



REGULAR MONTHLY
&
ANNUAL REORGANIZATIONAL
MEETING
WEDNESDAY MARCH 29, 2017 7:00 PM

The Orrock Township Board met in regular session, on Wednesday March 29, 2017 at 7:00PM, at the Orrock Town Hall, 26401 – 180th St. NW, Big Lake, Minnesota. The meeting was called to order by Chair Gotzian and the Pledge of Allegiance was recited.

Supervisors Bryan Adams, Charles Gotzian, Bob Hassett, Eric Peterson, Corrie Silverberg, Treasurer Laura Jones, Clerk Brenda Kimberly-Maas were in attendance. Town Engineer, Mike Nielson, Mystic Ridge developer, Greg Wersal, land owner Nick Fradella and Plowing Contractor, Darryl Waletzko, were also present. Three residents and observers were in the audience.

APPROVAL OF MARCH AND REORGANIZATIONAL MEETING AGENDA

Motion/Second to accept February Agenda by: Adams/Hassett. Approved: Adams, Gotzian, Hassett, Peterson and Silverberg. Motion Passed.

APPROVAL OF FEBRUARY REGULAR MEETING MINUTES

Motion/Second to approve February Regular Meeting Minutes, as presented by: Silverberg/Peterson. Approved: Adams, Gotzian, Hassett, Peterson and Silverberg. Opposed by: None. Abstaining: None. Motion Passed.

CLERK'S BUSINESS

ANNUAL TOWN MEETING MINUTES DRAFT

Clerk Kimberly-Maas informed the Board the Annual Meeting Minutes DRAFT had been reviewed by Moderator, Corrie Silverberg. The minutes were presented to the Board and will be on file in the Township Hall, until approved by the Electorate, at the 2018 Annual Meeting.

NO FURTHER ACTION REQUIRED

FRADELLA ESTATES

Nick Fradella was present to request comment on his simple plat named "Fradella Estates". Mike Nielson had reviewed the proposed simple plat, prior to the meeting. The request is to make a simple plat from OUTLOT B of the Anderson Pinecone Estates Plat. There are 10.1 buildable acres and the driveway access would be onto 255th Ave. NW. Mr. Fradella had a soil scientist take boring samples, which were mailed to the county. The Board deferred to Mike Nielson's comments as input to Sherburne County. Mike's letter will be sent with Board comments to Sherburne County.

HSEM – TORNADO REIMBURSEMENT

Clerk Kimberly-Maas requested ratification of the Emergency Meeting, allowing the Road Authority to spend more than the monthly \$5000.00 allotment, toward clean-up efforts, in Lake Ann area, after the March 6, 2017 tornado.

Motion/Second to ratify emergency expenditure for clean-up, in Lake Ann area, after the March 6, 2017 tornado by: Adams/Silverberg. Approved: Adams, Gotzian, Hassett, Peterson and Silverberg. Opposed by: None. Abstaining: None. Motion Passed.

Clerk Kimberly-Maas informed the Board of her meeting with representatives from HSEM. She has given the agency, the estimates for clean-up/restoration of the Lake Ann are. As invoices come in, she will send them to the lead representative. The Lake Ann, Lake Association informed her the storage shed at the landing had sustained damage. Clerk Kimberly-Maas will inquire with MATIT, to see if the building is covered by the Town's Insurance policy. If it is, the Board may wish (or not) to make a claim. Should a claim be allowed the deductible would be eligible for reimbursement (75%). Clerk will inquire with MATIT and get results to the Board. The only other damage sustained, was to the Orrock Town Hall sign, located on CSAH 4 and 180th St and a STOP sign, which will need to be replaced. The Board authorized installation of metal U-posts for the Orrock sign and replacement of the STOP sign. The cost of the materials and labor will be turned in for reimbursement. Darryl Waletzko notified the Board of a tree which is NOT in the ROW, but in jeopardy of falling into it, which should come down. Clerk will send a letter to the property owners to see if they will be cutting the tree or if they will allow the Town to trim back the portion which could fall into the ROW.

FOLLOW UP IN APRIL.

MYSTIC RIDGE ROAD ACCESS

Greg Wersal, developer of Mystic Ridge, and Mike Neilson addressed the Board with regard to placing a road access on 255th Ave. NW, instead of 145th St. NW. The lot/block which will be affected is Lot 1 Block 2. Mike reviewed the information prior to the meeting and recommended the Board approve the request. The Board concurred. Clerk will send the permit access, driveway/culvert specifications to the applicant.

RECYCLE DAY CONTRACT

Clerk Kimberly-Maas presented the Board with the contract to participate in the 2017 Recycle Day event, with the Town of Big Lake and City of Big Lake.

