

TOWN OF ORROCK
REGULAR MONTHLY Meeting
Wednesday, August 26, 2026 7:00PM

1. CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE

2. APPROVAL OF AUGUST MEETING AGENDA

3. APPROVE CONSENT AGENDA

The Consent Agenda groups routine meeting discussion points and normal business decisions into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions. For both Consent and Regular Agenda items, the same legal, financial, and policy evaluations are conducted and reported to the Town Board. Any Board Supervisor can request an item be removed from the Consent Agenda and presented individually for consideration by the Town Board.

Review or approval of Treasurer's Reports:

- A. Routine claims – Approve
- B. Payroll – August 2026 – Approve
- C. Election Judge Payroll – August 2026 - Approve

4. SHERIFF'S REPORT

Sergeant Alex Dehn

5. OPEN FORUM

Business presented during open forum will be limited to 3 minutes per person. The Board reserves the right to defer any action on business presented, during open forum. State your full name and address, for the record. Keep everything in statement form. Questions may be submitted in writing for future Board consideration. Once your time is up, any further interaction will be initiated by the Board.

6. APPROVAL OF MEETING MINUTES

July Monthly Meeting

7. REGULAR BUSINESS

- A. Primary Election - Information
- B. Candidate Filings - Information
- C. Township Lawn Mower – Discussion
- D. Recycle Day Grant Reimbursement - Information
- E. Legal Communication Regarding Ann Lake – Information
- F. Ann Lake Discussion – Discuss/TBD

Disclaimer: The agenda has been prepared to provide information regarding an upcoming meeting of the Orrock Town Board of Supervisors.

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This meeting is being recorded, for the purpose of aiding the township's Clerk with transcription of the official minutes and on occasion uploaded to the Township website.

TOWN OF ORROCK
REGULAR MONTHLY Meeting
Wednesday, August 26, 2026 7:00PM

8. PLANNING & ZONING

- A. Sherburne County Zoning and Subdivision Ordinance Updates – Information

9. ROADS & SIGNS

- A. Bahr Haunted Acres 2nd Driveway Request Update – Discussion/Action
- B. Tree Trimming – Discuss/Action
- C. 253 1/2 Ave. Road Work
- D. West Eagle Lake Road Improvement Update
- E. 2027 Road Projects - Discussion

10. BOARD BUSINESS/UPDATES – COMMITTEE REPORTS

- A. Adams
- B. Ellinger
- C. Felber
- D. Owen
- E. Keiderling

11. TREASURER BUSINESS

- A. Cash Control Statement and Investment Update - Approve
- B. Treasurer's Report - Approve
- C. Report of July Sherburne State Bank Securities Pledge Validation – Review

12. ANNOUNCEMENTS

- A. September Board Meeting – Wednesday, September 23rd, @ 7PM
- B. CSAH 16 Reconstruction Project – Open house September 28th, 4:30PM to 6:30PM, at the Orrock Town Hall, given by the Sherburne Co. General Engineering Dept.
- C. 2026 Candidate Forum at the Big Lake Chamber of Commerce – September 24th – watch for more details.
- D. General Election – Tuesday, November 3rd,
- E. MAT Annual Conference – December 10 – 12, 2026

13. ADJOURNMENT

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Sherburne County Sheriff
13880 Business Center Dr
Elk River MN 55330
Ph: (763) 765-3500

CAD Summary Report - Orrock Township July 2026

Sherburne County Sheriff

	07/26	Total
90900 ASSAULT	1	1
91450 DWI	2	2
91600 DISTURBING THE PEACE	7	7
91650 HARASSMENT	2	2
91800 PROPERTY DAMAGE	1	1
92200 CRIMES AGAINST ADMIN JUS	1	1
92750 FRAUD COMPLAINT	4	4
9303 PROPERTY LOST	1	1
9440 ACCIDENT-MV-PROPERTY DAM	1	1
9462 ACCIDENT-VEHICLE VS ANIMA	1	1
9560 ANIMAL COMPLAINT	2	2
9561 CONSERVATION	1	1
9562 DOG COMPLAINT	2	2
9563 DOG BITE	1	1
9600 FIRE-OTHER	1	1
9604 FIRE-GRASS	1	1
9611 GAS LEAK/SMELL	1	1
9612 ALARM-CARBON MONOXIDE	1	1
9730 MEDICAL	13	13
9802 PUBLIC ASSIST	2	2
9803 AGENCY ASSIST	4	4
9804 ALARM-SECURITY	1	1
9805 CIVIL COMPLAINT	1	1
9807 TRAFFIC STOP	46	46
9808 TRAFFIC COMPLAINT	6	6
9810 GARBAGE/LITTERING	2	2
9811 SUSPICIOUS PERSON	1	1
9813 JUVENILE COMPLAINT	1	1
9817 SECURITY CHECK	11	11
9818 EXTRA PATROL	18	18
9819 LOUD MUSIC COMPLAINT	1	1
9823 CHECK THE WELFARE	4	4
9825 BOATING COMPLAINT	1	1
9826 ATV COMPLAINT	1	1
9834 PARKING COMPLAINT	1	1
9850 PAPER SERVICE	1	1
9853 SUSPICIOUS ACTIVITY	3	3
9900 MISCELLANEOUS OFFICER	6	6
9904 WARRANT ARREST	2	2
M5350 JUVENILE RUNAWAY	1	1
Park Patrol	3	3
Public lift assist	1	1
Vandalism	1	1
VEHICLE LOCKOUT	3	3
WARRANT ATTEMPT	2	2
Total	168	168



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90600 THEFT	2	2
91450 DWI	1	1
91600 DISTURBING THE PEACE	1	1
91650 HARASSMENT	2	2
91800 PROPERTY DAMAGE	2	2
9201 DAR/DAS/DAC	1	1
92200 CRIMES AGAINST ADMIN JUS	1	1
92700 TRESPASS	1	1
92750 FRAUD COMPLAINT	1	1
9304 MISSING PERSON	1	1
9312 ANIMAL FOUND	2	2
9313 PROPERTY FOUND	1	1
9440 ACCIDENT-MV-PROPERTY DAM	1	1
9462 ACCIDENT-VEHICLE VS ANIMA	4	4
9561 CONSERVATION	3	3
9562 DOG COMPLAINT	4	4
9564 ANIMAL BITE	1	1
9609 ALARM-FIRE	1	1
9611 GAS LEAK/SMELL	1	1
9730 MEDICAL	5	5
9740 MENTAL CASE	2	2
9762 ALARM-MEDICAL	1	1
9800 MISCELLANEOUS PUBLIC	1	1
9802 PUBLIC ASSIST	3	3
9803 AGENCY ASSIST	1	1
9804 ALARM-SECURITY	1	1
9805 CIVIL COMPLAINT	4	4
9807 TRAFFIC STOP	36	36
9808 TRAFFIC COMPLAINT	4	4
9810 GARBAGE/LITTERING	1	1
9812 SUSPICIOUS VEHICLE	2	2
9813 JUVENILE COMPLAINT	2	2
9817 SECURITY CHECK	7	7
9818 EXTRA PATROL	17	17
9823 CHECK THE WELFARE	8	8
9834 PARKING COMPLAINT	2	2
9850 PAPER SERVICE	2	2
9853 SUSPICIOUS ACTIVITY	3	3
9900 MISCELLANEOUS OFFICER	2	2
M5350 JUVENILE RUNAWAY	2	2
Public lift assist	1	1
VEHICLE LOCKOUT	1	1
Vehicle Off Road	1	1
Total	140	140



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Printed On: 08/04/25 09:09

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	07/25	Total
90600 THEFT	2	2
91450 DWI	1	1
91600 DISTURBING THE PEACE	1	1
91650 HARASSMENT	2	2
91800 PROPERTY DAMAGE	2	2
9201 DAR/DAS/DAC	1	1
92200 CRIMES AGAINST ADMIN JUS	1	1
92700 TRESPASS	1	1
92750 FRAUD COMPLAINT	1	1
9304 MISSING PERSON	1	1
9312 ANIMAL FOUND	2	2
9313 PROPERTY FOUND	1	1
9440 ACCIDENT-MV-PROPERTY DAM	1	1
9462 ACCIDENT-VEHICLE VS ANIMA	4	4
9561 CONSERVATION	3	3
9562 DOG COMPLAINT	4	4
9564 ANIMAL BITE	1	1
9609 ALARM-FIRE	1	1
9611 GAS LEAK/SMELL	1	1
9730 MEDICAL	5	5
9740 MENTAL CASE	2	2
9762 ALARM-MEDICAL	1	1
9800 MISCELLANEOUS PUBLIC	1	1
9802 PUBLIC ASSIST	3	3
9803 AGENCY ASSIST	1	1
9804 ALARM-SECURITY	1	1
9805 CIVIL COMPLAINT	4	4
9807 TRAFFIC STOP	36	36
9808 TRAFFIC COMPLAINT	4	4
9810 GARBAGE/LITTERING	1	1
9812 SUSPICIOUS VEHICLE	2	2
9813 JUVENILE COMPLAINT	2	2
9817 SECURITY CHECK	7	7
9818 EXTRA PATROL	17	17
9823 CHECK THE WELFARE	8	8



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9834 PARKING COMPLAINT	2	2
9850 PAPER SERVICE	2	2
9853 SUSPICIOUS ACTIVITY	3	3
9900 MISCELLANEOUS OFFICER	2	2
M5350 JUVENILE RUNAWAY	2	2
Public lift assist	1	1
VEHICLE LOCKOUT	1	1
Vehicle Off Road	1	1
Total	140	140



