



Regular Meeting and Reorganizational Meeting  
Wednesday January 22, 2025 - 7:00PM

The Orrock Township Board met in regular session, on Wednesday, January 22, 2025 at Orrock Town Hall, 26401 180<sup>th</sup> Street NW, Big Lake, MN.

In attendance were Chair Bryan Adams, Supervisors; Paul Ellinger, Anne Felber, Dalton Keiderling and Peter Owen, Interim Treasurer Gary Goldsmith and Clerk Shelley Erickson. Also, in attendance were Sergeant Derek Barrett, Jeff Oliver – acting on behalf of Kevin Krueger, Town Engineer, 12 audience members and the Patriot News.

A quorum was present, the meeting was called to order by Chair Bryan Adams, at 7:00PM and the Pledge of Allegiance to the United States of America was recited.

#### **Meeting Agenda Approval**

A motion was made by Supervisor Felber to change the agenda to proceed with the reorganizational agenda after the Sheriff's report.

Motion/Second to accept the agenda change by: Felber/Ellinger. In favor: Adams, Ellinger, Felber, Owen, & Keiderling. Opposed: None Abstained: None

Motion prevailed, and the meeting proceeded in accordance with the agenda change.

#### **Approval Consent Agenda**

##### **Treasurer's Consent Items**

All treasurer's items were electronically sent to the Board for review and were available for public review during the meeting.

##### **A. Routine Claims**

The amount of December routine claims was \$26,657.09

These claims will be retained as a part of the Official Minutes, which are available in the Clerk's Office.

##### **B. Payroll Claims – December 2024**

The December payroll claims were in the amount of \$3,606.25

These payroll claims will be retained as a part of the Official Minutes, which are available in the Clerk's Office.

Motion/Second to approve the Consent Agenda Items listed above and as sent to the board by: Adams/Owens. In favor: Adams, Ellinger, Felber, Owens and Keiderling. Opposed: None. Abstained: None.

#### **Sheriff's Report**

##### **December Sheriff's Report**

Sergeant Derek Barrett announced that Sgt. Alex Dehn would be replacing him at the monthly meetings. He reported that there were 53 traffic stops in Orrock Township in December of 2024, compared to 44 traffic stops in December of 2023. There were 18 security checks and 9 medicals.

## **Reorganizational Meeting**

The meeting then transitioned to the reorganizational agenda.

### **1. MEETING DATES**

After discussion, Monthly Meetings will continue to be held on the fourth Wednesday of each month at 7:00pm, except for November and December, which will be held on the third Wednesday, at 7:00pm.

Motion/Second: Ellinger/Felber. In favor: Adams, Ellinger, Felber, Owen and Keiderling. Opposed: None. Abstained: None.

### **2. RATIFY OR CHANGE CHAIR, VICE-CHAIR & COMMITTEE MEMBERS**

#### **A. Chair – Felber**

Motion to appoint Bryan Adams as Chair was made by Ellinger/seconded by Adams. In Favor: Adams, Ellinger. Opposed: Felber, Owen and Keiderling. Motion Failed.

Motion to appoint Anne Felber as Chair was made by Owen/seconded by Keiderling. In Favor: Adams, Ellinger, Felber, Keiderling, Owen. Opposed: None Abstained: None

#### **B. Vice-Chair – Ellinger**

Motion made by Keiderling/seconded by Owen. In Favor: Felber, Ellinger, Adams, Keiderling, & Owen. Opposed: None Abstained: None

#### **C. Representative to the Big Lake Fire Board (non-voting) – Keiderling & Ellinger**

Motion made by Ellinger/seconded by Owen. In Favor: Felber, Ellinger, Adams, Keiderling, & Owen. Opposed: None Abstained: None

#### **D. Representative to the Zimmerman Fire Board (non-voting) – None**

Discussion was held and it was the decision of the board that representation was not necessary at this time.

#### **E. Representative to the Mississippi River St. Cloud One Watershed One Plan – None**

Discussion was held and it was the decision of the board that representation was not necessary at this time.

#### **F. Finance / Agreements Committee – Clerk, Treasurer, Felber, Ellinger, Alternate - Adams**

Motion/Second to appoint the Clerk, Treasurer, Supervisors Felber and Ellinger to the Finance & Agreements Committee with Supervisor Adams as the alternate by: Felber/Owen. In favor: Adams, Ellinger, Felber, Owen and Keiderling. Opposed: None. Abstained: None.

