



REGULAR MONTHLY MEETING
WEDNESDAY, SEPTEMBER 30, 2015 7:00PM

The Orrock Township Board met in regular session, on Wednesday September 30, 2015 at 7:00PM, at the Orrock Town Hall, 26401 – 180th St. NW, Big Lake, Minnesota. The meeting was called to order by Chair Gotzian, at 7:00PM, and the Pledge of Allegiance was recited.

Supervisors Bryan Adams, Charles Gotzian, Bob Hassett, Eric Peterson and Corrie Silverberg, Treasurer Laura Jones and Clerk Brenda Kimberly-Maas were in attendance. Town Engineer Mike Nielson, a number of residents and observers were also present.

APPROVAL OF SEPTEMBER REGULAR MEETING AGENDA:

Corrie Silverberg requested the addition Justin & Brenda Davis under 'c' under Roads to discuss tree removal.

Motion/Second to accept the August Agenda with the addition by: Gotzian/Hassett

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg

Opposed by: None

Abstaining: None

Motion Carries

APPROVAL OF AUGUST MINUTES:

Motion/Second to accept the August Regular Meeting Minutes, as presented by: Adams/Silverberg

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg

Opposed by: None

Abstaining: None

Motion Carries

APPROVAL OF SPECIAL MEETING MINUTES:

Motion/Second to accept the Special Meeting Minutes, as presented by: Adams/Hassett

Approved: Adams, Gotzian, Hassett and Peterson

Opposed by: None

Abstaining: Silverberg

Motion Carries

NEW BUSINESS:

USFWS RESTORATION PRESENTATION:

Steve Karel, Greg Dehmer and Tony Hewitt, from the USFWS presented the plan for restoration of the oak savannah in the south spur of the Sherburne National Wildlife Refuge, which is written in in the Comprehensive Conservation Plan in 2005. Tony clarified to the Board, the USFWS is separate from the MN DNR. The efforts by the USFWS to reestablish the oak savannah has been planned since 2005. The DNRs efforts are a separate plan, being carried out by the MN DNR. For the Oak Savannah to be reestablished, mature pines must be harvested. The harvesting and extraction of pines will occur from October – April because of the agencies own policies. This will result in some areas to be closed to hunting. Seeding of the area with grasses, wildflowers and other native species will be done in the next couple of years. There will also be burning and other efforts which will be ongoing to allow the savannah to flourish.

From the standpoint of the township, the only concern is of the lumber trucks on 255th Ave. NW and 235th Ave NW. which are currently deemed 5-ton roads. Steve and Greg also noted horseback riding is not allowed in the National Wildlife Refuge. Some thoughts to placing a parallel horse bridge on CSAH15 were brought to the Board some time ago.

Steve advised the Board of Federal and State grants which may be of interest to assist in the funding of this project, for which the Township could apply. Steve would be willing to assist with the writing of grant applications for Federal money.

Steve also noted the Sherburne National Forest is celebrating its 50th Anniversary on Saturday, October 3rd and invited the Board and residents to attend.

VARIANCE REQUEST:

Brad Schumacher was present to request a variance for a property within Orrock Township. The original building's foundation will be used for the new home. The distance to CSAH 1 will remain the same as it was prior to the home falling down. The Board had no concerns with the 25' variance within the right of way.

Motion/Second to give favorable comments for the variance of 25' by: Gotzian/Silverberg

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg

Opposed by: None

Abstaining: None

Motion Carries

MATIT – VALUATION/RESOLUTION:

The Board reviewed the results of the independent survey done. As well as, the Resolution options for coverage, sent by MATIT. As a result of the survey, Fire Board Committee members will look into getting additional fire extinguishers. The Board has until November 9, 2015 to reply to MATIT.

TABLED UNTIL OCTOBER

NEW ELECTION EQUIPMENT:

Sherburne County Auditor's Office is looking for input on the purchase of new equipment for elections. The current M100 machines are outdated and have been breaking down during elections. These factors has caused difficulties during elections. Clerk Kimberly-Maas recommended the Board consider two replacement machines, because the voting population is at the point where a second precinct should be considered.

Clerk Kimberly-Maas was instructed to inform the County Auditor/Treasurer's office Orrock Board would be willing to invest in two new machines for the Township and supports the purchase of central readers for the County offices.

