

TOWN OF ORROCK
REGULAR MONTHLY Meeting
Wednesday, July 22, 2026 7:00PM

1. CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE

2. APPROVAL OF JULY MEETING AGENDA

3. APPROVE CONSENT AGENDA

The Consent Agenda groups routine meeting discussion points and normal business decisions into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions. For both Consent and Regular Agenda items, the same legal, financial, and policy evaluations are conducted and reported to the Town Board. Any Board Supervisor can request an item be removed from the Consent Agenda and presented individually for consideration by the Town Board.

Review or approval of Treasurer's Reports:

- A. Routine claims – Approve
- B. Payroll – July 2026 – Approve
- C. Disbursements made not via claims – Approve

4. SHERIFF'S REPORT

Sergeant Todd Schuster

5. OPEN FORUM

Business presented during open forum will be limited to 3 minutes per person. The Board reserves the right to defer any action on business presented, during open forum. State your full name and address, for the record. Keep everything in statement form. Questions may be submitted in writing for future Board consideration. Once your time is up, any further interaction will be initiated by the Board.

6. APPROVAL OF MEETING MINUTES

June Monthly Meeting

7. REGULAR BUSINESS

- A. 2025 Audit Presentation – Schlenner Wenner – Discussion/Approve
- B. MATIT Insurance Renewal & Coverages – Discussion/Action
- C. Emergency Sirens – Discussion/TBD
- D. Adobe Update – Discussion/Action
- E. Township Lawn Mower – Discuss/TBD

Disclaimer: The agenda has been prepared to provide information regarding an upcoming meeting of the Orrock Town Board of Supervisors.

This document does not claim to be complete and is subject to change.

This meeting is being recorded, for the purpose of aiding the township's Clerk with transcription of the official minutes and on occasion uploaded to the Township website.

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8. PLANNING & ZONING

- A. Joe Lempere – Variance Request - PID 35-00031-3315 – Discussion/Action

9. ROADS & SIGNS

- A. Bahr Haunted Acres 2nd Driveway Request – Discussion/Action
- B. Shoulder Work – Discuss/Action

10. BOARD BUSINESS/UPDATES – COMMITTEE REPORTS

- A. Adams
- B. Ellinger
- C. Felber
- D. Owen
- E. Keiderling

11. TREASURER BUSINESS

- A. Cash Control Statement and Investment Update - Approve
- B. Treasurer's Report - Approve
- C. Report of June Sherburne State Bank Securities Pledge Validation – Review

12. ANNOUNCEMENTS

- A. August Board Meeting – Wednesday, August 26th @ 7PM
- B. Candidate Filing Dates – Tuesday July 14th through Tuesday July 28th at 5PM; July 30th, last day to withdraw
- C. Primary Election – Tuesday, August 11th

13. ADJOURNMENT

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Sherburne County Sheriff
13880 Business Center Dr
Elk River MN 55330
Ph: (763) 765-3500

CAD Summary Report - Orrock Township June 2026

Sherburne County Sheriff

	06/26	Total
91600 DISTURBING THE PEACE	4	4
91650 HARASSMENT	2	2
92200 CRIMES AGAINST ADMIN JUS	1	1
92700 TRESPASS	1	1
92750 FRAUD COMPLAINT	2	2
9302 ANIMAL LOST	1	1
9420 ACCIDENT-MV-PERSONAL INJ	1	1
9561 CONSERVATION	1	1
9562 DOG COMPLAINT	1	1
9600 FIRE-OTHER	2	2
9601 FIRE-DWELLING	1	1
9611 GAS LEAK/SMELL	1	1
9612 ALARM-CARBON MONOXIDE	1	1
9730 MEDICAL	13	13
9740 MENTAL CASE	3	3
9801 DOMESTIC	2	2
9802 PUBLIC ASSIST	1	1
9803 AGENCY ASSIST	3	3
9805 CIVIL COMPLAINT	1	1
9807 TRAFFIC STOP	33	33
9808 TRAFFIC COMPLAINT	3	3
9813 JUVENILE COMPLAINT	1	1
9817 SECURITY CHECK	7	7
9818 EXTRA PATROL	25	25
9819 LOUD MUSIC COMPLAINT	1	1
9823 CHECK THE WELFARE	7	7
9824 BURNING COMPLAINT	1	1
9828 REPOSSESSION	1	1
9834 PARKING COMPLAINT	1	1
9850 PAPER SERVICE	5	5
9853 SUSPICIOUS ACTIVITY	1	1
9900 MISCELLANEOUS OFFICER	3	3
9937 911 HANG UP	1	1
M5350 JUVENILE RUNAWAY	1	1
Park Patrol	2	2
Public lift assist	3	3
VEHICLE LOCKOUT	2	2
Total	140	140



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CAD Summary Report - Orrock Township June 2025

Sherburne County Sheriff

	06/25	Total
90600 THEFT	2	2
90900 ASSAULT	1	1
91450 DWI	1	1
91600 DISTURBING THE PEACE	1	1
91650 HARASSMENT	4	4
9201 DAR/DAS/DAC	1	1
92200 CRIMES AGAINST ADMIN JUS	1	1
92750 FRAUD COMPLAINT	1	1
9462 ACCIDENT-VEHICLE VS ANIMA	4	4
9561 CONSERVATION	1	1
9562 DOG COMPLAINT	2	2
9563 DOG BITE	1	1
9600 FIRE-OTHER	1	1
9609 ALARM-FIRE	1	1
9720 DEATH	3	3
9730 MEDICAL	6	6
9740 MENTAL CASE	1	1
9801 DOMESTIC	1	1
9802 PUBLIC ASSIST	2	2
9803 AGENCY ASSIST	1	1
9804 ALARM-SECURITY	3	3
9805 CIVIL COMPLAINT	7	7
9807 TRAFFIC STOP	35	35
9808 TRAFFIC COMPLAINT	4	4
9810 GARBAGE/LITTERING	2	2
9811 SUSPICIOUS PERSON	3	3
9812 SUSPICIOUS VEHICLE	2	2
9813 JUVENILE COMPLAINT	2	2
9817 SECURITY CHECK	13	13
9818 EXTRA PATROL	19	19
9821 DELIVER MESSAGE	1	1
9823 CHECK THE WELFARE	1	1
9826 ATV COMPLAINT	1	1
9827 SHOOTING COMPLAINT	2	2
9829 FIREWORKS COMPLAINT	1	1
9850 PAPER SERVICE	7	7
9853 SUSPICIOUS ACTIVITY	3	3
9862 DOWN SIGNS	1	1
9863 HAZARDOUS ROAD	1	1
9900 MISCELLANEOUS OFFICER	2	2
9904 WARRANT ARREST	1	1
9937 911 HANG UP	3	3
COV	1	1
Park Patrol	2	2
Vehicle Off Road	1	1
Total	154	154



Regular Board Meeting
June 24, 2026, 7:00PM

The Orrock Township Board met in regular session, on Wednesday, June 24th, 2026 at Orrock Town Hall, 26401 180th Street NW, Big Lake, MN.

In attendance were Chair Anne Felber, Supervisors: Paul Ellinger, Bryan Adams, Dalton Keiderling and Peter Owen, Treasurer Kellie McConville and Clerk Shelley Erickson. Also, in attendance were Sergeant Alex Dehn, Twp. Handyman Darryl Waletzko, Twp. Engineer Kevin Kruger, 18 members of the audience and the Patriot News.

A quorum was present and the meeting was called to order by Chair Anne Felber at 7:00 PM.

Call Meeting To Order And Pledge Of Allegiance

Chair Anne Felber called the meeting to order. The Pledge of Allegiance was recited.

Approval Of June Meeting Agenda

The Chair opened the floor for any changes, additions, or removals to the June meeting agenda. A board member noted that one item had already been added via email prior to the meeting. No further modifications were requested.

Motion to approve the June meeting agenda was made by Supervisor Adams and seconded by Supervisor Keiderling. The motion carried unanimously.

APPROVE CONSENT AGENDA

Chair Felber asked whether any board member wished to pull an item from the consent agenda for separate discussion. No items were pulled and no additions or subtractions were requested.

Motion to approve the consent agenda was made by Supervisor Ellinger and seconded by Supervisor Adams. The motion carried unanimously.

SHERIFF'S REPORT

Sergeant Alex Dehn presented the Sheriff's report for the month of May 2026, noting that call volume was higher than the same period in the prior year. The Sergeant provided the following notable highlights:

Stop Arm Violation: One stop arm violation was recorded within the Township; however, deputies were unable to identify the responsible vehicle due to the license plate not matching the one provided by a witness.

Theft: A theft complaint was investigated and determined to involve only a pair of shorts taken from Ann Lake beach, which the Sergeant characterized as not significant.

Assault: One assault occurred at a private residence and was determined to pose no danger to the public.

Disturbing the Peace: Two calls were received regarding individuals at Getaway Bar. One individual was removed from the establishment. No assaults were involved in either incident.

Motor Vehicle Accident: One property-damage-only accident was recorded at the intersection of County Road 10 and 180th Street, involving a single vehicle that left the roadway and entered a ditch. There were no injuries. The Sergeant noted favorably that there were no injury accidents in May. Two additional accidents involved vehicles striking deer, which the Sergeant described as very common throughout the county year-round.

Dog Bite: One dog bite was investigated in the Township. During the investigation, deputies determined the dog to be potentially dangerous, and certain restrictions were placed on the animal. The Sergeant noted this outcome is also common throughout the county.

Garbage/Littering: One complaint was received regarding three tires dumped at the intersection of 190th Street and 234th Avenue. Neighbors reported seeing a red truck back up and dump the tires; however, no further identifying information was available. The Sergeant noted no other dumping incidents such as furniture in the forest areas were reported.

ATV Complaints: Several complaints and deputy stops were made involving individuals riding ATVs on county road ditches, which is prohibited until August. The Sergeant stated that deputies generally attempt to educate riders when they are stopped, as many were unaware of the restriction.

The Sergeant opened the floor to questions. A board member inquired about a death investigation. The Sergeant confirmed the investigation was concluded. No further questions were raised from the board or the public.

The Chair thanked Sergeant Dehn for the report.

OPEN FORUM

Chair Felber announced the open forum rules, noting the three-minute time limit per person, the requirement to state one's full name and address for the record, and that business presented would be limited to statement form. The Chair called for participants three times. No members of the public came forward, and the open forum was closed.

APPROVAL OF MEETING MINUTES

May Monthly Meeting

The Chair asked whether there were any changes, additions, or corrections to the May monthly meeting minutes beyond those already submitted to the Clerk. No changes were raised.

Motion to approve the May monthly meeting minutes was made by Supervisor Owen and seconded by Supervisor Keiderling. The motion carried unanimously.

REGULAR BUSINESS

State Demographer 2025 Population and Building Estimates – Information

Chair Felber noted that the Township is required by law to participate in an annual population and household estimate conducted by the State Demographer. As of April 1, 2025, Orrock Township's estimated population was **3,824 persons** in **1,376 households**. The item was presented for informational purposes only. No discussion or action was taken.

Resolution 2026-6 A Resolution Appointing Election Judges for 2026 Primary Election – Discuss/Action

The Clerk presented Resolution 2026-6, a resolution appointing election judges for the 2026 Primary Election to be held on August 11, 2026. The Clerk explained that Minnesota law requires election judges to be appointed by the board at least 25 days prior to the election. The Clerk had assembled the list of judges, noting that a couple of new judges had been added while the majority carried over from prior years. A board member confirmed that the required partisan balance between judges had been maintained.

The board discussed approving the judges collectively as a set rather than individually.

Motion to approve Resolution 2026-6 appointing election judges for the 2026 Primary Election as presented was made by Supervisor Ellinger and seconded by Supervisor Keiderling. The motion carried unanimously.

ADA Compliance – Discuss/TBD

The Clerk reported on a presentation she attended at a recent MAT legal seminar regarding new federal ADA website accessibility requirements. She explained that all township websites—and

potentially social media interactions—will be required to meet ADA accessibility compliance standards. A grace period has been extended until **April 26, 2028**.

The Clerk outlined what compliance entails: websites must accommodate assistive technologies such as screen readers, include alternative text descriptions for images, support keyboard navigation, meet color contrast standards, provide captioning and transcripts for audio/video content, and have a clear structural layout. She described a practical example, noting that individuals who are blind rely on screen readers, which means every image requires a descriptive text tag. She further explained that the Township's current PDF files are not readable by screen reader technology, which means every document currently on the website, including all meeting minutes and agendas in PDF format—would need to be converted to an accessible format.

Supervisor Ellinger asked whether compliance would be required retroactively for all historical documents or only going forward. The Clerk indicated that any document hosted on the website would need to be in ADA-compliant format, though she noted that there may be a path forward involving removing older documents from the website and posting a notice directing users to contact the Clerk to request older materials. This would allow the Township to rotate only current and recent documents on the website in compliant format.

The board discussed what technology is available. Chair Felber noted that Becker Township currently uses captioning technology for their live meetings that captures and displays a running transcript at the bottom of the screen. The Clerk noted that the township Treasurer, had prior experience with accessibility technology in a previous position and has some ideas for implementation.

The Clerk acknowledged that the Township may need to significantly simplify its website, noting that maintaining hundreds of pages of historical minutes in a compliant format would be a substantial undertaking. She stated that some townships are considering abandoning their websites entirely and relying solely on their Facebook pages, though she noted that social media may also eventually be subject to ADA requirements. The Clerk emphasized that further research is needed before any decisions are made, and the item was left open for future discussion with no formal action taken.

Ann Lake Update – Discussion

The Chair opened the discussion on the Ann Lake Update, noting that this item had been held over from the May meeting at the specific request of Supervisor Ellinger, who had not been present in May. The Chair provided background, explaining that at the April meeting, the board had requested legal clarification from the Township's attorney on several issues related to Ann Lake Park. The attorney's responses had been received prior to the May meeting and were included in the packet. The Chair summarized the three attorney opinion letters:

Letter 1 – Shed Ownership: The attorney concluded that the shed constructed by the Ann Lake Improvement Club is a fixture that became part of Orrock Township's real property upon installation. Under Minnesota law, the Club has no ownership interest in the shed or the land. The lawful termination of the prior lease extinguished any possessory rights the Club previously held, and the Township retains full ownership of both the land and all permanent improvements.

Letter 2 – Donation Boxes: The attorney addressed whether the Ann Lake Improvement Club should be permitted to install donation boxes on Ann Lake Park property, with proceeds going to the Club. The attorney recommended against allowing this, citing a prohibition on fundraising and solicitation of donations under Minnesota Statute §465.03 governing gifts to municipalities, as well as a violation of the public purpose doctrine. The attorney directed the board to follow guidance from the State Auditor and the Minnesota Attorney General's office.

Letter 3 – Renewal of Park Use Agreement: The attorney addressed whether the Township should renew a park use agreement with the Club. The attorney's recommendation was that the Township move toward DNR ownership of the park property, noting that such a transfer would allow the Club to focus on its primary mission of maintaining Ann Lake water quality, managing aquatic invasive species, operating the aeration system, and other water quality initiatives, rather than being responsible for maintaining park property.

