



ANNUAL MEETING  
TUESDAY MARCH 14, 2017 7:00PM

The Orrock Township Electorate met, for their Annual Meeting, on Tuesday March 14 2017. The meeting took place at the Orrock Town Hall, 26401 – 180th St. NW, Big Lake, Minnesota.

The meeting was called to order by Clerk Brenda Kimberly-Maas at 7:00PM and the Pledge of Allegiance was recited by the Electorate. Seventeen (17) people were in attendance.

**CALL FOR A MODERATOR**

Clerk Kimberly-Maas called for nominations to elect the Annual Meeting Moderator.

Karel Lind moved for the nomination of Corrie Silverberg as meeting moderator. Mr. Silverberg accepted the nomination.

No discussion was made by the Electorate and a vote was taken.

Electorate Vote: Unanimous approval to install Corrie Silverberg as Moderator.

Motion Prevails.

**CALL FOR MOTION TO APPROVE 2017 ANNUAL MEETING AGENDA**

Motion/Second to Approve 2017 Annual Meeting Agenda by Bob Hassett//Bryan Adams.

Electorate Vote: Unanimous approval of the 2017 Annual Meeting Agenda.

Motion Prevails.

**CALL FOR MOTION TO DISPENSE WITH READING OF 2016 ANNUAL MEETING MINUTES**

Motion/Second to dispense with the reading of the 2016 Annual Meeting Minutes by Charles Gotzian/Karel Lind.

Electorate Vote: Unanimous approval to dispense with the reading of the 2016 Annual Meeting Minutes.

Motion Prevails.

**CALL FOR MOTION TO APPROVE 2016 ANNUAL MEETING MINUTES**

Motion/Second to Approve 2016 Annual Meeting Minutes by Charles Gotzian/Karel Lind.

Electorate Vote: Unanimous approval of the amended 2016 Annual Meeting Minutes.

Motion Prevails.

**BOARD OF AUDIT REPORT/FINANCIAL REPORT**

Motion/Second to waive all disbursements from 2016 by Brenda Kimberly-Maas/Corrie Silverberg.

Electorate Vote: Unanimous approval to waive reading all disbursements from 2016.

Motion Prevails.

Treasurer Jones presented the Township's Financial Report and the Approved Board of Audit Report, for year ending 12/31/2016, to the Electorate. She advised the Electorate all disbursements and receipts were in a binder and available for their review. The Town Bank Account balance \$921,779.24 as of 12/31/2016.

2016 Fund Disbursements: General - \$ 76,044.70 Road & Bridge - \$ 537,735.43 Fire - \$ 73,747.72

2016 Fund Balances: General - \$89,902.06 Road & Bridge - \$441,254.59 Fire - \$82,986.76

**BOARD & COMMITTEE REPORTS**

**Zimmerman Fire Report:** Corrie Silverberg presented information about the Zimmerman Fire Department (ZFD). The department has purchased 10 acres of land, west of Zimmerman, where a new fire hall will be built. The purchase of the land and construction of the new building were made with proceeds from pull-tabs and donations.

**Big Lake Fire Report:** Bob Hassett had been unable to attend many of the 2016 Big Lake Fire Department (BLFD) meetings. He will be attending the next meeting on April 13, 2018.

**Road Report:** Township engineer Mike Nielson of WSB Associates, was present to report to the electorate. He reported bids had been opened for the 2017 road projects. The initial for the work was \$430,000. The five bids which came in were considerably lower ranging from \$313,000 to \$378,000. The overlay will be done with a ¾” leveling layer of bituminous and a 1 ½” wear course to help with any issues from the crack filling material expansion and causing bumps in the road, as was experienced with the overlays done in 2016. With engineering, the low bid from ASTECH will cost about \$348,000. References will be checked prior to acceptance of the low bid. The annual road tour will reveal other work which will need to be accomplished in 2017. Road Authority, Charles Gotzian noted there will likely be shouldering, pothole filling and some miscellaneous work to be performed. The touchdown of the tornado on March 6, 2013 has cost the Town about \$15,000, to date. The Town has applied for some grant funds, with the help of Sherburne County, to reimburse these and future costs. Grant money has not been guaranteed.

From the Electorate: Q: Why wasn’t the overlay done for the full length of 165<sup>th</sup> Street, which runs along the south side of Lake Ann?

A: It is likely the OCI rating for the ends of the road was lower than the middle section.

**REVIEW 2016**

**233<sup>rd</sup> Ave and other roads through DNR lands:** Supervisor Adams reported through discovery, road orders were found for 233<sup>rd</sup> Ave. showing they were once owned by Sherburne County and the portions which lay west of CSAH 15, were turned over to Orrock. Work continues to get the ownership resolved and in writing, for 233<sup>rd</sup> Ave and other roads through State lands. Supervisor Adams said it has been indicated the State is willing to turn them over to the township for little or no cost and legislation is in the works to do so.

**PREVIEW 2017 PROJECTS**

**Big Eagle Lake Sediment Trap:** Supervisor Bryan Adams informed the audience a sediment trap will be installed on the west side of Eagle Lake, on the point, to collect run-off from the roads. The trap will allow sediment to be trapped and only water to enter the lake. This project will be reimbursed 75% by a grant from the Sherburne Wetland Conservation District.

**Recycle Day:** Clerk Brenda Kimberly-Maas informed the residents the Recycle Day – formerly called “Clean Up Day”, will take place on May 20<sup>th</sup>. Metro Appliance Recyclers will be coordinating the event. Residents are encouraged to bring recyclable items to the event. Information on where to bring other debris, which used to be collected at the event, is available on the Township website. There will be representatives from each entity working during the event, since grant money will be used to reimburse costs. One resident suggested residents could bring their debris during the year to these facilities. Clerk Kimberly-Maas agreed and all of the community leaders hoped would happen.