ROADS

ROAD ENGINEER:

GENERAL ROAD CONSTRUCTION STANDARDS :

Mike Nielson developed preliminary standards. The standards were distributed to the Board for review. The one item he asked the Board to consider is whether the standard should be for paved shoulders rather than gravel, to reduce edge repair.

TABLED UNTIL OCTOBER

243RD PROJECT:

Mike Nielson addressed the Board with updates on the 243rd Ave NW construction project. There will be a preconstruction meeting on October 8 at 3PM, at the Townhall. Construction is slated to begin on Monday October 12 and last for ten days, weather permitting. The road will need to be closed to through traffic for the duration of the construction.

Clerk Kimberly-Maas will send out notification to surrounding towns, county offices, emergency response services (fire, police, ambulance), school bussing companies, schools and other potentially affected groups.

Clerk Kimberly-Maas was also directed to contact Becker Township and let them know the road will be posted at the town line, as a 5-ton road.

188TH ST AND 232ND AVE FLOOD REDUCTION OPTIONS:

Mike Nielson put together some options to reduce the flooding of 188th and 232nd on Big Eagle Point. The options are an overflow structure, which would need an easement to the lake, increase the wetland or raise the level of the road. A survey of the area would need to be done regardless. Chair Gotzian thought the town had an easement to the lake for the purpose of draining, but it would need to be verified. The earliest any work would occur would be summer 2016.

Bryan Adams and Clerk Kimberly-Maas will investigate the easement and the status of the area, delineating the area if it is a wetland and report back.

TABLED UNTIL OCTOBER

DNR STATE ROAD AID:

Mike Nielson had sent information on US Recreational grants. The Board felt it would be in the best interest to pursue it if possible for the 2015 year the deadline is November 1, 2015. Mike felt it may be possible but wanted to check with her.

Motion/Second to authorize the expenditure of up to \$1500 for grant writing contingent on all information being available to write the grant and the availability of WSB grant writer by: Gotzian/Hassett

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg

Opposed by: None

Abstaining: None

Motion Carries

181ST ST. REPAIR QUOTE/AWARD:

Chair Gotzian and Darryl Waletzko visited the site, before the meeting. Darryl took a core sample and found there to be decaying wood under the road, at about four feet (4'). It is unclear how deep or in what areas the matter exists, without doing further sampling.

SPECIAL MEETING:

The Board called for a Special Meeting at the 181st St NW project site, on Monday October 5, 2015 at 4:00PM, to review the area and make a decision on repair. As well as discuss the availability of the Grant Writer to perform writing of grant for 2015.

TREE TRIMMING QUOTE REVIEW AWARD CONTRACT:

The Board heard from Justin and Brenda Davis, who were concerned with the definition of the right of way in terms of the specifications for trimming. The Board helped them to understand the definition of the ROW for their property. Their fence will be considered the edge of the ROW and only the trees that hang over the fence will be trimmed up, but no trees will be removed from behind the fence. And the trees to be removed have already been marked.

Another concern of the Davis' was the speed at which vehicles travel around the corner of their property. The Board was advised by Mike Nielson, an advisory sign could be installed to warn drivers of the sharp curve.

The Board also let the Davis' know that trimming needs to be done as an on-going process. The Board is creating a schedule for annual trimming.

The Board reviewed the two quotes which were received. One from Carr's Tree Service in the amount of \$33,000.00 and one from Darryl Waletzko in the amount of \$21,000.00.

Motion/Second to award the trimming contract to Darryl Waletzko for the amount of \$21,000.00 by:
Peterson/Adams

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg

Opposed by: None

Abstaining: None

Motion Carries

Supervisor Adams will go through the areas to be trimmed with Darryl prior to work being done.

INSTALLED ROAD SIGN INVENTORY/REPLACEMENT NEEDS:

Supervisor Hassett reported he half way through the process of creating an inventory spreadsheet. Supervisor Adams remarked on the creation of a policy/schedule for sign replacement. Clerk Kimberly-Maas and Engineer Nielson will gather information, for the Board to review.

The Welcome to Orrock, additional 5-ton restriction and chevron signs will be installed by October meeting.

FOLLOW-UP IN OCTOBER

GRADING OF GRAVEL ROAD:

The one road that had not been graded earlier was 180th St. NW, south of CSAH 4. Chair Gotzian noted he will check to see if had been it done.

