



REGULAR MONTHLY  
MEETING  
WEDNESDAY, MAY 25, 2016 7:00PM

The Orrock Township Board met in regular session, on Wednesday May 25, 2016 at 7:00PM, at the Orrock Town Hall, 26401 – 180th St. NW, Big Lake, Minnesota. The meeting was called to order by Chair Gotzian, at 7:00PM, and the Pledge of Allegiance was recited.

Supervisors Bryan Adams, Charles Gotzian, Bob Hassett, Eric Peterson and Corrie Silverberg, Treasurer Laura Jones and Clerk Brenda Kimberly-Maas were in attendance. Town Engineer Mike Nielson, a number of residents and observers were also present.

APPROVAL OF MAY MEETING AGENDA

The agenda was modified. Corrie added Karla Scapanski (b. under new business), Sand Dune Spirits Tobacco license renewal (f. under new business), Bryan added Road easements on 233<sup>rd</sup> (c. under old business) and Bob added mailbox erosion (d. under old business)

Motion/Second to accept the May Agenda with changes made by: Gotzian/Peterson

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg

Opposed by: None

Abstaining: None

Motion Prevails

APPROVAL OF APRIL REGULAR AND ANNUAL REORGANIZATIONAL MEETING MINUTES:

Motion/Second to accept April Regular and Annual Reorganizational Meeting Minutes, as presented by: Peterson/Gotzian

Approved: Gotzian, Hassett Peterson and Silverberg

Opposed by: None

Abstaining: Adams

Motion Prevails

NEW BUSINESS:

VARIANCE REVIEW/COMMENTS

Pamela Christianson – Lake Ann land owner was present to ask the Board to review her variance request to decrease the road easement to 29'. She is asking for the change to allow for the building of a home on her land. The Board felt the variance was acceptable.

Motion/Second to give favorable comments to allow the variance for Pamela Christianson by:

Adams/Peterson

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg

Opposed by: None

Abstaining: None

Motion Prevails

KARLA SCAPANSKI

DFL endorsed candidate, Karla Scapanski addressed the Board. She gave some background on herself and asked the Board if there were any specific issues they feel are in need of being better addressed at the State level. The Board didn't have any questions for Karla.

ZIMMERMAN FIRE BOARD

Corrie reported he attended the Board meeting. He had asked about the contract renewal and if the township's cost for 2017. He was told the rate would be fairly flat and may even decrease some. Livonia/Zimmerman FD is looking for land on which they will build a new fire hall.

SOCORE AMENDMENT TO SHERBURNE CO. SOLAR ORDINANCE

Bryan attended the Planning & Zoning meetings when the Socore requested amendment changes were discussed. The concern with the Solar IUPs is they aren't cancelled when the land owners change, as is done with normal IUPs. This is to allow for the decommissioning of the Solar farms. Bryan suggested the Board comment to defer the decision to Sherburne County.

WEBSITE LINKS

A request to add links to the Township's website, were discussed. The request was to add links to websites offering education in the public health fields. Though the Board felt the outside websites were very informative, they also felt it was not a good fit for the Township's website. Brenda will inform the requestor of the denial.

TOBACCO LICENSE ANNUAL RENEWAL

The Board reviewed and approved the renewal of Sand Dune Spirits Tobacco License.

Motion/Second to approve the renewal of Sand Dune Spirits Tobacco License by: Silverberg/Adams

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg

Opposed by: None

Abstaining: None

Motion Prevails

SHERBURNE FAIR PARADE

A request to nominate a resident to represent Orrock Township, at the Sherburne County Fair parade was made by the fair board. There were no suggestions made during the meeting. Brenda noted she should be contacted if anyone had a resident in mind.

NO FURTHER ACTION.

ROADS

REGULATORY SIGNS

Bob reported there were a total of 17 signs needing immediate replacement, throughout the township. He had attended a workshop where it was recommended the higher quality/priced signs be installed. Bob will send the dimensions and types of signs which are in need of immediate replacement to Brenda. When given the information, Brenda will get at least two quotes for Board review.

FOLLOW UP IN JUNE.

Gloria Warzecha – Eagle Point resident, addressed the Board with concerns over traffic going to the end of 189<sup>th</sup> St. and using her driveway/property, as a turn around. She requested a No Outlet sign be placed on the intersection, to alleviate this from happening.

Motion/Second to have Darryl Waletzko install a NO OUTLET sign on the intersection of 189<sup>th</sup> St. and 232<sup>nd</sup> Ave. by: Gotzian/Peterson

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg

Opposed by: None

Abstaining: None

Motion Prevails

Susan Rivers – Eagle Point resident, addressed the Board with concerns the overflow ditch had yet to be cleaned. Brenda indicated Darryl had been to the area and cleaned out the drains after the April meeting. That some of the debris had also been removed. Charlie will follow up with Darryl and check the status of the holding pond. over traffic going to the end of 189<sup>th</sup> St. and using her driveway/property, as a turn around. She requested a No Outlet sign be placed on the intersection, to alleviate this from happening.

FOLLOW UP IN JUNE.

