



Regular Meeting
Wednesday August 28, 2024 - 7:00PM

The Orrock Township Board met in regular session, on Wednesday August 28, 2024 at 7PM at the Orrock Town Hall, 26401 – 180th St. NW, Big Lake, Minnesota.

In attendance were Chair Bryan Adams, Supervisors: Paul Ellinger, Anne Felber, Gary Goldsmith, Bob Hassett, and Clerk Chris Weber. Treasurer Arnold attended the meeting via Webex. Also, in attendance were Sergeant Derek Barrett, Kevin Kruger – Town Engineer, Darryl Waletzko – Town Contractor, six audience members and the Patriot News.

A quorum was present, the meeting was called to order by Chair Bryan Adams, at 7:00PM and the Pledge of Allegiance to the United States of America was recited.

Meeting Agenda Approval

Chair Adams requested to move the treasurer's business to follow the consent agenda.

Motion/Second to accept the revised August meeting agenda by: Hassett/Ellinger. In favor: Adams, Ellinger, Felber, Goldsmith and Hassett. Opposed: None. Abstained: None.

Motion prevailed, and the meeting proceeded in accordance with the agenda.

Approval of Consent Agenda

Treasurer's Consent Items

All treasurer's items were electronically sent to the Board for review and were available for public review during the meeting.

A. Routine Claims

The amount of August routine claims was \$54,154.86.

These claims will be retained as a part of the Official Minutes, which are available in the Clerk's Office.

B. Regular Payroll Claims – August 2024

The August regular payroll claims were in the amount of \$2,447.86.

These payroll claims will be retained as a part of the Official Minutes, which are available in the Clerk's Office.

C. Election Judge Payroll Claims – August 2024

The August election judge payroll claims were in the amount of \$3,023.22.

These payroll claims will be retained as a part of the Official Minutes, which are available in the Clerk's Office.

Motion/Second to approve the Consent Agenda Items listed above and as sent to the board by: Goldsmith/Felber. In favor: Adams, Ellinger, Felber, Goldsmith and Hassett. Opposed: None. Abstained: None.

Treasurer's Business

Cash Control Statement

Treasurer Arnold presented the Board with the Cash Control statement. Ending cash balance after reconciling the books with the bank statements: \$ 1,551,163.58. This amount included 4M fund balance.

Motion/Second to accept the July Cash Control Statement by: Goldsmith/Ellinger. In favor: Adams, Felber, Goldsmith and Hassett. Opposed: None. Abstained: None. Motion Prevailed.

Financial Reports are retained as part of the Official Minutes, which are available in the Clerk's Office.

Investment Update

As of July 31, 2024 the Sherburne State Bank Checking was earning 1.09%, the Sherburne State Bank Debit Card Checking earned 1.08%, the money market account was earning 5.12%, the CD was earning 4.185%, and the 4M fund was earning 5.201%.

Treasurer's Report

Town Funds balances as of July 31, 2024:

General Fund:	\$ 220,354.62	Road & Bridge:	\$ 952,382.30
Fire:	\$ 100,592.77	Capital Reserve:	\$ 178,726.79
Driveway Escrows:	\$ 24,000.00	Pine Crest Estates Escrow:	\$ 1,860.06
SOEL Escrow:	\$ 24,394.91		

All remaining escrows are unchanged.

Motion/Second to accept the Treasurer's Report date ending 07/31/2024 by: Ellinger/Felber. In favor: Adams, Ellinger, Felber, Goldsmith and Hassett. Opposed: None. Abstained: None. Motion Prevailed.

Treasurer's Reports are retained as part of the Official Minutes, which are available in the Clerk's Office.

Report of July Sherburne State Bank Securities Pledge Validation

Treasurer Arnold presented the Report of July Sherburne State Bank Securities Pledge Validation to the board. The required pledge amount was \$1,013,908.83. The securities pledge amount was \$1,581,317.58 which was \$567,408.75 over the required pledge amount.

This report will be retained as part of the Official Minutes, which are available in the Clerk's Office and are attached to the minutes.

Regular Meeting Agenda

Sheriff's Report

Sergeant Derek Barrett reported that there were 60 traffic stops in Orrock Township in July of 2024, compared to 58 traffic stops in July of 2023. There were 158 total calls for service in July of 2024 and 216 total calls for service in July of 2023. There was a vehicle break-in at the Ann Lake Campground in July that is still under investigation. On CSAH4, there was a motorcycle injury accident with a truck and trailer. The motorcycle driver was ok.

Open Forum

Katie Cantlin asked that any board candidates return their candidate statements to her.