Chair Felber noted that a proposed agreement drafted by Supervisor Adams had also been included in the packet, though Chair Felber clarified this was Supervisor Adams' document and had not been reviewed by the attorney.

Supervisor Adams addressed the board, explaining the background of his proposed agreement. He recalled that the Ann Lake Improvement Club had previously indicated they had sufficient financial resources to continue the park maintenance arrangement and were seeking either a five- or ten-year agreement. He stated the Club had confirmed they have the funds available. Supervisor Adams noted that his draft agreement was largely the same as the previous agreement with two changes: (1) an indemnification clause requiring the Club to hold the Township harmless for incidents involving the shed, and (2) a modified termination clause making it a five-year self-renewing agreement unless either party objects, at which point the parties would confer. Supervisor Adams argued from both a historical and moral perspective that the Township had encouraged the Club to build the shed and had even secured the building permit on the Club's behalf—since the Club could not obtain one without owning the land. He stated he was "not comfortable pulling the rug out from underneath them" given that history.

Chair Felber clarified that the Township had to pull the building permit as a legal matter because the Club, as an association, could not obtain one without owning the land.

Supervisor Keiderling raised the question of whether, if the property were transferred to the DNR, there was any indication the DNR would allow the Club to retain use of the shed for the aerator and annual events. He stated that the fate of the shed was a "huge thing" in this conversation and that until he had answers about both the shed and the Club's financials, he was not comfortable proceeding in either direction. The Chair responded that while nothing definitive could be promised that evening, previous written communications from the former DNR contact, Tim Edgeton, had specifically stated that he looked forward to working with both the Ann Lake Improvement Club and Orrock Township going forward. The Chair added that the new DNR contact had confirmed she was aware of the matter and that it was still moving through the process, and that Edgeton's retirement had not changed the DNR's position.

Supervisor Ellinger expressed concerns about the pace of government processes, noting that with the recent change in DNR personnel, a formal acquisition was likely at least a year away. He acknowledged the Club had already undertaken work this spring—preparing the boat landing and managing items without Township support—and expressed a sense of obligation to trust neighbors who had stepped up. He also noted that the Club's prior request for Township financial support had created a great deal of uncertainty and suggested that if the Club were to fail to meet its financial obligations under the agreement, the agreement would simply be in violation and the board would be back in the same position. Supervisor Ellinger indicated he did not have confidence in the state or federal government to act quickly on the DNR transfer and believed it was reasonable to give the Club a chance to demonstrate their commitment.

Supervisor Owen offered a middle-ground suggestion of shortening the term to one or two years rather than five, to allow for more input and information before committing to a longer arrangement.

Supervisor Adams pushed back on the shorter term, arguing that if the Club had committed to five years of funding, it was reasonable to match that with a five-year agreement rather than forcing an annual re-litigation of the same issue.

Chair Felber stated that, regardless of the discussion, Chair Felber was not comfortable moving forward without the attorney having reviewed Supervisor Adams' proposed agreement, and without the Club providing documentation of their financial capacity—analagizing it to the standard practice of requiring proof of insurance or renter's insurance in any contractual arrangement. Chair Felber also noted that the Chair had spoken personally on the phone with the Township's attorney, who had been unusually and emphatically clear in recommending against renewing the agreement and in favor of the DNR transfer. Chair Felber stated, "I am rarely speechless. That day on the phone with him, I was speechless."

A representative of the Ann Lake Improvement Club, speaking from the audience, noted that the Club does carry liability insurance and that the DNR is already listed as an additional insured. The representative offered to also name the Township as an additional insured on the policy. This was acknowledged by Supervisor Keiderling as addressing one of his concerns regarding liability exposure in the event of a catastrophic loss such as a tornado.

The discussion turned to the question of whether the Township would need to spend money re-platting the land parcel regardless of which path was chosen. Chair Felber explained that the parcel as currently mapped on Beacon extends across the road, and the former DNR contact had specifically requested that any transfer not include the road portion, as the DNR did not want to be responsible for snow plowing a section of a Township road. This re-platting cost was acknowledged as a factor regardless of the ultimate disposition.

Supervisor Adams also raised concern that while the attorney cited the DNR's access to state bonding and funding as a rationale for the transfer, his personal experience with DNR-managed boat landings on Eagle Lake suggested that state funding does not always reach the local level in a timely or effective manner. He referenced a two-year delay in DNR maintenance of a boat ramp on Eagle Lake, ultimately addressed by a private lake association member.

Chair Felber noted that the Ann Lake Update was listed as a discussion item only and that the agenda had not been modified to include a vote. Supervisor Adams nonetheless moved to approve the proposed agreement. Supervisor Ellinger seconded the motion. Discussion continued. Chair Felber stated a preference for tabling the matter to allow the attorney to review the proposed agreement and to give the Club time to provide financial documentation.

Motion to enter into the park use agreement with the Ann Lake Improvement Club as presented in the packet was made by Supervisor Adams and seconded by Supervisor Ellinger.

After extended debate, Supervisor Ellinger, called the question over the Chair's objection. Chair Felber maintained that the agenda had not been amended to include a vote, but Supervisor Ellinger still called the question and acted in place of the Chair's refusal to conduct the vote on the motion.

After the call of the question by Supervisor Ellinger, the motion failed. Supervisors Adams and Ellinger voted in favor; Chair Felber, Supervisor Keiderling and Supervisor Owen voted in opposition.

Following the vote, Chair Felber expressed that the preferred approach would have been to table the matter to allow attorney review of the proposed agreement, obtain financial documentation from the Club, and continue discussion at a future meeting with more complete information.

Sand Dunes Horse Signs – Discuss/Action

Chair Felber explained the background of this item. A county commissioner had been approached by the Northwest Metro Backcountry Horsemen of Minnesota regarding signage visibility issues at Sand Dunes State Forest. The commissioner invited the Chair to attend the meeting as well, due to concerns that some issues might involve Township jurisdiction rather than purely DNR road signage.

The Chair explained that years ago, a brown sign with white trim had been installed near the horse camp entrance, but it is not visible until an individual is nearly upon it. The DNR acknowledged the sign belongs to them and indicated the Township was welcome to address it. The more pertinent sign, however, sits within the Township's road easement and is obscured by an overgrown tree.

The board discussed the appropriate remedy. Supervisor Adams noted that since the tree is within the Township's road easement, it creates liability concerns if a private party were to trim it, and that Township handyman Darryl Waletzko would be the appropriate person to handle it. The consensus was to have the tree removed or trimmed to restore visibility of the sign. The Township's engineer confirmed that the Township holds a prescriptive or easement right on that road corridor and recommended notifying the DNR as a courtesy before conducting any tree work, as the underlying land on the south side of the road is DNR property. The engineer also noted that the easement language would determine the precise scope of the Township's authority, and that formal notification would be prudent.

The motion was initially framed as tree removal, then modified to tree trimming consistent with the easement.

The board also confirmed that the second sign request—for a new sign at the actual entrance to the horse camp—would be on DNR property and is therefore not a Township responsibility.

Motion to have Darryl Waletzko trim the tree obscuring the sign within the Township's easement at the Sand Dunes entrance area was made by Supervisor Owen and seconded by Supervisor Keiderling. The motion carried unanimously.

PLANNING & ZONING

Heidi Warnke Rezone Request – PIDs 35-00408-0205 & 35-00015-3110 – Discussion

Chair Felber introduced the rezone request submitted by Heidi Warnke. Ms. Warnke came forward and explained the history and intent of her request. She stated that she owns multiple parcels in the area and had been working with Township Zoning Administrator Waytashek and County Zoning staff member Mitch Glines since January to develop a compliant approach.

Ms. Warnke explained that she currently holds one large parcel that she would like to subdivide into three lots, plus a separate existing lot that contains a drain field for an existing home. Because the drain field for her property crosses onto her neighboring parcel, that second lot must remain associated with the residence and cannot be sold independently—a determination that the board had previously made. Her proposal would create three buildable lots out of the large parcel, with the drain field lot retained and linked to her personal residence. She confirmed her intent is to sell the two new lots and retain the third for herself.

The board examined a map of the area. A small rectangular extension at the bottom of one lot—along County Road 253rd—was clarified to be a driveway access provision, ensuring that Lot 3 retains legal road access even if the existing adjacent access arrangement were to change. Supervisor Keiderling confirmed this interpretation and expressed it was the logical explanation. Ms. Warnke confirmed this was correct and that it had been designed in that manner by Lynn Waytashek.

Supervisor Adams raised the question of minimum lot size requirements under shoreland residential zoning, initially suggesting 2.5-acre minimums might apply upon re-platting. Other board members and Ms. Warnke noted that the applicable shoreland residential standards had been reviewed and approved by Lynn Waytashek, and that the lots as drawn met the required 150-foot frontage and other shoreland residential requirements.

The board's consensus was to express no objection to the rezone request, subject to the lots meeting all planning and building requirements as confirmed by the Township and county zoning administrators. The Clerk indicated she would transmit the board's comments to the county. Ms. Warnke requested a copy of the correspondence.

ROADS & SIGNS

233rd Ave. Update – Discussion

Township engineer Kevin Kruger of WSB presented an update on the drainage situation on 233rd Avenue, which has been a recurring issue stemming from flooding problems observed the previous summer. Kevin noted that two feasible options had been identified in his memo, as using the designated right-of-way was not possible given that it is not formally designated.

The preferred option involves reshaping the roadway, managing water in the ditch line on one side of the road, and installing a catch basin system with a sump structure designed to capture and treat stormwater runoff before it discharges. Kevin noted that the Sherburne County Soil and Water Conservation District (SWCD) has grant funding available for projects of this type, specifically for the installation of sump structures and associated infrastructure. He estimated the cost-share could be approximately 50/50. He noted a nearby SWCD demonstration project had impressed attendees, including the Chair, who had toured it during an SWCD field tour and described being "enthralled" by how effectively the system moved and treated water.

The second option—underground storage—was evaluated but determined to be less favorable due to high maintenance requirements and the fact that it would still result in flooding during rain events exceeding the 1.1-inch design storm capacity. Kevin noted that even a major rain event like the one the prior day, which reportedly left a foot of water on the road, would likely be managed with the sump structure option, as the catch basin would accept water as fast as it arrived.

Kevin noted that an easement from the adjacent property owner would likely be needed to route the outflow pipe, and that the owner—who had originally filed the drainage complaint—would likely be cooperative. Supervisor Keiderling, who noted he is a neighbor to that property owner and would need to recuse from direct involvement in that conversation, asked Kevin to be the primary contact for the property owner and confirmed he would direct the neighbor to reach out to Kevin directly. The board confirmed no action was required at this time, and that the next step was for Kevin to contact the property owner to gauge interest in granting an easement.

Kevin Kruger also addressed a question about whether either option would conflict with the property owner's plans to construct a shed on the parcel. He noted the pipe would be buried at depth and the structure would be located as near to the road right-of-way as possible, but the final layout would be clarified as design progresses.

West Eagle Improvement Update – Discussion

Kevin Kruger presented an update on the West Eagle Lake road improvement project. He noted the project is progressing through the permitting process, including a wetland delineation that has been submitted for review. He confirmed that the area at the southwest corner of the project—previously thought to be a pond or wetland—is technically part of West Eagle Lake itself, which required a DNR permit. He stated the permitting process is on track and construction is expected to begin in early September, with completion by the end of September or no later than October 15th.

Kevin Kruger also reported that the Sherburne County Soil and Water Conservation District had reached out to indicate that remaining grant funds from the current year might be available to fund a water quality improvement component of the project, such as a deeper sump structure or a sump

baffle device. Kevin stated he would model whether the project site generates sufficient water volume to justify such a treatment structure, and if so, would bring a formal proposal and potential grant funding opportunity back to the board.

Supervisor Ellinger asked how long the road would need to be closed during construction. Kevin estimated the project would require approximately three to four days of active work, with the road potentially needing to be closed for short periods during that time. The board discussed notification logistics for affected residents, school buses, and garbage trucks. Kevin confirmed that a pre-construction meeting would be held involving himself and the general contractor, and that notifications would be coordinated at that stage.

Pothole Patching – Discussion/Action

Supervisor Owen reported that following the spring road tour, he had solicited bids for pothole patching throughout the Township. He noted there were approximately 20 to 30 potholes on the list, some of which were quite large, particularly one on the west side of the Township that would require two to three patches. A bid was received from a company based out of Becker, which Supervisor Owen noted was very easy to work with—he provided them a map with coordinates and they surveyed the locations independently. A second company was also solicited but had not submitted a bid as of the meeting. The bid received was \$8,000.

Motion to accept the bid for pothole patching in the Township in the amount of \$8,000 was made by Supervisor Owen and seconded by a Supervisor Adams. The motion carried unanimously.

Compost Facility Issue – Discussion/Action

Supervisor Owen reported that Darryl Waletzko had recently completed tree trimming work on Township signs and attempted to dispose of the resulting brush and branches at the Zimmerman compost facility but was turned away. It was determined that the Township's compost card is no longer valid at the Zimmerman facility, as compost access has been restricted to residents only and is no longer available to commercial or government entities. The same restriction applies at Elk River and Big Lake compost facilities.

Supervisor Owen noted that Clerk Erickson had researched alternative disposal locations and identified options including a facility in Becker (Vanco 2). Darryl Waletzko noted he had already used a facility on a recent occasion.

Supervisor Keiderling raised the question of whether a formal intergovernmental agreement could be reached with a city such as Big Lake to allow Township use of their facility. The response indicated this had been explored and was not available.

The board discussed the matter and agreed that Darryl Waletzko should use whichever facility is most convenient based on where he is working in the Township at the time, with Vanco 2 in Becker being the likely primary option. The board declined to pursue a dumpster solution.

Motion to authorize use of Vanco 2 in Becker as the primary compost disposal site for Township brush and tree debris was made by Supervisor Adams and seconded by Supervisor Keiderling. The motion carried unanimously.

BOARD BUSINESS/UPDATES – COMMITTEE REPORTS

Adams

No report.

Ellinger

Supervisor Ellinger reported that he attended an open forum meeting the previous evening, describing it as standing room only and very informative. The meeting was held at Options, a nonprofit organization in Big Lake that operates the Blackbird Café coffee cart inside the county government center, a new laundromat with apartments in Big Lake, and provides adult day programs and employment for individuals with physical and mental disabilities. Options also provides cleaning services for the Township hall.

Supervisor Ellinger explained that Options and other similar providers had faced a funding crisis due to delays at the Minnesota Department of Human Services (DHS). These organizations had submitted their required recertification materials by the deadline, but DHS had not processed the approvals in time, resulting in funding being cut. The funding disruption threatened to affect numerous residents who rely on home care workers and day program services. Supervisor Ellinger noted that considerable pressure from legislators, specifically State Senator Mathews and State Representative Mekeland, resulted in Options receiving last-minute approval the day of the meeting.

The broader discussion at the meeting centered on the systemic dysfunction within DHS, including the departure of numerous experienced staff members who allegedly had raised concerns internally. Supervisor Ellinger emphasized that multiple levels of government were represented at the meeting, including county commissioners from Sherburne, Wright, and Benton counties, city mayors, city council members, and state legislators, and that Supervisor Ellinger and Chair Felber appeared to be the only township representatives present. He noted that many attendees had no direct connection to Options but were concerned about the broader threat to disability and in-home care services.

