:00PM, and the Pledge of Allegiance was recited.

Supervisors Bryan Adams, Charles Gotzian, Eric Peterson and Corrie Silverberg, Treasurer Laura Jones and Clerk Brenda Kimberly-Maas were in attendance. Town Engineer Mike Nielson, a number of residents and observers were also present. Supervisor Bob Hassett was absent.

APPROVAL OF MAY REGULAR MEETING AGENDA:

Supervisor Adams requested the addition of ROW mowing as “g” under New Business.

Motion/Second to accept the April agenda with the additions of ROW mowing by: Peterson/Silverberg

Approved: Adams, Gotzian, Peterson and Silverberg

Opposed by: None

Abstaining: None

Motion Carries

APPROVAL OF APRIL MINUTES:

Motion/Second to accept the March Regular Meeting Minutes, as presented: Silverberg/Adams

Approved: Adams, Gotzian, Peterson and Silverberg

Opposed by: None

Abstaining: None

Motion Carries

APPROVAL OF SPECIAL MEETING MINUTES:

Motion/Second to accept the Special Meeting Minutes, as presented: Gotzian/Adams

Approved: Adams, Gotzian and Silverberg

Opposed by: None

Abstaining: Peterson

Motion Carries

SHERIFF’S REPORT:

Commander Doran presented the report to the Board. Calls for service were down by 23 from the month of April. Calls were for traffic stops, DUI, theft, residential burglary, as well as trespassing and property damage, at the Shores of Eagle Lake.

ROADS

ROAD ENGINEER:

PATCH/OVERLAY 243<sup>RD</sup> AVE:

Mike Nielson reported he reviewed the information given to him from past studies done on the section. He recommended to the Board, pavement cores be taken from the road to evaluate the bituminous depth and evaluate the composition of the underlying earth. He presented the Board with a letter of proposal to complete a feasibility study report on repair options. The WSB cost would be \$2750, soil borings would cost not to exceed \$700 for a total cost of \$3450. This would give the Board more accurate information on the options for the repair of the road and give more accurate costs for the options.

Motion/Second to have WSB pull core samples and generate a study for the repair of 243<sup>rd</sup> Ave. west of CSAH 75 to the Becker town line by: Adams/Silverberg  
Approved: Adams, Gotzian, Peterson and Silverberg  
Opposed by: None  
Abstaining: None  
Motion Carries

ROAD AUTHORITY:

MOWING QUOTES/CONTRACT AWARD:

Three quotes were returned: B&G Excavating \$2938 first mow, \$6748 second mow, total \$9686. D.Borgquist & Assoc. \$3010 first mow, \$6510 second mow, total \$9520. Darryl Waletzko, LLC.\$3500 first mow, \$5500 second mow, total \$9000.

Motion/Second to award the 2015 mowing contract to the contractor submitting the lowest quote - Darryl Waletzko, LLC by: Adams/Peterson  
Approved: Adams, Gotzian, Peterson and Silverberg  
Opposed by: None  
Abstaining: None  
Motion Carries

ROAD TOUR NOTES:

Generally, the roads are in good condition. Troublesome areas are 182<sup>nd</sup> St., where some patching should be done and vehicles are cutting the corner off of CSAH 10, onto 182<sup>nd</sup> St.. Mike N will ask the County Engineer if there is a solution in the works with the rebuilding of CSAH10.

There is a storm drainage situation that needs to be addressed on Big Eagle Lake. Mike N felt the simplest solution would be to put in a drain, catch basin and baffle system. Grants will be researched to assist with costs of any reconstruct, of the drain.

Across 241 ½ Ave. are some utility lines which are causing areas of the pavement to sink. Clerk Kimberly-Maas will contact Gopher One and ask to have the utility lines marked. Mike N thought the utility whose lines were causing the undermining, would be responsible for repair costs.

When the roads were crack filled, the vacated section of 232 Ave. was repaired. A letter to the owners will be sent, indicating the Township's contractor erroneously repaired the road. It was also suggested to have the barricades removed from the end of the vacated portion of the road.

Clerk Kimberly-Maas noted there were some residences where retaining wall block had been used at the end of driveways to create garden spaces. She asked if and how the Board would like to address these situations. The Board indicated their wish to visit the locations before sending any formal letters to the property owners.

