



REGULAR MONTHLY
&
ANNUAL REORGANIZATIONAL
MEETING
WEDNESDAY, APRIL 27, 2016 7:00PM

The Orrock Township Board met in regular session, on Wednesday April 27, 2016 at 7:00PM, at the Orrock Town Hall, 26401 – 180th St. NW, Big Lake, Minnesota. The meeting was called to order by Chair Gotzian, at 7:00PM, and the Pledge of Allegiance was recited.

Supervisors Charles Gotzian, Bob Hassett, Eric Peterson and Corrie Silverberg, Treasurer Laura Jones and Clerk Brenda Kimberly-Maas were in attendance. Town Engineer Jeff Row, a number of residents and observers were also present. Supervisor Bryan Adams was absent.

APPROVAL OF APRIL MEETING AGENDA:

Brenda noted the variance information wasn't available and item b. under New Business could be removed.

Supervisor Hassett requested to add John Korzeniowski in place of 'b. variance request' under New Business.

Motion/Second to accept the April Agenda with change to it 'b' under New Business to John Korzeniowski instead of Variance Request by: Gotzian/Silverberg

Approved: Gotzian, Hassett, Peterson and Silverberg

Opposed by: None

Abstaining: None

Motion Prevails

APPROVAL OF MARCH MINUTES:

Motion/Second to accept March Regular Meeting Minutes, as presented by: Silverberg/Peterson

Approved: Gotzian, Hassett Peterson and Silverberg

Opposed by: None

Abstaining: Peterson

Motion Prevails

APPROVAL OF LOCAL BOARD OF APPEAL & EQUALIZATION MINUTES:

Motion/Second to accept LBoAE Minutes, as presented by: Peterson/Hassett

Approved: Gotzian, Hassett and Peterson

Opposed by: None

Abstaining: Silverberg

Motion Prevails

SHERIFF'S REPORT:

Commander Steve Doran reported. There were 179 total calls for service. This was an increase from March. Cmdr. Doran noted two burglary calls and DNR land/property vandalism occurred in April.

NEW BUSINESS:

POSTAL PERMIT

Brenda reported she did not need to purchase a permit to mail out the Annual Clean-Up Day postcards. She was looking to the Board for further guidance on moving forward with a permit purchase. The permit would ONLY be eligible for use when 200+ items are mailed. The initial cost would be \$430. Annual renewal is \$215. Per item the cost would be reduced, as well. One instance where it would be cost-effective is in the mailing of a fall plowing policy reminder and when contacting residents on the single waste hauling campaign. Supervisor Silverberg noted he was still gathering information on the waste hauling campaign. He would have more information for the Board in May.

FOLLOW UP IN MAY

DNR UPDATE

John Korzeniowski addressed the Board with a number of updates. The issue of purchasing Road Easements where the land has always been public, is governed by State statutes and requires the purchase (fair market value) of the land, survey costs and application fee of \$2000. Where the land has been acquired, the cost is reduced. In the case of 233rd in sections 35& 36; the statutes would dictate the purchase of easements. The transfer of Trust land also falls under this, too. The transfer of Trust land between Anoka and Sherburne Counties is on hold. The mineral harvest in Sand Dunes currently is not viable, as the sand is not of any value. If roads are vacated or left unmaintained by the township (253rd east of CSAH5 and 233rd east of CSAH15) they would only be maintained at the level deemed necessary by the DNR. Should this happen, residents on 233rd in the section which is State land may need to obtain the easements to use it. John recommended the Board apply for SPRA grant funding to maintain such as 257th from CSAH 15 west to DNR roads leading into the camping area. The grant process opens in November and applications are due the following April. The time in which the grant needs to be used is flexible. Bob Hassett will take on this effort, for the Board. Bob suggested the DNR use 233rd Ave through sections 35&36, be used as a chainsaw training area, as it is in need of trimming. John acknowledged the possibility. The DNR Bill written and introduced by Jim Newberger had passed the Senate and was in the House. The session ends on May23rd. The concern of a stop sign on 162nd St. to slow down traffic into and out of the Sand Dunes, will be evaluated by the DNR. The Sherriff's department would enforce it. John also noted reclaimed bituminous is an option being looked at to help with washout on the road. Bob thanked John and the DNR staff for their prompt communication with him on all of these matters.

