



**REGULAR MONTHLY MEETING
WEDNESDAY AUGUST 30, 2017 7:00 PM**

The Orrock Township Board met in regular session, on Wednesday August 30, 2017 at 7:00PM, at the Orrock Town Hall, 26401 – 180th St. NW, Big Lake, Minnesota. The meeting was called to order by Chair Gotzian and the Pledge of Allegiance was recited.

A quorum was present with Chair Charles Gotzian, Supervisors Bob Hassett, Corrie Silverberg, Treasurer Laura Jones and Clerk Brenda Kimberly-Maas were in attendance. Mike Neilson – Town Engineer, Darryl Waletzko – Town Contractor, Commander Doran – Sheriff’s Department and five attendees were also present. Vice-Chair Bryan Adams and Supervisor Eric Peterson were absent.

APPROVAL OF MEETING AGENDA

Motion/Second to accept August Agenda by: Silverberg/Hassett. All present approved. Motion Passed and the meeting proceeded in accordance to the presented agenda.

APPROVAL OF MEETING MINUTES

Motion/Second to approve July Regular Meeting Minutes, as presented by: Hassett/Silverberg. All present approved. Motion Passed.

SHERIFF’S REPORT

Commander Doran reported the Township had 169 calls for service, in the month of August. This was down by 34 calls from July. The Board asked Cmdr. Doran to investigate a dumpster sitting on the road, in a location which is endangering to the traveling public and to see if patrols could watch for speeding vehicles on a town road, where a 90° corner is being taken too fast and a resident’s mailbox post has been broken off. Cmdr. Doran will advise patrol units of both situations.

CLERK’S BUSINESS

ELK RIVER LION’S CLUB – PULL TABS AT KJ’S REFUGE

KJ’s Refuge Bar & Grill has asked the Elk River Lion’s Club to supply the pull tabs at their establishment. They have provided pull tabs in the past, at KJ’s and were just invited back. The club will provide both traditional paper and electronic pull tabs.

The Board had no concerns with the Elk River Lion’s Club, providing pull tabs at KJ’s Refuge Bar and Grill. Chair will sign the permit and Clerk will submit to Sherburne County.

EASEMENT VACATION – GLORIA WARZECHA

Clerk informed the Board, Gloria Warzecha had presented her with a petition to vacate a portion of a dedicated road easement, between two parcels she owns on Big Eagle Lake. The Board has thirty (30) days to adopt a resolution setting a date and time for public hearing on the matter. A resolution draft has been written, but needs an official description of the easement.

Motion/Second to adopt Resolution RES-20170830 Setting Easement Vacation Public hearing, contingent on the official legal description being written by: Silverberg/Hassett. All present approved. Motion Passed.

BERM IN 233RD AVE NW ROW

Clerk informed the Board the berm which had been built in the ROW on 233rd Ave. NW on the east side of Eagle Lake, had been moved out of the ROW. Land owner, Kurt Timm was present and addressed the Board. He told the Board the water coming off 233rd Ave. NW, flows into his yard and subsequently into his basement. He also informed the Board his neighbor has built a new detached garage and this construction limits Timm's ability to redirect the water away from the basement door, without having the berm closer to the road. He would like to have a variance to place the berm in the road ROW. Board members noted they have looked at the situation a number of times and their suggestion is to seal up the basement door. Clerk suggested they work with Francine from the Soil and Water Conservation District, to see if she had some ideas on how to remedy the problem. Mike suggested he could look at the drainage situation, on his own time to see if there was another viable solution, after the meeting. No further Board action taken, at this time.

TRIMMING QUOTES

Clerk informed the Board only one trimming quote was received. Another vendor sent a letter asking the Town to consider them for trimming, but not a quote for the 2017 project. Clerk had contacted the vendor, but no quote had been received at the time of the meeting. The Board did not wish to wait for another quote, as the advertisement had run and the deadline for submission had passed. The quote received was from Darryl Waletzko, LLC in the amount of \$27,000 (\$17,000 for the Big Eagle area 1 and \$10,000 for the east side of Big Eagle Lake area 2).

Motion/Second to award the 2017 Trimming contract to Darryl Waletzko, LLC. by: Silverberg/Hassett. All present approved. Motion Passed.

SUPERVISOR'S BUSINESS/UPDATES

SDSF/DNR UPDATE

Supervisor Hassett told the Board the DNR is hopes to get the easement situation on 233rd Ave, straightened out mid-September 2017.

ATV TRAIL

Supervisor Silverberg told the Board he had been contacted by a representative of the Swamp Bandits ATV club. The club is looking for support from the Board, to have a trail running through Big Lake and Orrock Townships. He told the representative to bring a plan to a Board meeting, for review.