There were some areas of undermining by animals, which were filled by Chair Gotzian.

Motion/Second to have WSB prepare a cost estimate on patching/repair of 182<sup>nd</sup> St and an engineering proposal for restructuring the drains on Big Eagle Lake by: Adams/Silverberg  
Approved: Adams, Gotzian, Peterson and Silverberg  
Opposed by: None  
Abstaining: None  
Motion Carries

PERMANENT WEIGHT RESTRICTION SIGNS:

Clerk Kimberly-Maas will give Supervisor Peterson a copy of the Resolution which lists the roads needing permanent weight restriction signs. Supervisor Peterson will contact Sherburne County on placement of signs on county roads.

Supervisor Adams spoke on the need to have a permanent weight restriction sign posted on 235<sup>th</sup> Ave. east of CSAH 15 leading into State Forest land. This road is used by logging trucks, which are working on the DNR land. Chair Gotzian noted 253<sup>rd</sup> Ave. is also used heavily by logging trucks. Those roads should have permanent 5-ton restriction signs. Those roads are listed on the adopted, weight restriction resolution.

Motion/Second to amend Resolution 20140414 to include 235<sup>th</sup> Ave. east of CSAH 15 and west of the DNR land, as well as 253<sup>rd</sup> Ave east of CSAH 5 and west of the DNR land by: Gotzian/Silverberg  
Approved: Adams, Gotzian, Peterson and Silverberg  
Opposed by: None  
Abstaining: None

Motion Carries

ATVs:

Supervisor Silverberg spoke with Mary Stokka from the DNR. She told Supervisor Silverberg there was no ability for us to receive grant money for damages, since they are allowed to operate in the ditches. At this point our only option seems to be working with the county to make a more permanent repair to the areas damaged, since much of it is occurring on county road ROWs.

OLD BUSINESS:

ON-CALL MAINTENANCE RFQ:

Supervisor Adams presented the Board with an RFQ for an on-call, as needed maintenance contractor. He thought that in the event the Supervisors are unable to handle work that needed to be done, especially in the event of a storm. Discussion of how the Road Authority may be able to spend more than the current \$2000 per occurrence, should the need arise.

Motion/Second to place advertisements for On-Call Maintenance by: Adams/Silverberg  
Approved: Adams, Gotzian, Peterson and Silverberg  
Opposed by: None  
Abstaining: None  
Motion Carries

PAY SURVEY:

The Board discussed the results of the surrounding township's pay survey, done by Clerk Kimberly-Maas. Townships which responded were Baldwin, Haven, Big Lake, Livonia and Santiago.

Motion to increase the hourly compensation rate of the Clerk and Treasurer position to \$20/hour effective June 1, 2015 by: Adams  
Motion dies, for lack of second.

NEW BUSINESS:

TOBACCO LICENSE RENEWAL:

The Board reviewed and discussed the Tobacco License Renewals for Sand Dune Spirits and Station Operations II (Sandune Stop). There were no concerns and the licenses were approved.

Motion/Second approve the renewal of tobacco licenses by: Gotzian/Silverberg  
Approved: Adams, Gotzian, Peterson and Silverberg  
Opposed by: None  
Abstaining: None  
Motion Carries

SCAT - JOINT POWERS AGREEMENT:

The Board was presented a Joint Powers Agreement for the Sherburne County Association of Townships. Supervisor Silverberg asked for clarification on how the dues were collected and spent. Clerk Kimberly-Maas will get more information on this and report to the Board in June.

Item TABLED for June Monthly Meeting.

COURI AND RUPPE SEMINAR AND MAT SHORT COURSES:

Clerk Kimberly-Maas noted there were some education opportunities upcoming, which the Board has the ability to attend. She asked if the Board would make a motion to allow Board members attend and be compensated, should they choose to submit a claim.

Motion/Second approve time compensation for Clerk and any Supervisor who wishes to attend Couri and Ruppe Seminar and MAT Short Course by: Adams/Gotzian  
Approved: Adams, Gotzian, Peterson and Silverberg  
Opposed by: None  
Abstaining: None  
Motion Carries

TAX FORFEITED LAND SALE:

The Board reviewed the description of the parcel, which will be offered as a Closed Sale by Sherburne County. The Board approved the classification and Closed Sale of that parcel (PID# 35-408-0656).