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CAD Summary Report - Orrock Township July 2026

Printed On: 08/03/26 09:02

Sherburne County Sheriff

	07/26	Total
90900 ASSAULT	1	1
91450 DWI	2	2
91600 DISTURBING THE PEACE	7	7
91650 HARASSMENT	2	2
91800 PROPERTY DAMAGE	1	1
92200 CRIMES AGAINST ADMIN JUS	1	1
92750 FRAUD COMPLAINT	4	4
9303 PROPERTY LOST	1	1
9440 ACCIDENT-MV-PROPERTY DAM	1	1
9462 ACCIDENT-VEHICLE VS ANIMA	1	1
9560 ANIMAL COMPLAINT	2	2
9561 CONSERVATION	1	1
9562 DOG COMPLAINT	2	2
9563 DOG BITE	1	1
9600 FIRE-OTHER	1	1
9604 FIRE-GRASS	1	1
9611 GAS LEAK/SMELL	1	1
9612 ALARM-CARBON MONOXIDE	1	1
9730 MEDICAL	13	13
9802 PUBLIC ASSIST	2	2
9803 AGENCY ASSIST	4	4
9804 ALARM-SECURITY	1	1
9805 CIVIL COMPLAINT	1	1
9807 TRAFFIC STOP	46	46
9808 TRAFFIC COMPLAINT	6	6
9810 GARBAGE/LITTERING	2	2
9811 SUSPICIOUS PERSON	1	1
9813 JUVENILE COMPLAINT	1	1
9817 SECURITY CHECK	11	11
9818 EXTRA PATROL	18	18



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9819 LOUD MUSIC COMPLAINT	1	1
9823 CHECK THE WELFARE	4	4
9825 BOATING COMPLAINT	1	1
9826 ATV COMPLAINT	1	1
9834 PARKING COMPLAINT	1	1
9850 PAPER SERVICE	1	1
9853 SUSPICIOUS ACTIVITY	3	3
9900 MISCELLANEOUS OFFICER	6	6
9904 WARRANT ARREST	2	2
M5350 JUVENILE RUNAWAY	1	1
Park Patrol	3	3
Public lift assist	1	1
Vandalism	1	1
VEHICLE LOCKOUT	3	3
WARRANT ATTEMPT	2	2
Total	168	168



Regular Board Meeting
July 22, 2026, 7:00PM

The Orrock Township Board met in regular session, on Wednesday July 22nd, 2026 at Orrock Town Hall, 26401 180th Street NW, Big Lake, MN.

In attendance were Chair Anne Felber, Supervisors: Paul Ellinger, Dalton Keiderling, and Peter Owen, Treasurer Kellie McConville, and Clerk Shelley Erickson. Also, in attendance were Sergeant Todd Schuster, Riann George of Schlenner Wenner, 18 members of the audience and the Patriot News. Supervisor Bryan Adams was absent.

A quorum was present and the meeting was called to order by Chair Anne Felber at 7:00 PM.

Call Meeting to Order and Pledge of Allegiance

The Chair called the Regular Monthly Meeting of the Orrock Town Board of Supervisors to order. Those in attendance were invited to rise and recite the Pledge of Allegiance.

Approval of July Meeting Agenda

No changes were requested to the agenda.

Motion to approve the July Meeting Agenda was made by Supervisor Ellinger and seconded by Supervisor Owen. The motion carried.

Approve Consent Agenda

Review or approval of Treasurer's Reports, including routine claims and payroll, was presented with no changes or questions from the Board.

Motion to approve the Consent Agenda, including the Treasurer's Reports, routine claims, and July 2026 payroll, was made by Supervisor Ellinger and seconded by Supervisor Keiderling. The motion carried.

Sheriff's Report

Sergeant Todd Schuster presented a comparative call volume summary for June. There were 140 calls for service in June 2026, compared to 154 in June 2025. Notable call categories included 33 traffic stops, 13 medicals, 4 disturbing the peace, 25 extra patrols, 7 security checks, 7 welfare checks, and 5 paper services. Sergeant Schuster noted that activity was consistent with an average June, with nothing unusual or out of the ordinary to report. The Board had no questions.

Open Forum

Chair Felber opened the floor to public comment, reminding attendees of the three-minute limit per speaker, the requirement to state their full name and address for the record, and that all remarks must be kept in statement form.

Cindy Mockenhaupt (16481 253½ Avenue NW, Big Lake) addressed the Board regarding the Ann Lake Improvement Club's agreement with Orrock Township. She made several points: that the township's attorney was fully aware of and involved in drafting the 2016 agreement; that the Ann Lake Improvement Club has maintained the Orrock Township landing at no cost to taxpayers for 70 years, saving tens of thousands of dollars; that the township's own attorney had previously indicated the Board could provide \$1,200 in services without electoral authorization; and that a modification clause in the original agreement required written consent of both parties before termination. She further expressed concern that the Board appeared to be moving toward transferring a 1.87-acre property valued at approximately \$250,000 to a state agency, which she characterized as contrary to the interests of the community. She stated that the Club is reviewing all documents and emails through a FOIA request and intends to return with a full accounting of the facts.

Barb Mann (23705 185th Street NW, Big Lake) invited the Board and community to a neighborhood National Night Out party on August 4th at Shores of Eagle Lake.

Clint Christianson (25176 64th Street, Big Lake) echoed the comments regarding Ann Lake, noting that the matter had not appeared on the agenda as old business, despite no decision having been reached. He also noted for the record that there are eight township-owned landings in Sherburne County alone and indicated that further discussion with the Board would be forthcoming.

Carol Spagenske (25070 165th Street NW, Big Lake) briefly addressed the Board regarding the Board's attentiveness during public comments. Chair Felber and Supervisor Ellinger both responded that they had been taking notes during the presentations.

Chair Felber closed the Open Forum, having called three times for additional speakers and hearing none.

Approval of Meeting Minutes

No changes or concerns were raised regarding the June Monthly Meeting minutes.

Motion to approve the June Monthly Meeting minutes was made by Supervisor Keiderling and seconded by Supervisor Owen. The motion carried.

Regular Business

2025 Audit Presentation – Schlenner Wenner – Discussion/Approve

Rian George of Schlenner Wenner presented the 2025 audit findings. The audit process was described as consisting of three phases: planning, testing, and wrap-up, utilizing the township's CTAS system and source document review.

The township received an **unmodified (clean) opinion** on its fund-level financial statements, covering the general fund, road and bridge fund, fire fund, and general capital projects fund. A **qualified opinion** was issued on the government-wide financial statements, as the township has elected not to record capital assets or GASB 68/71 pension balances. Ms. George noted these departures are not uncommon for a township of this size and that the cost of adoption would likely outweigh the benefits.

Key findings and observations included:

- The audit proceeded smoothly, with positive working relationships with Township Clerk and Treasurer, who were noted for timely and thorough responses.
- No unusual transactions or accounting policy concerns were identified.
- Internal control observations were unchanged from the prior year, including a lack of segregation of duties due to having only two office staff, and the firm's preparation of financial statements on behalf of the township.
- Audit adjustments were recommended to convert CTAS cash-basis entries to the accrual basis required for financial statement presentation.
- No instances of noncompliance with Minnesota statutes were identified across reviewed areas including contracting and bidding, depository of public funds, conflicts of interest, claims and disbursements, and miscellaneous provisions.

Regarding financial highlights for the **general fund**: revenues increased approximately \$10,000 over the prior year; expenditures increased approximately \$27,000, primarily due to additional personnel costs in 2025; the ending fund balance was approximately \$355,000, an increase of roughly \$72,000 from the prior year; and the unassigned fund balance stood at approximately 281% of budgeted expenditures, well above the township's 50% policy target. Cash in the general fund was just under \$424,000 on December 31st.

For the **road and bridge fund**, cash ended the year at approximately \$1,760,000, reflecting an increase tied to levied funds for planned road repair projects. The **fire fund** cash balance remained steady at approximately \$141,000.

Supervisor Ellinger commented positively on the financial position, noting that the township carries no debt and that interest earnings were being well-managed through the money market. Supervisor Keiderling clarified the road and bridge fund balance increase was attributable to a project planned for later in the year. The 50% fund balance policy was discussed in context of the township's need to cover operating expenses for the first half of the year before tax revenues are received.

Motion to accept the 2025 audit as presented was made by Supervisor Ellinger and seconded by Supervisor Owen. The motion carried.

MATIT Insurance Renewal & Coverages – Discussion/Action

The Board reviewed the MATIT insurance renewal. Supervisor Ellinger raised a question regarding the insured value of the township building, noting it appeared low. It was confirmed that an on-site physical inspection had been conducted by the insurer to establish the valuation, which satisfied the Board's concern.

Motion to approve the MATIT insurance renewal and coverage limits as presented was made by Supervisor Keiderling and seconded by Supervisor Owen. The motion carried.

Emergency Sirens – Discussion/TBD

The Board discussed the county's planned decommissioning of emergency sirens, which is set to begin in 2027, and considered options for resident notification tools, including weather alert radios.

Supervisor Keiderling expressed opposition to purchasing a stockpile of radios, citing the prevalence of cell phones, the shelf life of radios, and the administrative burden of managing distribution. He suggested that if radios were to be made available at all, it should be on a request basis only, similar to the gopher bounty program, rather than a broad distribution.

