



REGULAR MONTHLY MEETING
WEDNESDAY, MARCH 27, 2016 7:00PM

The Orrock Township Board met in regular session, on Wednesday March 27, 2016 at 7:00PM, at the Orrock Town Hall, 26401 – 180th St. NW, Big Lake, Minnesota. The meeting was called to order by Chair Gotzian, at 7:00PM, and the Pledge of Allegiance was recited.

Supervisors Bryan Adams, Charles Gotzian, Bob Hassett, Eric Peterson and Corrie Silverberg, Treasurer Laura Jones and Clerk Brenda Kimberly-Maas were in attendance. Town Engineer Mike Nielson, a number of residents and observers were also present.

APPROVAL OF MARCH REGULAR MEETING AGENDA:

Chair Gotzian requested the addition of item “g. Potholes” under Roads.

Motion/Second to accept the March Agenda with addition of “g. Potholes” under Roads by:

Adams/Silverberg

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg

Opposed by: None

Abstaining: None

Motion Prevails

APPROVAL OF FEBRUARY MINUTES:

Motion/Second to accept the February Regular Meeting Minutes, as presented by: Silverberg/Hassett

Approved: Adams, Gotzian, Hassett and Silverberg

Opposed by: None

Abstaining: Peterson

Motion Prevails

SHERIFF’S REPORT:

Commander Steve Doran reported. There were 171 total calls for service, in March. This was an increase of 34 from February. The increase was due to more traffic enforcement. Supervisor Silverberg inquired on any stops on 189th St. He had been contacted by a resident stating vehicles were traveling at high rates of speed and driving recklessly. Cmdr. Doran was not aware of any stops, but would inquire.

NEW BUSINESS:

2016 ANNUAL MEETING MINUTES DRAFT was presented to the Board, by Clerk Kimberly-Maas. Gary Goldsmith signed the DRAFT minutes as required by Minn. Stat. § 365.55.

ANNUAL CLEAN UP DAY

Clerk Kimberly-Maas announced the need for six(6) able bodied volunteers to fulfill the Town’s volunteer obligation. She requested any volunteers contact her or Laura Hayes, Big Lake Township Clerk.

Motion/Second to accept Sherburne County “City/Township Cleanup Day Events” 2016 Grant Agreement by: Peterson/Hassett

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg

Opposed by: None

Abstaining: None

Motion Prevails

Motion/Second to accept Agreement for Participation in Big Lake Township, City of Big Lake and Orrock Township Clean Up Day Event by: Adams/Gotzian
Approved: Adams, Gotzian, Hassett, Peterson and Silverberg
Opposed by: None
Abstaining: None
Motion Prevails

ROADS

WASTE HAULING: The Electorate directed the Board to research single waste hauling service, as a way to reduce wear on roads. Statute requires a Board Appointed Committee be formed. Corrie Silverberg will take lead on this for Board. Gary Goldsmith will be one of the public committee members. Corrie requested he be able to contact counsel, as the process moves forward and allow Gary to be involved in meetings/calls as necessary.

Motion/Second installing Corrie Silverberg as Town representative on Single Waste Hauler committee and allow him to contact legal counsel, with Gary sitting in on meetings, as needed by: Hassett/Adams
Approved: Adams, Gotzian, Hassett, Peterson and Silverberg
Opposed by: None
Abstaining: None
Motion Prevails

SIGNS:

There are roughly 600 signs on our roads and some new in our inventory. The Board will look at the current signage during the Road Tour to identify which signs are in immediate need of replacement. They will also determine how to quadrant the Township and which section will have signs replaced first. With the assistance of our enigeers, the determination of removal of certain signs will also be done. The Town's replacement policy doesn't require reflectivity studies to be done.

There are LTAP Trainings being offered. Bob Hassett would be interested in attending, if his schedule allows.

ROAD TOUR:

The Annual Road Tour will occur on Wednesday April 13, 2016. The tour will start from the Town Hall at 8AM.

147TH ST & 233RD AVE. :

No information was available for the meeting.
TABLED until April meeting

2016 OVERLAY PROJECTS/BIDS:

Mike Nielson addressed the Board, stating core samples had been taken from the roads which have been identified as 2016 projects. By and large the roads do not have enough bituminous to mill. Most of the base materials were negligible. Mike's suggestion is to do a 2" overlay only, bump out at the mailboxes at 20' before and 5' after the mailboxes. He also suggested project #5, estimated to cost \$120K, be bid as an alternate. Estimates for projects #1-4, \$360K. Total #1-5 at \$480K. He requested the Board adopt the Resolution approving the plans/specifications and advertise for bids. Bids will be opened at WSB location on 4/20/2016.

