



REGULAR MONTHLY MEETING
WEDNESDAY, JULY 29, 2015 7:00PM

The Orrock Township Board met in regular session, on Wednesday July 29, 2015 at 7:00PM, at the Orrock Town Hall, 26401 – 180th St. NW, Big Lake, Minnesota. The meeting was called to order by Chair Gotzian, at 7:00PM, and the Pledge of Allegiance was recited.

Supervisors Bryan Adams, Charles Gotzian, Bob Hassett, Eric Peterson and Corrie Silverberg, Treasurer Laura Jones and Clerk Brenda Kimberly-Maas were in attendance. Town Engineer Jeff Rowe, a number of residents and observers were also present.

APPROVAL OF JULY REGULAR MEETING AGENDA:

Chair Gotzian requested changing the agenda, to review the proposed County Ordinance Amendment after hearing an update on Shores of Eagle Lake from Nancy Riddle. Supervisor Hassett requested the addition of Big Lake Fire Board Meeting as letter “f” under Old Business.

Motion/Second to accept the July Agenda with the change and addition by: Gotzian/Silverberg

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg

Opposed by: None

Abstaining: None

Motion Carries

APPROVAL OF JUNE MINUTES:

One correction was advised.

Motion/Second to accept the June Regular Meeting Minutes, with correction by: Adams/Silverberg

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg

Opposed by: None

Abstaining: None

Motion Carries

NEW BUSINESS:

SHORES OF EAGLE LAKE – STATUS UPDATE:

Sherburne County, Zoning Administrator, Nancy Riddle updated the Board, on the status of Shores of Eagle Lake. The main concern of the county is the community sewer system. The peat filtration system has never been charged, but they will need to be inspected and passed, before any building permits will be issued by the county. The company, which installed the system, will be inspecting them. The sediment traps leading to the drainage easements/storm water ponds will also need to be inspected and cleaned. The developer has indicated he would like to open roads into and throughout the development as needed, to cut down on unnecessary traffic through the area. This will need to be cleared through the Sheriff’s Department and local Fire Chiefs.

ZONING ORDINANCE AMENDMENT – IUP FOR CONTRACTOR YARDS – BOARD COMMENTS:

Sherburne County, Zoning Administrator, Nancy Riddle gave the Board some history on the Amendment revision. The Board had no comments or concerns with the Proposed Amendment changes.

KJS LIQUOR LICENSE RENEWAL:

The renewal was being reviewed by the Board as a result of the businesses name change.

The Board had no concerns with the renewal of the liquor license.

SUSAN RIVERS REQUEST - ROAD EASEMENT VACATED:

Resident, Susan Rivers addressed the Board with a request to have a public road easement vacated. The easement is not currently being used as a road and she would like the Board to vacate its interest in it. The Board advised her to use the “steps to vacate a road” hand out, to make a formal request.

NO FURTHER ACTION TAKEN BY THE BOARD AT THIS TIME.

BIG EAGLE POINT TREE IN CARTWAY:

Chair Gotzian had been contacted by a resident who had concerns of a tree which is listed as a dedicated cartway in the Big Eagle Point Plat. Gotzian contacted the Town’s counsel for advice on the matter of trimming the tree. Counsel advised a letter be drafted and sent to the resident stating the cartway had not been accepted by the Town. Therefore, it was not the responsibility of the Town. Nor is it in the Town’s best interest to trim the tree in question. The letter was drafted and presented to the Board. Chair Gotzian requested the Board’s approval to have the letter sent to the resident.

Motion/Second to authorize Clerk Kimberly-Maas send the letter presented to the Board, to the resident who had requested the tree be trimmed by the Town by: Gotzian/Peterson

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg

Opposed by: None

Abstaining: None

Motion Carries

TOWN HALL LEASE AGREEMENT:

Chair Gotzian requested the leasing of the Town Hall, on August 9, 2015, from 5:00AM – 5:00PM, for a Conceal and Carry class. The hall would only be used for the written portion of the class. Class participants would be going to another location, for the practical (live round/shooting) portion. The Town’s insurance carrier, MATIT was contacted to ensure there would be no issue with having the class at the hall and there was none. The Board had no issue

Motion/Second to allow conceal and carry class at the hall on 8/9/2015 by: Adams/Silverberg

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg

Opposed by: None

Abstaining: None

Motion Carries

ROADS

ROAD ENGINEER:

FEASIBILITY STUDY – REPAIR OF 243RD AVE WEST OF CSAH 75:

Jeff Rowe presented the Board with the FINAL Feasibility Study for repair of the section of 243rd Ave lying west of CSAH 75 to the Becker Township line. The Base Schedule – Subgrade Correction & GeoTextile Fabric projected cost is \$101,918.76. Additional options were Opt. 1- 2” Overlay without Base Corrections - \$90,388.05. Opt 2-2” Overlay with Base Patching 20% - \$182,814.66. Opt. 3- Reclaim Bituminous & use existing Class 5 Base + 2” and 4” Bituminous overlay - \$276,150.32. Opt. 4 – Full Reconstruct – 8” Class 5, 4” Bituminous with soil corrections - \$311,739.75 It was his suggestion the Board put out for Bid the Base Work to be done in 2015 and additional work (Bituminous overlays) bid as 2016 work.

Motion/Second to accept the Feasibility Study of Repair of the section of 243rd Ave lying west of CSAH 75 to the Becker Township line by: Adams/Silverberg

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg

Opposed by: None

Abstaining: None

Motion Carries

Motion/Second to Bid the Base Work to be done in 2015 and the additional work bid as 2016 work by: Peterson/Gotzian

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg

Opposed by: None

Abstaining: None

Motion Carries

DRAINAGE TECHNOLOGY REVIEW:

Mike Nielson was not available to present this information.

ITEM TO BE PLACED ON THE AUGUST AGENDA.

GRAVEL ROAD MAINTENANCE:

Moore's Excavating had been called by Chair Gotzian as an emergency need for repair was needed. Recycled bituminous was installed on 189th St. NW on Big Eagle Point.

Twin Pines Earthworks and Russell Pittman provided quotes, for the grading needed on aggregate roads. Both quoted \$125/hr and the same number of hours (5 hours) needed to get the roads in safe condition. Both parties have done work, for the Town in the past and the Board discussed the quotes. The areas in need of attention: 189th St. NW on Eagle Point – additional grading after recent rains, 235th Ave NW- grade and crown, 180th St. NW (south of CSAH 4) – grade and crown, 245th Ave. NW, washout repaired, grade and crown.

Motion/Second to award the Grading contract to Russell "Rusty" Pittman at \$125/hour for 5 hours in the amount of \$625 by: Gotzian/Hassett

Approved: Gotzian, Hassett, Peterson and Silverberg

Opposed by: Adams

Abstaining: None

Motion Carries

INSTALLED ROAD SIGN INVENTORY/REPLACEMENT NEEDS:

Supervisor Hassett reported he is continuing to document the location and condition of installed road signs. He stated a NO OUTLET sign was needed on Eagle Lake and is finding many signs that are in need of replacement, due to normal weathering and some due to vandalism.

Hassett will give another update in August.

TREE TRIMMING SPECS/ANNUAL SCHEDULE:

Supervisor Adams presented the Board with revised trimming specifications. He suggested the RFQ be placed in local papers in time for work to be done October 2015 – February 2016. He also requested Clerk Kimberly-Maas to generate a mailing list, to whom letters will be sent advising the intent to trim in the areas specified.

Motion/Second to authorize Clerk Kimberly-Maas place RFQ advertisements, generate mailings to affected residents and mail the letters two weeks prior to work by: Adams/Silverberg

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg

Opposed by: None

Abstaining: None

Motion Carries

DRAIN JETTING – ANN & EAGLE LAKES:

Supervisor Adams reported back on the status of drains on Ann and Eagle Lakes. The grate for the drain on Ann Lake is caked with mud. The grate needs to be lifted to further inspect the condition of the catch basins. He suggested some form of modification be done around the grate to alleviate the excess sand from packing into the grate. The Board discussed options of cleaning the drains on 235 ½ Ave and 189th St (Big Eagle Point). As well as, modifying the grate area to eliminate the plugging of the one on 253 ½ Ave.

Motion/Second to authorize jetting of drains on 235 ½ Ave and 189th St (Big Eagle Point) as needed by:

Adams/Hassett

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg

Opposed by: None

Abstaining: None

Motion Carries

DITCH DAMAGE ON 181ST ST.:

Supervisor Adams reported there is significant damage to the road edge on 181st St. NW. This is due to vehicles traveling the ditch off of CSAH 10 onto 181st. He suggested two additional signs be installed to prevent vehicles from traveling in the ditch. The signs will be the same as are already installed to indicate the curve of the roadway.