#### **G. Road Committee – Adams, Owen & Kevin Kruger (WSB), Alternate - Felber**

Motion/Second to appoint Supervisors Owen & Adams and Kevin Kruger (WSB) with Supervisor Keiderling as the alternate to the Road Committee by: Owen/Ellinger. In favor: Adams, Ellinger, Felber, Keiderling and Owen. Opposed: None. Abstained: None.

#### **H. Policy Committee – Ellinger, Owen, Keiderling, Clerk, Treasurer and any other member that attends is considered an ad hoc member.**

Motion/Second to appoint Supervisors Ellinger, Owen, Keiderling and the Clerk and Treasurer to the policy committee and that any other member that attends it considered an ad hoc member by: Felber/Owen. In favor: Adams Ellinger, Felber, Keiderling and Owen. Opposed: None. Abstained: None.

#### **I. Road Authority – Owens**

Motion/Second to appoint Supervisor Adams as the Road Authority by: Ellinger/Adams. In favor: Ellinger, Adams. Opposed: Felber, Owens & Keiderling. Motion failed.

Motion/Second to appoint Supervisor Owen as the Road Authority by: Keiderling/Felber. In favor: Felber, Owen & Keiderling. Opposed: Ellinger. Abstained: Adams.

#### **J. Planning and Zoning – Keiderling-Primary/Owen-Alternate**

Motion/Second to recommend Supervisor Keiderling as the primary representative to the County Planning and Zoning Commission by: Owen/Felber In favor: Adams, Ellinger, Felber, Keiderling & Owen. Opposed: None. Abstained: None.

Motion/Second to recommend Supervisor Owen as the alternate representative to the County Planning and Zoning Commission by: Owen/Adams. In favor: Adams, Ellinger, Felber, Keiderling & Owen. Opposed: None. Abstained: None.

K. **Ordinance Committee** – Currently no ordinance committee.

### **3. Wages/Reimbursements**

A was made to combine all agenda items from 3: A to C as listed in the agenda, into one motion.

Motion/Second to ratify the mileage reimbursement at the current federal rate by: Adams/ Keiderling. In favor: Adams, Ellinger, Felber, Keiderling & Owen. Opposed: None. Abstained: None

#### **A. Ratify mileage reimbursement at current Federal rate.\***

\*Federal mileage rate as of 1-1-2025 is \$0.70 per mile for business miles driven.

#### **B. Compensation/Reimbursements**

Supervisor Compensation – current rate \$150 monthly stipend – must attend at least one meeting to receive stipend

Supervisors Seminars/Training (MAT Training, Legal Seminars, LBoAE Training)  
- currently \$20/hour

Supervisor Work Performed for the Township – currently \$20/hour

Clerk & Treasurer (includes board and committee meetings, seminars and training, other meetings with board approval – current rate \$35/hour

Election Judges – currently \$22 EJ and \$25 HJ – mileage to retrieve & return election supplies/equipment paid at Federal rate.

Other meetings/education opportunities (election training, MAT, Equalization, etc.) – includes lodging, mileage, & meeting cost (lodging must be pre-approved)

Gopher Bounty – \$2.00/pr

#### **C. Fee Schedule**

Property Assessment Search: \$25 – Self-Addressed Stamped Envelope must also be supplied, if hard copy required

Driveway/Access Permit: \$250

Driveway Waiver: N/C

Driveway Escrow \$3,000

Overweight Permit: \$250

Overweight Permit Escrow: minimum \$5,000

Vacation of ROW/Easement Escrow: \$750

Encroachment/License Agreement Escrow: \$750

Platting Process Escrow: \$2,000

Right-of-Way Excavation Permit: \$100

E911/Fire Sign: \$45

E911/Fire Signpost and Mounting Hardware: \$10

#### **Other Fees:**

Swing-Away Mailbox Posts: \$102

### **4. A-E Resolutions Authorizing Contracts with Supervisors**

The following resolutions authorize contracts with interested township officers under M.S. 471.88, subd. 5