DRAINAGE CONCERNS

Susan Rivers – Eagle Point resident, addressed the Board with concerns over the drainage pond adjacent to her property. She felt the culvert system was not functioning properly, as there was sediment in front of the outlet and a lot of standing water in the pond. She also voiced concern over the deadfalls and branches which were dumped in the pond. The Board informed her, the drains were cleaned in the fall and the sediment in front of the outlet, was from the chip sealing done last summer. Sue had received a quote to have the brush and deadfalls cleaned out. The Board instructed Darryl Waletzko to investigate, clear what is in the Right Of Way and report to Charlie.

FOLLOW UP IN MAY

Kurt Timm – Eagle Lake Shores resident, addressed the Board with concerns over the drainage of 233rd on to his property, causing flooding in his basement. He purchased the home January 2015 and had the basement flood last spring and again this spring. The Board was familiar with his parcel and informed him the home is built and the basement door is at the lowest level of the parcel. Kurt felt the manner in which the road drains, could be altered to flow to the other side of the road. The Board will ask town engineer to investigate and report back.

FOLLOW UP IN MAY

ROADS

ROAD TOUR REPORT

The patching done by Erickson's Asphalt in 2015, held up well. There are a few areas where snakes have undermined the road and will need to be added to the areas slated for 2015 which were unable to get done before the weather turned. The areas patched on 241 ½ Ave. which resulted from utility lines which run under 241 ½ Ave. need to be broken out from the invoice, so the Town can be reimbursed by the utility company.

The drains on both Ann and Eagle Lakes will be cleaned out by Darryl.

Bob will figure out what signs need to be replaced and which area will be the starting point for the maintenance program. He will let Brenda know what signs need to be ordered for the project. Bob also attended the LTAP training and found it informative.

Trimming will be addressed in May, with the return of Bryan Adams.

2016 OVERLAY PROJECTS/BIDS:

Jeff Row addressed the Board with the results of the overlay bids. The bids came in even lower than estimated. The lowest bid was from Park Construction. The Base bid was \$219,646 and alternate \$68,437 for a total of \$288,083. Jeff recommended the Board award the base and alternate to Park Construction.

Motion/Second Accepting Park Construction Company's base bid of \$219,646 and alternate bid of \$68,437 for a total of \$288,083 and adopting Resolution 20160427 Accepting Bid by: Peterson/Gotzian

Approved: Gotzian, Hassett, Peterson and Silverberg

Opposed by: None
Abstaining: None
Motion Prevails

243RD AVE WEAR COURSE:

Jeff Row informed the Board the wear course on 243rd Ave will be laid late May or early June. The road bed held up well through the winter.

MYSTIC RIDGE:

Jeff informed the Board the work on Mystic Ridge is proceeding nicely. There is someone from WSB on site, almost daily.

Jeff took informed the Board he is leaving WSB, for another opportunity. The Board thanked Jeff for his dedication to the Town and offered their best wishes on his new endeavor.

WASTE HAULING: Corrie Silverberg and Gary Goldsmith had been in conversation with Attorney Bob Ruppe. Bob told them this is a long process and the current Statutes favor the haulers. Bob R suggested Corrie speak with the City of Bloomington, as they recently completed this process.

FOLLOW UP IN MAY

BWSR GRANT OPPORTUNITY:

Bryan was absent and Jeff had no knowledge on the subject.

FOLLOW UP IN MAY

OLD BUSINESS

ANN LAKE AGREEMENT:

Brenda was waiting to hear from Lake Ann Lake Association.

