



REGULAR MONTHLY MEETING  
WEDNESDAY, AUGUST 26, 2015 7:00PM

The Orrock Township Board met in regular session, on Wednesday August 26, 2015 at 7:00PM, at the Orrock Town Hall, 26401 – 180th St. NW, Big Lake, Minnesota. The meeting was called to order by Chair Gotzian, at 7:00PM, and the Pledge of Allegiance was recited.

Supervisors Bryan Adams, Charles Gotzian, Bob Hassett, Eric Peterson and Corrie Silverberg, Treasurer Laura Jones and Clerk Brenda Kimberly-Maas were in attendance. Town Engineer Mike Nielson, a number of residents and observers were also present.

APPROVAL OF AUGUST REGULAR MEETING AGENDA:

Chair Gotzian requested the addition of ‘i’ under Roads to discuss pothole repair.

Motion/Second to accept the August Agenda with the addition by: Gotzian/Adams

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg

Opposed by: None

Abstaining: None

Motion Carries

APPROVAL OF JULY MINUTES:

Motion/Second to accept the July Regular Meeting Minutes, as presented by: Adams/Silverberg

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg

Opposed by: None

Abstaining: None

Motion Carries

NEW BUSINESS:

DRAIN/HOLDING PONDS AROUND LAKE ANN & EAGLE LAKE:

Concerns about the ponds located on Big Eagle Point were addressed. Specifically those located at the intersection of 188<sup>th</sup> St NW and 232<sup>nd</sup> Ave NW. The water levels in the holding ponds around Eagle Lake have receded and the drains flowing into them were cleared. One option is to create an overflow structure to allow excess water drain out, but NOT change the wetland, itself. Review of options will be done by the hydrologist-engineers at WSB and report will be made in September. Mark Kurtz on 233<sup>rd</sup> Ave NW on the east side of Eagle Lake also was concerned on the drainage from the road runs through his property. His concern was damage to his home from the run off and standing water. Gotzian and Adams will visit the location and report back in September. The drainage systems screens on Lake Ann, have been cleared. One screen is in need of replacement. The Board expressed a need to have the area around the screen/cover for the drain located on 235 ½ Ave NW closer to CSAH15, have bituminous or cement curbing or pan installed to alleviate vehicle travel over it and less debris/silt enter it. Handyman Waletzko directed to repair and modify the Lake Ann drains and screens.

EXTENDING CONTRACTS:

Chair Gotzian noted it may be in the best interest of the Township, to let out for three-year quotes. The Board agreed for projects like mowing, maintenance/handyman & grading letting out for three year quotes and contracts. This will be set in place with future needs. Clerk Kimberly-Maas was directed to create a schedule of current contracts and due dates.

HERITAGE TRAILS THIRD ADDITION:

Beverly Aubol requested FINAL PLAT APPROVAL, from the Board. The roads in the Plat have already been accepted, the Developer’s Agreement has been signed. The Board requested the Agreement be Recorded at the county.

The Board approved the Plat of Heritage Trails Third Addition.

BIG EAGLE POINT TREE IN CARTWAY:

Resident Joseph Ryan was present and questioned the letter sent to him about the ownership and responsibility of trimming a tree on the cartway adjacent to his parcel. Chair Gotzian explained how Town counsel was contacted and the Board was advised that the cartway was not adopted/accepted as a road, even though it has been dedicated for public use. The area is held in Trust by the Town, should it ever be needed as a roadway. Mr Ryan was given a copy of the language printed on the original Plat, for his records.

NO FURTHER ACTION TAKEN BY THE BOARD.

ROADS

ROAD ENGINEER:

PAVED ROAD MAINTENANCE PROJECTED COSTS:

Mike Nielson addressed the Board with his updates of projected costs to maintain the paved roads, for the next 20 years. Orrock roads were reclassified into 'collector' and local/residential streets. The Township has 13.1 miles of 'collector' roads and 30.5 miles of local/residential streets. The cost to maintain were reduced to reflect numbers closer to market costs. The Overall Index Condition (OCI) were reduced on collector roads to 70 and local streets to 65. These changes resulted in the annual budgeting needs to maintain them as \$252,543.55/collector and \$515,465.12/local, Total = \$768,008.67. This is only to maintain the bituminous. Mike suggested the Board create a 5yr Capital Improvement Plan that addresses this , which is re-evaluated every 5 yrs. He also suggested the Board recommend the 2017 R&B levy include \$571,000 for road repair/maintenance costs, with an annual increase of 3%, to ensure the funds needed are available. It was noted these numbers don't include plowing, mowing, signs, trimming and unforeseen road problems.