- RES 2024-01 Bryan Adams  
Motion/Second to approve RES 2024-01 Bryan Adams by: Ellinger/Owen. In Favor: Ellinger, Felber, Owen & Keiderling. Opposed: None. Abstained: Adams. Motion Carried.
- RES 2024-02 Paul Ellinger  
Motion/Second to approve RES 2024-02 Paul Ellinger by: Adams/Keiderling. In Favor: Adams, Felber, Owen & Keiderling. Opposed: None. Abstained: Ellinger. Motion Carried.
- RES 2024-03 Anne Felber  
Motion/Second to approve RES 2024-03 Anne Felber by: Ellinger/Owen. In Favor: Adams, Ellinger, Keiderling & Owen. Opposed: None. Abstained: Felber. Motion Carried.
- RES 2024-04 Dalton Keiderling  
Motion/Second to approve RES 2024-04 Dalton Keiderling by: Adams/Ellinger In Favor: Adams, Ellinger Felber and Owen. Opposed: None. Abstained: Keiderling. Motion Carried.
- RES 2024-05 Peter Owen  
Motion/Second to approve RES 2024-05 Peter Owen by: Goldsmith/Adams. In Favor: Adams, Ellinger, Felber and Keiderling. Opposed: None. Abstained: Owen. Motion Carried.

##### **5. Other Township Items – Ratify Current or Set New**

- A. Official Posting Location – Outdoor Notice Board & Inside Entryway
- B. Official Publication - Patriot New
- C. Official Depository – Sherburne State Bank, Becker, MN location and Minnesota Municipals Money Market (4M) Fund
- D. Designation of Legal Counsel, according to area of specialty – Couri & Ruppe, PLLC.
- E. Authorize the Treasurer to Make Electronic Funds Transfers (EFTs) – PERA Contributions, Payroll Withholding, Tax Deposit and between Town Banking Institutions
- F. Authorize Chair, Vice-Chair, Clerk and Treasurer as Authorized Signors on Town Banking Accounts

After some discussion concerning agenda item 5B, it was concluded that the Patriot News would be our Official Publication. All items on Agenda 5A-F were agreed upon. Motion/Second to approve Agenda items 5A-F by: Ellinger/Keiderling In favor: Adams, Ellinger, Felber, Owen and Keiderling. Opposed: None. Abstained: None.

G. Review of Recurring Contracts - No action was required at this time.

#### **Regular Meeting Resumes**

##### **6. Approval of Meeting Minutes**

- a. December Monthly Meeting
- b. January Special Meeting

Motion/Second to approve December 2024 & January 2025 Minutes by: Adams/Ellinger. In favor: Adams, Ellinger, Felber, Keiderling and Owen. Opposed: None. Abstained: None.

##### **7. Regular Business**

###### **a. Interim Treasurer Candidates**

Following discussion by the Board and the acting treasurer Gary Goldsmith, the Board decided to appoint Kellie McConville to Interim Treasurer, until the end of the current term which will be January 2027.

Motion/Second to appoint Kellie McConville as Interim Treasurer by: Ellinger/Keiderling In favor: Adams, Ellinger, Felber, Keiderling & Owen. Opposed: None. Abstained: None.

###### **b. Call for Board of Audit Meeting**

Clerk requested that the Board call for the Board of Audit meeting to be held at the February regular township meeting.

Motion/Second to call for the Board of Audit to be held at the February regular township meeting by: Ellinger/Adams. In favor: Adams, Ellinger, Felber, Keiderling & Owen. Opposed: None. Abstained: None. Motion Prevailed.

c. 2025 Recycle Day Participation

Clerk asked the Board if they want to participate in the 2025 recycle day. The grant amount to be received is up to \$8,000.00. The recycle day will be the third Saturday in May (5/17/2025).

Motion/Second to enter into the agreement to participate in the Joint Recycle Day and to apply for the recycling grant by: Felber/Adams In favor: Adams, Ellinger, Felber, Keiderling & Owen. Opposed: None. Abstained: None. Motion Prevailed.

d. Cannabis Agreement with County

After a brief discussion concerning the pros and cons of entering into a contract with Sherburne County for the Joint Powers Agreement the Board voted to sign the County's JPA.

Motion made by Felber /Seconded by: Keiderling/Adams. In favor: Adams, Ellinger, Felber, Keiderling & Owen. Opposed: None. Abstained: None. Motion Prevailed.

**8. Roads**

2A. 2025 Road Projects Bids

Jeff Oliver, attending for Kevin Kruger, presented the road projects bids to the Board. Nine bids for the paving project were received and the lowest bid was from OMG Midwest in the amount of \$369,029.48 which was lower than the engineer's estimate of \$456,641.00 Jeff recommended that the board award the contract for the overlay bids to OMG Midwest, based on the results of the bids received. Supervisor Keiderling voiced concern for the cost of \$95,607.75 to asphalt part of the road that currently has one residence on it and asked that the Board wait for advise from our road contractor Darryl Waletzko, who was not in attendance. Mr. & Mrs. Wozney, the residents on 180th St NW, asked to speak, voicing opposition to the removal of the maintenance on 180th Street NW. Stating that there are numerous vehicles daily using this road. After more discussion Jeff Oliver suggested that the bid be accepted with the understanding that if, upon further review, the Board should wish to eliminate said road, a change order could take place. The Board agreed that this was the best action to take.