Supervisor Ellinger agreed, expressing reluctance to open a program that would be difficult to administer equitably and noting that cell phone alerts—such as the Wireless Emergency Alert test observed that day—provide adequate coverage for the majority of residents.

The Board reached a consensus that no radio stockpile would be purchased. If an individual resident demonstrates a specific need, such as a disability, a single radio could be considered on a case-by-case basis.

Discussion then shifted to a proposed resident notification postcard regarding the siren decommissioning. The Clerk presented a draft postcard developed collaboratively among Sherburne County township clerks and provided a quote for printing and postage of \$1,049. The Board noted that at least one neighboring township had already sent its version. Concerns about wording related to the decommissioning timeline were briefly discussed; it was clarified that sirens would not all be shut off on January 1st, but that the decommissioning process would begin and unfold over time, potentially lasting months to a year or more.

Motion to approve the printing and postage for the emergency siren notification postcard to be mailed to all property owners on the township's mailing list, at a cost of \$1,049, was made by Supervisor Ellinger and seconded by Supervisor Keiderling. The motion carried.

Adobe Update – Discussion/Action

The Clerk presented the need to upgrade Adobe Acrobat software for both the Clerk and Treasurer workstations. The current free version of Adobe no longer supports the organizational tools, stamps, and other functions required for packet preparation on the Clerk's new laptop. The Treasurer's software would also need to be updated to ensure compatibility for document signing and editing between the two offices.

The Board was informed that the Adobe Acrobat Pro for Teams license requires individual licenses per user and cannot be shared. The Studio version was reviewed but deemed unnecessary, as the Pro version covers the current workflow. The combined cost for both licenses, installed simultaneously to save on installation fees, was quoted at \$735.76. The Board confirmed that the Chair's ability to digitally sign documents sent from the office would not be affected.

Motion to approve the Adobe Acrobat Pro update for both the Clerk and the Treasurer, to be installed at the same time, at a combined cost of \$735.76, was made by Supervisor Keiderling and seconded by Supervisor Ellinger. The motion carried.

Township Lawn Mower – Discuss/TBD

Supervisor Ellinger brought forward a proposal to sell the township's 1997 John Deere LX 176 riding lawnmower, which has not been used since the township changed its lawn maintenance approach. The mower is stored in the garage and noted in the township's insurance records. Supervisor Ellinger noted the mower occupies space needed by the road crew and proposed advertising it for sale to the highest bidder. The Board discussed the process, confirming that proceeds from the sale would be recorded as income on the township's books. Supervisor Ellinger agreed to attempt to charge the battery and start the mower prior to advertising.

Motion to sell the 1997 John Deere township lawnmower to the highest bidder and to work with the Clerk on advertising was made by Supervisor Ellinger and seconded by Supervisor Felber. The motion carried.

Planning & Zoning

Joe Lempere – Variance Request – PID 35-00031-3315 – Discussion/Action

Joe Lempere, the contractor representing the property owners at PID 35-00031-3315, appeared before the Board to describe a proposed home renovation. The project involves removing an existing 5-foot deck on the front of the home facing the lake and replacing it with a covered porch extending 8 feet from the same face of the house, resulting in a net encroachment of 3 feet closer to the road. The garage below is to be converted to living space, with a detached garage continuing to serve that function.

The contractor noted that Sherburne County had requested confirmation of the septic system's proximity to the new footings; an on-site inspection by County Inspector Doug Maschler confirmed the distance to be approximately 9.6 feet—greater than the 6.3 feet shown on the site plan—which satisfied the county's concern.

Supervisor Ellinger, who had visited the site on multiple occasions, confirmed that the proposed porch would be approximately 67 feet from the center of the road and would be essentially flush with the existing neighboring garage, which already sits closer to the road. Supervisor Keiderling noted that while the property technically fronts a county road, the speed limit in the area is lower than typical county road standards, and the proposed encroachment is consistent with neighboring structures.

The Board expressed no concerns and indicated it would provide no objection to the county, forwarding comments to the Board of Adjustment.

Roads & Signs

Bahr Haunted Acres 2nd Driveway Request – Discussion/Action

Bret Bahr, the property owner of Bahr Haunted Acres, appeared before the Board to request approval for a second driveway access. The existing driveway sits directly across from the Peterson property, and the Petersons had previously complained about headlights shining into their house/driveway during Haunted Acres operations each October. The applicant proposed adding a new driveway near the north of the property and closing the existing driveway during operations using an existing gate, so that operational traffic would no longer impact the neighboring property.

The Board discussed the proposed location in relation to a nearby utility pole, with Supervisor Owen

noting that the driveway must be set at least 10 feet from utility infrastructure, and that the standard driveway width requires a minimum of 20 feet. Based on measurements, the proposed location was estimated to require placement approximately 39 to 59 feet from the property line to satisfy setback and utility clearance requirements.

The Board also asked whether the driveway would be used for purposes beyond the October Haunted Acres event. The applicant indicated no other current plans, though a single Christmas weekend event was being considered.

The Board expressed general support for the concept, noting that the request is a standard property owner right and is not contingent upon the Haunted Acres operation. The Board directed the applicant to work with the township road committee to confirm the precise location, and to consult with the township engineer and Supervisors Owen & Adams. The applicant was also encouraged to communicate with the Peterson family, as the proposed driveway change is intended to address their complaint.

No formal vote was taken; the matter was moved forward for site review and follow-up.

Shoulder Work – Discuss/Action

Supervisor Owen reported that township handyman Darryl Waletzko had provided a quote of \$2,300 to complete all shoulder work identified in the Spring Road Report, including corner repairs, edging, and installation of crushed asphalt. The Board confirmed this amount falls within the township's spending threshold and approved proceeding.

Motion to approve \$2,300 for shoulder work as identified in the Spring Road Report was made by Supervisor Ellinger and seconded by Supervisor Keiderling. The motion carried.

Board Business/Updates – Committee Reports

Adams

Supervisor Adams was absent from the meeting.

Ellinger

Supervisor Paul Ellinger announced that he will not be seeking re-election and encouraged community members to consider filing for his supervisor position. Chair Felber thanked Supervisor Ellinger for his years of service and knowledge.

Felber

Chair Felber reported attending the Spudfest parade. She also noted that she had the honor of attending the Sherburne County Probation and Parole Officer Appreciation Day, where she served as a volunteer alongside commissioners, the county attorney, and administrative staff.

Owen

Supervisor Owen reported attending a legal seminar and raised a drainage issue on 253rd Avenue NW near Ann Lake, a dead-end road with a standing water problem at the bottom of the hill—despite the area currently being in drought conditions. He noted that a property at the end of the road is changing ownership and the new owner has inquired about a fix. Supervisor Owen indicated that a variance for a drain installation was reportedly granted to a prior homeowner years ago, but it is unknown whether the work was ever completed. He stated his intent to consult with Darryl Waletzko, Supervisor Adams, and possibly the township engineer Kevin Kruger, before returning with a proposal at a future meeting. The Board agreed that no temporary fix should be made given the likelihood of a more comprehensive road project in the area.

Keiderling

No report from Supervisor Keiderling

Treasurer Business

Cash Control Statement and Investment Update – Approve

The Treasurer presented the Cash Control Statement showing deposit and balance activity through the end of June. She noted that a Certificate of Deposit had matured the previous day and requested Board direction on reinvestment. The current CD specials offered by the bank were a 5-month CD at 3.60% and a 13-month CD at 3.40%. After brief discussion regarding interest rate trends, the Board directed the Treasurer to invest \$250,000 (the maximum FDIC-insured amount) in the 5-month CD at 3.60%, and to transfer the remaining balance of approximately \$21,023.41 to the money market account.

Motion to invest \$250,000 in a 5-month CD at 3.60% was made by Chair Felber and seconded by Supervisor Keiderling. The motion carried.

Motion to transfer the remaining balance of approximately \$21,023.41 to the money market account was made by Chair Felber and seconded by Supervisor Keiderling. The motion carried.

The Treasurer then requested approval of the Cash Control Statement and an investment transfer of \$141,450.31, along with a routine debit card transfer.

Motion to approve the Cash Control Statement and the investment transfer of \$141,450.31, including the routine debit card transfer, was made by Supervisor Ellinger and seconded by Supervisor Owen. The motion carried.

Treasurer's Report – Approve

The Treasurer presented the Treasurer's Report detailing ending cash balances and disbursements by account number.

Motion to approve the Treasurer's Report was made by Chair Felber and seconded by Supervisor Ellinger. The motion carried.

Report of June Sherburne State Bank Securities Pledge Validation – Review

The Treasurer presented the June Sherburne State Bank Securities Pledge Validation for review. She noted that the report appeared short for the month due to a timing discrepancy between when the signed pledge form was submitted and the reporting date. She confirmed with the bank that the township's deposits are fully covered at \$400,000, and that a signed updated pledge form had been obtained from the bank to document the coverage. No action was required; this item was for review only.

Announcements

- A. August Board Meeting – Wednesday, August 26th @ 7PM
- B. Candidate Filing Dates – Tuesday July 14th through Tuesday July 28th at 5PM; July 30th, last day to withdraw
- C. Primary Election – Tuesday, August 11th

Adjournment

Motion to adjourn was made by Chair Felber and seconded by Supervisor Owen. The motion carried.

The meeting adjourned at 8:08PM.

Respectfully Submitted,
Shelley Erickson
Orrock Township Clerk

Accepted this **26th day of August, 2026**, by the Orrock Township Board of Supervisors.

