



Regular Monthly Meeting
Wednesday, June 25, 2025, 7:00PM

The Orrock Township Board met in regular session, on Wednesday, June 25th, 2025 at Orrock Town Hall, 26401 180th Street NW, Big Lake, MN.

In attendance were Chair Anne Felber, Supervisors: Paul Ellinger, Bryan Adams, Dalton Keiderling and Peter Owen, Treasurer Kellie McConville and Clerk Shelley Erickson. Also, in attendance were Sergeant Alex Dehn, Darryl Waletzko, 6 members of the audience and the Patriot News.

A quorum was present and the meeting was called to order by Chair Anne Felber at 7:00 PM.

Call Meeting To Order And Pledge Of Allegiance

Chair Anne Felber called the meeting to order. The Pledge of Allegiance was recited.

Approval Of June Meeting Agenda

Chair Felber asked if there were any changes to the agenda. Hearing none, she requested a motion to approve.

*Motion to approve the June meeting agenda made by Bryan Adams, seconded by Dalton Keiderling.
Motion carried unanimously.*

Approve Consent Agenda

Paul Ellinger requested to pull items A and B from the consent agenda and move them to item 10 under Treasurer's Business. No motion needed for this change.

Sheriff's Report

Sergeant Alex Dehn provided the Sheriff's Report for May. He reported 162 calls for service, consistent with last year but an increase from the previous month due to warmer weather. Notable incidents included:

- A lost hiker in the sand dunes who was located and assisted
- A burning complaint where someone was burning without a permit, resulting in a warning
- Multiple calls related to a vulnerable adult who resides outside of the county who repeatedly takes Uber rides to random locations within Sherburne County. Then becomes disorientated as per her location
- Several parking complaints at Eagle Lake Landing

Sgt. Dehn discussed ongoing work with the DNR to address the Eagle Lake Landing parking issues.

The board discussed providing building access for deputies. Sgt. Dehn explained that some townships allow access for deputies to use facilities, complete paperwork, etc. The board agreed to look into providing card access for deputies to the township building.

Motion made by Chair Felber to research and authorize, if possible, providing Sherburne County Sheriff's Office deputies access to the township building after hours through a shared key card system. Seconded by Dalton Keiderling. Motion carried unanimously.

Open Forum

Shane Ware spoke regarding an encroachment issue discovered during a title search on property he is purchasing. He requested removal of an outdated drainage easement that is impacting the property.

Rick Wagner inquired about road easement maintenance responsibilities and allowable uses. He noted erosion issues affecting his property.

Approval Of Meeting Minutes

Motion to approve the May monthly meeting minutes made by Paul Ellinger, seconded by Peter Owen. Motion carried unanimously.

Regular Business

State Demographer 2023 Population And Building Estimates – Information

Clerk Shelley Erickson noted there was a population difference of 928 in the estimates. The board agreed this was for informational purposes only and did not require action.

Landscape – Information

Clerk Shelley Erickson provided an update on recent landscaping work done at the township property. Many toxic weeds were cleared except for a small area in the back. Darryl Waletzko agreed to weed whip the remaining white flowers to prevent seeding.

MATIT Insurance Renewal And Coverages – Discuss/Action

The board reviewed the insurance renewal from MATIT.

Motion made by Bryan Adams to approve renewing the MATIT insurance policy for \$4,798. Seconded by Peter Owen. Motion carried unanimously.

IT Discussion – Discuss/Action

Clerk Erickson provided an update on IT work completed and still needed. The board discussed purchasing iPads for board members to use for township business. There was debate about the cost versus benefits.

Motion made by Chair Felber to spend up to \$6,000 to purchase devices, set them up, and finish the work list from DATASuccess to bring township laptops up to speed. Seconded by Dalton Keiderling. Motion carried unanimously.

Tree Trimming – Discuss/Action

Road Supervisor Peter Owen and Darryl Waletzko reported on their review of tree trimming needs throughout the township. They recommended starting on one side of the township and working across, focusing on problematic areas. The board discussed balancing property owner concerns with road maintenance needs. They agreed to have Owen and Waletzko identify specific problem areas and develop a plan to address them.

Update 2022 Fund Balance Policy – Discuss/Action

Motion made by Dalton Keiderling to remove the town hall expansion fund from the fund balance policy, as it has a zero balance. Seconded by Peter Owen. Motion carried unanimously.

