



REGULAR MONTHLY MEETING
WEDNESDAY JUNE 28, 2017 7:00 PM

The Orrock Township Board met in regular session, on Wednesday June 28, 2017 at 7:00PM, at the Orrock Town Hall, 26401 – 180th St. NW, Big Lake, Minnesota. The meeting was called to order by Chair Gotzian and the Pledge of Allegiance was recited.

A quorum was present with Chair Charles Gotzian, Vice-Chair Bryan Adams, Supervisor Bob Hassett, Supervisor Eric Peterson, Supervisor Corrie Silverberg, Treasurer Laura Jones, Clerk Brenda Kimberly-Maas in attendance. Town Engineer, Mike Nielson and Contractor, Darryl Waletzko, were also present. Several residents and observers were in the audience.

APPROVAL OF MEETING AGENDA

Motion/Second to accept June Agenda by: Gotzian/Adams. All present approved. Motion Passed and the meeting proceeded in accordance to the presented agenda.

APPROVAL OF MEETING MINUTES

Motion/Second to approve May Regular Meeting Minutes, as presented by: Gotzian/Silverberg. Approved: Adams, Gotzian, Hassett and Silverberg. Abstaining: Peterson. Motion Passed.

UPDATE FROM REP. NEWBERGER

State Rep. Jim Newberger addressed the Board and attendees with highlights of the legislative session. The largest tax relief for small businesses and middle class, in decades was passed. Transportation package investing \$2Billion in the next 2 years and \$5Billion in the next decade. Healthcare premium relief at State level and a cash infusion to help the State level foundation. Changes which will affect the District specifically were the 2-year renewal of funding for the Emergency Response Team, based out of St. Cloud, authorization a natural gas generating plant in Becker, when generators 1 & 2 go permanently offline and assistance to the water treatment facility in Clearwater/Clear Lake. Locally, there will be NO conversion of SDSF to Oak Savannah, the DNR must give the Town and County a minimum of 40-day notice, prior to performing any burning activity, all forestry work done in SDSF must adhere to the aesthetic guidelines set for the forestry council The caveat is the items related to SDSF is only valid for two(2) years. It is Jim's hope this will become a long-term solution, after the next Gubernatorial election. Finally, all of the easements on 233rd Ave. currently considered "DNR" easement, will be turned over to the Township. Jim asked the Board to work with their legal counsel to develop the time frame in which the easements are turned over to the Town..

Jim thanked the residents who were instrumental to the process involving SDSF plan. He specifically wished to thank Bob Quady, who is not a resident, but volunteered many hours and much knowledge to the effort.

CLERK'S BUSINESS

GERARD VARIANCE REQUEST

James Gerard was present to see if the Board had any comment on the two variance requests presented in April. The Gerards rescinded their request with the County after the April Town meeting. But decided to move

forward with their planned work. Mike Nielson told the Board the concerns he had were addressed by the Gerards and had no further suggestions. There were no concerns from Board members allowing the variances. Clerk will send favorable comments to Sherburne County Planning and Zoning.

FRADELLA ESTATES MYLARS

Nick Fradella was present to have the mylar copies of the Fradella Estates Plat, signed. Chair Gotzian and Clerk Kimberly-Maas signed the mylars.

TOBACCO LICENSE RENEWALS

Clerk presented the Board with tobacco license renewal applications from Station Operations (Sand Dune Stop) and Sand Dune Spirits. There were no concerns reissuing the licensed.

Motion/Second to renew Station Operation's tobacco license by: Gotzian/Peterson. All present approved. Motion Passed.

Motion/Second to renew Sand Dune Spirits' tobacco license by: Gotzian/Peterson. All present approved. Motion Passed.

BOARD BUSINESS/UPDATES/REPORTS

BIG EAGLE SEDIMENT TRAP

Supervisor Adams informed the Board bids had been opened and the low bid came from Brentenson's at \$22,450.00. It is his recommendation the Board award the contract to Brentenson's. The 75% of the full cost of the project will be reimbursed to the Town by Sherburne County SWCD.

Motion/Second to enter into contract with Brentenson's for installing the sediment trap on Big Eagle Lake by: Adams/Silverberg. All present approved. Motion Passed.

TREE TRIMMING

Supervisor Adams supplied the Board with maps where he felt there needed to be trimming work performed. Locations around Eagle and Ann lakes are still of concern. The east side of Eagle Lake is in most need, west side of Eagle is next and the east and south sides of Ann are third. The Board also discussed the need to trim the ROW on 233rd Ave in the SDSF. The area is quite overgrown and will cost a significant amount of money to open it up. There is a possibility the DNR will use the area for training of DNR personnel, but there is no guarantee this will occur. Chair Gotzian reminded the Board storm damage costs were \$20,000 which would reduce the trimming budget to \$10,000.