Chair Felber added further context, confirming the meeting's standing-room-only attendance, the presence of Options clients, and the urgency of the situation given that June 30th was the funding deadline for many affected providers.

Felber

The Chair provided the following committee updates:

- Attended the meeting with the Northwest Metro Backcountry Horsemen of Minnesota regarding Sand Dunes horse signage.

- Participated in the Becker Parade.
- Attended the Sherburne County Soil and Water Conservation District field tour, which included a demonstration of the sump baffle technology.
- Attended the Options Town Hall meeting.
- Attended the US Highway 10 open house in Becker, where plans to reconstruct that intersection were presented.
- Noted upcoming attendance at the Township legal training seminar in Albertville the following day.
- Noted upcoming participation in the Big Lake Parade on Saturday and the Elk River Parade on July 18th.

Keiderling

No report.

Owen

Supervisor Owen reported on the following:

- Three trees went down during recent storms. Two were addressed by Darryl and one was handled by the homeowner, who acted promptly after being contacted.
- He had spoken with Brent Bahr of Bahr's Haunted Acres regarding a second driveway permit application that had been received along with an escrow payment. Supervisor Owen informed Mr. Bahr that the permit could not be approved until he appeared before the Town Board, as Mr. Bahr had been placed on the agenda in both April and May and failed to attend either meeting. Mr. Bahr is expected at the July meeting.
- Supervisor Owen also confirmed he would be attending the legal training seminar the following day.
- A street sign at the intersection of 170th Street and 237th Avenue was found to be missing. The Chair noted a constituent had brought this to their attention at the Options event. Supervisor Owen confirmed the absence of the sign after an in-person inspection and noted it would be added to the work list.
- Darryl Waletzko completed work on two sinkholes on 180th Street the prior week. One required extensive work due to the presence of large stumps; the other was filled with brush that had to be excavated. Darryl is expected to begin work on the 186th Street sinkhole project the following month, which involves a larger sinkhole and some road work requiring coordination between concrete and asphalt contractors.
- Supervisor Owen requested that the Clerk post a notice on the Township website and social media indicating that ditch mowing is scheduled for the month of July.

TREASURER BUSINESS

Cash Control Statement and Investment Update – Approve

Treasurer McConville presented the Cash Control Statement, showing balances across each Township fund. She noted she had sent an updated investment form reflecting additional claims. She requested authorization to transfer funds into the money market account, specifically a transfer of \$338,957.42 and a check transfer of \$42.59.

Motion to approve the Cash Control Statement and authorize the fund transfers as presented was made by Supervisor Adams and seconded by Supervisor Ellinger. The motion carried unanimously.

Treasurer's Report – Approve

The Treasurer presented the Treasurer's Report showing fund balances and beginning statements, noting spring property tax balances had been reconciled with the County.

Motion to approve the Treasurer's Report was made by Chair Felber and seconded by Supervisor Keiderling. The motion carried unanimously.

Report of April Sherburne State Bank Securities Pledge Validation – Review

The Treasurer reported that the April Sherburne State Bank Securities Pledge Validation had initially shown a shortfall with the money market listed separately; however, she had since received confirmation from both the auditors and the bank confirming that the Township is fully covered. No action was required.

ANNOUNCEMENTS

- **July Board Meeting:** Wednesday, July 22nd at 7:00 PM.
- **Candidate Filing Dates:** Tuesday, July 14th through Tuesday, July 28th at 5:00 PM.
- **Primary Election:** Tuesday, August 11th.

ADJOURNMENT

Motion to adjourn was made by Chair Felber and seconded by Supervisor Owen. The motion carried.

The meeting adjourned at 8:56PM.

Respectfully Submitted,
Shelley Erickson
Orrock Township Clerk

Accepted this **22nd day of July, 2026**, by the Orrock Township Board of Supervisors.

Anne Felber, Chairperson

Attest: _____
Town Clerk



AGENDA ITEM
Orrock Town Board

Prepared By: Shelley Erickson, Clerk	Meeting Date: 07/22/2026	Regular Agenda Item	Item No. 7A
Item Description: 2025 Audit Presentation	Reviewed By: N/A		
	Reviewed By: Shelley Erickson/Kellie McConville		

ACTION REQUESTED

Motion to accept the 2025 audit as presented

BACKGROUND/DISCUSSION

Schlenner and Wenner will be presenting the 2025 Audit reports

ATTACHMENTS

Audit report presentation

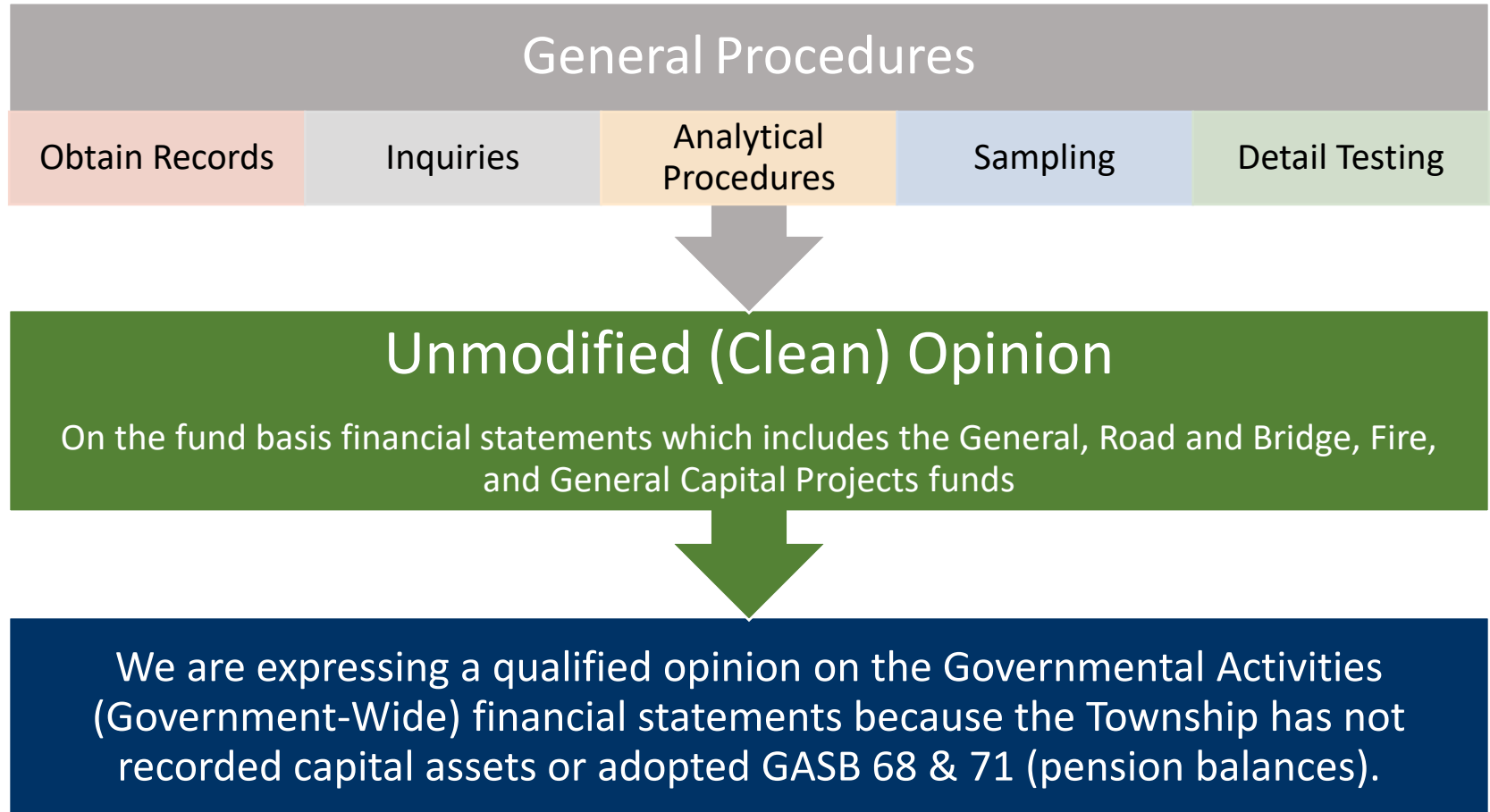


Orrock Township, Minnesota

Presentation of the Audited Financial Statements

December 31, 2025

Audit Process and Opinion



Required Communications



Audit went smoothly



Positive Working
Relationship with
Management



Nothing unusual noted in
terms of recorded
transactions or accounting
policies/treatments

Internal Controls Over Financial Reporting



AUDIT ADJUSTMENTS

- We proposed audit adjustments that we consider to be material.



DEPARTURE FROM U.S. GAAP

- The Township has elected not to adopt GASB Statement No. 68 & 71 (pensions) and has elected to not record capital assets.



SEGREGATION OF DUTIES

- Your Township has a lack of proper segregation of duties, which is very common for a Township of your size.



FINANCIAL STATEMENT PREPARATION

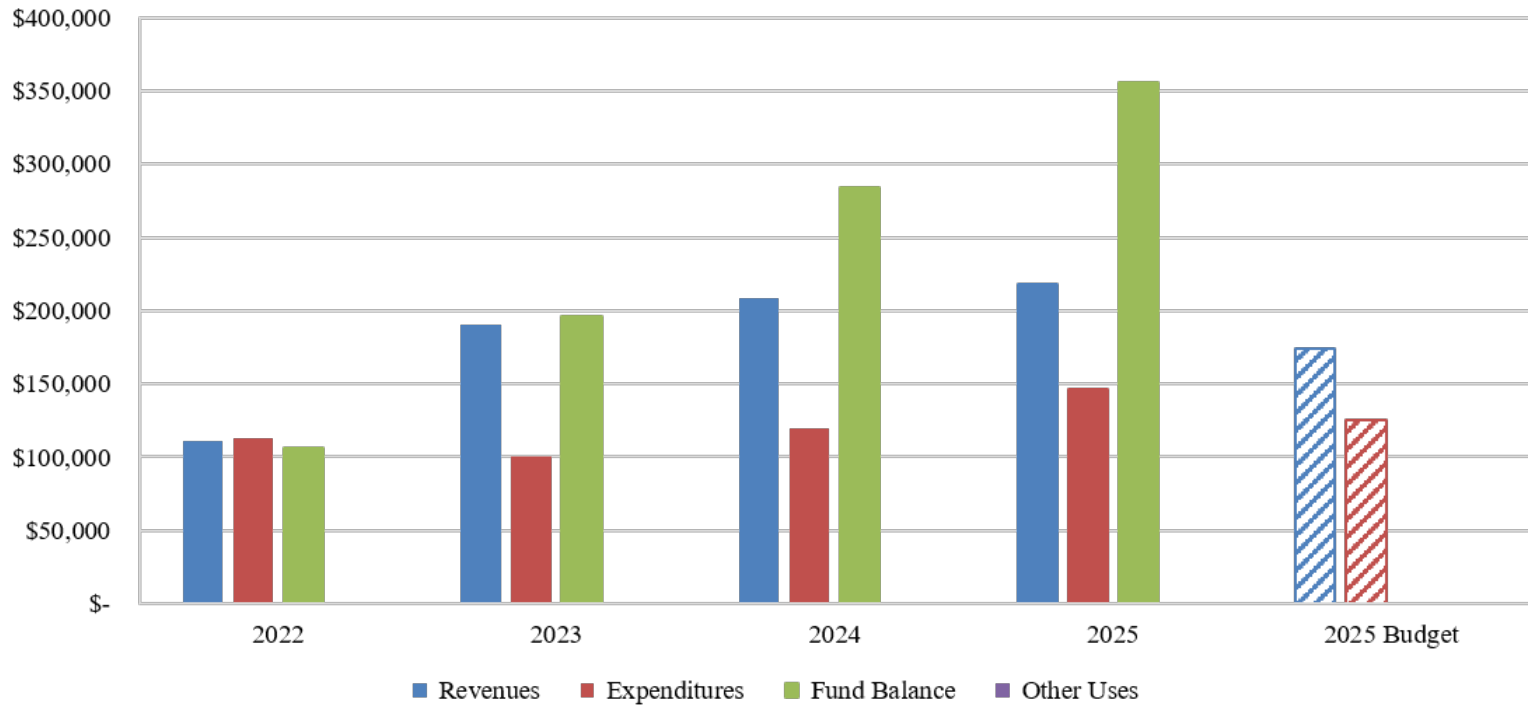
- We have prepared the financial statements on behalf of the Township.

Minnesota Legal Compliance

- Areas Reviewed
 - Contracting and Bidding
 - Depositories of Public Funds
 - Conflicts of Interest
 - Claims and Disbursements
 - Miscellaneous Provisions
- Findings:
 - No instances of noncompliance were identified



General Fund - Trend Analysis & Budgetary Comparison

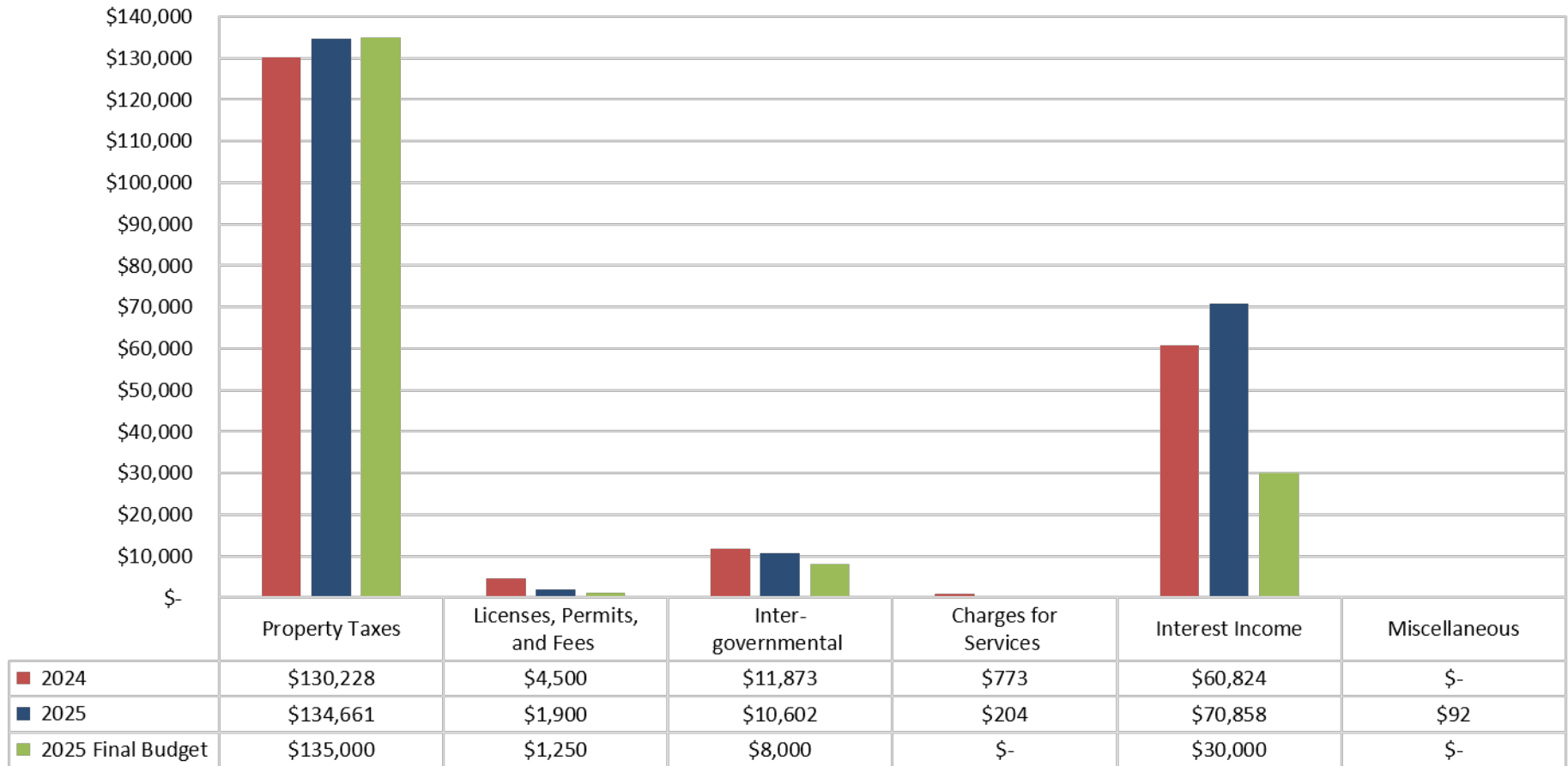


- ❑ Overall, General Fund revenues were comparable to the prior year increasing by \$10,119
- ❑ Expenditures increased \$26,916 compared to the prior year, primarily due to additional personnel costs incurred in 2025.

