



REGULAR MEETING
WEDNESDAY JUNE 26, 2019 - 7:00PM

The Orrock Township Board met in regular session, on Wednesday June 26, 2019, at the Orrock Town Hall, 26401 – 180th St. NW, Big Lake, Minnesota.

In attendance were Chair Corrie Silverberg, Supervisors Bryan Adams, Paul Ellinger, Bob Hassett and Eric Peterson, Clerk Brenda Kimberly-Maas, Treasurer Gary Goldsmith. Also in attendance were Commander Steve Doran, Kevin Krueger – Town engineering firm, Darryl Waletzko – Town Contractor, one audience member and Gary Meyer – West Sherburne Tribune. Absent was Supervisor Eric Peterson.

A quorum was present, the meeting was called to order by Chair Silverberg, at 7:00PM and the Pledge of Allegiance to the United States of America was recited.

Meeting Agenda Approval

One requested addition to the Agenda by Supervisor Adams to discuss plowing as letter “c” under Roads.

Motion/Second to accept the amended agenda by: Adams/Ellinger. All present Supervisors approved. Motion prevailed, and the meeting proceeded in accordance with the amended agenda.

Approval of Meeting Minutes

Motion/Second to approve the May Regular Minutes by: Ellinger/Silverberg. All present Supervisors approved. Motion Prevailed.

Annual Sheriff’s Report

Commander Doran reported no significant concerns in the previous month, in the Town. Board members had no questions for the Commander.

Open Forum

There were no residents present who wished to speak with the Board during Open Forum.

Clerk’s Business

Heritage Trails 4th & 5th

Clerk Kimberly-Maas had spoken with Ms. Bev Aubol about the Board’s decision to approve the conversion of OUTLOTS D & E in Heritage Trails 4th Addition to create Heritage Trails – 6th Addition, lots 1 & 2, contingent on a letter of credit be produced to cover the cost of completing the platted roads named 192nd St and 246th Ave. After receiving the estimated cost from the Town engineer, Ms. Aubol has determined not to proceed with the project. No action needed.

Roads

Potholes and Grading

Supervisor Peterson reported the potholes identified had been repaired by Erickson’s Asphalt and all gravel roads have been graded by Russell Pittman. Pay claims for the work were presented for approval in the

June Claims. Chip sealing the lot will be stated as a quantity overrun and will cost approximately \$3500. Chip sealing is scheduled for June.

Weed Inspector

Supervisor Eric Peterson was named the Town’s weed inspector. He will watch for noxious and invasive weeds within the road rights of way and educate residents on noxious weeds, as needed. No Action Required.

Plowing Policy Discussion

The Board had waited to make a final determination on the snow and ice control policy, until all Officers were in attendance. The current policy has the guideline to dispatch at 2” of accumulation, and event is over. However, the policy also states the equipment can be dispatched at the discretion of the Supervisors. The discussion of whether to lower the threshold guidelines of accumulated snow would be affective to resolve some of the concerns the Town faced, during the previous winter. In summary the Board determined to leave the policy as written. The supervisor’s discretion will be used to dispatch snow removal equipment. The Board recognized the use of ice control product, may need to increase at intersections and trouble spots. Considerations of the current and forecasted weather conditions, and timing of the event(s), as well as the guideline of 2” of accumulated snow, will be used to determine equipment dispatch and product use. No further action, at this time.

Board Business/Updates – Committee Reports

Supervisor Adams reported there is a bent street name signpost, in the Lake Ann area. There are also signs that are covered by overgrowth, and others that are faded, in that and other areas. Bryan will tour the roads and generate a map of locations in need of trimming and brushing this year. Bryan also attended the Sherburne County Hazard Mitigation meeting. Sherburne County serves as the Town’s emergency response team. However; as was shown during the March 2018 tornado, it is beneficial to the Town to have our on-call handy-man maintenance person, to assist during a disaster.

Supervisor Hassett is the person who maintains the sign replacement schedule. He uses a spreadsheet to record the location and history of signs. He will review the information and will report back in July. Supervisor Hassett also informed the Board that he has been reading on various alternative methods and materials being studied, for bituminous and other areas of road maintenance. One material being studied in California, is the use of recycled plastics for paving. MNDOT would need to modify their road construction specifications, before it would be a material that could be used here.

Supervisor Silverberg reported his attendance at the 229th Ave. pre-con meeting. The reclamation of bituminous is scheduled to be done by 7/15/2019 and the project completed by the end of July.

Treasurer’s Business

Claims Approval – Routine, Individual and Payroll

Claims and payroll presented for payment, were electronically made available for Board review and also available as hard copy, during the meeting for public review. There was one addition, which were presented to the Board prior to the meeting. Treasurer Goldsmith also informed the Board the first distribution of 2019 tax collections (70%) had been received from Sherburne County. The distribution will be reflected in the June reports, July meeting.