Motion/Second to enter into contract for 2017 Recycle Day event by: Adams/Silverberg. Approved: Adams, Gotzian, Hassett, Peterson and Silverberg. Opposed by: None. Abstaining: None. Motion Passed.

BOARD BUSINESS/UPDATES/REPORTS

BIG EAGLE LAKE SEDIMENT TRAP STUDY

Supervisor Adams informed the Board the soil borings have been done and the design of the trap is being worked on by John Bogart. Supervisor Adams will continue to update the Board as work progresses.

233RD AVE. NW THROUGH SECTIONS 35 & 36

Supervisor Adams reported the Omnibus Bill presented by Jim Newberger, which would allow the easements of the roads named 233rd Ave, traveling into and through State land, be given to the Township at no cost. The version in the House is somewhat different than the one in the Senate, so they will have to go to committee prior to vote. Supervisor Hassett questioned the Board to see if they felt it was a good idea to apply for SPRA grant funds, in case the bill becomes law. The funds could be used for trimming and repair on 233rd and other roads traveling into and through State lands. The full Board knows the possibility of receiving funds the first application, is unlikely. But successive applications may have better chance to be approved. Supervisor Hassett and Engineer Nielson will tour the roads leading into and through the State land, to get an idea of the costs involved with trimming and fixing areas of these roads. With a good estimate, the Board can make a better application for SPRA funding.

FOLLOW UP IN APRIL.

SHORES OF EAGLE LAKE (SOEL)

Supervisor Adams informed the Board he has heard rumors SOEL was again up for sale. His concern is the Town has no escrow for the development, as it was returned to a previous owner, the roads are not complete, the community septic system is not fully charged and the Board has concerns about the situation. Board directed Clerk Kimberly-Maas to contact the current developer's attorney, to see if the development is for sale and to contact the Town's counsel, to see what is in the best interest of the Town, with regard to securing an escrow and or new developer's agreement. A meeting may be held at the Orrock Hall, if needed.

FOLLOW UP IN APRIL.

ROADS

2017 ROAD PROJECTS

Bids were received for 2017 work. The work was bid as Base A: a leveling course of ¾" of bituminous, rolled with rubber tire roller and a 1-1 ½ " wear course and Base B: Texas underlayment with 1 – 1 ½ " wear course. Base A was the lesser cost option, across the board. The winning bid came from ASTECH, in the amount of \$313,307.65. Engineer Nielson checked references and recommended the Board approve and award the contract to ASTECH.

Motion/Second to approve bid for Base A and award 2017 Base A overlay project to ASTECH, in the amount of \$313,307.65, with an option to stop work, if product is not to standard by:
Gotzian/Hassett

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg. Opposed by: None. Motion Passed.

TREASURER'S BUSINESS

APPROVAL OF CLAIMS/CONSENT AGENDA

Motion/Second to approve the Claims/Consent Agenda by: Adams/Peterson

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg. Opposed by: None. Motion Passed.

TREASURER'S REPORT

Treasurer Jones reported the fund Balances as of March 23, 2017:

General Fund: \$ 81,811.09	Road & Bridge: \$ 424,275.97
Fire: \$59,696.59	Capital Reserve: \$139,373.68
Escrows:	
Heritage Hills: \$0	Pine Cone: \$1,066.25
Woodlands of Livonia: \$4,653.75	Savannah Meadows: \$6,612.61
Shores of Eagle Lake: \$95,567.19	Woods of Eagle Lake: \$506.82
Pine Point: \$4,500.00	Lonesome Oak: \$500.00
Thunderbuck: \$4,182.50	Horseshoe Estates: \$20,700.00
Timberquest: \$20,160.00	Deer Crossing: \$1,000.00
Donahue Estates: \$3,161.25	Jacob's Ridge: <\$11.25>
Harmony Village: \$0.00	Mystic Ridge: <\$1414.50>

Motion/Second to accept the Treasurer's Report date ending 3/23/2017 by: Gotzian/Peterson.

Approved: Adams, Gotzian, Hassett, Peterson and Silverberg. Opposed by: None. Abstaining: None. Motion prevails

ANNOUNCEMENTS

Clerk Kimberly-Maas reminded the Board, the Annual Board of Appeal and Equalization meeting is scheduled for 4:00PM on Wednesday, April 12, 2017. A quorum needs to be present.

LAST CALL FOR REGULAR BUSINESS

Engineer Neilson recommended looking into restricting or eliminating the ability to have cul de sacs in new plats. Rather to have a transportation plan/road system, where the plats are connected. Maintaining cul de sacs is more costly to the Town. The Board agreed. The Board also wishes to look at connecting 165th St. NW in the Huggett Pine plat to 244th Ave. NW, in the Timberquest plat, where the Town already has road easement. Engineer Neilson will review the current road ordinances and developer's agreement template, as well as work with Sherburne County to see what changes the Town may need to make to eliminate so many cul de sacs.