	2024	2025	2025 Budget
Revenues	\$ 208,198	\$ 218,317	\$ 174,250
Expenditures	119,822	146,738	125,300
Other Sources (Uses)	(443)	-	-
Change in Fund Balance	87,933	71,579	48,950
Fund Balance	\$ 283,788	\$ 355,367	N/A

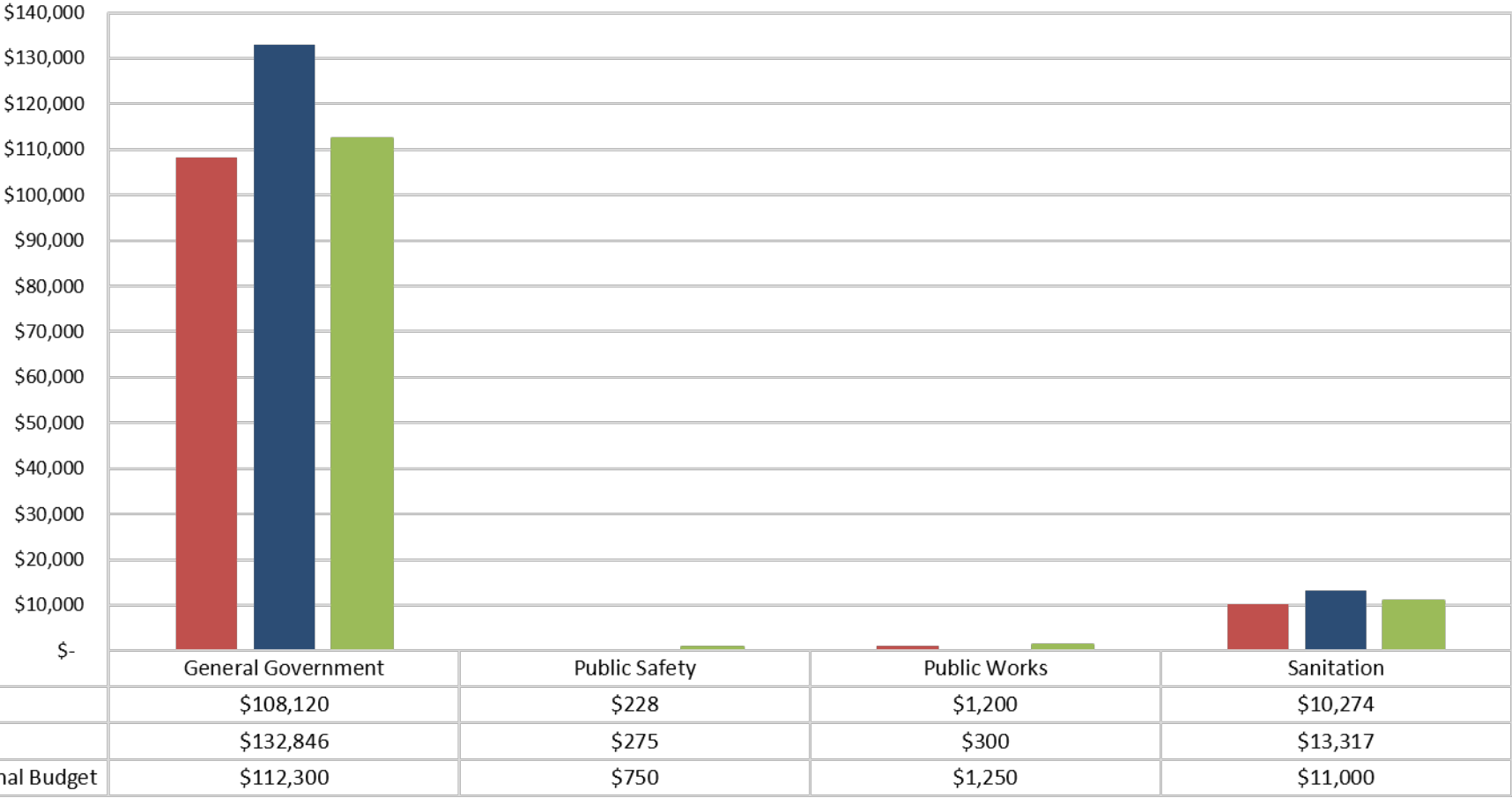
General Fund

Detailed Revenue Analysis

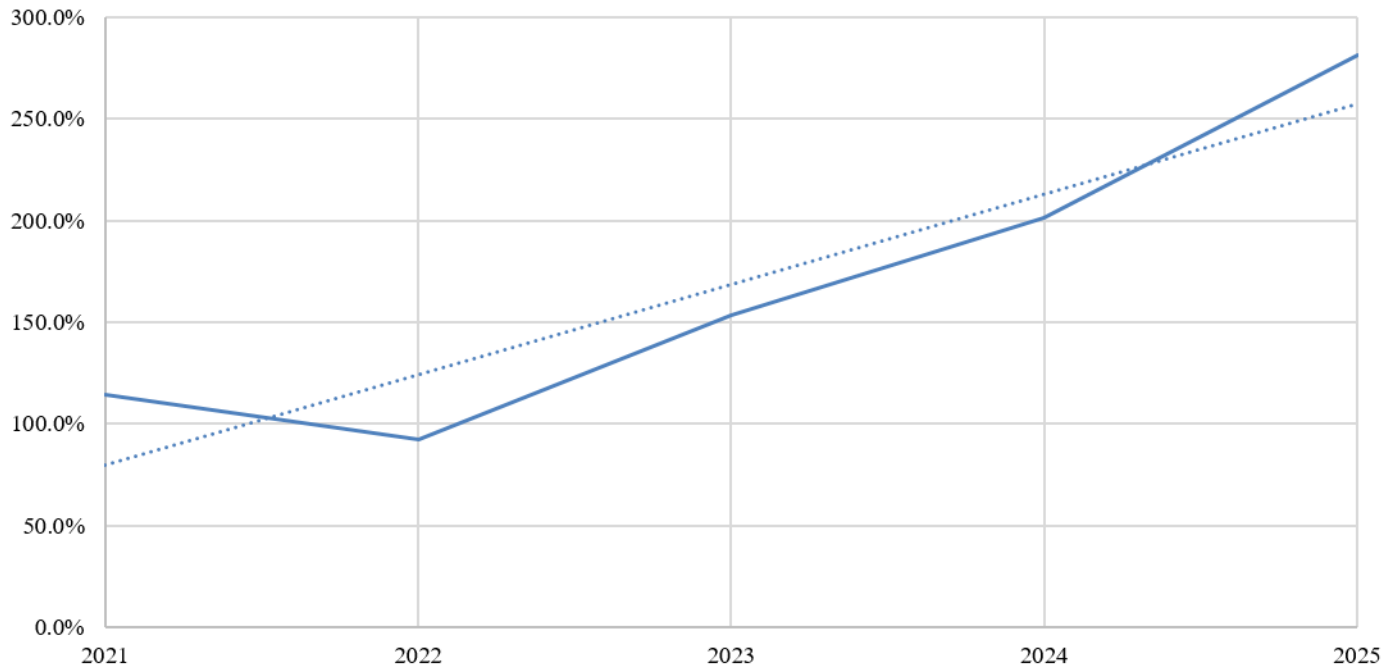


General Fund

Detailed Expenditure Analysis



Unassigned Fund Balance as a Percentage of the Annual General Fund Budget

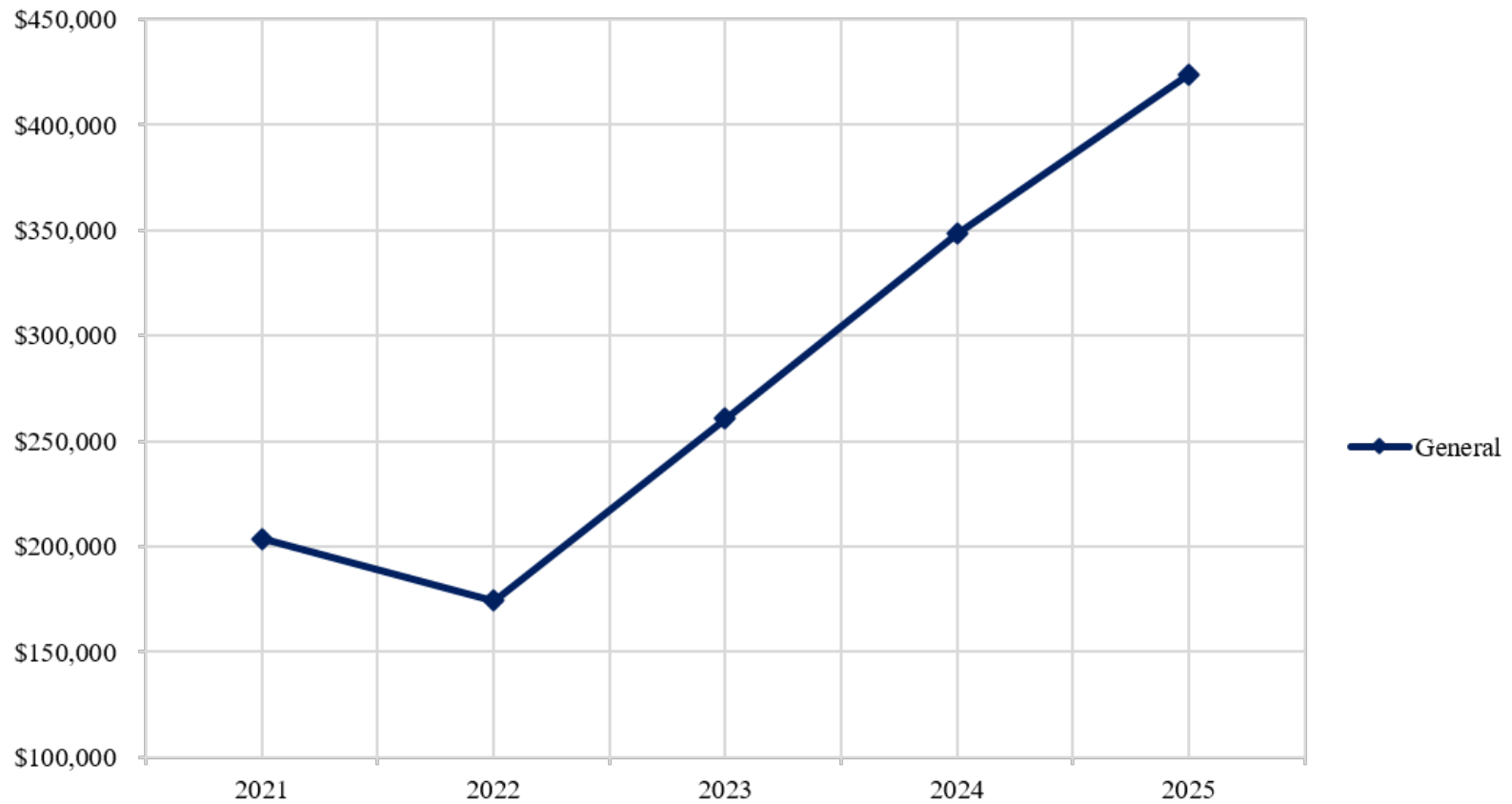


Year	Percentage
2021	114.1%
2022	92.1%
2023	153.3%
2024	201.0%
2025	281.3%

- The Township will maintain an unassigned General Fund balance of not less than 50% of budgeted operating expenditures.