INSPECTION OF STRUCTURES ON ROW:

Supervisors Adams and Silverberg will work on inspection of structures and writing of policy/ordinance to address structures. Supervisor Hassett noted it seems as if snow removal is the biggest concern. Darryl stated there are some areas

where the structures impede with his snow removal. Supervisor Silverberg noted safety of people using the ROW is also of concern. The Board's concern is writing a policy at this point can appear to show favoritism. There will be fall-out no matter what is done, but it needs to be done sooner rather than later. Clerk Kimberly-Maas suggested a couple of supervisors and Darryl work together to make some definitions for an ROW policy and ordinance. Supervisors Adams and Silverberg will work on this and report back in October.

FOLLOW-UP IN OCTOBER

POTHOLE REPAIR:

Clerk Kimberly-Maas addressed the Board on the status of the contract for pothole repair. The areas will need to be inspected by Erickson Asphalt representative to have an accurate count of the number of infra-red patches that will be required. There are fourteen (14) areas which were identified for repair.

Motion/Second approving the repair of the areas listed for repair, using Erickson Asphalt's infrared technology by: Adams/Silverberg

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg

Opposed by: None

Abstaining: None

Motion Carries

LETTER APPROVAL:

Clerk Kimberly-Maas addressed the Board asking for their approval of the letter drafted to be sent to resident, Justin Vantol. His property is adjacent to 159th St. NW, where the road edge was degraded and in need of repair. The Board approved the language in the draft.

OLD BUSINESS:

LAKE ANN BEACH:

Clerk Kimberly-Maas noted she had sent the DRAFT Agreement to the Club's secretary, Chris Weber. Chris and Club President, Pat O'Hern were in attendance They addressed the Board with concerns on some of the language in the DRAFT Agreement. Pat O'Hern and Clerk Kimberly-Maas will meet and revise the language with assistance from the Town lawyer. The final draft will be presented to the Board in October.

FOLLOW UP IN OCTOBER

MARK KURTZ DRAINAGE CONCERNS:

Resident Mark Kurtz had contacted the Board with concerns of drainage from the roads through his property. Supervisor Adams and Chair Gotzian will visit Mark's property and report back to the Board in October.

FOLLOW UP IN OCTOBER

TREASURER'S BUSINESS

Supervisor Adams asked for clarification on how the distribution of costs for Clean Up day were calculated. Treasurer Jones explained how each visitor is required to fill out a sheet which includes their address when entering the gate. That information is used to determine the break out of costs.

APPROVAL OF CONSENT AGENDA

Motion/Second to approve the September Consent Agenda as presented by Treasurer Jones by: Silverberg/Gotzian

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg

Opposed: None

Abstaining: None

Motion Carries

TREASURER'S REPORT

Treasurer Jones read the balance sheet.

General Fund: \$ 69,929.34

Fire: \$61,830.46

Escrows:

Heritage Hills: \$0

Woodlands of Livonia: \$4,653.75

Shores of Eagle Lake: \$95,567.19

Road & Bridge: \$ 476,828.13

Capital Reserve: \$139,253.24

Pine Cone: \$1,066.25

Savannah Meadows: \$6,612.61

Woods of Eagle Lake: \$506.82

Pine Point: \$4,500.00
Thunderbuck: \$4,182.50
Timberquest: \$20,160.00
Donahue Estates: \$3,161.25
Harmony Village: \$0.00

Lonesome Oak: \$500.00
Horseshoe Estates: \$20,700.00
Deer Crossing: \$1,000.00
Jacob's Ridge: <\$11.25>

Motion/Second to accept the Treasurer's Report date ending 08/31/2015 by: Peterson/Gotzian
Approved: Adams, Gotzian, Hassett, Peterson and Silverberg
Opposed: None
Abstaining: None
Motion Carries

LAST CALL FOR BUSINESS

NO FURTHER BUSINESS BROUGHT FORTH

ADJOURNMENT

Motion/Second to adjourn the September Monthly Meeting at 8:35PM, on Wednesday, September 30, 2015: Gotzian/Hassett
Approved: Adams, Gotzian, Hassett, Peterson and Silverberg
Abstaining: None
Opposed: None
Motion carried adjourning the September Monthly Meeting, on Wednesday, September 30, 2015 at 8:35PM.

Respectfully Submitted,
Brenda Kimberly-Maas
Orrock Township Clerk

Accepted this 28th day of October, 2015, by the Orrock Township Board of Supervisors.

Chairperson

Attest: _____
Town Clerk