Motion/Second to award the 2025 Road Improvement Overlay bid to the lowest bidder, OMG Midwest, with a possible change order in the future by: Adams/Ellinger. In favor: Adams, Ellinger, Felber, Keiderling & Owen Opposed: None. Abstained: None. Motion Prevailed.

**9. BOARD BUSINESS/UPDATES - COMMITTEE REPORTS**

- a. Supervisor Adams – spoke about a few road issues found while undertaking his routine road inspection. Clerk was requested to send letters to the residents who have boats, pontoons and vehicles in the right of way.
- b. Supervisor Ellinger - attended SCAT meeting.
- c. Supervisor Felber - was contacted by the Parks Director to say that an update of the projected bike trails through the refuge will come out soon. She had a report of dead deer carcasses being thrown on the ice at Ann Lake so people could watch the eagles. The DNR said there was nothing they could do about it. She spoke about the recent SCAT meeting, the Annual Joint Meeting and becoming a community member of the Corrections Board.
- d. Supervisor Keiderling - spoke about work recently being done on the county roads and some upcoming work scheduled.  
Attended SCAT and the Annual Joint Meeting.
- e. Supervisor Owen - attended SCAT and the Annual Joint Community Meeting.

**10. Treasurer's Business**

A. Cash Control Statement

Interim Treasurer Goldsmith presented the Board with the Cash Control statement. Ending cash balance after reconciling the books with the bank statements: \$1,932,650.14. This amount included 4M fund balance.

Motion/Second to accept the December Cash Control Statement by: Adams/Owen. In favor: Adams, Ellinger, Felber, Owen and Keiderling. Opposed: None. Abstained: None. Motion Prevailed.

*Financial Reports are retained as part of the Official Minutes, which are available in the Clerk's Office.*

B. Treasurer's Report

Town Funds balances as of December 31, 2024:

General Fund: \$ 283,637.47 Road & Bridge: \$ 1,354,465.59 Fire:

\$ 134,174.12 General Capital Projects: \$ 68,586.12

Driveway Escrows: \$ 24,000.00 Pine Crest Estates Escrow: \$ 489.56 SOEL

Escrow: \$ 24,394.91

Motion/Second to accept the Treasurer's Report date ending 12/31/2024 by: Ellinger/Keiderling. In favor: Adams, Ellinger, Felber, Owen and Keiderling. Opposed: None. Abstained: None. Motion Prevailed.

*Treasurer's Reports are retained as part of the Official Minutes, which are available in the Clerk's Office.*

C. Report of November Sherburne State Bank Securities Pledge Validation

Interim Treasurer Goldsmith presented the Report of December Sherburne State Bank Securities Pledge Validation to the board. The required pledge amount was \$ 1,406,859.41 The securities pledge amount was \$ 1,835,889.73 which was \$ 429,030.32 over the required pledge amount.

*Treasurer's Reports are retained as part of the Official Minutes, which are available in the Clerk's Office.*

D. 2024 Year End Budget Review

Interim Goldsmith noted that this item was not ready for discussion and would be presented at the February Meeting.

**ANNOUNCEMENTS**

A. February Meeting – February 26th @ 7PM

B. Board of Audit – February Regular Meeting

C. Annual Meeting – Tuesday March 11<sup>th</sup> – Commences @ 7pm, Town Hall

D. MAT Spring Courses

**ADJOURNMENT**

Motion/Second to adjourn the regular meeting and reorganizational meeting by: Adams/ Keiderling. In favor: Adams, Ellinger, Felber, Keiderling and Owen. Opposed: None. Abstained: None. Absent: None. Motion Passed, adjourning the Regular Monthly and Reorganizational Meeting, on January 22, 2025 at 9:13PM.

Respectfully Submitted, Shelley Erickson  
Town of Orrock, Clerk

Accepted this \_\_\_\_\_ day of February 2025 by the Orrock Township Board of Supervisors.

\_\_\_\_\_  
Anne Felber, Chair

Attest:

\_\_\_\_\_  
Shelley Erickson, Town Clerk