FOLLOW UP IN MAY

DRIVEWAY PERMIT ORDINANCE & FEE SCHEDULE:

Jeff had no knowledge on this.

FOLLOW UP IN MAY

DNR LAND ROAD EASEMENTS:

Board felt there was no need to order O&E on 233rd Ave, as it appears it has always been through publically held land. Eric Peterson will do some research on 253rd Ave. He thinks it was maintained by the Township, while privately held, prior to being acquired by the DNR.

FOLLOW UP IN MAY

TREASURER'S BUSINESS

APPROVAL OF CONSENT AGENDA

Laura had added the postage for mailing "Clean Up Day" postcards, after sending the information out.

Motion/Second to approve the April Consent Agenda presented with the addition of postage by:

Gotzian/Peterson

Approved: Gotzian, Hassett, Peterson and Silverberg

Opposed: None

Abstaining: None

Motion Prevails

TREASURER'S REPORT

Laura informed the Board she added Mystic Ridge Escrow Account to the books.

Treasurer Jones reported the fund Balances as of March 31, 2016:

General Fund: \$ 44,288.38

Road & Bridge: \$ 449,609.81

Fire: \$76,205.17

Capital Reserve: \$139,255.43

Escrows:

Heritage Hills: \$0

Pine Cone: \$1,066.25

Woodlands of Livonia: \$4,653.75
Shores of Eagle Lake: \$95,567.19
Pine Point: \$4,500.00
Thunderbuck: \$4,182.50
Timberquest: \$20,160.00
Donahue Estates: \$3,161.25
Harmony Village: \$0.00
Motion/Second to accept the Treasurer's Report date ending 3/31/2016 by: Gotzian/Hassett
Approved: Gotzian, Hassett, Peterson and Silverberg
Opposed: None
Abstaining: None
Motion Prevails

Savannah Meadows: \$6,612.61
Woods of Eagle Lake: \$506.82
Lonesome Oak: \$500.00
Horseshoe Estates: \$20,700.00
Deer Crossing: \$1,000.00
Jacob's Ridge: <\$11.25>
Mystic Ridge: \$10,2000.00

LAST CALL FOR REGULAR BUSINESS

Brenda suggested 255th Ave. be inspected for damages after the temporary overweight use permit, issued to Sylva, expires on 4/15/2016.

FOLLOW UP IN MAY

RECESS

Motion/Second to RECESS the meeting prior to the Annual Reorganization portion of the meeting:
Silverberg/Peterson
Approved: Gotzian, Hassett, Peterson and Silverberg
Abstaining: None
Opposed: None
Motion Prevails

RECONVENE Chair Gotzian reconvened the meeting at 8:55PM.

ESTABLISH FUTURE REORGANIZATION MEETING MONTH

Brenda suggested future Reorganization Meeting be held as part of January meetings to coincide with New Election Schedule. Board had no concerns with this change.

MEETING DATES

ANNUAL MEETING

Motion/Second to Accept Annual Meeting Date and Time as Tuesday March 7, 2017 at 7:00PM, as recommended by Constituents during 2016 Annual Meeting by: Gotzian/Silverberg
Approved: Gotzian, Hassett, Peterson and Silverberg
Opposed: None
Abstaining: None
Motion Prevails

MONTHLY MEETING

Motion/Second to hold 2016 Monthly Meetings on the last Wednesday of each month at 7:00PM. No exceptions made for 2016 by: Gotzian/Peterson
Approved: Gotzian, Hassett, Peterson and Silverberg
Opposed: None
Abstaining: None
Motion Prevails

SELECT BOARD SEATS / COMMITTEE MEMBERS

No Changes were made to the Board Seats or Committees.
Board Chair: Gotzian
Board Vice Chair: Adams
Road Authority: Gotzian
Road Committee: Gotzian, Peterson and Mike Neilson
Finance Committee – Adams, Hassett and Jones.
The Township Planning Committee remains vacant until future need arises

County Planning/Zoning Committee – Adams /Hassett remain representative/alternate
Big Lake Fire Board – Supervisor Hassett.
Zimmerman Fire Board – Silverberg.