Anne Felber, Chairperson

Attest: _____
Town Clerk



AGENDA ITEM
Orrock Town Board

Prepared By: Shelley Erickson, Clerk	Meeting Date: 08/26/2026	Regular Agenda Item	Item No. 7A
Item Description: Primary Election Recap	Reviewed By: N/A		
	Reviewed By: Shelley Erickson		

ACTION REQUESTED

None – informational only

BACKGROUND/DISCUSSION

The Primary election was held on August 11. There were 2,881 registered voters at 7AM on election day and there were 12 election day registrations. There were 607 in-person voters and 74 absentee voters. In comparison, in the 2024 primary election, we had 137 in-person voters and 20 absentee ballot voters. That’s a huge difference and many other townships and cities reported record turnouts.

I can’t thank all our election judges enough! We had a total of 11 election judges, including three first time judges. Everyone did an awesome job and things went smoothly. All of our wonderful election judges have said they will be back in November, and two more election judges have asked to work with us, which will help us maintain party balance throughout the day.



AGENDA ITEM

Orrock Town Board

Prepared By: Shelley Erickson, Clerk	Meeting Date: 08/26/2026	Regular Agenda Item	Item No. 7B
Item Description: Candidate Filings	Reviewed By: N/A		
	Reviewed By: Shelley Erickson		

ACTION REQUESTED

None – informational only.

BACKGROUND/DISCUSSION

Orrock Twp			
Town Supervisor Seat A (Orrock Township)			
Candidate Name	Party	Website	File Date
<u>Clinton R. Christianson</u>	Nonpartisan		7/28/2026
<u>Quinten R. Erickson</u>	Nonpartisan		7/28/2026
Town Supervisor Seat B (Orrock Township)			
Candidate Name	Party	Website	File Date
<u>Anne Felber</u>	Nonpartisan		7/28/2026
<u>Frank Stieve</u>	Nonpartisan		7/28/2026
Town Supervisor Seat E (Orrock Township)			
Candidate Name	Party	Website	File Date
<u>Darin J Laabs</u>	Nonpartisan		7/28/2026
Town Treasurer (Orrock Township)			
Candidate Name	Party	Website	File Date
<u>Kellie McConville</u>	Nonpartisan		7/28/2026



AGENDA ITEM
Orrock Town Board

Prepared By: Shelley Erickson, Clerk	Meeting Date: 08/26/2026	Regular Agenda Item	Item No. 7C
Item Description: Township Lawnmower	Reviewed By: N/A		
	Reviewed By: Shelley Erickson		

ACTION REQUESTED
Discussion

BACKGROUND/DISCUSSION

As per our July meeting the clerk posted the sale of the township lawnmower on Facebook on both of the Orrock Township Forums. At this moment there is only one tentative offer of \$100.00.



AGENDA ITEM
Orrock Town Board

Prepared By: Shelley Erickson, Clerk	Meeting Date: 08/26/2026	Regular Agenda Item	Item No. 7D
Item Description: Recycle Day Grant Reimbursement	Reviewed By: N/A		
	Reviewed By: Shelley Erickson		

ACTION REQUESTED
Information

BACKGROUND/DISCUSSION

Orrock Township Recycle Day Costs - \$3,281.60
Orrock Township Grant Reimbursement - \$5,156.16
Net cost to township = \$1,027.76

ATTACHMENTS
2026 Recycling Day Reimbursement Letter from Sherburne County



Planning and Zoning Administration

Sherburne County Government Center
13880 Business Center Drive
Suite 100
Elk River, MN 55330-4668
(763) 765-4450

August 18, 2026

The City of Big Lake
c/o Corrie Scott
160 Lake Street N
Big Lake, MN 55309

Orrock Township
c/o Shelley Erickson
26401 180th St N
Big Lake, MN 55309

Big Lake Township
c/o Brenda Kimberly-Maas
PO Box 75
Big Lake, MN 55309

RE: 2026 Recycling Day Reimbursement

Thank you for submitting the expense report from the 2026 Recycling Day Event. Below, please find a cost breakdown of the combined 2026 Recycling Day Event conducted by the Townships of Big Lake & Orrock and the City of Big Lake based on the invoices that were recently submitted.

Eligible Reimbursement Items (Recycling Invoices, Advertisement Invoices)	
Electronics & Appliances	\$11,117.5
Metals/Propane Tanks	\$3,215.00
Tires	\$1,291.00
Fluorescent Bulbs & Batteries	\$310.95
Mattresses & Box Springs	\$355.00
Advertisement	\$3,831.32
Other (environmental fee, etc.)	\$5,720.00
Total (A)	\$25,840.77

Non-Eligible Reimbursement Items (MSW delivered to Landfill, Payroll, Food/Beverage/Supplies)	
Payroll/Labor	\$6,628.60
Supplies/Rental/Food/Beverage	\$296.71
MSW – Delivered to Landfill	\$1,325.00
Total (B)	\$8,250.31

Total Event Cost (A + B) = \$34,091.08
Scrap Metal Credit Amount = \$1,445.00
Collected Amount (Gate Receipts) = \$9,209.00

Balance = \$23,437.08

Currently, checks are being processed for reimbursement of eligible expenses from the combined Recycling Day Event in the amounts listed below. Please allow one to two weeks for receipt of payment.

• Big Lake Township (Loss Amount)	= \$11,249.80
• Orrock Township (Loss Amount)	= \$5,156.16
• <u>City of Big Lake (Loss Amount)</u>	<u>= \$7,031.12</u>
Total Reimbursement Amount	= \$23,437.08

Thank you very much for your continued efforts with these events to provide area residents with a convenient recycling and disposal option. Please let me know if you have any questions. My direct phone number is 763-765-4457. Have a great day!

Sincerely,

Maureen Mossak

Maureen Mossak
Environmental Specialist



AGENDA ITEM

Orrock Town Board

Prepared By: Shelley Erickson, Clerk	Meeting Date: 08/26/2026	Regular Agenda Item	Item No. 7E
Item Description: Legal Communication Regarding Ann Lake	Reviewed By: N/A		
	Reviewed By: Shelley Erickson		

ACTION REQUESTED

Information

BACKGROUND/DISCUSSION

After our July meeting I spoke to the township lawyer and explained to him the concerns of the board, as well as the concerns of the Ann Lake residents. He said it is a valid point that the DNR works on their own time. I asked him about 2016, and he said he just didn't remember and would have to look in his records. He said that if we wanted to have an agreement with Ann Lake improvement club that he would write a new one and suggested that we take an escrow. I thanked him for his time and told him I would pass on this information at our next board meeting.



AGENDA ITEM
Orrock Town Board

Prepared By: Shelley Erickson, Clerk	Meeting Date: 08/26/2026	Regular Agenda Item	Item No. 7F
Item Description: Ann Lake Discussion	Reviewed By: Byran Adams		
	Reviewed By: Shelley Erickson		

ACTION REQUESTED
Discuss/TBD

BACKGROUND/DISCUSSION
Futhur discussion on future of the Ann Lake Beach property.

ATTACHMENTS
Feb. 2016 Minutes
Updated Agreement for Discussion
Letter From Former Clerk Weber

Abstaining: None
Motion Prevails

ROW MANAGEMENT/ROW OBSTRUCTION AND DRIVEWAY ORDINANCES:

Mike Couri explained the reasons the Board should adopt the ROW Utility Obstruction/ROW Management and Driveway ordinances. Mike C. noted he should look at our Franchise Fee Agreements. Mike N. will bring in a fee schedule for utility obstruction and develop a permit fee schedule, for driveway installation. Mike N will also develop a one sheet driveway/culvert standard. These will be reviewed during the March or future meeting. The ROW Management Ordinance administration will be done mostly by the town engineering firm. The mapping is done by the utility companies. The ROW Obstruction Ordinance will be complaint driven.

Trimming of trees with a diameter of 6" or more and 2' or more in height, must follow MN Statute 160.22. Trees with trunks less than 6" or shorter than 2' are considered brush and can be removed or cut out of the ROW without any concerns. The way to let the property owner where the ROW is defined is by door knocking, prior to removal.

Mike N asked about some specific ROW concerns with reconstruction of roads. There are currently man made obstructions (retaining walls, for example) which may need to be removed to reconstruct the road. The best way to know where the ROW easement is, we need to have pictures of where the snow is being thrown, during a typical snowfall, to prepare for future work. Only one photo will be necessary to document the ROW easement.

Motion/Second to adopt the Right Of Way Management Ordinance by: Gotzian/Silverberg

Approved: Adams, Gotzian, Hassett and Silverberg

Opposed by: None

Abstaining: None

Motion Prevails

Motion/Second to adopt the Right Of Way Obstruction Ordinance by: Silverberg/Adams

Approved: Adams, Gotzian, Hassett and Silverberg

Opposed by: None

Abstaining: None

Motion Prevails

Driveway Obstruction Permit Ordinance TABLED until March. Exhibit A (Driveway Standard) and Fee Schedule are needed.

DNR LAND ROAD EASEMENTS:

There are a number of roads which lead into or through DNR lands. The question is if the Town is responsible for the maintenance of some of these roads. The Board felt it would be in the Town's best interest to know this, since the discovery of the easement situation of 233rd Ave. NW through State Land. There are several parcels/easement, in question. To have an O&E done would cost is \$100 each. Clerk Kimberly-Maas will contact Trina Zieman to see if the State has O&E or Deed information, on the roads in question and the roads which they think they own. The one question is what happens when we maintained roads when they were in private lands and are now State lands, who owns the easement and does the Town have the ability to vacate some of the roads. There is one parcel that is in private hands but has no access point to our road near the horse camp. Because it doesn't access our road we wouldn't be land locking the parcel by vacating a portion of 253rd past 180th. There was a grant which was given for work done to 233rd Ave. The Grant needs to be reviewed to see if there is a clause or if there is an Agreement stating the Town has to maintain the road. Clerk Kimberly-Maas will contact Dan Knaapek to review the information he has on file.

