



REGULAR MONTHLY MEETING
WEDNESDAY JULY 26, 2017 7:00 PM

The Orrock Township Board met in regular session, on Wednesday July 26, 2017 at 7:00PM, at the Orrock Town Hall, 26401 – 180th St. NW, Big Lake, Minnesota. The meeting was called to order by Chair Gotzian and the Pledge of Allegiance was recited.

A quorum was present with Chair Charles Gotzian, Vice-Chair Bryan Adams, Supervisor Bob Hassett, Supervisor Corrie Silverberg, Treasurer Laura Jones in attendance. Town Engineer, Mike Nielson and Contractor, Darryl Waletzko, were also present. Supervisor Eric Peterson and Clerk Kimberly-Maas were absent.

APPROVAL OF MEETING AGENDA

Motion/Second to accept July Agenda by: Silverberg/Adams. All present approved. Motion Passed and the meeting proceeded in accordance to the presented agenda.

APPROVAL OF MEETING MINUTES

Motion/Second to approve June Regular Meeting Minutes, as presented by: Gotzian/Hassett. Approved: Adams, Gotzian, Hassett and Silverberg. Motion Passed.

BOARD BUSINESS/UPDATES/REPORTS

233RD AVE RECLAIM & OTHER ROAD UNDERMINING CONCERNS

Chair Gotzian noted complaints received about the reclaiming of asphalt on 233rd Ave. NW. The resident was upset over the reclaiming of the asphalt and lack of notification. The resident felt reclaiming the asphalt was considered “altering” of the road. Clerk Kimberly-Maas, as well as Supervisor Hassett, researched this and learned from legal authority, “altering” a road is when it is moved, widened or otherwise changed where land is purchased to accommodate the changes. Reclaiming of asphalt is considered “maintenance” of the road. They were further advised to notify residents when maintenance is to be performed, is not statutorily required. The residents were advised of this information. Supervisor Hassett also advised the resident they could send a formal letter to the Board if they so desired. Darryl spoke with Livonia officials asking if they would be willing to grade the additional 400’ of gravel in Orrock, when they are out. They verbally agreed to grade the additional 400’.

Darryl informed the Board of a section on the north side of 261st Ave, west of CSAH 5 in Orrock, which is sinking. Chair Gotzian also told the Board he noticed a hole on the edge of 243rd Ave., in front of his house, where critters are burrowing. Both areas need to be inspected and corrected or watched.

Erickson’s Asphalt has completed patching of potholes has been completed.

EAGLE LAKE SEDIMENT TRAP

Supervisor Adams noted the contract with Bogart/Pederson was to be signed at this meeting. He had no further updates.

SPRA GRANT UPDATE

Supervisor Hassett has been working on identifying projects which may be eligible for SPRA grant money. He asked the Board for direction on having Mike Nielson write the grant or if the Town wanted to write it. He noted he will be meeting with John Korzienowski to check the roads traveling into the Sand Dunes State Forest. He also mentioned he will ask John what his thoughts are as far as the Town receiving grant money to maintain, repair, trim and brush the ROW, on the roads traveling into and through State Forest land. Especially the ROW on 233rd Ave. NW.

SDSF/DNR UPDATE

Supervisor Hassett told the Board the DNR is doing a good job of complying with notifying us about scheduled burns, a land and minerals specialist has been hired by the DNR to get land and mineral rights current. His first priority, has been set to get the easement situation on 233rd Ave, straightened out, with the expectation it be done by September 2017. August 4, 2017 is the last date to comment on the DNRs SDSF plan.

ROADS

2017 ROAD PROJECTS

Engineer Mike Nielson informed the Board pay voucher 3, for 2016 project doesn't need to be paid at this meeting. It was submitted for the Board to review before the August meeting. Mike told the Board, pay voucher 2 for 2017 projects will also be submitted for August payment. He wanted the Board to see understand the additional amount for cutting out and paving another section of road is on the voucher. There may be some of this type of labor intensive work in near future projects, but as the Town moves forward using the pavement management plan, this type of additional work, should be minimal.