WAGES/REIMBURSEMENTS

The Board discussed wages for Board members, Election Judges, as well as, meeting, mileage and training reimbursements.

Mileage

Motion/Second to reimburse mileage at the Feral Rate of \$.54 per mile by: Gotzian/Peterson

Approved: Gotzian, Hassett, Peterson and Silverberg

Opposed: None

Abstaining: None

Motion Prevails

Meetings

Motion/Second setting Meeting Rate at \$70/meeting by: Gotzian/Hassett

Approved: Gotzian, Hassett and Silverberg

Opposed: Peterson

Abstaining: None

Motion Prevails

Supervisor Hourly Rate

Motion/Second no hourly rate for Supervisors by: Peterson/Gotzian

Approved: Gotzian, Hassett and Peterson

Opposed: Silverberg

Abstaining: None

Motion Prevails

Clerk & Treasurer Hourly Rate

Motion/Second Clerk and Treasurer hourly rate \$18/hour by: Silverberg/Hassett

Discussion on the motion: Gotzian addressed the Board stating he felt the Clerk and Treasurer should be compensated at a higher rate. Silverberg felt the rate was fair for a part-time, flexible position. Gotzian stated the jobs require a lot of knowledge, patience and the pay for Clerk and Treasurer positions in surrounding Towns was quite a bit higher.

Motion Retracted.

Motion/Second Clerk and Treasurer hourly rate \$20/hour by: Peterson/Gotzian

Approved: Gotzian, Hassett, Peterson and Silverberg

Opposed: None

Abstaining: None

Motion Prevails

Election Judge Pay Rate

Brenda suggested the Board increase the hourly rate for the Election Judges and differentiate rates for regular and Head Judges, as more responsibility came with Head Judge duties. The Board discussed amounts and mileage reimbursement. Jones noted she is cutting \$2 - \$5 checks, for mileage.

Motion/Second to pay Election Judges at the rate of \$18/hour, Head Judges at the rate of \$19/hour and discontinue paying mileage for all required Election duties and training by: Gotzian/Hassett

Approved: Gotzian, Hassett and Peterson

Opposed: None

Abstaining: Silverberg

Motion Prevails

Education/Training

Motion/Second to pay Board members the Meeting Rate per day for classes/ training, will be reimbursed up to \$125/night, for accommodations. Additional accommodation expenses need prior Board Approval, parking costs will be reimbursed, mileage will be reimbursed at the 2016 Federal Rate and meals are not covered by: Peterson/Silverberg.

Approved: Gotzian, Hassett, Peterson and Silverberg

Opposed: None

Abstaining: None

Motion Prevails

REVIEW/SET OTHER TOWNSHIP MATTERS

No Changes were made to other Official Matters as follows:

Gopher Bounty - \$2/pair front feet

Official Posting Location – Outdoor Notice Board & Inside Hall Entryway

Official Publication – West Sherburne Tribune (Certain Publications to be made in Elk River Star News)

Official Repository – Klein Bank, Big Lake, MN

Road Authority: Gotzian

LAST CALL FOR BUSINESS FOR THE ANNUAL REORGANIZATIONAL MEETING

No further business brought forth,

ADJOURNMENT

Motion/Second to adjourn the April Monthly & Annual Reorganizational Meeting at 9:25PM, on Wednesday, April 27, 2016: Gotzian/Hassett

Approved: Gotzian, Hassett, Peterson and Silverberg

Abstaining: None

Opposed: None

Motion Prevails adjourning the April Monthly & Annual Reorganizational Meeting, on Wednesday, April 27, 2016 at 9:25PM.

Respectfully Submitted,
Brenda Kimberly-Maas
Orrock Township Clerk

Accepted this 25th day of May, 2016, by the Orrock Township Board of Supervisors.

Chairperson

Attest: _____
Town Clerk