TEMPORARY PARKING OR PLACEMENT OF ITEMS ON ROADS - PERMIT:

A Permit Template was written by Counsel and will be kept on file, in the case the Board allows items to be parked on roads.

LAKE ANN AGREEMENT:

The Lake Ann Park Use Agreement has been revised and reviewed by both legal counselors and is satisfactory to both. Town counsel recommends the Board accept and sign the Agreement. Clerk Kimberly-Maas will contact the Lake Association to have them place the Agreement to their agenda for review and acceptance by the Association's Board.

Motion/Second to Accept and sign the Lake Ann Park Use Agreement by: Adams/Silverberg

Approved: Adams, Gotzian, Hassett and Silverberg

Opposed by: None

From: [Chris Weber](#)
To: [Board](#); [Orrock Town Clerk](#); [Steve Mockenhaupt](#); [Cindy Mockenhaupt](#)
Subject: Questions regarding original Lake Ann Park Use Agreement
Date: Sunday, July 12, 2026 8:42:11 AM

Good morning,

I have been watching "from afar" the discussions regarding the Ann Lake landing.

I would like to correct a statement that was made at the June Orrock Township board meeting that was made by Anne Felber. Supervisor Felber had stated that the attorney did not review the original Lake Ann Park Use Agreement. I was on the Ann Lake Improvement Club board at the time, and the current township attorney, Bob Ruppe had written and negotiated that agreement with the Ann Lake Improvement Club. At that time, the Orrock Township Board wished to enter into the agreement with the club, as the club had been using the clubhouse - that they had built. The township attorney had no issues with the 2016 agreement. The Ann Lake Improvement club had also been, for many years, doing maintenance of the clubhouse, lawn and grading the landing parking lot. Prior to that, there had been an unwritten agreement between the township and the association and the association had been doing those routine maintenance items for as long as anybody can remember and that I could find in past Ann Lake Improvement Club meeting minutes.

As most board members know, Bob Ruppe, as township attorney, will go to the extreme to protect the township as that is his job as the township's attorney.. At times, the board has pushed back and made compromises on past agreements.

For many years, this working agreement between the DNR, the lake association and the township worked and served the township well. Throughout the years that the township has owned the landing, it has not been a "financial burden" to the township and the taxpayers of Orrock Township. The township has put very little money into the landing over the years. Yes - the outhouse had to be removed. That would have been the responsibility of the township regardless of the Park Use Agreement.

In my opinion, this issue has become more complicated (and blown out of proportion) than it needed to be. But, that is just my personal opinion and I am no longer an Orrock Township Resident. I can only speak to this as I was on the Ann Lake Improvement Club board for many years and also lived next to the landing. I can speak to the pride that the organization took in ensuring that the landing was well maintained.

We were in the area a couple of weeks ago and drove through our old neighborhood. Now that all of the signs have been removed from the landing, it does not look as nice as it had in the past. It is my understanding that the Ann Lake Improvement Club is still doing the basic maintenance items at the landing - without an agreement in place. All in good faith.

As one who lived on Ann Lake for 18 years and helped maintain the landing, it is sad for me to see what is happening and I truly hope that the two parties can come to some sort of resolution on this issue.

Thank you for your time,

**ORROCK TOWNSHIP
SHERBURNE COUNTY
STATE OF MINNESOTA**

PARK USE AGREEMENT

This Use Agreement is made this **XXth day of XXX 2026**, by and between Orrock Township, a political subdivision under the laws of the State of Minnesota, Licensor hereinafter referred to as “Township” and Lake Ann Improvement Club, Inc., a Minnesota non-profit organization, hereinafter referred to as the “Club”.

WITNESSETH:

WHEREAS, the Township is the fee owner of the real property commonly known as the “beach” lots in the Ann Lake Beach Plat on file with the Office of the Sherburne County Recorder, hereinafter referred to as the “Subject Property”, on which real property is located an approximately 24 foot by 24 foot shed.

WHEREAS, the Club has historically maintained the Subject Property as outlined below and has used shed for the storage of maintenance equipment and supplies.

WHEREAS, the Club desires that the Township grant it formal permission to use the Subject Property and the subject storage shed for the purposes of continued maintenance of the Subject Property.

WHEREAS, the Town Board is willing to permit such use subject to the terms and conditions stated herein.

NOW, THEREFORE, IT IS HEREBY AND HEREIN MUTUALLY AGREED, in consideration of each party's promises and considerations herein set forth, as follows:

1. Orrock Township is the owner of the real property commonly known as the "BEACH" lots in the Ann Lake Beach Plat on file with the Office of the Sherburne County Recorder on which real property is a approximately 24 foot by 24 foot storage shed.
2. The Club, its successors and assigns, is hereby granted the nonexclusive right to use the Subject Property for maintenance and repair activities for the Subject Property.
3. The Club, its successors and assigns, is hereby granted the exclusive right to use the storage shed located on the Subject Property for maintenance and repair activities for the Subject Property. **The Club shall indemnify and hold harmless and duty to defend Orrock Township against any and all claims resulting from the use of the shed.**
4. The Club's maintenance activities on the Subject Property include, but are not limited to, lawn care maintenance, trash pickup, placement of river rock on parking lot and boat ramp and installation and removal of a boat dock for use by the public which shall all be performed at the Club's sole expense unless otherwise agreed to in writing by the Township.
5. The Club agrees to comply with all ordinances and state and federal laws and regulations with regard to the Club's occupation or use of the Subject Property.
6. Notwithstanding the provision of this Agreement to the contrary, ~~either Party may terminate this Agreement by giving ninety days written notice to other party.~~ **the term of this agreement shall be self renewing every 5 years, unless there is an objection by either party, there by both parties shall meet and confer.**
7. Notices for the Township shall be sent to 26401 - 180th St. NW, Big Lake, MN 55309. Notices for the Club shall be sent to the following address: Cindy Mockenhaupt, 16481 - 258 1/2 Ave NW, Big Lake 55309 or her successor. The Club will provide notice to the Township of any change in the position of Secretary.
8. This Agreement is between the Township and the Club as the only parties and no provision of this Agreement shall in any way inure to the benefit of any third person (including the public at large) so as to constitute any such person as a third party beneficiary of the Agreement or of any one or more of the terms hereof, or otherwise give rise to any cause of action in any person not a party hereto.
9. This Agreement represents the full and complete understanding of the Parties and both Parties represent that neither Party is relying on any prior agreements or understandings, whether oral or written. This Agreement shall be modified, if at all, with the signed, written consent of both Parties.
10. The obligations of the Club under this Agreement cannot be assigned to anyone without the express written consent of the Township.

11. The remedies of the Township set forth in this Agreement are not exclusive and the Township may exercise any and all remedies available in law or equity for breach of this Agreement by any of the other parties to this Agreement.
12. This Agreement shall be governed by and construed in accordance with the substantive and procedural laws of the State of Minnesota, without giving effect to the principle of conflict of laws. All proceedings related to this Agreement shall be venued in Sherburne County District Court.
13. This Agreement shall be binding upon and extend to the representatives, heirs, successors and assigns of the parties hereto.

IN WITNESS WHEREOF, the Township and the Club have caused this Agreement to be duly executed on the day and year first above written.

ORROCK TOWNSHIP

_ Anne Felber, Chairman

_ Shelley Erickson, Clerk

**LAKE ANN IMPROVEMENT CLUB,
INC.**

Steve Mockenhaupt President

Cindy Mockenhaupt, Secretary



AGENDA ITEM

Orrock Town Board

Prepared By: Shelley Erickson, Clerk	Meeting Date: 08/26/2026	Regular Agenda Item	Item No. 8A
Item Description: Sherburne County Zoning and Subdivision Ordinance Updates	Reviewed By: N/A		
	Reviewed By: Dalton Keiderling		

ACTION REQUESTED

Information

BACKGROUND/DISCUSSION

We received an email from Mitch Gilnes, Sherburne Co. Senior Planner, to let us know that they have come to the end of the Sherburne County Zoning and Subdivision Ordinance updates. You can find the updated ordinances on the Sherburne County website and in the links below. Attached is the updated County Zoning Map and the Orrock Township Zoning Map. On the new Zoning Map for Orrock township, you will notice that there are two new zoning districts "Hamlet" and "Shoreland Residential". The biggest change for the Shoreland Residential is the setback to the road right-of-way is now 25ft (was 67ft) for the small non-conforming lots.

<https://www.co.sherburne.mn.us/390/Zoning-Ordinance>

<https://www.co.sherburne.mn.us/384/Subdivision-Ordinance>

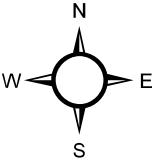
They would like to speak with our township this fall to discuss the options for the Hamlet District and other ordinances (i.e. Short-Term Rentals). He thanked us and our township for our involvement throughout the whole process.