Motion/Second adopting Resolution Approving 2016 Overlay Project Plans & Specifications and advertising for Bids by: Adams/Silverberg
Approved: Adams, Gotzian, Hassett, Peterson and Silverberg
Opposed by: None
Abstaining: None
Motion Prevails

Mike also spoke with Dan Knaapek, Sherburne County Public Works. Sherburne County puts their projects out for bids in January-February, and open them in March. If the Township would like to try to coordinate projects with the counties, in an effort to save some money, we could work to coordinate Town projects in with County projects. Should this occur, the Town does its own construction specifications and inspections, Sherburne County would pay the vendor and the Township would pay the County. Projects for 2017 should be ready for approval by the Electorate at August's Reconvention of the Annual Meeting, for their approval.

NO FURTHER ACTION AT THIS TIME

BWSR GRANT OPPORTUNITY:

Mike informed the Board of a Grant Opportunity which could be used to reconstruct some of the drainage concerns on Eagle Lake. The cost to fill out the application is roughly \$500, if Bryan helped that would reduce this cost. The Grant would be an 80% Grant/20% Township responsibility funding opportunity. The two areas which may be eligible are on Big Eagle Lake Point. One of the projects, may require the Town be granted an easement to properly get drainage to the Lake.

Motion/Second allowing Bryan assist WSB in filling out application for BWSR Grant by: Gotzian/Hassett
Approved: Adams, Gotzian, Hassett and Silverberg
Opposed by: Peterson
Abstaining: None
Motion Prevails

POTHOLES:

Charlie stated he wanted to make sure the Board took time during the road tour, to look at the areas patched using infrared technology, in 2015, to see how they held up over the winter.

ROW MANAGEMENT/ROW OBSTRUCTION AND DRIVEWAY ORDINANCES:

Driveway Obstruction Permit Ordinance TABLED until April. Exhibit A (Driveway Standard) and Fee Schedule are needed.

DNR LAND ROAD EASEMENTS:

No Additional Information available for meeting.
TABLED

ELECTION EQUIPMENT DRAFT AGREEMENT:

A DRAFT Agreement between the Town and County was presented for the Board’s review and input.
BOARD HAD NO CONCERNS OR INPUT

TREASURER’S BUSINESS

APPROVAL OF CONSENT AGENDA

Motion/Second to approve the March Consent Agenda as presented by Treasurer Jones by:
Silverberg/Peterson
Approved: Adams, Gotzian, Hassett, Peterson and Silverberg
Opposed: None
Abstaining: None
Motion Prevails

TREASURER’S REPORT

Treasurer Jones reported the fund Balances as of February 29, 2016:

General Fund: \$ 45,485.52	Road & Bridge: \$ 450,138.32
Fire: \$76,205.17	Capital Reserve: \$139,255.43
Escrows:	
Heritage Hills: \$0	Pine Cone: \$1,066.25
Woodlands of Livonia: \$4,653.75	Savannah Meadows: \$6,612.61
Shores of Eagle Lake: \$95,567.19	Woods of Eagle Lake: \$506.82
Pine Point: \$4,500.00	Lonesome Oak: \$500.00
Thunderbuck: \$4,182.50	Horseshoe Estates: \$20,700.00
Timberquest: \$20,160.00	Deer Crossing: \$1,000.00
Donahue Estates: \$3,161.25	Jacob’s Ridge: <\$11.25>
Harmony Village: \$0.00	

Motion/Second to accept the Treasurer’s Report date ending 2/29/2016 by: Gotzian/Adams
Approved: Adams, Gotzian, Hassett, Peterson and Silverberg
Opposed: None
Abstaining: None
Motion Prevails

ANNOUNCEMENTS

The Letter of Credit for Mystic Ridge was delivered to the Township. It has been placed in a Safe Deposit box at Klein Bank. Treasurer and Clerk have keys.

LAST CALL FOR BUSINESS

NO FURTHER BUSINESS BROUGHT FORTH

ADJOURNMENT

Motion/Second to adjourn the March Monthly Meeting at 7:42PM, on Wednesday, March 30, 2016:
Gotzian/Silverberg
Approved: Adams, Gotzian, Hassett, Peterson and Silverberg
Abstaining: None
Opposed: None
Motion Prevails adjourning the March Monthly Meeting, on Wednesday, March 30, 2016 at 7:42PM.

Respectfully Submitted,
Brenda Kimberly-Maas
Orrock Township Clerk

Accepted this 27th day of April, 2016, by the Orrock Township Board of Supervisors.

Chairperson

Attest: _____
Town Clerk