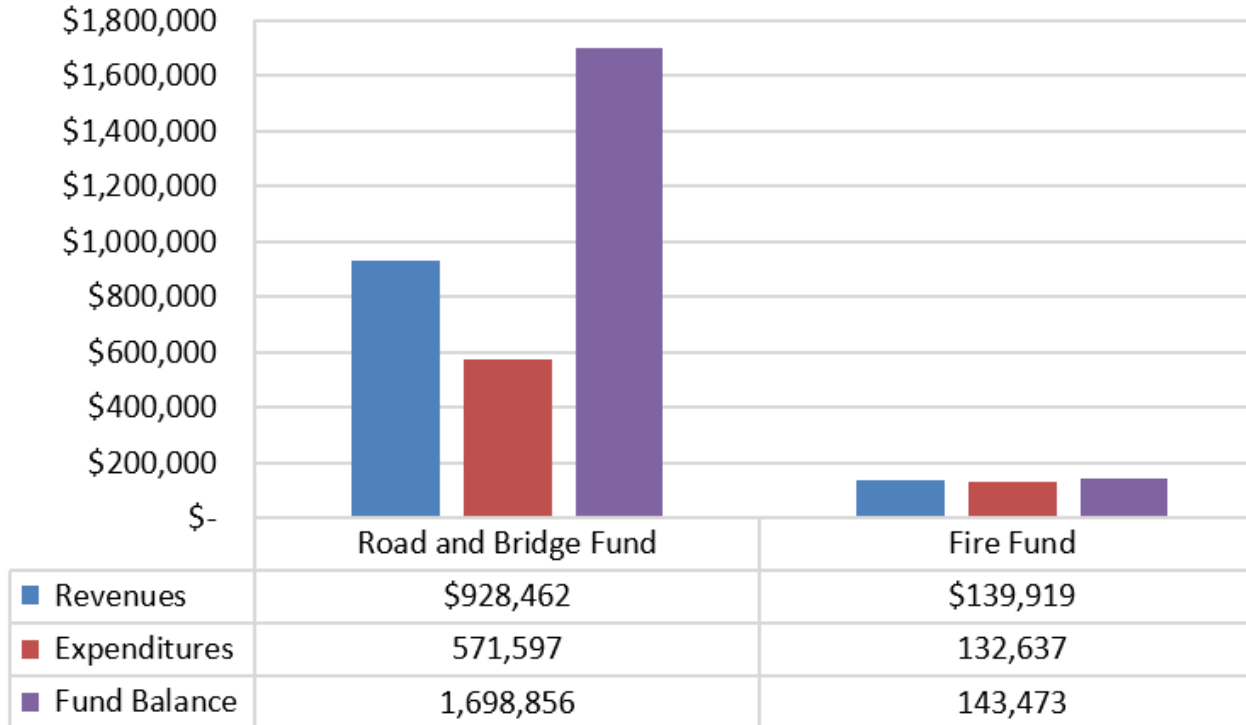
General Fund

Cash Trend Analysis



Financial Highlights

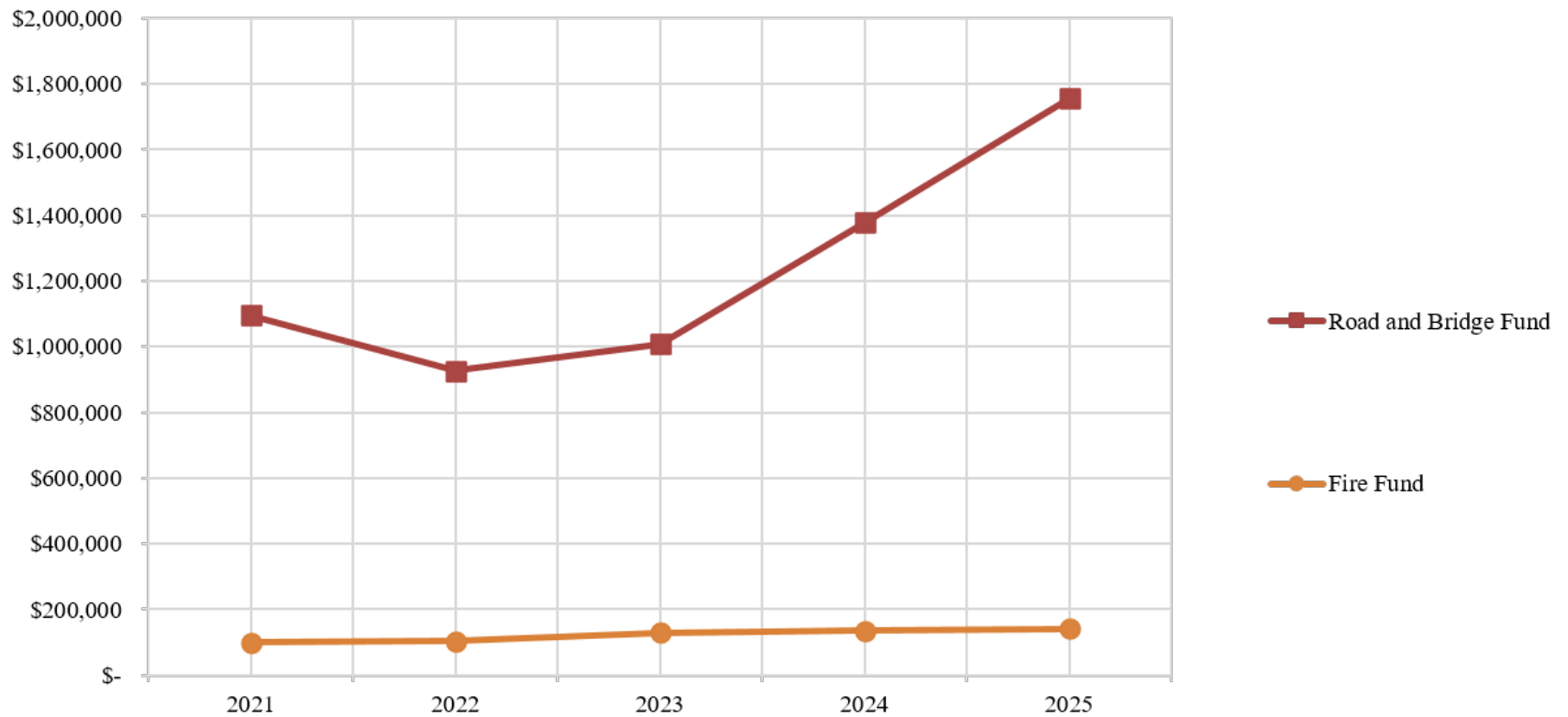
Remaining Governmental Funds



* Details for remaining nonmajor governmental funds can be found on pages 10-13 in the audited financial statements.

Remaining Governmental Funds

Cash Trend Analysis



Questions?

Riann George, CPA
Manager

rgeorge@swco.cpa

320-251-0286



AGENDA ITEM

Orrock Town Board

Prepared By: <i>Shelley Erickson, Clerk</i>	Meeting Date: <i>07/22/2026</i>	Regular Agenda Item	Item No. 7B
Item Description: <i>MATIT Annual Insurance Coverage Renewal</i>	Reviewed By: <i>N/A</i>		
	Reviewed By: <i>Shelley Erickson</i>		

ACTION REQUESTED

Motion to accept the MATIT 7/1/2026 – 6/30/2027 coverage for the Township.

BACKGROUND/DISCUSSION

The Minnesota Association of Townships Insurance Trust provides insurance coverage for Orrock Township.

ATTACHMENTS

MATIT Coverage Document



MATIT

Minnesota Association of Townships Insurance Trust
805 Central Ave East, PO Box 415 • St. Michael, MN 55376
Phone: 763-497-2330 or 1-800-262-2864

Premium Notice

Invoice #: 16843

Date: 07/01/2026

Due: 08/15/2026

Trust:

Minnesota Association of Townships Insurance Trust

805 Central Ave East
PO Box 415
St. Michael, MN 55376

Bill To:

Attn: Shelley Erickson

Orrock Township

26401 180th St NW

Big Lake, MN 55309

Type of Coverage: CLC

Policy Number: J1408CLC26

Due Date: 08/15/2026

CLC From 7/1/2026 through 6/30/2027

Outstanding Balance

Total Due

\$4,339.00

PLEASE KEEP THIS PORTION FOR YOUR RECORDS

PLEASE RETURN THIS PORTION WITH YOUR CHECK

MINNESOTA ASSOCIATION OF TOWNSHIPS INSURANCE TRUST

P.O. BOX 415

ST. MICHAEL, MN 55376

Invoice#: 16843

Due Date: 08/15/2026

Total Due: \$4,339.00

Type of Coverage: CLC

FOR OFFICE USE ONLY

CHECK #: _____

AMOUNT: _____

INITIALS: _____

Policy Number: J1408CLC26

Attn: Shelley Erickson

Orrock Township

26401 180th St NW

Big Lake, MN 55309

Make Check Payable to MATIT



Orrock Township

J1408CLC26

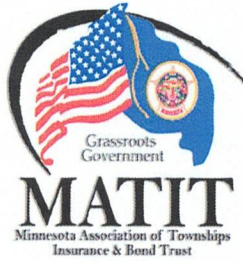
**MINNESOTA ASSOCIATION OF TOWNSHIPS
INSURANCE TRUST**

COVERAGE DOCUMENT

7/1/2026

Through

6/30/2027



Minnesota Association of Townships Insurance Trust Coverage Document

Orrock Township

J1408CLC26

7/1/2026 - 6/30/2027

This Coverage Document outlines the coverage provided according to your membership and participation in the Minnesota Association of Townships Insurance Trust. Coverage specific to your entity is identified in the Declarations of Coverage pages and Endorsements.

The terms and conditions provided in this document are subject to change, modification, and interpretation at any time by the MATIT Board of Trustees.

This document replaces all previous policies, endorsements, or coverage documents.

This document may include (based on your entity's coverage):

Declaration Page(s)

Coverage and limits specific to your entity.

Schedules

Schedules list items your entity has chosen to cover, the line of coverage that applies, the limit of coverage provided, how property will be valued if damaged or destroyed, and any applicable deductible.

Automobile Coverage

This coverage provides auto liability, comprehensive, collision, Personal Injury (PIP), underinsured, and uninsured motorist coverage.

Liability Coverage

Liability includes coverage for bodily injury and property damage, medical payments, and Public Employee Liability: Pesticide/Herbicide Pollution Claim Endorsement; Areawide Waste Management and Treatment Hearings Endorsement; Criminal Legal Defense Endorsement; Land Use Endorsement and **Firefighter and First Responder Liability Endorsement**.

Property and Inland Marine Coverage

Property provides coverage for buildings, contents, and property in the open, coverage extensions (e.g., law/ordinance and builder's risk); inland marine (e.g., contractors' equipment, electronic data processing equipment, valuable papers and records, money and securities and miscellaneous personal property); **Agreed Value Endorsement**.

Crime Coverage

Provides coverage for losses that arise from bad actions from unknown third parties, or from the failure of individuals (not covered by the MATIT Bond to faithfully perform the duties of their position for the Member.

Items in **red** are optional endorsements that may require additional contributions.



Declarations of Coverage



**MINNESOTA ASSOCIATION OF TOWNSHIPS
INSURANCE AND BOND TRUST**

COVERAGE DECLARATIONS

Member Information:

Orrock Township
Shelley Erickson, Clerk
26401 180th St NW
Big Lake MN 55309

Coverage Provider:

Minnesota Association of Townships Insurance
and Bond Trust
P.O. Box 415
St. Michael, MN 55376
763.497.2330 or 800.262.2864

Coverage Period: 7/1/2026 through 6/30/2027. The coverage becomes effective and expires at 12:01 a.m. (CST) on the respective dates above.

INLAND MARINE	LIMITS OF COVERAGE
Contractor's Equipment	Limit: Per Schedule Deductible: Per Schedule
Valuable Papers & Records	Limit: \$2,000 Deductible: \$100
Electronic Data Processing Equipment	Limit: Per Schedule Deductible: \$100
Miscellaneous Equipment	Limit: Per Schedule Deductible: Per Schedule
Leased, Loaned, Borrowed Equipment	Limit: \$20,000 or Single Highest Scheduled Item Deductible: \$250
Stamps or Tickets Held for Sale	Limit: Per Occurrence – \$250 Deductible: \$0

GENERAL LIABILITY & PUBLIC EMPLOYERS' LIABILITY	LIMITS OF COVERAGE
General Liability & Public Employee Liability	Aggregate Limit: \$3,000,000 Limit: Per Claimant - \$500,000 Limit: Per Occurrence/Wrongful Act - \$1,500,000 Deductible: \$0
Damage to Premises Rented to You	Limit: Aggregate - \$100,000 Deductible: \$0
Statutory Award of Attorney Fees	Limit: Aggregate - \$50,000 Deductible: \$0
Medical Payments	Limit: Per Claimant- \$7,500 Deductible: \$0
Included Endorsements:	
▪ Pesticide/Herbicide Pollution	Limit: Aggregate \$50,000 Deductible: \$0
▪ Area-Wide Waste Management and Treatment Hearings	Limit: Per Occurrence - \$10,000 Deductible: \$0
▪ Legal Defense for Criminal Proceedings	Limits: Per-Covered Party - \$25,000 Aggregate \$100,000 Deductible: \$0
▪ Land Use	Limit: \$125,000 (Defense Only) Deductible: \$2,500
▪ Contract Claim	Limit: Aggregate - \$100,000 Deductible: \$0

PROPERTY	LIMITS OF COVERAGE
Buildings/Structures/Contents	Designated Locations: Per Schedule Deductible: Per Schedule
Builder's Risk	Limit: Per Schedule Deductible: Per Schedule
Included Additional Coverage: ▪ Debris Removal ▪ Fire Department Service Charge ▪ Pollution Extraction ▪ Trees and Shrubs	Limit: Per Occurrence - \$25,000 Limit: Per Occurrence - \$1,250 Limit: Per Occurrence - \$12,000 Limit: Single loss – \$350 Per Occurrence – \$2,000
Personal Property	Limit: Per Property Schedule Deductible: Per Property Schedule

NOTICE TO MEMBERS-REPORTING A CLAIM

Property and Liability Coverage operates on an Occurrence Basis, except for Public Employee Liability, which is provided on a Claims-Made Basis. If you receive notice of a claim, an occurrence, or a summons and complaint, please report it immediately to the Minnesota Association of Townships Insurance Trust at MATIT@mntownships.org or 763.497.2330.

CONTRIBUTION

To ensure you have adequate coverage to fully restore your entity in the event of a loss, it is important to regularly review and update your property, inland marine, and automobile insurance schedules. The cost of liability coverage is determined by the population of your entity (such as a township or service district). Please remember to pay your payment by the deadline to avoid late fees and the risk of having your coverage canceled.



Schedules

Minnesota Association of Townships Insurance Trust
805 Central Avenue East Saint Michael, MN 55376

**POLICY SCHEDULE FOR PROPERTY
OCCURRENCE BASIS COVERAGE**

POLICY NUMBER: J1408CLC26

NAMED INSURED

Orrock Township
Shelley Erickson
26401 180th St NW
Big Lake, MN 55309

POLICY PERIOD: 7/1/2026 through 6/30/2027

EFFECTIVE DATE OF CHANGE: 7/1/2026 at 12:00 a.m.

#	Building	Property Type	Limit	Deductible	Valuation
1	Loc 1 TOWN HALL / Bldg 1 26401 180th ST PERSP	Personal Property	\$10,000	\$2,500	Replacement Cost
1	Loc 1 TOWN HALL / Bldg 1 26401 180th ST BUILD	Building	\$491,760	\$2,500	Replacement Cost
1	Loc 1 STORAGE POLE BLDG / Bldg 2 26401 180th ST PERSP	Personal Property	\$3,000	\$2,500	Replacement Cost
1	Loc 1 STORAGE POLE BLDG / Bldg 2 26401 180th ST BUILD	Building	\$149,357	\$2,500	Replacement Cost
2	Shed/16505-253rd Ave NW	Building	\$38,612	\$2,500	Replacement Cost
Building Total:			\$679,729		
Personal Property Total:			\$13,000		

Minnesota Association of Townships Insurance Trust

805 Central Avenue East Saint Michael, MN 55376

POLICY SCHEDULE FOR INLAND MARINE

POLICY NUMBER: J1408CLC26
POLICY PERIOD: 7/1/2026 through 6/30/2027
EFFECTIVE DATE OF CHANGE: 7/1/2026 at 12:00 a.m.

NAMED INSURED

Orrock Township
C/O Shelley Erickson
26401 180th St NW
Big Lake, MN 55309

ITEM	DESCRIPTION	LIMITS	DEDUCTIBLE
Computer Coverage	Computers/Laptops/Printers/Av Equipment	\$ 12,000.00	\$ 100.00
Computer Coverage	Dominion Ballot Counter	\$ 7,000.00	\$ 100.00
Miscellaneous Equipment	1997 John Deere Lx176 Lawn Mower	\$ 1,500.00	\$ 250.00
Miscellaneous Equipment	Misc. Tools And Equipment	\$ 5,000.00	\$ 250.00
Valuable Papers	Valuable Papers	\$ 2,000.00	\$ 100.00
Leased, Loaned or Borrowed Contractor's Equipment	Leased, Loaned & Borrowed Contractor'S Equipment	\$ 20,000.00	\$ 250.00



AGENDA ITEM

Orrock Town Board

Prepared By: Shelley Erickson, Clerk	Meeting Date: 07/22/2026	Regular Agenda Item	Item No. 7C
Item Description: Emergency Sirens	Reviewed By: N/A		
	Reviewed By: Shelley Erickson		

ACTION REQUESTED

TBD

BACKGROUND/DISCUSSION

The Board has been discussing how to inform the residents of Orrock Township, consisting of 1,376 households, to the fact that Sherburne County will be deactivating all emergency siren towers.