Sherburne County Zoning Map

Zoning Description

- | | |
|------------------|--------------------------------|
| Agricultural | Scenic River |
| City Limits | Shoreland Residential District |
| Commercial | Special Use District |
| General Rural | Urban Expansion |
| Hamlet | Orderly Annexation Zone 1 |
| Heavy Industrial | Orderly Annexation Zone 2 |
| Industrial | Orderly Annexation Zone 3 |
| OA Industrial | Zoned by Township |
| Recreational | |



DISCLAIMER: Sherburne County does not warrant the accuracy nor the completeness of the information shown on this map. The information is provided for general informational purposes only. In no event will Sherburne County be liable for any damages, including loss of information, arising from the use of this map. The information is provided as is, without warranty, and the user assumes all responsibility for the use of the information. The information is provided as is, without warranty, and the user assumes all responsibility for the use of the information.



Zoning

 Agricultural

 City Limits

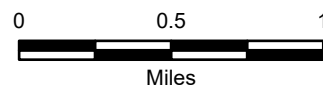
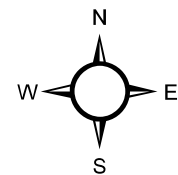
General Rural

 Hamlet

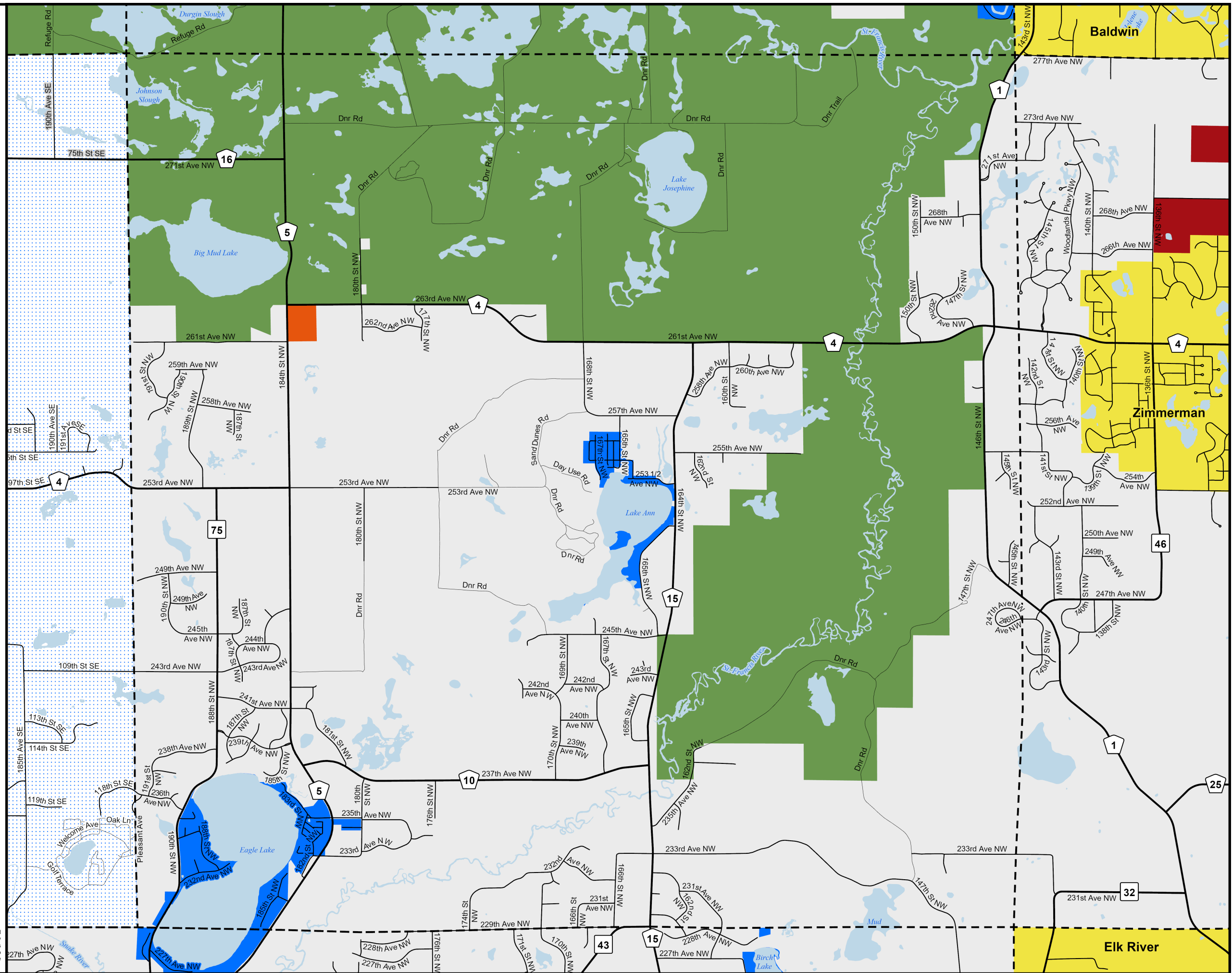
 Shoreland Residential District

Urban Expansion

Zoned by Township



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AGENDA ITEM

Orrock Town Board

Prepared By: Shelley Erickson, Clerk	Meeting Date: 08/26/2026	Regular Agenda Item	Item No. 9A
Item Description: Bahr Haunted Acres Driveway Update	Reviewed By: Kevin Kruger		
	Reviewed By: Peter Owen		

ACTION REQUESTED
Discuss/Action

BACKGROUND/DISCUSSION
As per board discussion in our July meeting, our road committee, which are Supervisors Owen and Adams, township engineer Kevin Kruger and our road maintenance Darryl Waletzko, worked out a solution to the Bahr driveway issue.

ATTACHMENTS
Photos



 SHERBURNE Planning & Zoning		Brent Bahr IUP for Occasional Special Event-Haunted Trail 35-00414-0508 Orrock Township	
		SEC:	28
		TWP:	34
		RGE:	27
		ACRES:	5.97
		General Rural	

Haunted Trail AREA

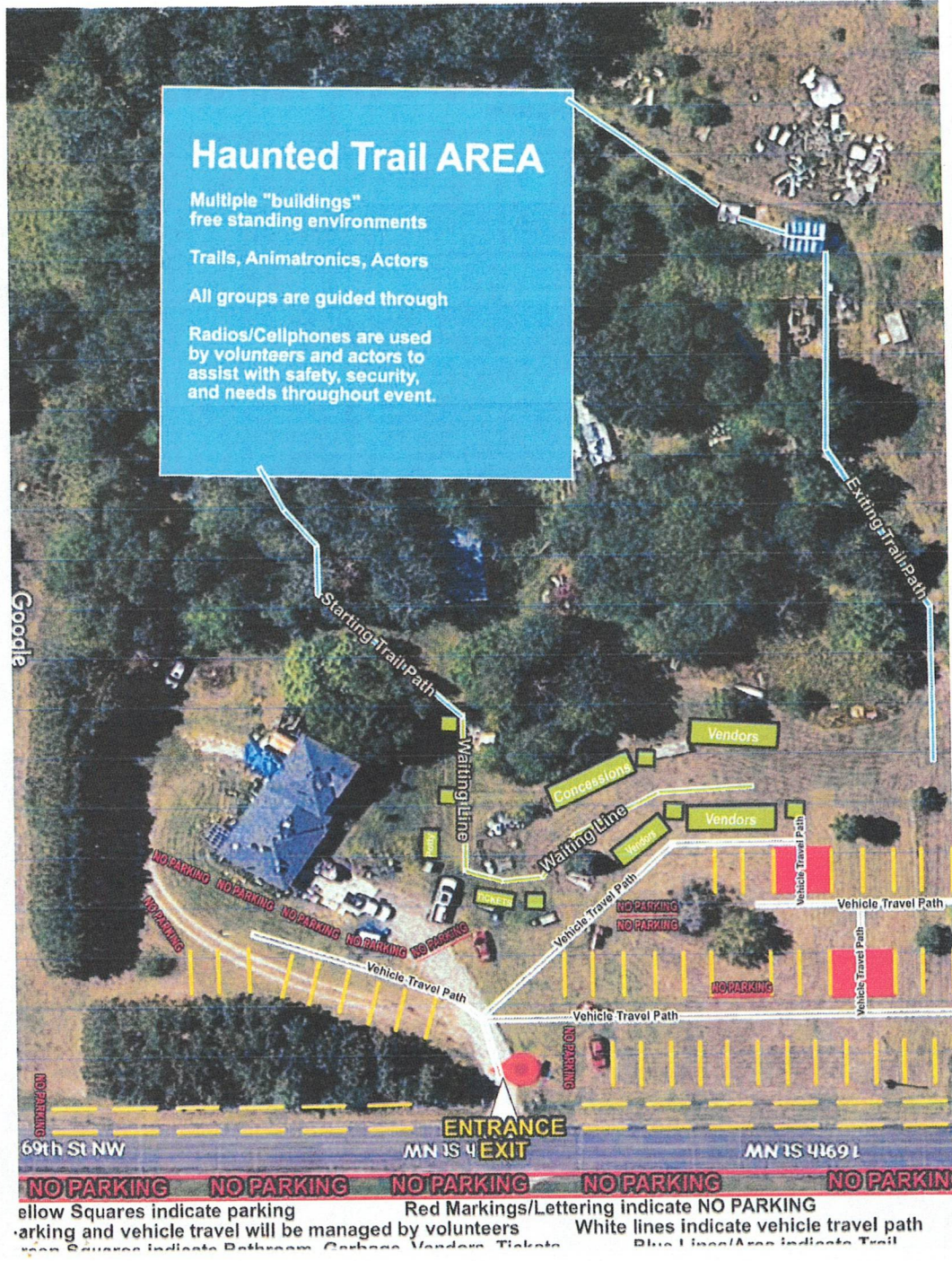
Multiple "buildings"
free standing environments

Trails, Animatronics, Actors

All groups are guided through

Radios/Cellphones are used
by volunteers and actors to
assist with safety, security,
and needs throughout event.

