



REGULAR MONTHLY MEETING
WEDNESDAY, JANUARY 27, 2016 7:00PM

The Orrock Township Board met in regular session, on Wednesday January 27 at 7:00PM, at the Orrock Town Hall, 26401 – 180th St. NW, Big Lake, Minnesota. The meeting was called to order by Chair Gotzian, at 7:00PM, and the Pledge of Allegiance was recited.

Supervisors Bryan Adams, Charles Gotzian, Bob Hassett, Eric Peterson and Corrie Silverberg, Treasurer Laura Jones and Clerk Brenda Kimberly-Maas were in attendance. Town Engineer Mike Nielson, a number of residents and observers were also present.

APPROVAL OF JANUARY REGULAR MEETING AGENDA:

Clerk Kimberly-Maas notified the Board the legal counselors had not yet connected to discuss the Lake Ann Agreement and the item could be removed from the Agenda.

Motion/Second to accept the January Agenda with the change by: Peterson/Silverberg

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg

Opposed by: None

Abstaining: None

Motion Carries

APPROVAL OF DECEMBER MINUTES:

Motion/Second to accept the December Regular Meeting Minutes, as presented by: Adams/Peterson

Approved: Adams, Gotzian, Hassett and Peterson

Opposed by: None

Abstaining: Silverberg

Motion Carries

SHERIFF'S REPORT:

Commander Steve Doran was present to update the Board. Cmdr. Doran gave the statistic information of 136 ICRs, for the month. There were more traffic stops, motor vehicle crashes and medical calls.

Cmdr. Doran noted the logging activities in the DNR lands adjacent to 233rd are nearly completed. He also said that Dpty. Schanen had a conversation with the DNR with regard to future logging in the area. The DNR will contact the Township prior to any future logging to obtain permission/permit to use the section(s) of 233rd Ave., which are town roads. Supervisor Hassett inquired on any information Cmdr. Doran had on drug manufacturing, dealing or the like, which residents reported to him last summer. Cmdr. Doran had no knowledge of this but would do some research and report back to the Board. Bob also asked about general drug activity in the township and Cmdr. Doran stated it is not one of the more active areas. But there is sporadic activity.

Supervisor Adams asked Cmdr. Doran on the usage of 233rd Ave. by the Sheriff's department. He said it is a route the department does use, when traveling from Elk River to Orrock Township, which occasionally happens.

NEW BUSINESS:

KURTZ GARAGE VARIANCE REVIEW/COMMENTS

The Board reviewed the plans for a garage to be built on the lot owned by Mark Kurtz. Mark was asking for a reduction of the standard 67' set back to 12' set back, a variance of 55' to allow him to build detached garage.

The Board has no concerns with allowing the variance of 55'.

Motion/Second for favorable comments for allowing a 55' variance to the standard set back of 67' to Mark Kurtz by: Gotzian/Peterson
Approved: Adams, Gotzian, Hassett, Peterson and Silverberg
Opposed by: None
Abstaining: None
Motion Carries

SHERBURNE COUNTY FEED LOT ORDINANCE:

The Board has no concerns with the changes to the Sherburne County Feed Lot Ordinance as presented. Clerk Kimberly-Maas made same comments, on form to be sent to Sherburne County Zoning offices.

JOINT COMMUNITY MEETING REPORT:

Supervisor Hassett and Clerk Kimberly-Maas updated the Board with information heard, at the Joint Community Meeting.

REVISED ABSENTEE BALLOT BOARD RESOLUTION :

Clerk Kimberly-Maas informed the Board there needed to be a change to the original resolution approved by the Board in November 2015. Minnesota Statutes do not allow candidates or spouses of candidates to serve as Election Judges. Since she and Corrie Silverberg are running for offices in the Town Elections, neither she nor Kari Silverberg are eligible to serve as judges.

Motion/Second to adopt Resolution R-160127 Revised Appointment the 2016 Absentee Ballot Board by:
Adams/Hassett
Approved: Adams, Gotzian, Hassett, Peterson and Silverberg
Opposed by: None
Abstaining: None
Motion Carries

INFORMATION ON FORFEITED LAND ACQUISITION:

Chair Gotzian and Clerk Kimberly-Maas had learned that if the Board wished to pull a tax forfeited parcel from the County's auction, should they wish to acquire it. Should the land be used to build a structure for Town administration, the cost of the land would be zero. However; there must be some action made on progress to building a structure, within six months of a parcel being pulled by the Board, or it would automatically be placed back on the auction list. What those steps would be is unclear and more information would be gathered should a parcel become available. The Board also felt the constituent opinion should be obtained at the upcoming Annual Meeting.

ROADS

ROW OBSTRUCTION/ROW PERMIT AND DRIVEWAY ORDINANCES:

Supervisor Adams had conversation with Bob Ruppe about the ROW Ordinance which was drafted and reviewed by the Board previously. The concern is the amount of administration which would be needed to uphold the language. Ruppe did say he could revise it to fit our needs, but would need to know what those needs are. The other ordinances also are more than we need. Chair Gotzian felt it would be in the best interest of the Town to have Bob Ruppe attend the February meeting to get the input of all the Supervisors on the Ordinances presented. The Board requested Clerk Kimberly-Maas invite Bob Ruppe to a future meeting.

OVERWEIGHT PERMITTING:

Town Engineer, Mike Nielson informed the Board he was unable to find a "standard" method of requiring overweight permits. He also noted to calculate the proper amount to charge is difficult. He also felt it overall burden of administering an overweight permit policy would be greater than the benefit to the Township. The Board decided to monitor the use of the roads and re-evaluate the situation, should there be a lot of use by trucks which are over the current limits set on the town roads. Mike also suggested the Town work with the DNR and or USFWS to obtain grant money with which the roads would be upgraded to 10-ton roads.