Many of the townships are sending out the information on postcards. The price of printing and sending out 6x10 postcard notices to our residents will be a total of \$1,049.41. (Although the price of postage may be a little more since postage has gone up.) Thank you to Brenda Kimberly-Maas for her assistance with this.

In one of our last meetings the idea of weather radios was considered. The cheapest weather radio I found was on Amazon Business. We can get 200 units for \$2,650.00. We would need about 1,400 costing us a total of \$18,550.00.

ATTACHMENTS

Post Card Sample

Amazon Info

NOTICE

Orrock Township's Outdoor Early Warning System Sirens Decommissioning Beginning in 2027

As a result of FEMA granting Xcel's request to move to an all-digital early warning system, the company decided to offer the 49 sirens it owned and operated in Sherburne County, to local jurisdictions.

The Orrock Township Board of Supervisors declined the offer, citing financial and other potential liabilities in owning and operating the sirens. As well as the availability and reliability of more advanced technology for detection and alerting the public of severe weather and emergency events.

To prepare Orrock Township residents, the following information is being distributed, well before any sirens are decommissioned.

Residents should consider some or all the following Alternative Early Warning applications and equipment to keep you informed of severe weather and emergencies.



1. Integrated Public Alert and Warning System (IPAWS) is FEMA's national system for local alerting that provides authenticated emergency and life-saving information to the public through mobile phones using Wireless Emergency Alerts (WEA), to radio and television via the Emergency Alert

System (EAS), on the National Oceanic and Atmospheric Administration's NOAA Weather Radio, and to digital devices and services via the IPAWS All-Hazards Information Feed.

While the IPAWS WEA system is pre-loaded on cell phones, you have control over receiving certain categories of alerts (such as Imminent Threat or AMBER Alerts) in your device settings.

- **iPhone Users:** Go to Settings→Notifications, scroll down to Government Alerts, and toggle Emergency-Alerts and Public Safety- Alerts to ON.
- **Android Users:** Go to Settings→ Safety & Emergency (or Notifications)→ Wireless Emergency Alerts and turn Allow Alerts to ON.

hyper-reach

the power of instant communication

2. Hyper-Reach WEA is a **FREE opt-in subscription**, for Sherburne County residents.

- Alerts can be sent to cell phones, home/land lines, email addresses, and TDD/TYY devices.
- Signup at:

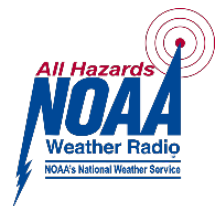
https://signup.hyper-reach.com/hyper_reach/sign_up_page_2/?id=116062

3. NOAA weather radio.

- Radios cost range \$50.00-\$200.00 - depending on brand and adaption needs.
- FREE to listen online: <https://www.weatherusa.net/radio>

4. NOAA FREE app available, for cell devices.

- **Android Users:** App available on Google Play
- **iOS/iPhone Users:** App available on Apple Play

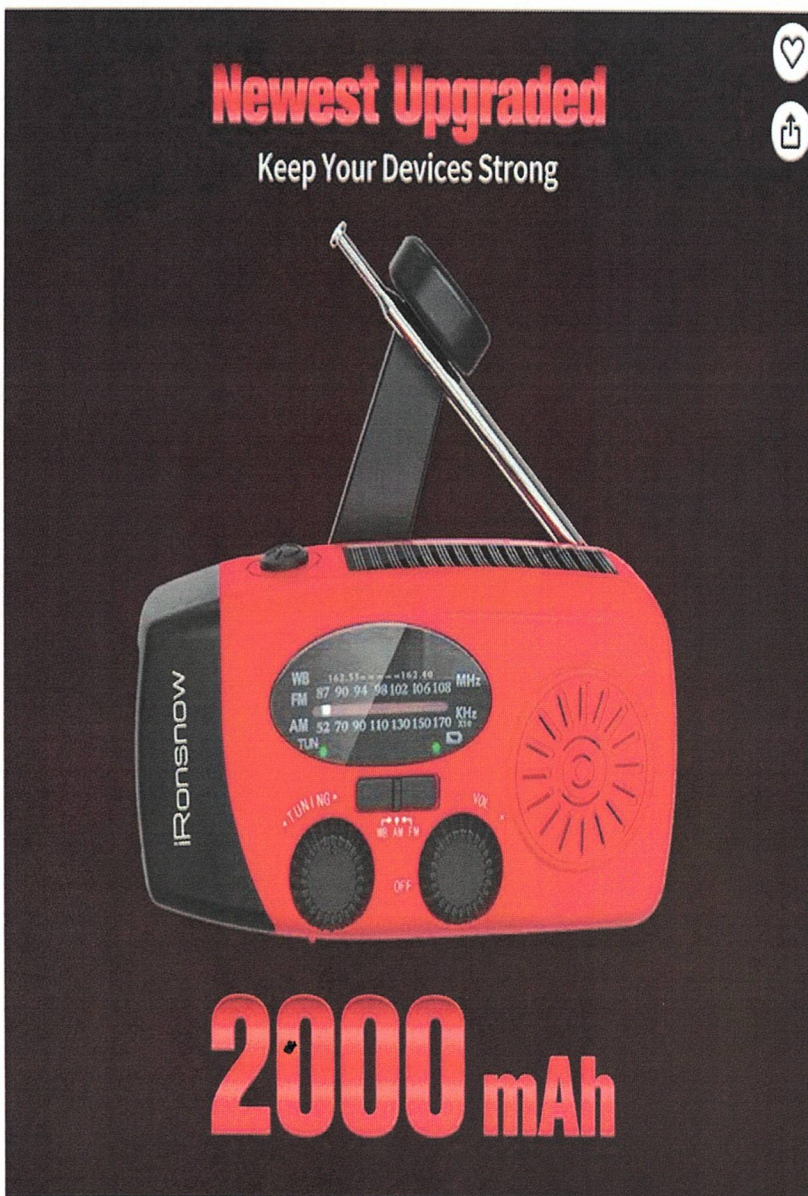


**Visit your cell provider's store for help adding apps to your mobile device or modifying app settings. FOR MORE INFORMATION ABOUT SIREN DECOMMISSIONING
CALL: Orrock Township: 763-263-6411 or EMAIL: clerk@orrocktownship.com**

*ORROCK TOWNSHIP
26401 180th St NW
BIG LAKE, MN 55309*



12 VIDEOS



Solar Emergency Hand Crank Weather Radio, 2000mAh NOAA AM/FM | Portable Self Powered Radios with SOS Alarm LED Flashlight Smart Phone USB Charger for Camping (Red)

Visit the iRonsnow Store

4.5 ★★★★★ (8,152) | Search this page

300+ bought in past month

\$13.95

FREE Returns

Buy more, save more

200 units Lowest price

-5% \$2,650.00

\$13.25/unit

Additional shipping fees may apply for items fulfilled directly by selling partners.



Buying multiple items? [Go to multi-select](#)

Color: Red



prime business

Enjoy fast, free shipping on this order with Prime Business.

Add benefits

\$13.95

FREE Returns

FREE delivery Monday, July 13 on orders shipped by Amazon over \$35

Or fastest delivery Tomorrow, July 9. Order within 11 hrs 49 mins

Deliver to Orrock - Big Lake 55309

In Stock

Quantity: 1

Add to cart

Need more than 755 units?

Request for Quote

Secure transaction



AGENDA ITEM

Orrock Town Board

Prepared By: <i>Shelley Erickson, Clerk</i>	Meeting Date: <i>07/22/2026</i>	Regular Agenda Item	Item No. 7D
Item Description: <i>Adobe Update</i>	Reviewed By: <i>N/A</i>		
	Reviewed By: <i>Shelley Erickson/Kellie McConville</i>		

ACTION REQUESTED

Motion to accept the DATASuccess quote for updating the clerks Adobe Acrobat.

Motion to update the treasurers Adobe Acrobat as needed.

BACKGROUND/DISCUSSION

Because of updates to Adobe Acrobat the clerk's new laptop will no longer support the Adobe Acrobat needed to do her job for free. The free version is only for signatures and simple needs.

It is also our concern that at any time Adobe updates on the treasurer's laptop she will no longer have access to the organization and other tools she needs for her job.

After researching the matter and discussing our options it is the consensus of both the clerk and treasurer that this is an update we need to fulfill our duties.

ATTACHMENTS

DATASuccess Quote

DATASuccess, Inc.
PO Box 305
Big Lake, MN 55309
7632637070
accounting@datasuccessinc.com

Estimate 3559



ADDRESS

Shelley Erickson
Orrock Township
26401 180th Street
Big Lake, MN 55309

DATE
06/17/2026

TOTAL
\$447.88

DESCRIPTION

QTY

RATE

AMOUNT

Adobe Acrobat Pro for Teams Estimate

Acrobat Pro for teams - Multiple Platforms - Government - Multi North American Language.

1

287.88

287.88T

NOTE: This is an annually recurring charge.

Installation Labor: On-site complete Adobe Portal initial setup, download, install and update Adobe Acrobat Pro.

1

160.00

160.00T

Thank you for your business! We accept ACH or checks can be sent to P.O. Box 305, Big Lake, MN 55309.

SUBTOTAL
TAX

447.88

0.00

Estimate valid for 7 days. Labor billed on actual time. A 20% restocking fee applies to all returned items. Thank you for using DATASuccess.

TOTAL

\$447.88

THANK YOU.

Accepted By

Accepted Date



AGENDA ITEM

Orrock Town Board

Prepared By: Shelley Erickson, Clerk	Meeting Date: 07/22/2026	Regular Agenda Item	Item No. 7E
Item Description: Township Lawnmower	Reviewed By: N/A		
	Reviewed By: Shelley Erickson		

ACTION REQUESTED

TBD

BACKGROUND/DISCUSSION

Supervisor Ellinger would like to discuss the future of the township's lawnmower.

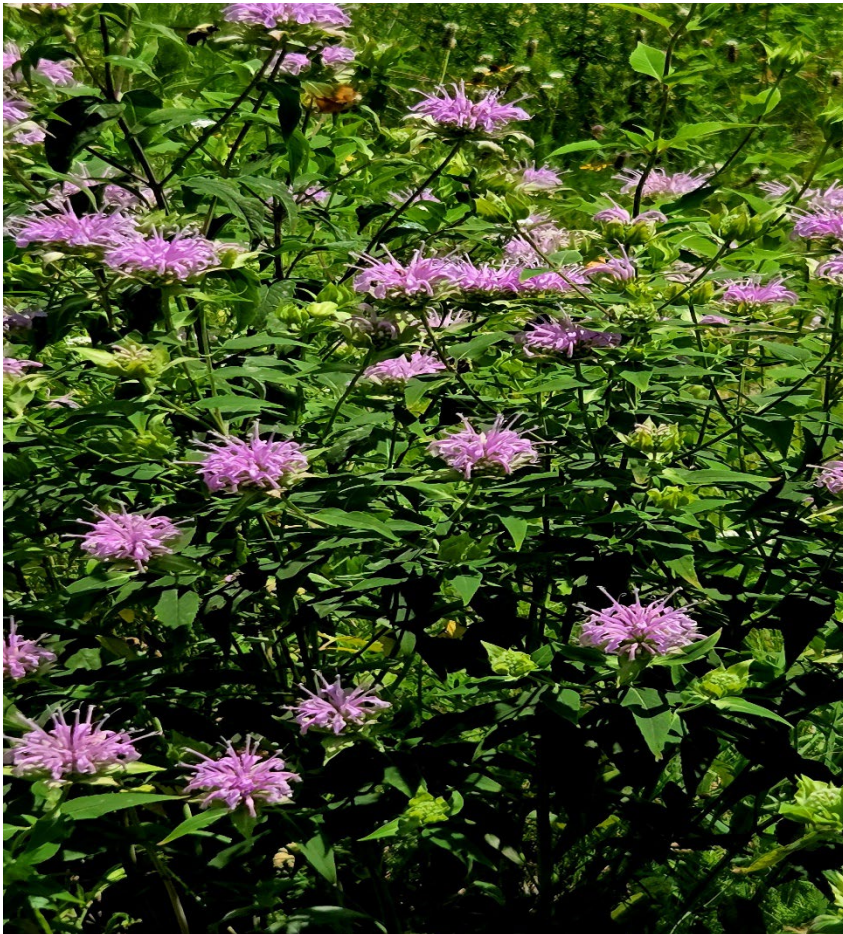


Photo of the Wild Bergamot (Bee Balm) in our Natural Habitat garden, just because it's pretty.



AGENDA ITEM

Orrock Town Board

Prepared By: Shelley Erickson, Clerk	Meeting Date: 07/22/2026	Regular Agenda Item	Item No. 8A
Item Description: Joe Lempere – Variance Request - PID 35-00031-3315	Reviewed By: N/A		
	Reviewed By: Dalton Keiderling		

ACTION REQUESTED

Discuss/Action

BACKGROUND/DISCUSSION

Sherburne Co is asking for any comments regarding the request to build a deck on this property.

ATTACHMENTS

Letter and Blueprints



Planning and Zoning Administration

Sherburne County Government Center
13880 Business Center Drive, Suite 100
Elk River, MN 55330-4668
zoning@co.sherburne.mn.us
(763) 765-4450

June 24, 2026

Joe Lemperes
15495 67th St
Becker, MN 55308

Timothy & Cynthia Forsythe (Property Owners)
22946 190th St NW
Big Lake, MN 55309

Sent by email to: joe@lemperesbuilding.com

Re: Variance request on PID #35-00031-3315

Dear Joe Lemperes,

This letter is regarding the 33-foot variance at 22946 190th St NW in Orrock Township to construct a deck and porch 77 feet from the centerline of County Road 75. The required setback from the centerline of a county road on an unplatted parcel in the General Rural District is 100 feet.

At this time your variance application is incomplete. In order for the application to be deemed complete, the Zoning Department requires the following:

1. Township comments from the Orrock Town Board are needed. Please contact Shelley Erickson, the Orrock Township Clerk, at 763-263-6411 or clerk@orrocktownship.com to be placed on their next agenda for comments. I will forward this letter and all information submitted to the Town Board.
2. Update the site plan to accurately depict the distance from the proposed deck to the septic tank that is based on actual on-site measurements.
3. Update the building plans to include helical piers for the deck footings.
4. Additional changes or information may be required once the Zoning Office has received comments from other offices/organizations.