Google



Yellow Squares indicate parking
arking and vehicle travel will be managed by volunteers
Red Markings/Lettering indicate NO PARKING
White lines indicate vehicle travel path
Blue Lines/Area indicate Trail





AGENDA ITEM

Orrock Town Board

Prepared By: Shelley Erickson, Clerk	Meeting Date: 08/26/2026	Regular Agenda Item	Item No. 9B
Item Description: Tree Trimming	Reviewed By: N/A		
	Reviewed By: Peter Owen		

ACTION REQUESTED
Discuss/Action

BACKGROUND/DISCUSSION
Fall tree trimming discussion.



AGENDA ITEM

Orrock Town Board

Prepared By: Shelley Erickson, Clerk	Meeting Date: 08/26/2026	Regular Agenda Item	Item No. 9C
Item Description: 253 1/2 Ave. Road Work	Reviewed By: Kevin Kruger		
	Reviewed By: Peter Owen		

ACTION REQUESTED
Discuss/Action

BACKGROUND/DISCUSSION
253 1/2 Ave. has needed some work done for awhile. Residents had requested that a spot where the pavement ends which has a large speed bump be repaired.

ATTACHMENTS
Photos







AGENDA ITEM

Orrock Town Board

Prepared By: Shelley Erickson, Clerk	Meeting Date: 08/26/2026	Regular Agenda Item	Item No. 9D
Item Description: West Eagle Lake Road Improvement Update	Reviewed By: N/A		
	Reviewed By: Kevin Kruger		

ACTION REQUESTED
Discussion

BACKGROUND/DISCUSSION
West Eagle Lake Road Improvement Update given by township engineer Kevin Kruger.

Minnesota Wetland Conservation Act

NOTICE OF DECISION

Date this Notice was sent:	8/13/26
Local Government Unit:	Sherburne County
County:	Sherburne
Applicant and (if applicable) Applicant's Representative:	Orrock Township (c/o Shelley Erickson) Representative: Samantha Nielson - WSB
Project Name/Number:	Orrock Township 2026 Roadway Improvements Delineation LGU# 26-772
Type of Decision (check all that apply): Note: Boundary/type, sequencing, replacement plan, and bank plan decisions require an associated notice of application prior to the decision being made.	☒ Boundary/Type ☐ Sequencing (submitted separately from a replacement plan) ☐ Replacement Plan ☐ Bank Plan ☐ Exemption Identify which exemption by Rule or Statute Citation: [insert] ☐ No-Loss Identify which provision by Rule or Statute Citation: [insert]
Decision: Note: All replacement plan approvals are conditional upon confirmation from BWSR of withdrawal of specified credits and/or financial assurance received for project-specific replacement.	☐ Denied ☐ Approved. Valid for ☐ 5 yrs (default); ☐ Other. Specify: [insert] ☒ Approved with Conditions List Conditions: 1. Provide GIS file of final Wetland Boundaries. 2. No impacts are approved with this decision. Valid for ☒ 5 yrs (default); ☐ Other. Specify: [insert]
LGU Representative Name & Signature:	Matt Danzl 

Decision Timeline

An LGU must approve or deny a request within 60 days of receiving a complete application per MINN. STAT. § 15.99.

Date Complete Application Received:	6/9/26
Date of Decision:	8/13/26
If applicable, date of <i>written extension</i> to 60-day decision timeline & number of days extended: Reason for Extension (check one):	8/5/26- 60 day extension ☐ Other process or decision required to occur before WCA decision. Describe:

	☒ Additional information and/or revision to application submitted. ☐ Applicant request. ☐ Other. Describe: [insert]
Date & number of days extended for any additional written extensions agreed to by the applicant:	

Decision Summary

Technical Evaluation Panel Recommendation (check one):	☐ No recommendation ☒ Approval or approval with conditions (attach recommendation) ☐ Denial (attach recommendation)																																												
LGU Findings (check all that apply):	☐ Findings attached ☒ Findings: On the West side of Eagle Lake, three road right of ways were investigated for wetlands in May 2026 by WSB. The project is located along 232nd Avenue from County Road (CR) 75 (190th Street NW) to a dead end and 234th Avenue & 188th Street NW from CR 75 to 232nd Avenue in the township of Orrock, Sherburne County, Minnesota. The Project Area is about 0.8 miles in length and covers 5.83 acres. The TEP reviewed the site on June 10th with the consultant and recommended adjustments to Wetland 1 North and the addition of Wetland 2. The approved wetland(s) are listed below: <table border="1"> <caption>Table 1: Summary of Delineated Aquatic Resources, West Eagle Lake, Sherburne County, Minnesota</caption> <thead> <tr> <th rowspan="2">Aquatic Resource ID</th><th rowspan="2">Aquatic Resource Type</th><th rowspan="2">Latitude/ Longitude</th><th rowspan="2">Size Within Project Area</th><th colspan="4">Aquatic Resource Classification</th></tr> <tr> <th>Eggers and Reed</th><th>Circular 39</th><th>Cowardin</th><th>HGM</th></tr> </thead> <tbody> <tr> <td>Wetland 1 North</td><td>Wetland</td><td>45.3947593°N -93.7512659°W</td><td>0.08 ac</td><td>Shrub swamp</td><td>Type 6</td><td>PSS1C</td><td>Depression</td></tr> <tr> <td>Wetland 1 South</td><td>Wetland</td><td>45.3908170°N -93.7508723°W</td><td>0.22 ac</td><td>Wet meadow/ shallow marsh</td><td>Type 2/ Type 3</td><td>PEM1C</td><td>Depression</td></tr> <tr> <td>Wetland 2</td><td>Wetland</td><td>45.3920678°N -93.7460436°W</td><td>0.07 ac</td><td>Shallow marsh</td><td>Type 3</td><td>PEM1C</td><td>Depression</td></tr> <tr> <td>Stormwater Pond</td><td>Wetland</td><td>45.3918343°N -93.7458473°W</td><td>0.01 ac 612 SF</td><td>N/A</td><td>N/A</td><td>N/A</td><td>N/A</td></tr> </tbody> </table> The LGU approves this wetland delineation. The LGU decision is valid for five years. However, the decision will cease to be valid before then, if the Technical Evaluation Panel determines that the wetland boundary or type has changed due to natural or artificial changes to the hydrology, vegetation, or soils of the area. The LGU finds that the wetland typing and semi-permanently and permanently flooded boundaries may need to be reviewed in conjunction with any future project. ☒ Other attachments. Specify: Location Map, Delineation Figure	Aquatic Resource ID	Aquatic Resource Type	Latitude/ Longitude	Size Within Project Area	Aquatic Resource Classification				Eggers and Reed	Circular 39	Cowardin	HGM	Wetland 1 North	Wetland	45.3947593°N -93.7512659°W	0.08 ac	Shrub swamp	Type 6	PSS1C	Depression	Wetland 1 South	Wetland	45.3908170°N -93.7508723°W	0.22 ac	Wet meadow/ shallow marsh	Type 2/ Type 3	PEM1C	Depression	Wetland 2	Wetland	45.3920678°N -93.7460436°W	0.07 ac	Shallow marsh	Type 3	PEM1C	Depression	Stormwater Pond	Wetland	45.3918343°N -93.7458473°W	0.01 ac 612 SF	N/A	N/A	N/A	N/A
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For Replacement Plan Decisions Only:	Total wetland impacts requiring replacement (acres): Type of wetland replacement (check all that apply): ☐ Project-Specific. Number of Credits: [insert]																																												

	☐ Banking. Number of Credits by Bank Account #:
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Notice Distribution

Notice Recipients (check all that apply):	☒ SWCD TEP Member (if different from LGU): David Wick, Resource Conservationist; Miranda Wagner, Ag Conservationist ☒ BWSR TEP Member: Cade Steffenson, Wetland Specialist ☒ DNR Representative: James Bedell, Area Hydrologist ☐ Watershed District or WMO (if applicable): [insert] ☐ bank.administrator.bwsr@state.mn.us (Bank Plan Decisions Only) ☒ Applicant: Shelley Erickson ☒ Applicant's Representative (if applicable): Samantha Nielson ☐ Members of the Public Requesting Notices (if applicable): [insert] ☐ Others:
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Appeal Process

Appeal Process (check one):	☐ Local Appeal Process (if established). Specify How to Appeal: [insert] ☒ Board of Water & Soil Resources (see instructions below)
If there is no established Local Appeal Process indicated above, an appeal of this decision may be made to BWSR per the instructions to the right. Note: Decisions are not final until the 30-day appeal window ends.	Mail or email written request to appeal sent to BWSR within 30 days of date this notice was sent. Include copy of this notice, name and contact information of appellant(s) and their representative(s) (if applicable), a statement clarifying intent to appeal, and supporting information as to why the decision is in error. Mail check payable to MN Board of Water & Soil Resources for \$500. Send to: Appeals & Regulatory Compliance Coordinator Minnesota Board of Water & Soil Resources 520 Lafayette Road North St. Paul, MN 55155 travis.germundson@state.mn.us