ROAD SHOULDERING

Shouldering costs are \$40/ton for the installation of con-bit. Darryl suggested only taking care of corners and where 4-wheelers have dug out on 235th Ave. (south of Svea Hill Church) and 235th Ave. (south of CSAH10 on the east side of CSAH5), this year. He also suggested it would be less cost to have the work performed for time and materials, at the 'handy-man' rate, instead of having his company perform the work.

Motion/Second authorizing up to \$5000.00 in time and materials, to have Darryl perform shouldering on an as needed basis. Rate will be the "handy-man" rate by: Adams/Silverberg. All present approved. Motion Passed.

SIGNS

Mike Nielson gave the Board a proposal to have WSB tour the Township, performing an inventory of the current signs, their GPS coordinates, condition of the signs, need to replace signs or ability to remove signs. The data would be compiled in an Excel spreadsheet and in GIS format, for the Township. The cost to perform this is estimated at \$4500.00. The reasoning is to ensure the field experts are conducting the study and giving recommendation to the Board. The spreadsheet will give each sign an identifying number to allow for better record keeping of sign installation, removal and replacement. The work should be completed by October meeting. Each sign will be stamped or stickered with the unique number.

Motion/Second to approve having WSB perform sign study for the estimated cost of \$4500.00 by: Hassett/Adams. All present approved. Motion Passed.

OTHER ROAD UPDATES

Darryl informed the Board the first mowing has been completed. He also cleaned out catch basins in Woods at Eagle Lake. These basins will need to be watched, as they were not installed well.

TREASURER’S BUSINESS

APPROVAL OF CLAIMS/CONSENT AGENDA

Motion/Second to approve the Claims/Consent Agenda by: Silverberg/Adams. All present approved.
Motion Passed.

TREASURER’S REPORT

Treasurer Jones reported the fund Balances as of June 30, 2017:

General Fund: \$ 90,546.25	Road & Bridge: \$384,321.86
Fire: \$34,340.81	Capital Reserve: \$139,373.68
Escrows:	
Heritage Hills: \$0	Pine Cone: \$1,066.25
Woodlands of Livonia: \$4,653.75	Savannah Meadows: \$6,612.61
Shores of Eagle Lake: \$95,567.19	Woods at Eagle Lake: \$506.82
Pine Point: \$4,500.00	Lonesome Oak: \$500.00
Thunderbuck: \$4,182.50	Horseshoe Estates: \$20,700.00
Timberquest: \$20,160.00	Deer Crossing: \$1,000.00
Donahue Estates: \$3,161.25	Jacob’s Ridge: <\$11.25>
Harmony Village: \$0.00	Mystic Ridge: <\$1414.50>

Motion/Second to accept the Treasurer’s Report date ending 6/30/2017 by: Gotzian/Hassett. All present approved. Motion Passed.

ANNOUNCEMENTS

Recent legislation (S.F. 844, Sec. 155) specifies that DNR notify Orrock Township in writing at least 40 days before conducting a prescribed burn. MN DNR plans to burn 20-24 brush piles in the Sand Dunes State Forest sometime between August 31, 2017, and April 1, 2018. The actual burn days will depend on the weather and wind direction. They don’t plan to burn that whole time, it will be about 5-8 days to complete. The County 911 dispatch center will receive daily notifications each day they are burning.

LAST CALL FOR REGULAR BUSINESS

Mike Nielson handed out his suggestions for 2018 paving projects, for the Board to review. No action is required tonight, but he would like the Board to review the map prior to the August meeting.

ADJOURNMENT

Motion/Second to adjourn the July Regular Monthly Meeting at 7:33PM, on Wednesday July 26, 2017 by: Gotzian/Hassett. All present approved. Motion Passed, adjourning the Regular Monthly Meeting, on Wednesday July 26, 2017 at 7:33PM.

Respectfully Submitted,
Brenda Kimberly-Maas
Orrock Township Clerk

Accepted this 30th day of August 2017, by the Orrock Township Board of Supervisors.

Chairperson

Attest: _____
Town Clerk