DRAINAGE TECHNOLOGY REVIEW:

Mike Nielson brought general storm water improvement options for this and other areas in the Township. Ponds are the least expensive, but large areas are needed to have them work effectively.

The drainage pipe, on Big Eagle Lake Point could have a "Rain Guardian" installed using the existing pipe. This device is a graduated sediment trap system, which would eliminate the direct discharge into the lake. It would need to have some annual maintenance/clean out of the basin, which the adjacent property owners might be willing to do.

The wetland on 188<sup>th</sup> St NW, is a candidate for another device known as Detention Bun. A projected cost analysis will be presented by Mike Nielson at the September meeting.

ROAD CONSTRUCTION STANDARDS:

Mike Neilson is in the process of creating Road Construction Standards, which take into consideration the local soil conditions.

FOLLOW UP IN COMING MONTHS

SPECIAL MEETING:

The Board called a SPECIAL MEETING for September 16, 2015 at 6PM. The purpose of the meeting is to review bids on 243<sup>rd</sup> Ave, NW and award the contract for the work. Also to be discussed is the Infrared Technology use to repair potholes on Town roads.

GRAVEL ROAD MAINTENANCE:

Rusty Pittman had been through the Township and graded all but 180<sup>th</sup> St. NW, south of CSAH 4. Rusty will be called to grade it. The other aggregate roads are currently in good condition.

INSTALLED ROAD SIGN INVENTORY/REPLACEMENT NEEDS:

Clerk Kimberly-Maas noted 180<sup>th</sup> St. NW is no longer a minimum maintenance road and asked to have the sign removed. Darryl W was directed to remove it.

Supervisor Hassett reported he has documented the location and condition of installed road signs. The signs available in the shed need to be inventoried. A resident requested a NO OUTLET sign be installed on 189<sup>th</sup> St. NW. There was a resident who was concerned about the welfare of children and asked for a CHILDREN AT PLAY sign. Mike Nielson commented that type of sign is really not effective.

Bob will create a spreadsheet with the signs and locations, so the Town can make a schedule to replace signs in the Township, starting with the collector roads. Mike Nielson will also bring WSB policy on Sign Replacement to the September meeting, for Board review.

The “Welcome” signs are ready to be installed on County Roads.

Darryl Waletzko reported there was a need for additional 5-ton signs on the roads leading out of the State Forest roads onto Township roads.

Motion/Second to authorize the purchase of the necessary additional 5-ton weight limit signs, posts and hardware by: Gotzian/Hassett

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg

Opposed by: None

Abstaining: None

Motion Carries

INSPECTION OF ROW OBSTRUCTIONS:

The Board discussed how to enforce the ROW obstruction law. The Board considered looking at each situation individually. However; the Board doesn't wish to appear as though there is favoritism for certain residents. They also know there are some obstructions that pose a hazard and others do not.

NO FURTHER ACTION TAKEN AT THIS TIME

DRAIN JETTING – ANN & EAGLE LAKES:

Supervisor Adams reported back on the status of drains on Ann and Eagle Lakes. The grate for the drain on Ann Lake is caked with mud. The grate needs to be lifted to further inspect the condition of the catch basins. He suggested some form of modification be done around the grate to alleviate the excess sand from packing into the grate. The Board discussed options of cleaning the drains on 235 ½ Ave and 189<sup>th</sup> St (Big Eagle Point). As well as, modifying the grate area to eliminate the plugging of the one on 253 ½ Ave.

Motion/Second to authorize jetting of drains on 235 ½ Ave and 189<sup>th</sup> St ( Big Eagle Point) as needed by: Adams/Hassett

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg

Opposed by: None

Abstaining: None

Motion Carries

DITCH DAMAGE ON 181<sup>ST</sup> ST.:

The chevron signs have not been received. Chair Gotzian noted the person(s) who were running through the ditch do not seem to be taking the short-cut since CSAH10 has been rebuilt.