2016 TREE TRIMMING:

Bryan Adams stated the smaller roads around Lake Ann and Eagle Lake needed to be trimmed. He will write specifications to have the areas trimmed with no canopy to remain.

FOLLOW UP IN JUNE.

187<sup>TH</sup> ST. NW IN THUNDERBUCK THICKET:

Bob Ruppe had written a letter to all the parties who seemed to be affiliated with the property, including Ellaray homes, where the home is being built. An estimate was provided by Mike Neilson, to repair the damages. The Board reviewed the letter and estimate. The Board felt the letter could be sent as written.

Motion/Second to have Bob Ruppe send the presented letter and estimate, via certified mail, to the addressees by: Gotzian/Silverberg

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg

Opposed by: None

Abstaining: None

Motion Prevails

2016 OVERLAY PROJECT:

Mike Neilson presented the Board with the contract to have Park Construction Company perform the Overlay Projects as approved during the April meeting. The awarded contract was in the amount of \$288, 083.85.

Motion/Second enter into contract with Park Construction Company, for the performance of overlaying township roads, in the amount of \$288,083.85 by: Peterson/Hassett

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg

Opposed by: None

Abstaining: None

Motion Prevails

WASTE HAULING: Corrie Silverberg and Gary Goldsmith met with City of Bloomington officials to gain an understanding of the process they recently completed. Corrie handed out information given to him during the meeting. He and Gary informed the Board officials in Bloomington held 53 meetings during the process. Based on the experience of the City of Bloomington, Corrie and Gary felt Orrock Township should conduct one or two public meetings to inform residents why the Board is considering changing the current waste hauling situation. Dates for Q/A meetings will be discussed at the June meeting.

FOLLOW UP IN JUNE.

CASH DONATION TO LIVONIA: Brenda had contacted Bob Ruppe, to find out if Orrock could make a one time cash donation to Livonia Township. The reason for the donation was to help pay for the cost of maintaining 142<sup>nd</sup> St. (Gram's Road) the gravel road which connects to and is the only access to 233<sup>rd</sup> Ave. NW and 147<sup>th</sup> St. NW for residents of Orrock Township. Because of the heavy logging truck traffic on this road, during the spring thaw, it was in very bad shape. Livonia's maintenance crew was working to keep the road passable daily for several weeks. Charles had asked for information on the costs incurred by Livonia. He noted this was a one-time donation and the Boards (Orrock and Livonia) should not expect this to occur on an annual basis. The Board discussed the bill and suggested a donation of \$2000-2500. Charlie felt the whole bill should be paid by Orrock, since the area which was so bad, laid beyond the last Livonia resident's access. Therefore maintaining it daily, only served Orrock residents.

Motion/Second to make a one-time cash donation, in the amount of \$4567.63, to Livonia Township by:

Gotzian/Peterson

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg

Opposed by: None

Abstaining: None

Motion Prevails

MYSTIC RIDGE:

Mike Neilson informed the Board the developers of Mystic Ridge requested to place the wear course this fall instead of in the spring. Mike denied their request.

BWSR GRANT OPPORTUNITY:

Franny Gerde, SWCD staff member was present and addressed the Board with information about a device called a Baffle, which could be used on Eagle Lake to assist with run-off concerns. The device could reduce the sediment runoff by

up to 55%. Designing, permits, engineering costs and possible need to purchase and easement, could make the installation of this device cost the Township \$50,000 -75,000. She informed the Board the SWCD had the ability to cost share up to 75% for improvements done around the lakes.

Motion/Second to spend \$3500-\$5000 for preliminary design of SAFL Baffle installation to be done by WSB by:  
Adams/Hassett

Approved: Adams, Hassett, Peterson

Opposed: Gotzian, Silverberg

Motion Prevails

Brenda asked Franny if the Board decides NOT to move forward with construction, after preliminary design is done, can the cost of the design be reimbursed. She thought, yes. But needs to check on that and let the Board know.

Mike suggested a new motion be made contingent whether the preliminary design could be reimbursed. He could get a draft together to submit to SWCD for BWSR approval, by the June meeting. But felt it was in the Board's best interest to know whether the design costs are reimbursable.

Motion/Second to spend \$3500-\$5000 for preliminary design of SAFL Baffle installation to be done by WSB, contingent on the eligibility of preliminary design costs for reimbursement by: Peterson/Hassett

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg.

Opposed: None

Motion Prevails

FOLLOW UP IN JUNE.

#### OLD BUSINESS

##### DRIVEWAY PERMIT ORDINANCE & FEE SCHEDULE:

TABLED UNTIL JUNE

##### DNR LAND ROAD EASEMENTS:

Eric had not been able to locate the record of 253<sup>rd</sup> Ave. NW, traveling east off of CSAH 5 into State Land. He did feel it had been maintained by the Township, while privately held. He also felt it was in the best interest of the Township to vacate 233<sup>rd</sup> Ave. NW east of the intersection of 180<sup>th</sup> St. NW, as it served no residents.