NO FURTHER BUSINESS BROUGHT FORTH

RECESS

A five-minute recess was taken and the meeting reconvened for the Annual Reorganization.

ELECTION OF CHAIR/VICE CHAIR AND ROAD AUTHORITY

The Board discussed the current positions and felt no changes were necessary.

Motion/second to ratify the current seats of Chair – Charles Gotzian, Vice Chair – Bryan Adams and Road Authority – Charles Gotzian made by: Peterson/Silverberg. Approved: Adams, Gotzian, Hassett, Peterson and Silverberg. Opposed by: None. Abstaining: None. Motion prevails.

MEETING DATES

Motion/second to ratify the Annual Meeting March 13, 2018 7:00PM by: Peterson/Gotzian. Approved: Adams, Gotzian, Hassett, Peterson and Silverberg. Opposed by: None. Abstaining: None. Motion prevails.

Motion/second to ratify the Regular Monthly Meeting to be held at the Orrock Town Hall at 7PM on the last Wednesday of each month, as presented, and accept the Minnesota legal holiday schedule by: Silverberg/Hassett. Approved: Adams, Gotzian, Hassett, Peterson and Silverberg. Opposed by: None. Abstaining: None. Motion prevails.

RATIFY COMMITTEE MEMBERS

The Board discussed the current positions and felt no changes were necessary.

County Planning/Zoning Committee – Bryan Adams, Big Lake Fire Board – Bob Hassett, Zimmerman Fire Board – Corrie Silverberg, Town Finance Committee – Laura Jones, Bryan Adams & Bob Hassett, Road Committee - Charles Gotzian, Eric Peterson, Mike Nielson(WSB)

Motion/second to ratify the current committee members made by: Silverberg/Adams. Approved: Adams, Gotzian, Hassett, Peterson and Silverberg. Opposed by: None. Abstaining: None. Motion prevails.

WAGES/REIMBURSEMENTS

The Board discussed the current reimbursement schedules and felt no changes were necessary.

Motion/second to confirm the mileage reimbursement at the Federal rate of \$.535/mile and ratify the current reimbursement schedule made by: Gotzian/Peterson. Approved: Adams, Gotzian, Hassett, Peterson and Silverberg. Opposed by: None. Abstaining: None. Motion prevails.

* Federal mileage rate as of 1-1-17 is 535¢ per mile for business miles driven

Meetings – \$70, Supervisors – UNPAID, Clerk & Treasurer - \$20/hour, Election Judges \$18 & \$19 for Head Judge, Other meetings/education opportunities (election training, MAT, Equalization, etc.) – class cost, mileage to event/class, hotel \$125/night, meeting rate per day or class.

REVIEW OTHER TOWNSHIP ITEMS - RATIFY CURRENT OR SET NEW

The Board discussed the current rules of meeting conduct, gopher bounty, official posting location, official publication, designation of legal counsel and fee schedule. They felt there were no changes necessary.

Motion/second to ratify the current rules of meeting conduct, gopher bounty, official posting location, official publication, designation of legal counsel and fee schedule made by: Gotzian/Peterson. Approved: Adams, Gotzian, Hassett, Peterson and Silverberg. Opposed by: None. Abstaining: None. Motion prevails.

Treasurer Jones addressed the Board with information on the current repository and another qualified bank. She noted the Town could increase the amount of interest earned on their checking account, by changing to Sherburne State Bank. She had also asked Klein Bank if they could match the interest offered by Sherburne State Bank, and was told there was no option to increase the interest at Klein Bank.

Motion/second to change the official repository for Orrock Township to Sherburne State Bank, Princeton, MN made by: Silverberg/Hassett. Approved: Adams, Gotzian, Hassett, Peterson and Silverberg. Opposed by: None. Abstaining: None. Motion prevails.

LAST CALL FOR REGULAR BUSINESS

NO FURTHER BUSINESS BROUGHT FORTH

ADJOURNMENT

Motion/Second to adjourn the March Regular Monthly Meeting and Annual Reorganizational Meeting at 8:33PM, on Wednesday March 29, 2017 by: Gotzian/Peterson. Approved: Adams, Gotzian, Hassett, Peterson and Silverberg. Opposed by: None. Motion Passed, adjourning the Regular Monthly and Annual Reorganizational Meeting, on Wednesday March 29, 2017 at 8:33PM.

Respectfully Submitted,
Brenda Kimberly-Maas
Orrock Township Clerk

Accepted this 26th day of April 2017, by the Orrock Township Board of Supervisors.

Chairperson

Attest: _____
Town Clerk