NO FURTHER ACTION TAKEN AT THIS TIME

ROAD DESIGN/CONSTRUCTION STANDARDS:

Town Engineer, Mike Nielson, presented the Board with his recommendations, for future Road Design and Construction Standards. Discussion was made on the standards presented. The Board learned increasing the load capacity of

future roads to ten (10) tons, would potentially pay for itself in the long-term. The one change to the standards presented, was to have future roads be compliant to the State Standard of 10 tons.

Motion/Second to Adopt the Road Design and Construction Standards with revision of the weight capacity of future road construction be ten (10) ton by: Adams/Silverberg

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg

Opposed by: None

Abstaining: None

Motion Carries

233RD AVE EASEMENTS:

Supervisor Adams reminded the Board that the Town does not own the easements on the section of this road which travel through the State land. The cost to purchase the easements would be roughly \$60,000. Because the land over which the road travels was always held by public entities, the "Road By Prescription" rule, does not apply in this instance. Bryan had talked to John Mentor of Sherburne County Public Works, who informed Bryan that road is not currently of interest for county acquisition. County Commissioner, John Riebel indicated the key to having the road be acquired by the County is whether the Sheriff's Department and other emergency response Departments, need it. Residents of 233rd Ave. NW, Jeff and Karie Freeman were present and gave their input on the use of 233rd Ave between CSAH15 and Big Lake Township. Their comments were that traffic on the road travels faster than the posted limit and it is unsafe. There are other residents who share the same opinion.

SIGN REPLACEMENT POLICY:

The policy was revised from the previously presented iteration, as was requested. The Board reviewed the presented policy. There were some additional changes requested by the Board.

Motion/Second to Adopt the Sign Replacement Policy with the changes requested by: Gotzian/Adams

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg

Opposed by: None

Abstaining: None

Motion Carries

TREASURER'S BUSINESS

APPROVAL OF CONSENT AGENDA

Motion/Second to approve the January Consent Agenda, with the changes presented by Treasurer Jones by: Silverberg/Gotzian

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg

Opposed: None

Abstaining: None

Motion Carries

Treasurer Jones addressed the Board with a request of \$600 to purchase a laser printer (\$340) and two toner cartridges (\$91 each). This would replace the laser printer which failed roughly six months prior. The reason for the request is the amount of ink required to print the information for each Board meeting. It costs, over \$100 in ink every month to print meeting packets and the statutory required files copies. The cost of the printer would be offset by the savings of purchasing ink, quite quickly,

Motion/Second to allocate \$600 to purchase a laser printer and consumables by: Silverberg/Hassett

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg

Opposed: None

Abstaining: None

Motion Carries

TREASURER'S REPORT

Treasurer Jones reported 2015 final disbursement was received, but is not reflected in the December Balances. She reported the fund Balances as of December 31, 2015:

General Fund: \$ 49,507.08

Fire: \$74,536.63

Escrows:

Heritage Hills: \$0

Road & Bridge: \$ 437,687.75

Capital Reserve: \$139,255.43

Pine Cone: \$1,066.25

Woodlands of Livonia: \$4,653.75
Shores of Eagle Lake: \$95,567.19
Pine Point: \$4,500.00
Thunderbuck: \$4,182.50
Timberquest: \$20,160.00
Donahue Estates: \$3,161.25
Harmony Village: \$0.00

Savannah Meadows: \$6,612.61
Woods of Eagle Lake: \$506.82
Lonesome Oak: \$500.00
Horseshoe Estates: \$20,700.00
Deer Crossing: \$1,000.00
Jacob's Ridge: <\$11.25>

Motion/Second to accept the Treasurer's Report date ending 12/31/2015 by: Silverberg/Hassett
Approved: Adams, Gotzian, Hassett, Peterson and Silverberg
Opposed: None
Abstaining: None
Motion Carries

Supervisor Silverberg asked when Finance Committee would be meeting to review the budgets and prepare a recommendation for the Board to recommend at the Annual Meeting.

Laura noted the Road Committee needs to prepare a budget for 2017 and get it to her. When that information is received, the Finance Committee will meet, review all the budget information and prepare a final budget and recommendation to the Board, during the Annual Board of Audit meeting, which will be held directly after monthly business has been completed, at the February meeting.

ANNOUNCEMENTS

Clerk Kimberly-Maas announced the DNR would host an informational meeting on Thursday February 4th at the Zimmerman Civic Center. The meeting will run from 6:30-8:30 PM and is open to the Public.

Brenda also announced the candidates who had filed Affidavits of Candidacy. Corrie Silverberg, Eric Peterson and Brenda Kimberly-Maas filed for their respective seats. No other candidates filed. She also noted there is a Town Question on the ballot, asking if the Annual Town Elections should be moved to the first Tuesday after the first Monday in November. Should the question pass, the next Town election would occur November 2018.

LAST CALL FOR BUSINESS

NO FURTHER BUSINESS BROUGHT FORTH

ADJOURNMENT

Motion/Second to adjourn the January Monthly Meeting at 8:30PM, on Wednesday, January 27, 2016:
Gotzian/Peterson
Approved: Adams, Gotzian, Hassett, Peterson and Silverberg
Abstaining: None
Opposed: None
Motion carried adjourning the January Monthly Meeting, on Wednesday, January 27, 2016 at 8:30PM.

Respectfully Submitted,
Brenda Kimberly-Maas
Orrock Township Clerk

Accepted this 24th day of February, 2016, by the Orrock Township Board of Supervisors.

Chairperson

Attest: _____
Town Clerk