To discuss the items needed to move your application forward please contact me at 763-765-4462 or by email at kailee.vik@co.sherburne.mn.us

Once the required information has been submitted for your project you can be scheduled for the next available public hearing with the County Board of Adjustment. Please be aware it is up to you

to show the Board of Adjustment the practical difficulty in requesting this variance. For your information, I have enclosed a copy of the eleven questions used by the Board to determine if an applicant has established a practical difficulty. *Note that the final decision on these variances will be made by the seven members of Board of Adjustment.* Sherburne County reserves the right to postpone this hearing, pursuant to the provisions of MN Statute Section 15.99.

Please Note:

1. Board of Adjustment members may stop at the property prior to the meeting to inspect current property conditions and the proposal. ***Please stake or otherwise identify the proposal so that the Board of Adjustment members can clearly locate it when on site.***
2. Incomplete applications shall be considered denied one (1) year from the date of the application if the proposal has not obtained the required approvals. The Zoning Administrator may grant one 6-month extension if the Zoning Administrator determines that continuous progress has been made to keep the application moving toward approval.
3. Should the variance be approved, you will need to obtain a building permit to construct the deck and porch.

Sincerely,

A handwritten signature in blue ink that reads "Kailee Vik". The signature is written in a cursive, flowing style.

Kailee Vik
Sherburne County Planner

Cc: Orrock Township
City of Big Lake
Sherburne County Public Works
Sherburne County SWCD
James Bedell, MN DNR Area Hydrologist
Sherburne County Attorney's Office

Site Photos

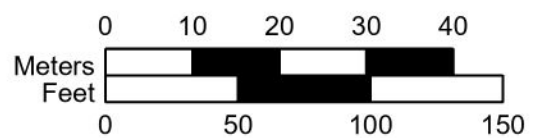


Looking northwest from County Road 75

In Accordance with Sherburne County Zoning Ordinance Section 18 Subdivision 3.7 Variances shall only be permitted if all the following criteria are met:

1. Granting the variance will not be in conflict with the comprehensive plan.
2. Exceptional or extraordinary circumstances apply to the property which do not apply generally to other properties in the same district, and result from lot size or shape, topography, or other circumstances over which the owners of property since enactment of the relevant Ordinance have had no control.
3. The literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this Ordinance.
4. The exceptional or extraordinary circumstances do not result from the actions of the current or previous owner(s) under the current Ordinance or State law.
5. The variance requested is the minimum variance which would alleviate the practical difficulty.
6. The variance, if granted, will not alter the essential character of the locality and there would be no significant effect on the surrounding properties.
7. Adequate sewage treatment systems can be provided if the variance is granted.
8. Granting the variance will not result in the parking or loading of vehicles on public streets in such a manner as to interfere with the free flow of traffic of the streets because the driveway is inadequate length or width.
9. If a shoreland variance, it will not be a greater height or lesser shoreline setback than what is typical for the area immediately surrounding the development site.
10. The variance will not increase loss of sunlight, views or privacy of the neighboring properties of the residence were built according to the applicable regulation and height of structure.
11. Economic considerations or circumstances shall not be considered so long as a reasonable use of the property exists under the terms of the Ordinance.

Lemperes - Variance





TOWNSHIP COMMENT FORM

Sherburne County Planning & Zoning Department
13880 Business Center Drive NW, Suite 100
Elk River, MN 55330

Date Paid: //

Receipt No:

Permit No: 26-858

763-765-4450 Fax: 763-765-4467
zoning@co.sherburne.mn.us

APPLICATION IS HEREBY MADE FOR: Variance

APPLICANT:

Joe Lempere
15495 67th St.
Becker, MN 55308

OWNER: FORSYTHE, TIMOTHY & CYNTHIA
22946 190TH ST NW
BIG LAKE MN 55309

PHONE: 763-670-0774

E-MAIL: joe@lemperesbuilding.com

OTHER CONTACTS:

SHERBURNE COUNTY, MINNESOTA

PID: 35-00031-3315

OTHER PARCELS:

DEEDED ACRES: 0.85000002

PLAT NAME:

LEGAL:

THAT PT OF GOVT LOT 3 DES AS

TOWNSHIP NAME: ORROCK

SECTION: 31

TOWNSHIP: 34

RANGE: 27

OVERLAY ZONING DISTRICT:

PROPERTY ADDRESS: 22946 190TH ST NW

BIG LAKE MN 55309

ZONING DISTRICT: General Rural

SHORELAND: Eagle Lake 710067 GD

MISCELLANEOUS NOTES:

NON-RIPARIAN:

EXPLANATION OF REQUEST:

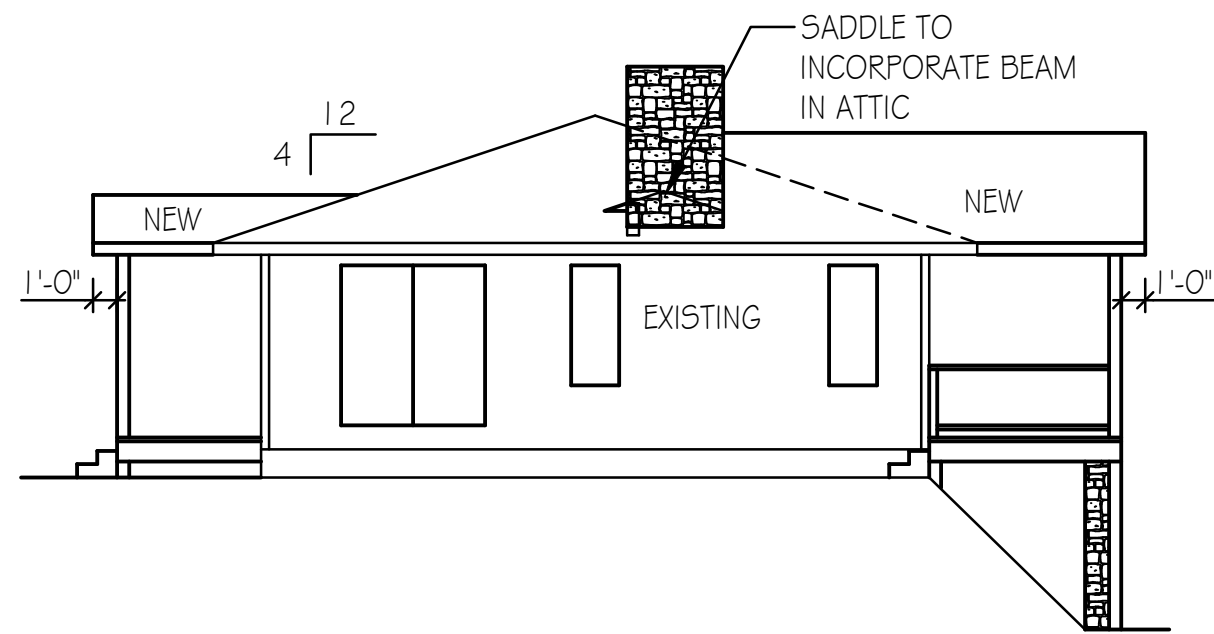
Requesting a 33-foot variance to the centerline of County Road 75 to construct a deck and a porch on an existing home. The required setback to the centerline of a County Road on an unplatted parcel in the General Rural District is 100 feet.

TOWNSHIP COMMENTS:

APPLICATION IS: APPROVED: ☐ DENIED: ☐ OTHER: _____

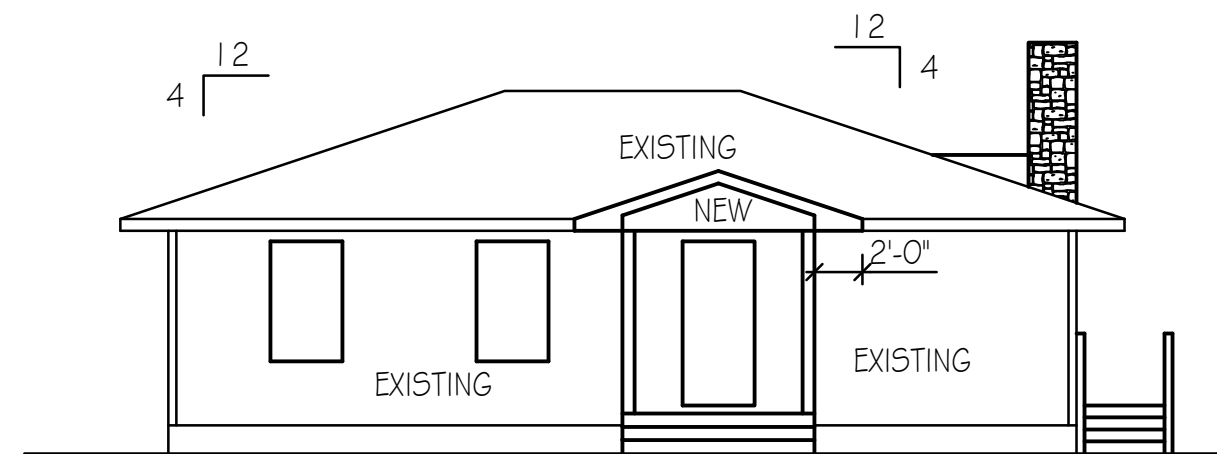
SIGNATURE OF TOWN BOARD: _____ DATE: _____





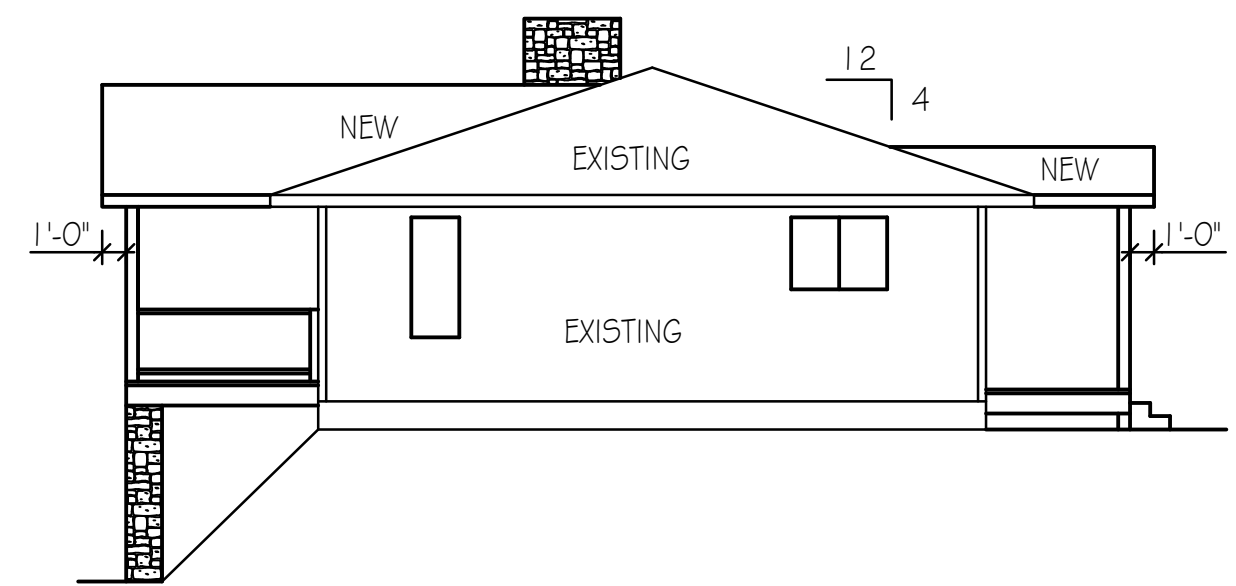
LEFT ELEVATION

1/8" = 1'-0"



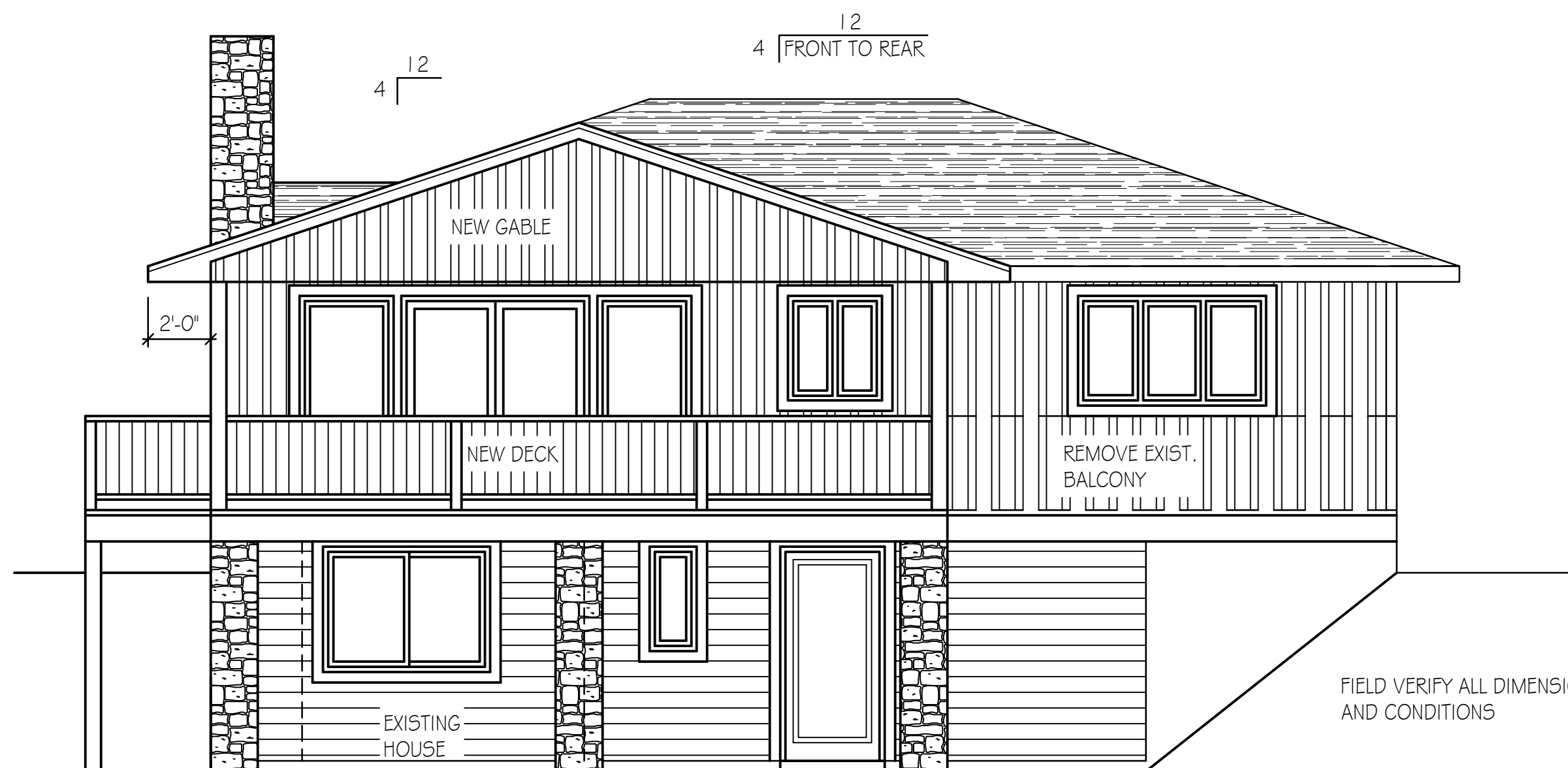
REAR ELEVATION

1/8" = 1'-0"



RIGHT ELEVATION

1/8" = 1'-0"



FRONT ELEVATION

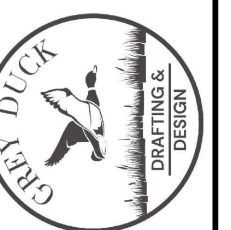
1/4" = 1'-0"

DISCLAIMER

IN PREPARATION OF THIS PLAN EVERY ATTEMPT HAS BEEN MADE TO AVOID MISTAKES. DESIGNER CANNOT GUARANTEE AGAINST HUMAN ERROR. CONTRACTOR TO VERIFY ALL DIMENSIONS AND CONDITIONS AND BE RESPONSIBLE FOR THE SAME. THESE DESIGNS, CONCEPTS AND SPECIFICATIONS ARE INSTRUMENTS OF SERVICE AND AS SUCH REMAIN THE EXCLUSIVE PROPERTY OF GREY DUCK CO. AND ARE NOT TO BE COPIED WITHOUT THE WRITTEN CONSENT OF GREY DUCK CO.