Motion/Second to have two additional signs, posts and hardware ordered and installed in the area where damage is occurring on 181st St. NW by: Adams/Hassett

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg

Opposed by: None

Abstaining: None

Motion Carries

OLD BUSINESS:

MYSTIC RIDGE DEVELOPER'S AGREEMENT:

The Board reviewed the Mystic Ridge Developer's Agreement – FINAL DRAFT presented. Treasurer Jones noted she will need to get some information on how the financials work, ie. Letter of credit..

Motion/Second accept Mystic Ridge Developer's Agreement contingent on approval of Counsel by:

Gotzian/Silverberg

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg

Opposed by: None

Abstaining: None

Motion Carries

ON-CALL MAINTENANCE QUOTES:

Darryl Waletzko submitted a quote to the Board. His flat rate for any work prescribed by the Road Authority or Board is \$45/hour. The Board felt this was a fair price.

Motion/Second to accept Darryl Waletzko's quote and award a contract to him, for On-Call Maintenance by: Adams/Peterson

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg

Opposed by: None

Abstaining: None

Motion Carries.

PERMANENT WELCOME & WEIGHT RESTRICTION SIGN PLACEMENT:

Supervisor Peterson will work with Darryl Waletzko on locations of these signs.

FOLLOW-UP TO BE DONE IN AUGUST

BARREL OF OIL VALUATION:

Supervisor Peterson updated the Board with the value of the unopened barrel of Mobil Delvac MX 15W/40 oil, sitting in the shed. He stated its value new as \$661.88. The Board discussed selling it on Craig's List. The Board felt a fair listing price to be \$650.00.

Motion/Second to list the unopened barrel of Mobil Delvac MX 15W/40 oil, on Craig's list for the amount of \$650.00 or best offer. Ad will be open for one week by: Gotzian/Hassett

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg

Opposed by: None

Abstaining: None

Motion Carries

LAKE ANN BEACH:

Clerk Kimberly-Maas stated she has been unable to connect with Denna McElhaney . She will continue to call Denna, in an effort to get a copy of the Lake Ann's Lake Association By-Laws.

FOLLOW-UP TO BE DONE IN AUGUST

BIG LAKE FIRE BOARD:

Supervisor Hassett updated the Board with information from the Big Lake Fire Board meeting. He noted the Budget was higher due to higher number of calls, training and repairs. They will be renting space to the EMTs in the new addition. That price has not yet been established. A new water tender truck is budgeted for 2017 purchase. SCBA equipment is also in being saved for future purchase budget. The plans for the new EMT section of the hall have been drawn, as well.

No Report from the Zimmerman Fire Board Meeting.

TREASURER'S BUSINESS

Treasurer Jones noted two claims had been added: PERA and All Seasons Heating and Air.

APPROVAL OF CONSENT AGENDA

Motion/Second to approve the July Consent Agenda with the two additions by: Gotzian/Silverberg

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg

Opposed: None
Abstaining: None
Motion Carries

TREASURER'S REPORT

Treasurer Jones read the balance sheet.

General Fund: \$ 69, 189.84	Road & Bridge: \$ 629,351.58
Fire: \$68,698.30	Capital Reserve: \$139,253.24
Escrows:	
Heritage Hills: \$0	Pine Cone: \$1,066.25
Woodlands of Livonia: \$4,653.75	Savannah Meadows: \$6,612.61
Shores of Eagle Lake: \$95,567.19	Woods of Eagle Lake: \$506.82
Pine Point: \$4,500.00	Lonesome Oak: \$500.00
Thunderbuck: \$4,182.50	Horseshoe Estates: \$20,700.00
Timberquest: \$20,160.00	Deer Crossing: \$1,000.00
Donahue Estates: \$3,161.25	Jacob's Ridge: <\$11.25>
Harmony Village: \$0.00	

Motion/Second to accept the Treasurer's Report date ending 06/30/2015 by: Silverberg/Adams
Approved: Adams, Gotzian, Hassett, Peterson and Silverberg
Opposed: None
Abstaining: None
Motion Carries

ADJOURNMENT

Motion/Second to adjourn the July Monthly Meeting at 8:51PM, on Wednesday, July 29, 2015:
Hassett/Silverberg
Approved: Adams, Gotzian, Hassett, Peterson and Silverberg
Abstaining: None
Opposed: None
Motion carried adjourning the July Monthly Meeting, on Wednesday, July 29, 2015 at 8:51PM.

Respectfully Submitted,
Brenda Kimberly-Maas
Orrock Township Clerk

Accepted this 26th day of August, 2015, by the Orrock Township Board of Supervisors.

Chairperson

Attest: _____
Town Clerk