Sherburne Co. Zoning & Subdivision Ordinance Updates - Township Survey – Information

Chair Felber informed the board about a survey from Sherburne County regarding updates to zoning and subdivision ordinances. She encouraged board members to complete the survey individually or provide input to Clerk Erickson to submit a collective township response by July 21st.

Roads

Road Construction – Update

Brock from WSB Engineering presented preliminary plans for road reconstruction projects on 188th Street and 232nd Avenue. The board discussed concerns about right-of-way issues, drainage, and impacts to property owners. They agreed to schedule a special meeting to review the plans in more detail and get public input.

Motion was made by Peter Owen to ask Kevin Kruger, township engineer, to verify how we secured the property and ensure that we are not violating the marketable title act. Seconded by Bryan Adams. Motion carried unanimously.

Pothole Patching – Discussion

Road Supervisor Owen reported on the recent pothole patching reviewal with Erickson Asphalt. He presented an estimate for additional patching needed.

Motion made by Bryan Adams to authorize up to \$7,500 for pothole patching. Seconded by Paul Ellinger. Motion carried unanimously.

253 1/2 Ave. Transition Work – Discussion

Road Supervisor Owen presented a citizen complaint about the transition from pavement to gravel on 253 1/2 Avenue. The board discussed options for improvement.

Motion made by Chair Felber to spend no more than \$750 to fix the transition on 253 1/2 Avenue using asphalt millings. Seconded by Bryan Adams. Motion carried unanimously.

ROW Ordinance For Easements – Discussion/Action

The board discussed issues related to easements and right-of-way obstructions, particularly around Eagle Lake. They agreed to have the road committee further investigate specific cases and bring recommendations back to the full board.

23239 – 188th St ROW Obstruction – Discuss/Action

The board discussed an ongoing right-of-way obstruction issue with a boat on 188th Street. They directed the Clerk to send a formal notice giving the property owner 30 days to remove the boat, in accordance with the township's right-of-way obstruction ordinance.

Board Business/Updates – Committee Reports

Adams

Bryan Adams had nothing to report.

Ellinger

Paul Ellinger reported on attending a legal seminar and obtaining resource notebooks for the board members who were unable to attend.

Felber

Chair Felber reported on participating in parades and attending a veterans' event at the Becker American Legion.

Owen

Peter Owen reported on attending the legal seminar and addressing various drainage and right-of-way issues.

Keiderling

Dalton Keiderling discussed ongoing work on several easement and platting issues. The board agreed to have the road committee continue working on these matters.

Treasurer Business

Treasurer Kellie McConville presented financial reports and updates. The board discussed and approved various financial items:

Motion made by Paul Ellinger to transfer \$309,685.52 to the money market account at Sherburne State Bank. Seconded by Dalton Keiderling. Motion carried unanimously.

Consent Agenda Items - Routine Claims & Payroll

Motion made by Bryan Adams to approve the routine claims and payroll as presented in the consent agenda. Seconded by Peter Owen. Motion carried unanimously.

Supplemental Claim – Approve

None

Cash Control Statement And Investment Update – Approve

Motion made by Bryan Adams to approve the cash control statement and investment update. Seconded by Dalton Keiderling. Motion carried unanimously.

Treasurer's Report – Approve

Motion made by Peter Owen to approve the treasurer's report. Seconded by Bryan Adams. Motion carried unanimously.

Report Of May Sherburne State Bank Securities Pledge Validation – Review

The treasurer presented the monthly pledge report for Sherburne State Bank.

Pledge Coverage Calculation Agreement – Approve

Motion made by Chair Felber to have the township attorney review the pledge coverage calculation agreement from Sherburne State Bank and the United Bankers Bank, and if approved, authorize Clerk Erickson to sign it. Seconded by Bryan Adams. Motion carried unanimously.

Announcements

Chair Felber announced the next board meeting would be on July 23rd at 7:00 PM. She also mentioned the Soil and Water Conservation District tour on August 28th and encouraged board members to attend if possible.

Adjournment

Motion to adjourn made by Dalton Keiderling, seconded by Peter Owen. Motion carried unanimously.

The June meeting was adjourned at 9:17PM.

Respectfully Submitted,
Shelley Erickson
Orrock Township Clerk

Accepted this **23rd day of July, 2025**, by the Orrock Township Board of Supervisors.

Anne Felber, Chairperson

Attest: _____
Town Clerk