Motion/Second to pull money from the Capital fund to pay for the spring storm damage by Hassett/Adams. Approved: Adams, Hassett. Abstaining: Gotzian, Peterson. Opposed: Silverberg. Supervisor Silverberg felt the storm damage costs should remain as coming from the Road and Bridge fund since money was allocated for trimming, the 2017 road projects are coming in well under budget so the balance in the R&B fund will be higher than was budgeted. Silverberg stated funds can be transferred, at a later date, should there be a shortage in the R&B fund. Treasurer Jones informed the Supervisors there cannot be a negative balance in any fund, so money would be transferred if there was a potential for a fund to become negative in balance.

Motion/Second to rescind previous motion by Hassett/Adams. All present approved. Motion withdrawn. Supervisor Adams recommended the Board create specifications and advertise, for quotes to trim on the east side of Eagle Lake.

Motion/Second to advertise for trimming quotes on the east side of Eagle Lake by Adams/Silverberg. All present approved. Motion Passed.

Clerk Kimberly-Maas asked if the intersection of 174th St and 229th Ave would be part of the trimming projects. The Board felt this would fall under "handy man" work. Clerk will send a letter to the property owner giving them notice the trees need to be trimmed, either by the land owner or the Township.

SPRA GRANT UPDATE

Supervisor Hassett has been working on identifying projects which may be eligible for SPRA grant money. He asked the Board for direction on having Mike Nielson write the grant or if the Town wanted to write it. He noted he will be meeting with John Korzienowski to check the roads traveling into the Sand Dunes State Forest. He also mentioned he will ask John what his thoughts are as far as the Town receiving grant money to maintain, repair, trim and brush the ROW, on the roads traveling into and through State Forest land. Especially the ROW on 233rd Ave. NW.

SIGNS

Supervisor Hassett toured the roads to take inventory of the road signs. He noted a number of reflector signs have broken reflectors as well as several faded "stop" signs. He asked Mike Neilson if some of the signs in disrepair could be permanently removed. Mike will look at the requirements for both sign types and report back to the Board. While on the tour, Hassett was asked about installation of street name signs in the Mystic Ridge Development, by the developer. He asked the Board and Mike Nielson if signs should be installed, because the roads are not finished, nor have they been adopted by the Town. Mike indicated the Town can make a motion to install the signs only for the purpose of directing emergency response personnel and by installing the signs, the Town is not accepting the roads.

Motion/Second to install the street name signs, in the Mystic Ridge development for the sole purpose of directing emergency response personnel. By installing the signs, the Town is not accepting the roads in Mystic Ridge by: Gotzian/Hassett. All present approved. Motion Passed.

SDSF UPDATE

Supervisor Hassett told the Board about the activities happening in SDSF and changes the DNR has or is attempting to implement. Of most concern is the DNRs plan to move and remove some of the horse trails. Resident Liz Harper is spear heading efforts to stop the DNR from closing down horse trails. Supervisor Hassett requested a letter be sent in support of the concerned citizens group, from the Town. The Board directed Clerk Kimberly-Maas to draft a letter and send it, in support of the group's efforts.

ROADS

2017 ROAD PROJECTS

Engineer Mike Nielson informed the Board pay voucher 1 was submitted for payment to the Board for this meeting's consent agenda. The amount submitted is \$274,878.95 to date there has been \$280,000.00 worth of work completed. Roughly \$5,600.00 has been retained. There is about \$10,00.00 additional work to be completed. Mike felt when the work is complete, we should be about \$13,000.00 under the bid price.

Motion/Second to approve pay voucher #1 in the amount of \$274,878 by: Gotzian/Peterson. All present approved. Motion Passed.

There was some damage done to 253rd Ave, by Carlson Timber. Mike will get the amount of reduction in the escrow, for the Board. Motion/Second to return overweight permit escrow to Carlson Timber Products. The original escrow will be reduced by the amount paid to repair damage to the road, done by the logging trucks.

Mike informed the Board of work which should be considered for 2018 Road Projects. He feels 229th Ave. needs to be addressed. This project would be cost shared with Big Lake Township. He noted the area between 167th and 168th has gotten to the point of needing reconstruction. He asked the Board for permission to begin the preliminary analysis, so both Towns can meet to make a decision on getting the road maintained in 2018.