POTHOLE REPAIR:

Chair Gotzian and Supervisor Hassett spoke with a representative from Erickson's Asphalt about having their infrared technology, demonstrated on a pothole. The company will perform a free demonstration repair on a pothole on Monday August 31, 2015. Any Board member and public are welcome to watch the demonstration. Each patch costs \$109.

OLD BUSINESS:

LAKE ANN BEACH:

Clerk Kimberly-Maas noted she had been in communication with the Club's secretary, Chris Weber. Chris and Club President, Pat O'Hern were in attendance and presented the Board a copy of their By-Laws. Clerk Kimberly-Maas will send all the information she has, to the Town's Counsel and request an Agreement be written to clarify the manner in which the Club has been using and maintaining the Beach area on Lake Ann. When both parties agree with the language, the document will be signed and recorded, so future Boards have written documentation for their records.

Motion/Second authorizing Clerk Kimberly-Maas to contact counsel and have a Use Agreement between the Town and the Club, written by: Silverberg/Hassett

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg

Opposed by: None

Abstaining: None

Motion Carries

DNR FUNDING FOR ROADS:

There has been no further information obtained for presentation at the August meeting.

ORDINANCE/POLICY/RESOLUTION BOOK:

Vice Chair Adams informed the Board he has all of the documents copied and they are ready to be placed in a three-ring or other style of binder.

FOLLOW UP IN SEPTEMBER

OIL SALE:

Clerk Kimberly-Maas informed the Board she had been unable to list the oil on Craigslist, using the clerk@orrocktownship.com email address. The Board authorized her to use her personal address to list the oil for sale. Kimberly-Maas will list the oil for sale using her personal email address.

FOLLOW UP IN SEPTEMBER

TREASURER'S BUSINESS

Treasurer Jones noted two claims had been added: PERA and All Seasons Heating and Air.

APPROVAL OF CONSENT AGENDA

Motion/Second to approve the August Consent Agenda as presented by Treasurer Jones by:

Adams/Silverberg

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg

Opposed: None

Abstaining: None

Motion Carries

TREASURER'S REPORT

Treasurer Jones read the balance sheet.

General Fund: \$ 65,795.84

Fire: \$58,353.16

Escrows:

Heritage Hills: \$0

Woodlands of Livonia: \$4,653.75

Shores of Eagle Lake: \$95,567.19

Pine Point: \$4,500.00

Thunderbuck: \$4,182.50

Timberquest: \$20,160.00

Donahue Estates: \$3,161.25

Harmony Village: \$0.00

Road & Bridge: \$ 471,144.50

Capital Reserve: \$139,253.24

Pine Cone: \$1,066.25

Savannah Meadows: \$6,612.61

Woods of Eagle Lake: \$506.82

Lonesome Oak: \$500.00

Horseshoe Estates: \$20,700.00

Deer Crossing: \$1,000.00

Jacob's Ridge: <\$11.25>

Motion/Second to accept the Treasurer's Report date ending 07/31/2015 by: Peterson/Gotzian

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg

Opposed: None

Abstaining: None

Motion Carries

LAST CALL FOR BUSINESS

A resident brought to the Board a concern of a plugged outlet drain on Lake Ann. Darryl W was directed to inspect the outlet drain and clear it, if needed.

Chris Weber inquired on any action the Board might be able to take with regard to a resident of Lake Ann, whose home burned down and is now living out of his vehicle. Chris was informed that the Township has no jurisdiction over the matter and was directed to County authorities. Neighbors have been trying to assist the resident by offering to contact the County VA officer for him, as he is a vet. To date the resident has declined offers. Board members offered to speak with the resident, to see if they can persuade him to seek assistance.

ADJOURNMENT

Motion/Second to adjourn the August Monthly Meeting at 8:47PM, on Wednesday, August 26, 2015:

Gotzian/Adams

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg

Abstaining: None

Opposed: None

Motion carried adjourning the August Monthly Meeting, on Wednesday, August 26, 2015 at 8:47PM.

Respectfully Submitted,  
Brenda Kimberly-Maas  
Orrock Township Clerk

Accepted this 30<sup>th</sup> day of September, 2015, by the Orrock Township Board of Supervisors.

\_\_\_\_\_  
Chairperson

Attest: \_\_\_\_\_  
Town Clerk