**PRESENTATION OF THE PROPOSED 2018 TAX LEVY**

Treasurer Laura Jones, presented the Board recommendation for the Levy 2018.

General Fund	\$ 90,000
Road and Bridge	\$ 670,000
Fire	\$ 100,000
Capital	0
TOTAL	\$ 860,000

Discussion: One resident commented his Township portion of his property taxes has gone up 400% since purchasing his home in 2013. Treasurer Jones explained in 2012 the residents chose to only raise the levy the amount statutorily required. Since that time, the Board has been working to bring the fund balances back to the necessary amounts needed

to maintain the roads and keep the township functioning. In 2016 the electorate realized to maintain the appropriate amounts in the funds will require a 3% annual increase. Bob Hammar addressed the residents saying his Orrock portion of his property taxes cost him less than \$2 a day. For this amount, the members of the Board provide good roads and services to him. He said it is his opinion he gets good value for his money. Board members present thanked Bob for his kind words.

**TENTATIVE APPROVAL OF THE 2018 PROPOSED TAX LEVY (MS 365.10)**

Brenda Kimberly-Maas moved to tentatively adopt the 2018 Levy amounts presented by Treasurer Jones and recommended by the Board of Supervisors, at the Board of Audit Meeting.

Motion Second: Bob Hassett

Electorate Vote: Unanimous decision to TENTATIVELY adopt the 2018 Levy amounts presented by Treasurer Jones and recommended by the Board at the Board of Audit Meeting, in the amounts of:

General Fund	\$ 90,000
Road & Bridge Fund	\$ 670,000
Fire Fund	\$ 100,000
Capital Fund	<u>    0</u>
Total Levy:	\$860,000

Motion Prevails

**BUSINESS FROM THE FLOOR**

Moderator Silverberg called for Further Business from the Floor.

No Further Business from the Floor.

**SET DATE, TIME AND LOCATION FOR THE 2018 ANNUAL MEETING**

Brenda Kimberly-Maas moved that the 2018 Annual Meeting be held Tuesday, March 13, 2018 at 7:00PM.

Second by Bob Hassett.

The Electorate UNANIMOUSLY approved that the 2018 Annual Meeting be held on Tuesday March 13, 2018 at 7:00PM.

Motion Prevails

**ANNOUNCEMENTS**

Moderator Silverberg called for other Announcements.

No additional announcements were made.

**MOTION TO ADJOURN OR RECESS THE ANNUAL MEETING**

Moderator Silverberg called for a motion to either adjourn or recess the Annual Meeting.

Laura Gibson Moved to RECESS the 2017 Annual Meeting until Wednesday August 30, 2017 at 6:00PM

Second by Charles Gotzian.

Electorate Vote: Unanimous decision to RECESS the 2017 Annual Meeting until Wednesday August 30, 2017 at 6:00PM

Motion Prevails

Moderator Silverberg declared the 2017 Annual Meeting in RECESS at 7:47PM on Tuesday March 14, 2017 and to reconvene on Wednesday August 30, 2017 at 6:00PM.

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The Orrock Township Electorate reconvened their Annual Meeting, on Wednesday August 30, 2017. The meeting took place at the Orrock Town Hall, 26401 – 180th St. NW, Big Lake, Minnesota.

The meeting was called order by meeting moderator, Corrie Silverberg at 6:00PM and the Pledge of Allegiance was recited by the Electorate. Five (5) residents, Mike Nielson, Town Engineer, WSB and Gary Meyer – Editor, West Sherburne Tribune were in attendance.

**Call for Motion to Approve 2017 Annual Meeting Continuation Agenda**

Motion/Second to Approve 2017 Annual Meeting Continuation Agenda by Brenda Kimberly-Maas/Bob Hassett.

Electorate Vote: Unanimous approval of the 2017 Annual Meeting Continuation Agenda.

Motion Prevails.

**Updated Financial Report**

Treasurer Jones stated she was concerned the 2018 Road and Bridge budget might be lower than needed for the anticipated projects. Mike Neilson explained some of the 2018 engineering costs will be billed out in 2017 and felt we are on target with the 2018 Road and Bridge fund. Laura felt the budget and levy amounts set at the March meeting would be adequate, since some of the engineering for 2018 road projects will be billed in 2017.

Motion by Charles Gotzian to set the 2018 Levy as:

General Fund	\$ 90,000
Road & Bridge Fund	\$ 670,000
Fire Fund	\$ 100,000
Capital Fund	\$ 0
Total Levy:	\$ 860,000

Motion seconded by Bob Hassett.

Electorate Vote: Unanimous approval.

**Motion to Adjourn the Annual Meeting**

Motion made to ADJOURN the 2017 Annual Meeting by Brenda Kimberly-Maas.

Second by Bob Hassett.

Electorate Vote: Unanimous decision to ADJOURN 2017 Annual Meeting and certify the 2018 levy to the County Auditor’s Office, at 6:15PM.

Motion Prevails.

Moderator Silverberg declared the 2017 Annual Meeting ADJOURNED at 6:15PM on Wednesday August 30, 2017.

Respectfully Submitted,

Brenda Kimberly-Maas  
Orrock Township Clerk

Accepted this the \_\_\_\_\_ day of \_\_\_\_\_, 2018 by the Orrock Township Electorate.

Attest: \_\_\_\_\_

\_\_\_\_\_  
Annual Meeting Moderator

\_\_\_\_\_  
Town Clerk