Motion/Second preliminary analysis of maintenance for 229th Ave to be done in 2018, by Mike Nielson by: Gotzian/Hassett. All present approved. Motion Passed.

UNSCHEDULED ROAD REPAIRS AND MAINTENANCE

Chair Gotzian notified the Board of a problem on 233rd Ave. west of the Livonia/Oroch Townline, where animals, presumably muskrats, are undermining the road and have created a large sinkhole. A problem on 238th Ave will cost an estimated \$2500.00 and another area where animals are undermining is on 261st Ave. Discussion was made on options to make repairs at these locations. An estimate to remove bituminous, fill the sinkhole and replace bituminous on 233rd Ave, is \$22,750.00. Board members also discussed removing the asphalt from the surface, starting at the Livonia/Oroch Town line, to just past the sinkhole (approx. 400'), fill the sinkhole, lay 1 ¼ " crushed rock, lay a fabric separation blanket and lay 8" of class five, on the road as an alternative repair. It was pointed out 233rd Ave and 146th Street in Livonia Township, are gravel, so extending the gravel an additional 400' would be a cost-effective solution. Chair Gotzian stated he wouldn't entertain this solution, if Livonia's section of the road was paved.

Motion/Second to remove asphalt on 233rd Ave, between 146th St and 147th St, from the Livonia town line for roughly 400' add class 5 to the level of the bituminous, grade the class 5 and dig the ditch to allow water flow, at a cost not to exceed \$22,000.00 by: Gotzian/Silverberg. All present approved. Motion Passed.

Undermining is also occurring on 238th Ave. NW due to disrepair of some culverts. The Board felt this needs to be repaired.

Motion/Second to repair the leaking culverts and correct the undermining on 238th Ave, not to exceed \$2500.00 by: Gotzian/Adams. All present approved. Motion Passed.

ROAD GRADING

Grading on the west side of Eagle Lake has been done.

ROAD SHOULDERING

Shouldering costs are \$40/ton for the installation of con-bit. The estimate is \$600/mile for shouldering. The Board discussed shouldering and determined to TABLE making a decision until July.

TREASURER'S BUSINESS

APPROVAL OF CLAIMS/CONSENT AGENDA

Motion/Second to approve the Claims/Consent Agenda by: Gotzian/Hassett. All present approved. Motion Passed.

TREASURER'S REPORT

Treasurer Jones informed the Board, the Town received its first disbursement from the County. The amount of the disbursement was \$306,000. The checking account earned \$201.88 during the month of May. A significant increase from the monthly interest earned at our previous banking institution. Treasurer Jones informed the Board, the Town received its first disbursement from the County. The amount of the disbursement was \$306,000. The checking account earned \$201.88 during the month of May. A significant increase from the monthly interest earned at our previous banking institution.

Treasurer Jones reported the fund Balances as of May 31, 2017:

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|-----------------------------------|--------------------------------|
| General Fund: \$ 60,168.21 | Road & Bridge: \$422,237.29 |
| Fire: \$29,539.42 | Capital Reserve: \$139,373.68 |
| Escrows: | |
| Heritage Hills: \$0 | Pine Cone: \$1,066.25 |
| Woodlands of Livonia: \$4,653.75 | Savannah Meadows: \$6,612.61 |
| Shores of Eagle Lake: \$95,567.19 | Woods of Eagle Lake: \$506.82 |
| Pine Point: \$4,500.00 | Lonesome Oak: \$500.00 |
| Thunderbuck: \$4,182.50 | Horseshoe Estates: \$20,700.00 |

Timberquest: \$20,160.00
Donahue Estates: \$3,161.25
Harmony Village: \$0.00

Deer Crossing: \$1,000.00
Jacob's Ridge: <\$11.25>
Mystic Ridge: <\$1414.50>

Motion/Second to accept the Treasurer's Report date ending 5/31/2017 by: Gotzian/Hassett. All present approved. Motion Passed.

LAST CALL FOR REGULAR BUSINESS

NO FURTHER BUSINESS

ADJOURNMENT

Motion/Second to adjourn the June Regular Monthly Meeting at 8:49PM, on Wednesday June 28, 2017 by: Gotzian/Hassett. All present approved. Motion Passed, adjourning the Regular Monthly Meeting, on Wednesday June 28, 2017 at 8:49PM.

Respectfully Submitted,
Brenda Kimberly-Maas
Orrock Township Clerk

Accepted this 26th day of July 2017, by the Orrock Township Board of Supervisors.

Chairperson

Attest: _____
Town Clerk