Motion/Second to vacate the section of 233<sup>rd</sup> Ave. NW traveling east of 180<sup>th</sup> St. NW to the Sand Dunes State Forest property line by: Peterson/Gotzian

Further discussion was made on the motion. Bryan expressed concern over vacating the easements. In his line of work, he has seen the need to retain the easements, as they are difficult and expensive to get back, should they be needed in the future. The Board questioned if it would serve the Town better, to change the status of the road to minimum maintenance. Further research needs to be done on what maintenance is required on a minimum maintenance road.

FOLLOW UP IN JUNE

David Westberg – Orrock resident owning land in section 35, was present to address the Board. David brought his abstracts to help the Board know the history of the section of 233<sup>rd</sup> Ave. NW, which runs through the DNR land. Dave recalled the land had been purchased by his family from the Rail Road and the road was then maintained by the township. He voiced his concerns were the Board to stop maintaining the road.

COPIES OF THE ABSTRACTS WILL BE MADE FOR THE BOARD TO REVIEW AND KEEP ON FILE.

Bob noted 180<sup>th</sup> St. NW, south of CSAH 4 and the end of 245<sup>th</sup> Ave. are in need of grading. Charlie will check on the status of these and the other gravel roads.

FOLLOW UP IN JUNE

Bob brought up the significant erosion in the ROW, between the Town Hall driveway and mailbox.

Motion/Second to allow up to \$1000 for the repair of ROW erosion between the Town Hall driveway and mailbox by: Hassett/Gotzian

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg

Opposed: None

Abstaining: None

Motion Prevails

TREASURER'S BUSINESS

APPROVAL OF CONSENT AGENDA

Laura had added the cash donation to Livonia Township and Peterson Towing invoice (1-ton oil change parts) to the claims. Charlie pulled two of the House Rescuer's (Animal Control) bills, for discussion.

Motion/Second to approve the modified May Consent Agenda with the addition of the one-time cash donation to Livonia and removal of House Rescuers bill by: Gotzian/Peterson

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg

Opposed: None

Abstaining: None

Motion Prevails

The Board discussed the invoice from House Rescuers. They felt the person(s) to whom the animals were relinquished, should reimburse the Town for the call(s). Craig noted he has the contact information on the two instances.

Motion/Second to approve the House Rescuers bills and send the person(s) who wouldn't relinquish the dogs and invoice to recover the cost of the call(s) by: Gotzian/Adams

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg

Opposed: None

Abstaining: None

Motion Prevails

TREASURER'S REPORT

Treasurer Jones reported the fund Balances as of April 30, 2016:

General Fund: \$ 36,486.82

Road & Bridge: \$ 435,885.19

Fire: \$51,203.69

Capital Reserve: \$139,255.43

Escrows:

Heritage Hills: \$0

Pine Cone: \$1,066.25

Woodlands of Livonia: \$4,653.75

Savannah Meadows: \$6,612.61

Shores of Eagle Lake: \$95,567.19

Woods of Eagle Lake: \$506.82

Pine Point: \$4,500.00

Lonesome Oak: \$500.00

Thunderbuck: \$4,182.50

Horseshoe Estates: \$20,700.00

Timberquest: \$20,160.00

Deer Crossing: \$1,000.00

Donahue Estates: \$3,161.25

Jacob's Ridge: <\$11.25>

Harmony Village: \$0.00

Mystic Ridge: \$10,2000.00

Motion/Second to accept the Treasurer's Report date ending 4/30/2016 by: Silverberg/Peterson

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg

Opposed: None

Abstaining: None

Motion Prevails

ANNOUNCEMENTS

Bob made several reports.

He had attended the Concerned Citizens for Sand Dunes State Forest meeting on May 9<sup>th</sup>. The group of concerned citizens will meet monthly to stay informed on the status of Sand Dunes State Forest.

Rep. Newberger's Bill was passed when wrapped into another Bill. It is anticipated to be signed by Gov. Dayton Language includes a freeze on new logging contracts let in an effort to create oak savannah in Sand Dunes State Forest until 7/1/17. The Bill includes language stating the DNR must report to State Legislature showing they have held meetings and communicated their intentions and plans with local residents and government. It sounds as if Sand Dunes will now come under Forestry – not Ecosystem

The DNR has a new School Trust Administrator. She stated the DNR is in the process of selling some School Trust land. He was told there is no current clear process which is being addressed.

Bob also asked Dave Savaugne (sp?) about grant money to maintain Township roads into the campground. The groups which need to be involved are the Township's engineer, the County and the DNR. Bob felt this should not be an issue to get these groups on board. Mike Neilson said he could get some estimates/quotes and Bryan said he could help Bob with the process.

LAST CALL FOR BUSINESS

No further business brought forth.

ADJOURNMENT

Motion/Second to adjourn the May Monthly Meeting at 8:47PM, on Wednesday, May 25, 2016:

Gotzian/Hassett

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg

Abstaining: None

Opposed: None

Motion Prevails adjourning the May Monthly Meeting, on Wednesday, May 25, 2016 at 8:47PM.

Respectfully Submitted,  
Brenda Kimberly-Maas  
Orrock Township Clerk

Accepted this 29<sup>th</sup> day of June, 2016, by the Orrock Township Board of Supervisors.

\_\_\_\_\_  
Chairperson

Attest: \_\_\_\_\_  
Town Clerk