Motion/Second accept the classification of the parcel and approve the Closed Sale of parcel PID# 35-408-0650 by: Peterson/Gotzian  
Approved: Adams, Gotzian, Peterson and Silverberg  
Opposed by: None  
Abstaining: None  
Motion Carries

PLANNING COMMISSION UPDATE:

Supervisor Adams updated the Board. He attended the Sherburne County Planning Commission meeting. He stated there were two Ordinances which had passed the committee. One ordinance was to allow the county to inspect SWIP plans, since the State has shifted that responsibility to the county level. The other had to do with MS4 compliance. Supervisor Adams noted there are two townships which are currently required to be MS4 compliant. And that Orrock will need to become compliant in the near future and an Ordinance will be needed, at that time.

TRUCK AND EQUIPMENT:

Chair Gotzian stated the truck is in need of some repair and maintenance work. The brakes seem to have a sticky caliper and it is also in need of routine maintenance, such as an oil change.

He also suggested the lawn tractor have the blades sharpened, the small engine equipment be started and used, to see if they are in working order.

He noted the salt/sand spreader is in need of a belt. Chair Gotzian will investigate the current value of the spreader to see if it should be repaired and report back to the Board.

There is also a 55 gallon drum of unopened oil in the shed, which is not needed. It could be sold. Supervisor Peterson will find the value of the oil and report back to the Board.

Motion/Second to have Eric Peterson look at the brakes on the truck, make necessary repairs and have the oil changed. The cost of parts shall not exceed \$500.00 by: Gotzian/Adams  
Approved: Adams, Gotzian and Silverberg  
Opposed by: None  
Abstaining: Peterson  
Motion Carries

TREASURER’S BUSINESS

APPROVAL OF CONSENT AGENDA

Motion/Second to approve the May Consent Agenda by: Silverberg/Gotzian  
Approved: Adams, Gotzian, Peterson and Silverberg  
Opposed: None  
Abstaining: None  
Motion Carries

TREASURER’S REPORT

Treasurer Jones read the balance sheet.

General Fund: \$ 72,741.32	Road & Bridge: \$ 633,385.60
Fire: \$62,567.60	Capital Reserve: \$139,253.24
Escrows:	
Heritage Hills: \$0	Pine Cone: \$1,066.25
Woodlands of Livonia: \$4,653.75	Savannah Meadows: \$6,612.61
Shores of Eagle Lake: \$95,567.19	Woods of Eagle Lake: \$506.82
Pine Point: \$4,500.00	Lonesome Oak: \$500.00
Thunderbuck: \$4,182.50	Horseshoe Estates: \$20,700.00
Timberquest: \$20,160.00	Deer Crossing: \$1,000.00
Donahue Estates: \$3,161.25	Jacob’s Ridge: <\$11.25>
Harmony Village: \$0.00	

Motion/Second to accept the Treasurer’s Report date ending 04/30/2015 by: Silverberg/Adams  
Approved: Adams, Gotzian, Peterson and Silverberg

Opposed: None  
Abstaining: None  
Motion Carries

ANNOUNCEMENTS

Mike Neilson stated the pre-construction meeting for the Chip Sealing work was scheduled for the week of June 1, 2015 and the work would begin the following week.

Clerk Kimberly-Maas suggested the irrigation system be started for the season. Darryl Waletzko volunteered to get the system running.

LAST CALL FOR BUSINESS

No further business brought forth,

ADJOURNMENT

Motion/Second to adjourn the May Monthly Meeting at 8:09PM, on Wednesday, May 27, 2015:

Gotzian/Peterson

Approved: Adams, Gotzian, Peterson and Silverberg

Abstaining: None

Opposed: None

Motion carried adjourning the May Monthly Meeting, on Wednesday, May 27, 2015 at 8:09PM.

Respectfully Submitted,  
Brenda Kimberly-Maas  
Orrock Township Clerk

Accepted this 24th day of June, 2015, by the Orrock Township Board of Supervisors.

\_\_\_\_\_  
Chairperson

Attest: \_\_\_\_\_  
Town Clerk