



REGULAR MONTHLY MEETING
WEDNESDAY, NOVEMBER 18, 2015 7:00PM

The Orrock Township Board met in regular session, on Wednesday November 18, 2015 at 7:00PM, at the Orrock Town Hall, 26401 – 180th St. NW, Big Lake, Minnesota. The meeting was called to order by Chair Gotzian, at 7:00PM, and the Pledge of Allegiance was recited.

Supervisors Bryan Adams, Charles Gotzian, Bob Hassett and Corrie Silverberg, Treasurer Laura Jones and Clerk Brenda Kimberly-Maas were in attendance. Town Engineer Mike Nielson, a number of residents and observers were also present. Supervisor Eric Peterson was absent.

APPROVAL OF NOVEMBER REGULAR MEETING AGENDA:

Bryan Adams requested the addition of Plowing, Salt/Sand as item ‘g’ under Roads.

Motion/Second to accept the November Agenda with the change by: Silverberg/Adams

Approved: Adams, Gotzian, Hassett and Silverberg

Opposed by: None

Abstaining: None

Motion Carries

APPROVAL OF OCTOBER MINUTES:

Motion/Second to accept the October Regular Meeting Minutes, as presented by: Adams/Silverberg

Approved: Adams, Gotzian, Hassett and Silverberg

Opposed by: None

Abstaining: None

Motion Carries

NEW BUSINESS:

MALISHENSKI SEPTIC VARIANCE COMMENTS:

The Board heard from Ken and Kellie Malishenski with regard to a Septic Variance. The Board reviewed the septic plans. The Board had no Town requirements and suggested the variance be approved once the County requirements are met.

SHORES OF EAGLE LAKE:

Matt Tauer, developer, was present to give an update. All of Sherburne County’s requirements have been met. The septic system has been inspected and is in compliance. The system has 32 zone valves within it, so the system can be utilized without charging the entire system. The system will be monitored by an independent contractor, to ensure it is functioning properly. The system recirculates the waste so more nitrates can be filtered out before exiting to the lift station. The well is also compliant. The shoreline is still being re-established by Prairie Restorations who has been contracted (3 yr) to maintain the area. Currently, there are two homes being built. One has a purchase agreement, contingent on the sale of the purchaser’s current home. Matt is planning on having at least one of them on the 2016 spring Parade of Homes. Lots will only be sold through 4 Lakes Construction. Future plans, for Outlot ‘C’ is to utilize it for storage of homeowners boats. Matt asked if he could open only one entrance to the development, until more homes are built. The Board informed him to contact Sherburne County as well as, Big Lake and Zimmerman Fire Departments, as the Town has not accepted the roads.

2016 ANNUAL ELECTION JUDGES AND ABSENTEE BALLOT BOARD:

Motion/Second to accept the 2016 Annual Election Judges, as recommended by: Gotzian/Hassett

Approved: Adams, Gotzian, Hassett and Silverberg

Opposed by: None

Abstaining: None
Motion Carries

Motion/Second to adopt the 2016 Annual Election Absentee Ballot Board Resolution, as recommended by:
Gotzian/Hassett
Approved: Adams, Gotzian, Hassett and Silverberg
Opposed by: None
Abstaining: None
Motion Carries

ROADS

ROAD ENGINEER:

243RD PAYMENT:

Jeff Rowe was asked to contact Windstream Communications as to when the cables will be buried as well as having the company restore the road to its current condition. There were concerns voiced on the 5-ton weight restriction on 243rd. Jeff Rowe stated the road should remain at the lower restriction, at least until the improvements are finished in 2016. Then the limits can be re-evaluated. The Board agreed with Jeff's recommendation. The road shall remain at the 5-ton limit until the road is finished.

Motion/Second to pay voucher one (1) on the 243rd Ave. improvements project 02527-08, in the amount of \$88,580.34 by: Adams/Silverberg
Approved: Adams, Gotzian, Hassett and Silverberg
Opposed by: None
Abstaining: None
Motion Carries

ROAD CONSTRUCTION STANDARDS UPDATE:

TABLED UNTIL DECEMBER

POT HOLE REPAIR UPDATE:

Charlie noted there were a few left to complete. Darryl Waletzko noted Sherburne County fixed the potholes off of 268th Ave and CSAH1.

FOLLOW-UP IN DECEMBER.

255TH AVE WEIGHT RESTRICTION:

Clerk Kimberly-Maas reported the Overweight Permit had been drafted by counsel and sent via email to Sylva. She had not received a reply. The Board requested the Bond/Escrow be posted in one week's time. If not done, the Sheriff would be notified to enforce the 5-ton posted limit. Clerk Kimberly-Maas will contact Sylva and follow-up on the receipt of the Agreement.

Darryl Waletzko informed the Board there were also logs piled on 233rd Ave. NW, ready to be hauled out. It was unclear if the logs were from the Sherburne Wildlife Refuge (USFWS) or the Sand Dunes State Forest (DNR).

Motion/Second to add the portion of 233rd Ave. NW laying between 146th St. NW to the Orrock/Livonia Town Line to the weight restriction Resolution by: Gotzian/Hassett
Approved: Adams, Gotzian, Hassett and Silverberg
Opposed by: None
Abstaining: None
Motion Carries

FOLLOW UP IN DECEMBER, ON 255TH AVE & LOGS ON 233RD.