FIELD VERIFY ALL DIMENSIONS AND CONDITIONS

GREY DUCK CO. DRAFTING & DESIGN
12185 39TH AVE. BECKER, MN. 55308
PHONE: (612) 328-2289

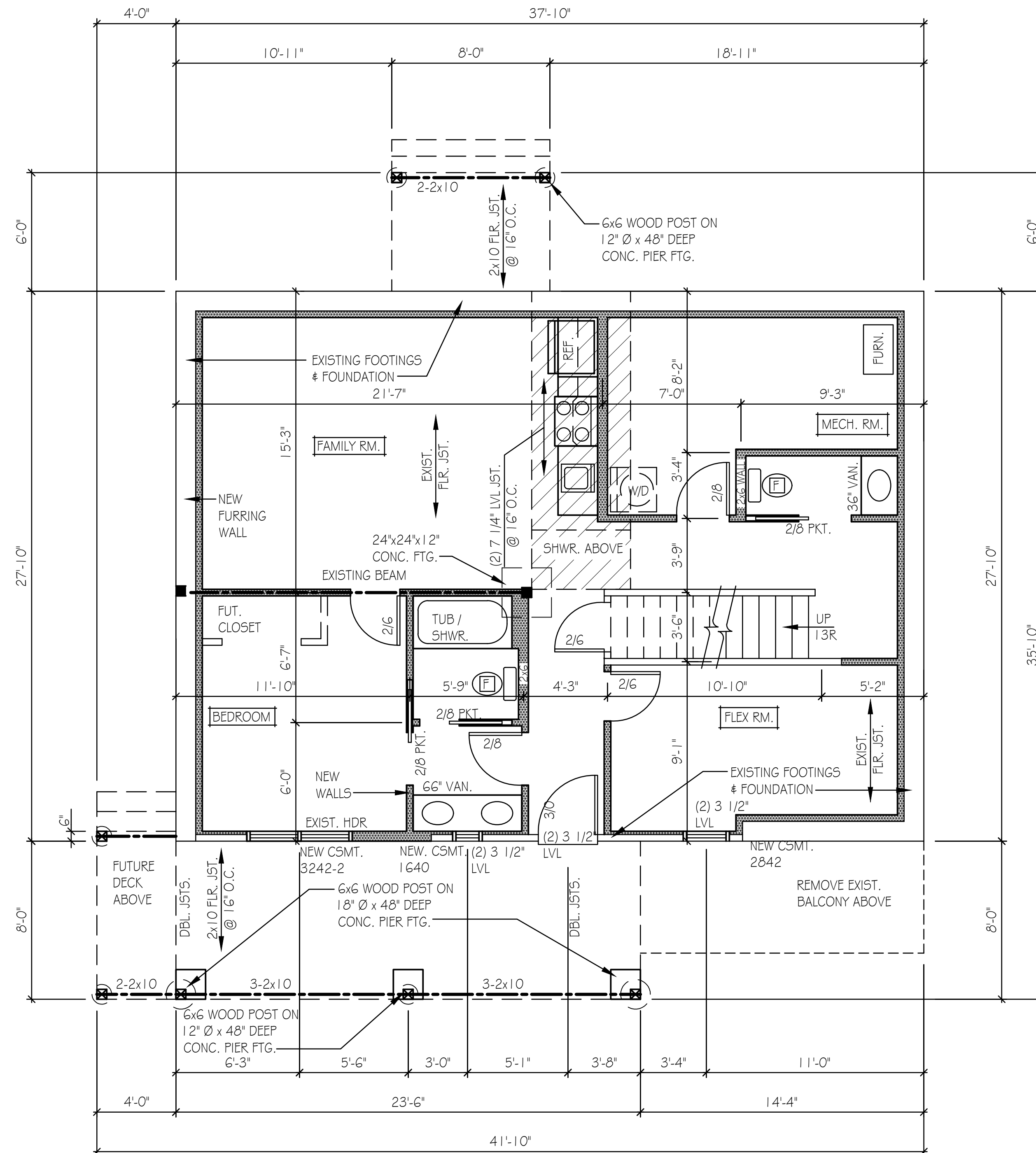


DESIGN FOR:
LEMPERES BUILDING & REMODELING
FOR SYTHE REMODEL

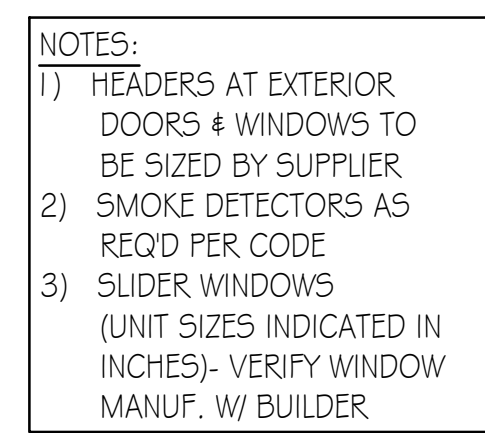
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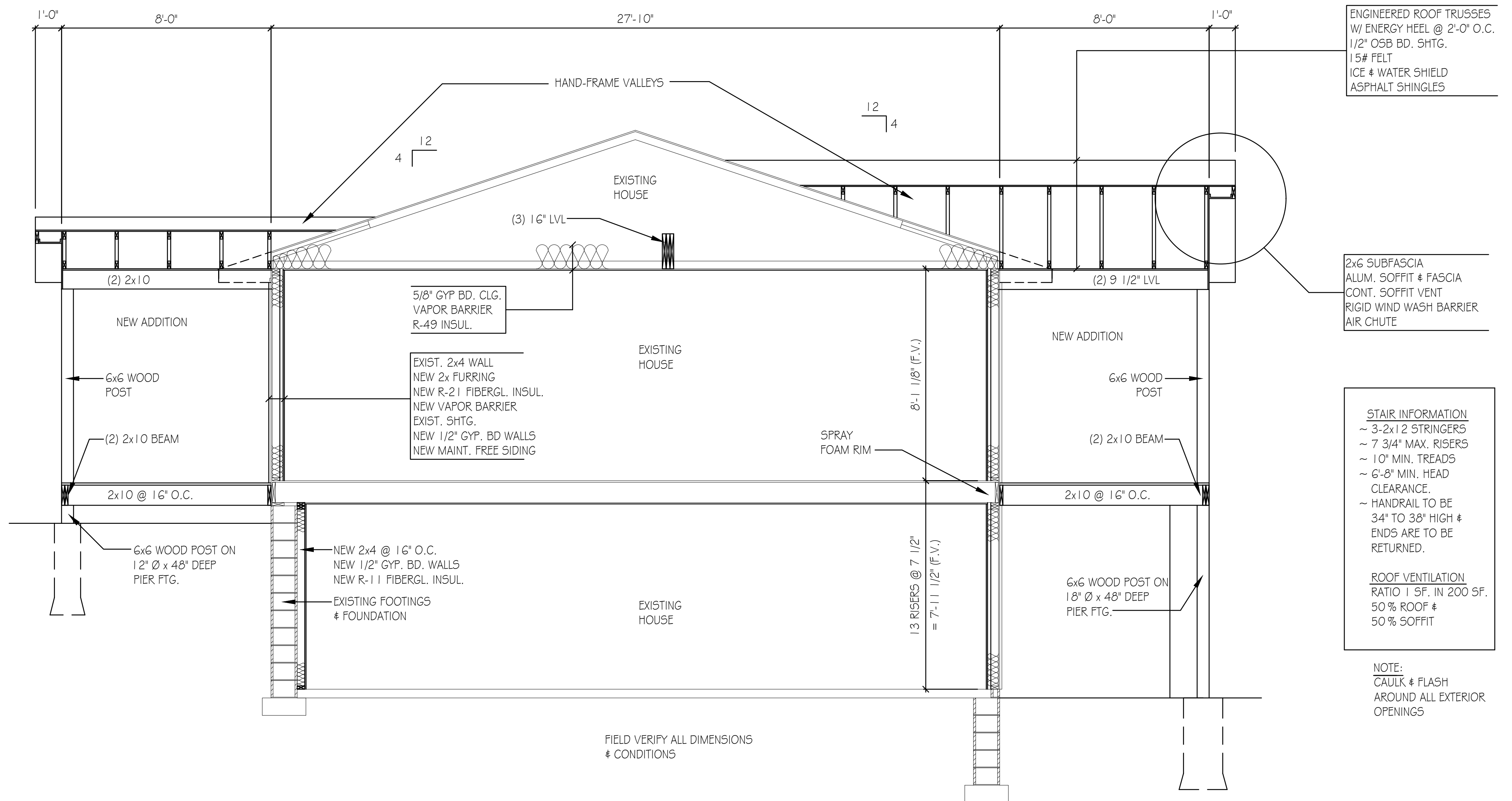
DRAWING#2026.010

P: 03/09/26
R: 04/16/26
F:



BASEMENT PLAN


$$1/4'' = 1'-0''$$



BUILDING SECTION

SEE BUILDERS SPECIFICATION FOR BUILDING MATERIALS



AGENDA ITEM
Orrock Town Board

Prepared By: <i>Shelley Erickson , Clerk</i>	Meeting Date: <i>07/22/2026</i>	Regular Agenda Item	Item No. 9A
Item Description: <i>Bahr Haunted Acres Driveway Request</i>	Reviewed By: <i>N/A</i>		
	Reviewed By: <i>Peter Owen</i>		

ACTION REQUESTED
Discuss/TBD

BACKGROUND/DISCUSSION

Brent Bahr of Bahr Haunted Acre would like to discuss putting in a second driveway to use during events. The object is to have less lights and disruptions for their neighbors.

ATTACHMENTS
Photos of the Property



SHERBURNE
Planning & Zoning

Brent Bahr
IUP for Occasional Special Event-Haunted Trail
35-00414-0508
Orrock Township

SEC:	28
TWP:	34
RGE:	27
ACRES:	5.97
General Rural	

Head
Quail

[illegible]

Haunted Trail AREA

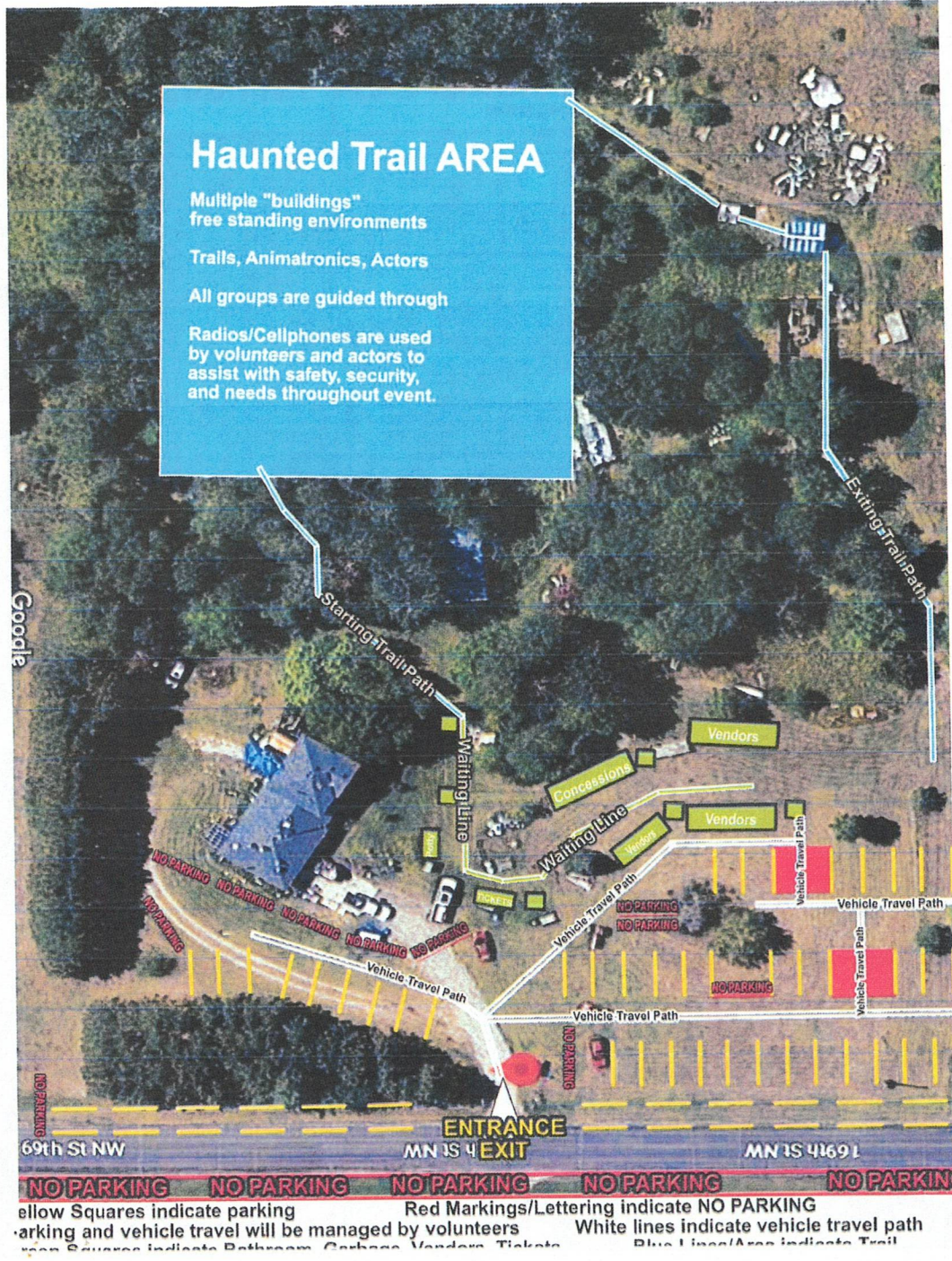
Multiple "buildings"
free standing environments

Trails, Animatronics, Actors

All groups are guided through

Radios/Cellphones are used
by volunteers and actors to
assist with safety, security,
and needs throughout event.

Google



Yellow Squares indicate parking
arking and vehicle travel will be managed by volunteers
Red Markings/Lettering indicate NO PARKING
White lines indicate vehicle travel path
Blue Lines/Area indicate Trail