Approval of Meeting Minutes

Motion/Second to approve the July Regular Minutes by: Ellinger/Hassett. In favor: Adams, Ellinger, Felber, Goldsmith and Hassett. Opposed: None. Abstained: None. Motion Prevailed.

Regular Business

Primary Election

Clerk Weber reported that the Primary election was held on August 13th. There were 2,629 registered voters at 7AM on election day and there were four election day registrations. 137 people voted at town hall on election day and there were twenty absentee ballot voters. Total number of voters was 157 for a voter turnout of 5.9%. Overall, Sherburne County had a voter turnout of 8.23%.

Clerk Weber thanked all her election judges. The precinct was over-staffed on election day but it served as a good day for training. Weber stated that she will be heavy on Republican election judges in November and is transferring one of her Republican judges to Big Lake Township as Big Lake Township is short of Republican judges. That is so that party balance can be maintained at both precincts. Chair Adams asked how the new town hall facility is working for elections. Weber replied that she will be able to set up 21 voting booths for the November election, which will tremendously aid in traffic flow. The election judges appreciate the new facility and set up. Supervisor Felber stated that she appreciated having extra judges at the recent elections to provide opportunity for trainings to enhance the election judge pool for the future.

Recycle Day Grant Reimbursement

Clerk Weber presented the 2024 Recycle Day final report to the board. The 2024 Orrock Township recycle day expenses were \$8,752.93 and the grant reimbursement was \$7,605.00. The net recycle day cost to Orrock Township \$1,147.93. Forty-seven Orrock Township residents participated in the 2024 Recycle Day Event. At their August 20th county board meeting, the Sherburne County Board approved additional funding to cities and township. Orrock Township will be receiving an additional \$1,841.52 in grant funding, which covered all Orrock Township costs for 2024.

Candidate Filings

Dalton Keiderling filed for the Supervisor C board seat, Gary Goldsmith and Peter Owen filed for the Supervisor D seat and Shelley Erickson filed for Town Clerk.

Summons to Those Claiming Right in Real Estate Proposed Findings of Fact, Conclusions of Law and Order for Judgement

In May, the township had received a summons that was sent to all properties abutting 23550 183rd Street NW. The current legal description of the Plaintiffs' Property is ambiguous, creating an apparent overlap or gap in the boundary lines between the Plaintiff' Property and the Westerlind Property. The current legal description may have erroneously retained in favor of Defendants Enger Family Limited Partnership and Diane M. Kinnard, due to use of an error in the legal descriptions. Bogart, Pederson and Associate, Inc. surveyed the property and in conjunction revised the Current Legal Description and proposed a new legal description to adequately describe the boundary lines of the Property. Clerk Weber had contacted Bogart, Pederson to review the proposed property map and description to ensure that the property line did not change at the road easement. After review, Bryan Adams agreed that the proposed property description change does not affect Orrock Township's interest in 183rd Street NW and no response to the summons was needed. This was brought to the board at their May meeting. The Proposed Findings of Fact, Conclusions of Law and Order for Judgement have been received and have been filed at the county. The property boundaries will now be properly recorded.

Deputy Clerk

Clerk Weber told the board that she offered to bring on Shelley Erickson, who filed for the clerk position, as Deputy Clerk beginning in September. The board must set the rate of pay for the deputy clerk. Since this is a training position, the clerk would recommend no more than \$25.00 / hour, the average rate that deputy clerks get paid in Sherburne County.

Shelley Erickson has lived in Orrock Township for 18 years and for the past 15 years she has been working in the Cottage Foods industry.

Motion/Second to set the deputy clerk wage rate as \$25.00/hour (covers board meetings, hourly work with the Clerk and the MAT December Annual Meeting Training). by: Goldsmith/Hassett. In favor: Adams, Ellinger, Felber, Goldsmith and Hassett. Opposed: None. Abstained: None. Motion Prevailed.

Roads

2024 Tree Trimming RFQ

Chair Adams told the board that three tree trimming quotes were received. The RFQ was published for two weeks in the Patriot News and Star News and was posted on the posting board at town hall and on the township's website.

The clerk was contacted by a handful of tree trimming companies requesting the RFP. Four tree companies toured the trimming area with Bryan Adams and three quotes were submitted.

Darryl Waletzko, LLC's quote was \$45,500.00, Carr's Tree Service quote was \$76,445.00 and Reliable Tree Service's quote was \$200,000.00.

Motion/Second to accept the proposal to complete the tree trimming from Darryl Waletzko, LLC in the amount of \$45,500.00 and enter into the contract for tree trimming with Darryl Waletzko, LLC. by: Ellinger/Goldsmith. In favor: Adams, Ellinger, Felber, Goldsmith and Hassett. Opposed: None. Abstained: None. Motion Prevailed.