255TH AVE SPEED CONCERNS:

Supervisor Hassett spoke with some residents on 255th Ave. who have concerns with speeding on 255th Ave. NW. Bob informed the resident to call the Sheriff's Department when cars are speeding.

SIGN RETRO-REFLECTIVITY STANDARDS – SIGN REPLACEMENT POLICY:

Clerk Kimberly-Maas revised the MAT template policy with Orrock information, for the Board to review. Supervisors Adams and Hassett wondered about the mapping used. Bob will contact both Big Lake Township and Sherburne

County to find out if GIS is used for their mapping of signs. Jeff Row noted, WSB uses GIS and it would be an add-on to the base map they've done, for the Township. Jeff will get an estimate to have the signs added to the current map. Bob stated he has the signs mapped using GPS coordinates on GoogleMaps. The Township has over 1000 signs to be mapped.

Bob informed the Board he had received information on accidents, from the Sheriff's Department. Using that information and information he gathered on sign conditions, we will use the current inventory of signs in the shed then order signs to replace non-compliant signs. The reflectivity still needs to be evaluated. Supervisor Silverberg wondered if the signs should be replaced in a quadrant by quadrant fashion. The Board felt Supervisor Hassett and Darryl Waletzko should coordinate the replacement of signs.

RIGHT OF WAY POLICY:

Supervisors Adams and Silverberg have been working on the Ordinance on file. Revisions were suggested and presented to the Board for review. Supervisor Adams also recommended the Board be informed of any concerns of which they need to review.

Motion/Second to adopt revised ROW ordinance O-151118 by: Adams/Silverberg
Approved: Adams, Gotzian, Hassett and Silverberg
Opposed by: None
Abstaining: None
Motion Carries

Darryl Waletzko noted the drain near Warnke's needs to be cleaned out. The Board authorized they be cleaned.

SALT/SAND AND SNOW PLOWING:

Darryl noted he was going to plow with two big trucks and have two pick-ups plow the cul-de-sacs. Supervisor Adams questioned how compacted small snowfalls would be addressed, as the compacted snow becomes icy. Darryl suggested the Board use 100% salt instead of the salt/sand blend. He noted the cost is a bit higher, but less product is needed and it is more effective on ice. The Board agreed to try the 100% salt to see if it is a better option, for the Town. Darryl will use the product in the shed first. Salt purchase will be billed, as an addition to the monthly plowing bill.

TREASURER'S BUSINESS

APPROVAL OF CONSENT AGENDA

There were a few additions to the claims which had been mailed. ACE Solid Waste, WSB and Clerk Kimberly-Maas, for office supplies.

Motion/Second to approve the November Consent Agenda, with the additions presented by Treasurer Jones by: Silverberg/Adams
Approved: Adams, Gotzian, Hassett and Silverberg
Opposed: None
Abstaining: None
Motion Carries

TREASURER'S REPORT

Treasurer Jones reported the Bank Balance as end of October: \$862,356.98.

General Fund: \$ 56,250.76	Road & Bridge: \$ 462,966.49
Fire: \$61,830.46	Capital Reserve: \$139,253.24
Escrows:	
Heritage Hills: \$0	Pine Cone: \$1,066.25
Woodlands of Livonia: \$4,653.75	Savannah Meadows: \$6,612.61
Shores of Eagle Lake: \$95,567.19	Woods of Eagle Lake: \$506.82
Pine Point: \$4,500.00	Lonesome Oak: \$500.00
Thunderbuck: \$4,182.50	Horseshoe Estates: \$20,700.00
Timberquest: \$20,160.00	Deer Crossing: \$1,000.00
Donahue Estates: \$3,161.25	Jacob's Ridge: <\$11.25>
Harmony Village: \$0.00	

Motion/Second to accept the Treasurer's Report date ending 10/31/2015 by: Gotzian/Silverberg
Approved: Adams, Gotzian, Hassett and Silverberg
Opposed: None

Abstaining: None
Motion Carries

LAST CALL FOR BUSINESS

Clerk Kimberly-Maas noted the ROW Ordinance should be recorded with Sherburne County, as well published. She wondered if the Resolution for Weight Restrictions should be published. She also informed the Board the filing for Affidavit of Candidacy will be published week's ending 12/5/2015 and 12/12/2015.

Supervisor Silverberg asked Treasurer Jones if she had been able to contact County Auditor/Treasurer, Diane Arnold about the calculation formula from October. Laura was unable to contact Diane, yet. Corrie also asked about the levy's approved by the constituents 2015 and 2016. Clerk Kimberly-Maas informed the Board the levy approved for 2015 was \$385,500 and 2016 \$680,000. Supervisor Adams noted the Town is playing "Catch Up" after the Electorate voted to reduce the levy in 2012 for the 2013 cycle.

Darryl Waletzko asked permission to load salt product directly from Plaisted's under Orrock Township's account, for the township roads. The Board requested he receive scale tickets and give them to us.

ADJOURNMENT

Motion/Second to adjourn the November Monthly Meeting at 8:12PM, on Wednesday, November 18, 2015: Gotzian/Hassett

Approved: Adams, Gotzian, Hassett and Silverberg

Abstaining: None

Opposed: None

Motion carried adjourning the November Monthly Meeting, on Wednesday, November 18, 2015 at 8:12PM.

Respectfully Submitted,
Brenda Kimberly-Maas
Orrock Township Clerk

Accepted this 30th day of December, 2015, by the Orrock Township Board of Supervisors.

Chairperson

Attest: _____
Town Clerk