Routine Claims: Motion/Second to approve routine claims by: Ellinger/Peterson. In favor: Adams, Ellinger, Hassett, Peterson & Silverberg. Opposed: none. Abstained: None. Motion Prevailed.

Payroll Claims: Motion/Second to approve payroll claims by: Adams/Ellinger. In favor: Adams, Ellinger, Hassett, Peterson & Silverberg. Opposed: none. Abstained: None. Motion Prevailed.

Treasurer’s Report

Town Funds balances as of May 31, 2019:

General Fund: \$ 51,713.05

Road & Bridge: \$632,846.83

Fire: <\$ 143.51>

Capital Reserve: \$195,373.68

The report also reflected the deposit of \$7500 to the Heritage Trails escrow, bringing it to a positive balance of \$2017.05. The remaining escrows were unchanged

Motion/Second to accept the Treasurer's Report date ending 05/31/2019 by: Adams/Silverberg.

Approved by: Adams, Ellinger, Hassett, Peterson and Silverberg. Opposed: None. Abstained: None. Motion Prevalled.

Treasurer Goldsmith presented the Board with the Cash Control statement. Ending cash balance after reconciling the books with the bank statements: \$1,065,07.56 This amount included 4M fund balance information.

Motion/Second to accept the June Cash Control Statement: Ellinger/Hassett. Approved by: Adams, Ellinger, Hassett, Peterson and Silverberg. Opposed: None. Abstained: None. Motion Prevalled.

Treasurer Action Items

4M Fund / Investment policy update

Treasurer Goldsmith reported he learned that to invest for only 90 days in the 4M fund, is by investing in 90-day CDs. The rates for the 90-day CDs and liquid funds are published online. He also had conversation with a Sherburne State Bank officer, on withdrawing the Town's balances from their institution, for investment into the 4M funds. The bank asked for an opportunity to review the 4M options to see if there was an option available to keep a significant amount of the Town's money invested with them. The bank is able to match the 4M published liquid interest rates for the Town's checking and savings (money market account) accounts at the 4M liquid asset rates. They are also offering the ability to invest in 90-day CDs at the published 4M CD interest rates. The Finance Committee is recommending the Town keep most of its money at Sherburne State Bank, as the Town is able to have a personal relationship with a local, fully collateralized banking institution. The Committee is also recommending the Town take the 4M approach, previously discussed. That is to move \$100,000 to the 4M liquid asset fund and put cash deposits into the same fund, by way of US Bank. The large ACH deposits – property tax, fines, PILT and the like, will continue to be deposited to our Sherburne State Bank accounts. Gary prepared two resolutions for the Board. One would repeal the resolution adopted on 4/24/2019, which authorized the investment into 3 – 90 day CDs in the 4M fund, and instead authorizes the Treasurer to move \$100,000 to the US Bank, for investment in the 4M liquid asset fund, future cash deposits would be made into the US Bank account and ACH deposits would continue to be made into the Town's accounts held at Sherburne State Bank. The resolution will also allow for the purchase of 90-day CDs as was defined in the resolution adopted on 4/24/2019. It was clarified that Sherburne State Bank would monitor the 4M interest rates and adjust our rates accordingly, the Treasurer will confirm the rates, as well. Supervisor Ellinger noted that Gary has done a very nice job in researching the options available to the Town.

Motion/Second to adopt presented resolution repealing the resolution adopted on 4/24/2019 and allowing for the investments as discussed and recommended by the Finance Committee by: Ellinger/Hassett. Approved by: Adams, Ellinger, Hassett, Peterson and Silverberg. Opposed: None. Abstained: None. Motion Prevalled.

Motion/Second to adopt presented revising the Town's investment policy to include language which will allow for investing of Town funds in any lawful method by: Hassett/Silverberg. Approved by: Adams, Ellinger, Hassett, Peterson and Silverberg. Opposed: None. Abstained: None. Motion Prevalled.

Treasurer Informational Items

The appliances were taken in for recycling. Gary also found a business that will take tires for a nominal fee. He will take the few that have been collected by Darryl, when he brings his personal collection there. The Elk River Landfill will accept the furniture at a per unit rate. Gary was looking for authorization to allow Darryl to take the furniture to the Landfill for disposal.

Motion/Second authorizing Darryl Waletzko to take furniture items to the Elk River Landfill for disposal by: Silverberg/Adams. Approved by: Adams, Ellinger, Hassett, Peterson and Silverberg. Opposed: None. Abstained: None. Motion Prevailed.

The 2019 budget will be reviewed during the July meeting.

Adjournment

Motion/Second to adjourn regular meeting by: Silverberg/Peterson. All present approved. Motion Passed, adjourning the Regular Monthly Meeting, on Wednesday June 26, 2019 at 7:35PM.

Respectfully Submitted,
Brenda Kimberly-Maas
Town of Orrock, Clerk

Accepted this 31st day of July, 2019 by the Orrock Township Board of Supervisors.

Corrie Silverberg, Chair

Attest: _____
Brenda Kimberly-Maas, Town Clerk