FOLLOW UP in September or when the club contacts Clerk to be on agenda.

ROADS

2018 ROAD PROJECTS

Engineer Mike Nielson informed the Board he is looking at projects for 2018. He would like to approach the Big Lake Town Board, to see if they are looking to work on 229th Ave. NW – the shared responsibility road on the township border, in 2018. Mike feels it is a priority road for 2018 projects. His estimate for 229th is \$323,000. Mike also told the Board there is grant money which could be applied for, to help pay for repairs to this road. Mike would like to get core samples in preparation of any work on 229th. The other projects he is proposing for 2018 are to connect 185th St and 244th Ave between Timberquest and Hugget Pines and the remainder will be overlays. The overlays will be done in two lifts. The first lift will be ¾" and the second will be 1 ½ ", as was done with the 2017 overlay projects. The projects will result in a total of 3.29 miles of roads resurfaced or

reconstructed with a total estimate of \$628,000 (part of which will be cost-shared with Big Lake Township, if they want to work on 229th in 2018). Mike would like to go out for bids on all 2018 projects, in December 2017. Clerk will send out an informational letter to Huggett Pines and Timberquest residents, on the connection road construction, between the two developments.

SIGNS

Bob Hassett informed the Board, sign inventory/evaluation will be done for the September meeting. FOLLOW UP in September.

TREASURER’S BUSINESS

APPROVAL OF CLAIMS/CONSENT AGENDA

Motion/Second to approve the Claims/Consent Agenda by: Silverberg/Hassett. All present approved. Motion Passed.

TREASURER’S REPORT

Treasurer Jones reported the fund Balances as of July 31, 2017:

General Fund: \$ 102,765.00	Road & Bridge: \$474,417.83
Fire: \$17,631.01	Capital Reserve: \$139,373.68
Escrows:	
Heritage Hills: \$0	Pine Cone: \$1,066.25
Woodlands of Livonia: \$4,653.75	Savannah Meadows: \$6,612.61
Shores of Eagle Lake: \$95,567.19	Woods at Eagle Lake: \$506.82
Pine Point: \$4,500.00	Lonesome Oak: \$500.00
Thunderbuck: \$4,182.50	Horseshoe Estates: \$20,700.00
Timberquest: \$20,160.00	Deer Crossing: \$1,000.00
Donahue Estates: \$3,161.25	Jacob’s Ridge: <\$11.25>
Harmony Village: \$0.00	Mystic Ridge: <\$1414.50>

Motion/Second to accept the Treasurer’s Report date ending 7/31/2017 by: Gotzian/Hassett. All present approved. Motion Passed.

ANNOUNCEMENTS

MN DNR plans to burn vegetative debris removed from a beaver dam, in section 29 of Orrock Township. The pile is located on the north side of County Rd. 10, just east of 181st St. The plan is to burn when the wind will not cause smoke to drift over the highway and no earlier than Sept. 5 and maybe as late as late in the winter.

Sherburne County History Center – Autumn Lights Round Up (Sept 30th @ 5:30PM – Carousell Works. Just Rite Band - \$45/per ticket.) Reservations due by 9/22. Call the History Center for details. 261-4433.

LAST CALL FOR REGULAR BUSINESS

Sue Dye is looking to sell her 40 acres located south of 253rd Ave. NW, on the east side of 180th St. NW, before winter of 2017. The DNR is interested in purchasing, but won’t likely have the funds in 2017. Her asking price is \$325,000. The Board has indicated an interest in obtaining land for future Town Hall construction and Sue’s land is in a good location, for this purpose. Supervisor Silverberg likes the location, but doesn’t feel the Township needs 40 acres for a town hall. A suggestion of purchasing the full parcel and selling part of it was made. Corrie felt the Township shouldn’t be in the real estate business, either. Brenda suggested the Board look toward the future, as the current hall is very cramped during elections. And a new facility is going to be needed, in the near future. Laura suggested the Town find out how much money is in the Park Dedication fund and what

the criteria are to be able to use those monies. Clerk will research and follow up with the Board on the Park Dedication funds and criteria for use.

ADJOURNMENT

Motion/Second to adjourn the August Regular Monthly Meeting at 7:45PM, on Wednesday August 30, 2017 by: Gotzian/Silverberg. All present approved. Motion Passed, adjourning the Regular Monthly Meeting, on Wednesday August 30, 2017 at 7:45PM.

Respectfully Submitted,
Brenda Kimberly-Maas
Orrock Township Clerk

Accepted this 27th day of September 2017, by the Orrock Township Board of Supervisors.

Chairperson

Attest: _____

Town Clerk