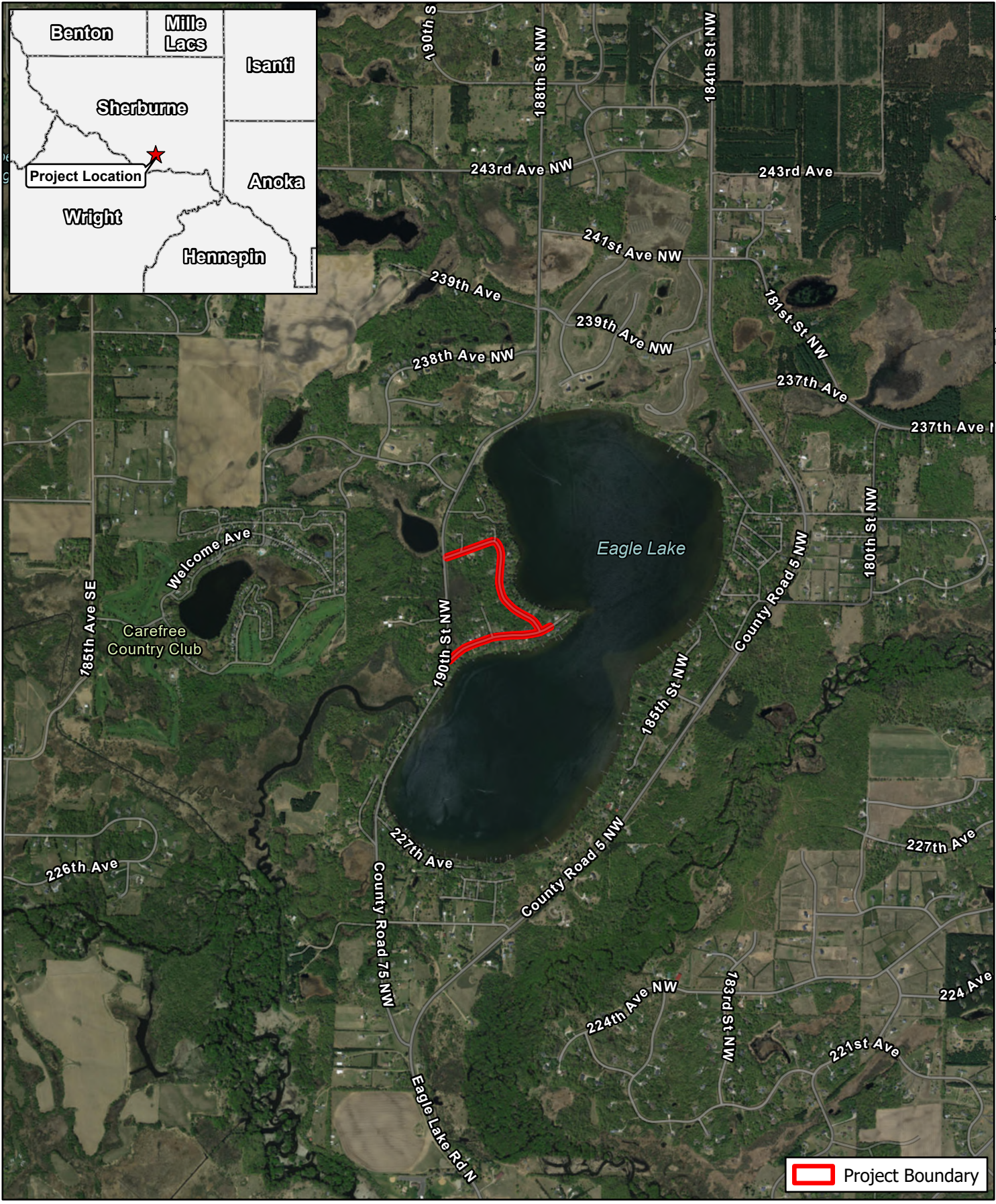


Figure 1 - Project Location
West Eagle Lake Improvements
Sherburne, MN

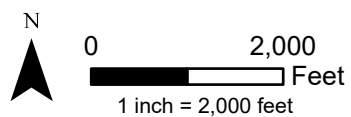




Figure 2 - Topography
West Eagle Lake Improvements
Sherburne, MN



0 250
Feet
1 inch = 250 feet



West Eagle Lake Improvements Sherburne, MN



0 50
1 inch = 50 feet

West Eagle Lake Improvements Sherburne, MN



0 50
Feet
1 inch = 50 feet

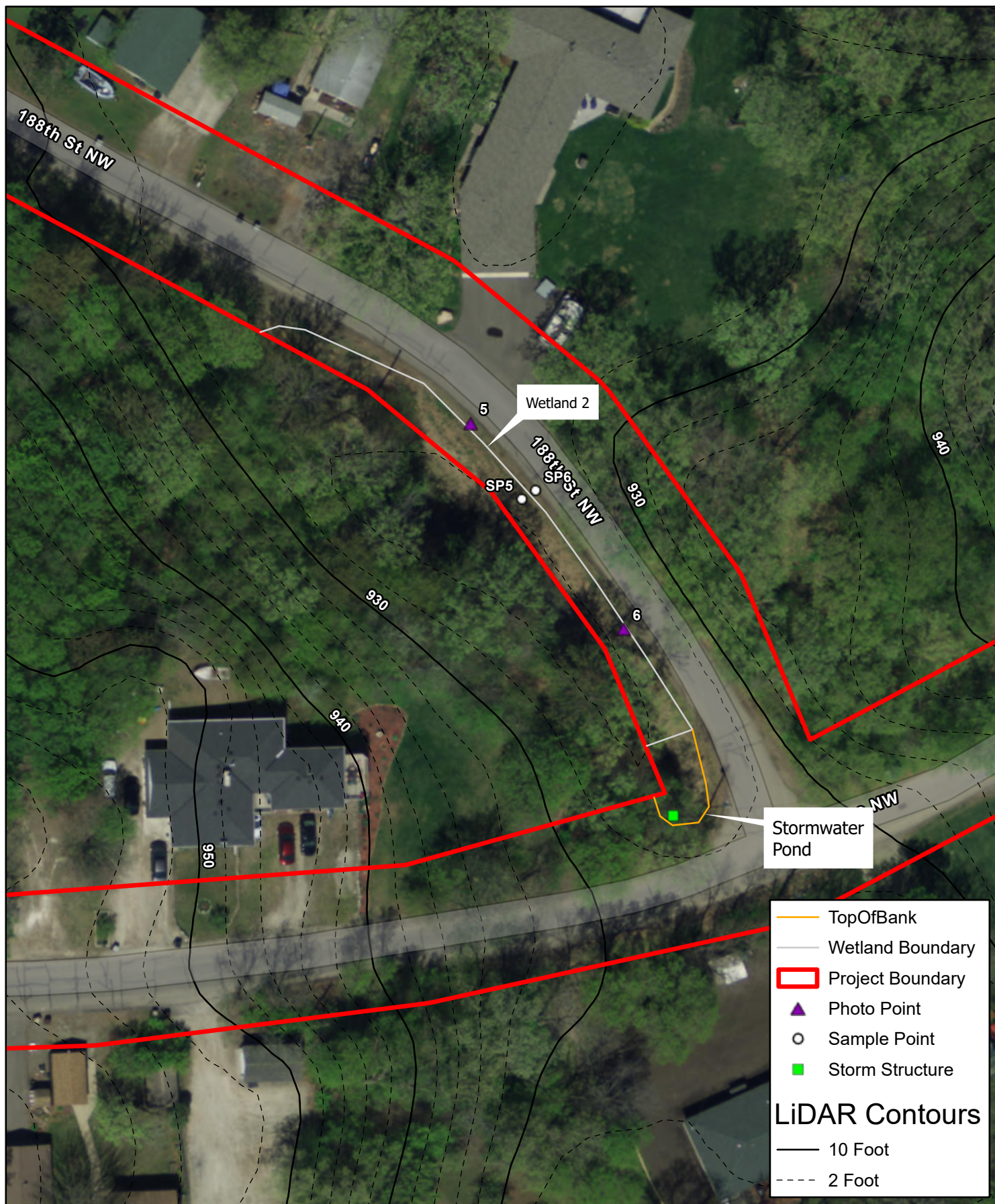


Figure 6C - Wetland Delineation

West Eagle Lake Improvements
Sherburne, MN



0 50
Feet
1 inch = 50 feet





AGENDA ITEM
Orrock Town Board

Prepared By: Shelley Erickson, Clerk	Meeting Date: 08/26/2026	Regular Agenda Item	Item No. 9E
Item Description: 2027 Road Projects	Reviewed By: N/A		
	Reviewed By: Kevin Kruger		

ACTION REQUESTED
Discussion



**The Big Lake Chamber of Commerce is hosting
the 2026 Candidate Forum on
Thursday, September 24th at
Big Lake High School.
Open to the Public.
See the candidates in person and
hear their views. LIVE!!!
Watch for more details!!**

**Would you be willing to sponsor the event
(non-partisan) to cover expenses for hosting?**

\$200 Civil Leader

\$100 Forum Frontier

It would be greatly appreciated!

check website or email julie@biglakechamber.com



Save the Date: MAT Annual Conference

Join township leaders from every corner of Minnesota at MAT's 2026 Annual Conference: "The Changing Landscape of Township Government." Townships face growing land use challenges, from annexation and housing development to renewable energy projects, data centers, transportation improvements, and shifting development patterns. Make sure your township is ready for what's next and gain practical knowledge, fresh ideas, and valuable connections that will help you serve your community even better.

Please mark your calendar for this year's Annual Conference. Full details and registration information will be announced shortly.