Clerk Weber thanked Darryl Waletzko for the work done in clearing the trees after the storm went through. He and his crew did an outstanding job that was completed quickly and safely.

Road Drainage Study

Kevin Kruger presented the results of the road drainage study to the board. Orrock Township hired WSB to conduct a study evaluating four stormwater drainage problem areas that the township was experiencing. The areas throughout the township are showing signs of washout, sediment accumulation, and stormwater inundation. WSB evaluated each location for improvement options, as well as developed cost estimates for the proposed improvements.

The estimated cost for proposed improvements on the north side of Ann Lake (at the boat landing) is \$32,189.00. The estimated cost for proposed improvements on the east side of Eagle Lake (2 areas) is \$42,786.00 and the estimated costs for the proposed improvements on the west side of Eagle Lake is \$39,836.00.

Chair Adams stated that the intent was to identify the problems and their solution. Some of these improvements can be completed when doing a road project at the area. Ellinger asked if there is any other alternative other than putting in the concrete and dredging at the location on the West Side of Eagle Lake. When the cattails grow, it blocks the view of the stop sign. If the dredging of the pond is deep enough, it will prevent cattails from growing. Supervisor Ellinger stated that on 234th Ave. NW, there are drains that drain into this pond and asked if the pond could be enlarged and go further down the road. Darryl Waletzko replied there is a rock structure at the outlet and they can't dredge farther down because there is a power pole there. Chair Adams recommended that the pond be dredged this year and Supervisor Ellinger agreed. Kevin Kruger stated that late fall or winter is when a dredging project should be conducted.

Motion/Second to have WSB draw up the specs for the dredging of the West Eagle Lake Pond and contact contractors for quotes to have the project completed by December 31, 2024, by: Ellinger/Hassett. In favor: Adams, Ellinger, Felber, Goldsmith and Hassett. Opposed: None. Abstained: None. Motion Prevailed.

Kevin Kruger recommended that he have a meeting with the road committee to begin planning the 2025 road projects.

Culvert Cleaning

Schlomka's Vac Service estimate to clean eight culverts is \$3,245.20. The cost for disposal could be up to an additional \$250, depending on the location of the disposal site.

Motion/Second to approve the Schlomka's Vac Service estimate at an amount not to exceed \$3,600.00 by: Goldsmith/Adams. In favor: Adams, Ellinger, Felber, Goldsmith and Hassett. Opposed: None. Abstained: None. Motion Prevailed.

Supervisor Updates / Committee Reports

Supervisor Adams – approved a request for a second driveway at 25378 145th Street NW, Zimmerman (Mystic Ridge). Reported that there was road damage at 25348 167th Street NW and directed the clerk to send a letter to the resident to repair the damage. Located all the catch basins in Shores of Eagle Lake, Woods at Eagle Lake and Woodlands of Livonia. Kevin Kruger will formalize the map of the drains and basins. There is a strip of land on 232nd Ave NW. with dead trees and directed Clerk Weber sent a letter to the resident.

Supervisor Ellinger – there is a pontoon that is parked in the right-of-way on 188th St. NW. Ellinger discussed the issue with the homeowner, and they will move the pontoon out of the right-of-way. There was a fire in July on 188th St. NW. A huge tree was cut down and the logs are laying on the ground – possibly in the right-of-way. Ellinger will discuss the removal of the logs with the homeowner.

Supervisor Felber – None
Supervisor Goldsmith – None
Supervisor Hassett – None

Announcements

Clerk Weber Announced:

- September Board Meeting – Wednesday, September 25th @ 7PM
- Sherburne County Free Mattress Recycling Event – September 7, 2024 – 9AM-1PM – Vonco II Landfill, 15301 140th Ave NW, Becker, MN
- CSAH 4 Detour (Work on bridge over St. Francis River) – Construction closure began on July 10th with completion set to be September 20th
- Sherburne History Center Fall Fest – Saturday, September 28th 10AM-2PM at the Sherburne History Center
- SWCD Tour of Conservation Practices - Friday, Sept 20th 8:30 am - 2:30 pm Starting at The Buff, 16722 198th Ave, Big Lake, MN 55309 (Sign up online)

Adjournment

Motion/Second to adjourn the regular meeting by: Hassett/Ellinger. In favor: Adams, Ellinger, Felber, Goldsmith and Hassett. Opposed: None. Abstained: None. Absent: None. Motion Passed, adjourning the Regular Monthly Meeting, on Wednesday August 28, 2024, at 7:57PM.

Respectfully Submitted,
Chris Weber
Town of Orrock, Clerk

Accepted this 25th day of September 2024 by the Orrock Township Board of Supervisors.

Bryan Adams, Chair

Attest: _____
Chris Weber, Town Clerk