

Architectural/Design Review Board Approval Request Form
Return to Architectural Committee

Name: _____ **Phone:** _____

Address: _____

Email: _____

Proposed Construction Start Date: _____ **Finish Date:** _____
(Actual date necessary, "ASAP" and similar language is insufficient)

Project Description: _____

(Attach additional sheets if necessary)

Construction Material: _____

Necessary Attachments:

- ✓ *Survey lot with item to be constructed depicted at proposed location on the copy*
- ✓ *Brochure with photos of item to be constructed*
- ✓ *Request for building permit and written response*
- ✓ *Non-Enforcement request and official written response from Horry County if construction will infringe upon a drainage easement*

Written response from Horry County Underground Location Service or impacted utility if construction will infringe upon a utility easement or to show digging is cleared and permitted by utility services.

The foregoing information and attachments must be included in the request for the proposed project to be considered by the Review Board. Although it is very likely that you will receive a timely response from the Review Board, please note that pursuant to the Covenants the Review Board has thirty (30) days to respond to a request for approval. Please plan your request and proposed projects accordingly. Please do not begin your project until you receive written approval from the Review Board. Thank you.

Return this form to the Green Springs Architectural Committee: sweetgrassmanager@gmail.com
1700 N. Oak St., Suite C, Myrtle Beach, SC 29577

Signature of Homeowner: _____

Date: _____