

**Choice Scholarship Program**  
**How to Apply if I am a Parent/Student**  
2019-2020 School Year

1. Learn about Indiana's Choice Scholarship Program at [www.doe.in.gov/choice](http://www.doe.in.gov/choice).
  - Review the Choice Parent FAQ document.
2. Learn what criteria must be met for a student to qualify for a Choice Scholarship.
  - In the Student Eligibility section, review the Choice Scholarship Eligibility - Track Explanation document. This document provides a good overview for each of the eight tracks.
  - Review the individual track explanations to determine which income guidelines are applicable to your child.
3. Apply to a participating Choice School.
  - In the section for Parents/Guardians, download the 2019-2020 Participating Choice Schools list. This listing will be updated as schools apply to participate in the Choice Scholarship Program.
4. The 2019-2020 Choice Scholarship student application will be available March 1 through September 1, 2019.
  - Student applications will not be accepted after September 1, 2019.
  - Work with the approved Choice school to complete the Choice Scholarship application.
  - The application will be submitted by the school with information provided by you via a password-protected website that only school administrators have access to.
5. Parent/guardian must provide eligibility information for enrollment and income verification. Please provide accurate information to the school.
  - Any inaccurate, incorrect, or falsified information may result in a reduction or forfeiture of the student's award.
  - The Choice school should not submit the student application without sufficient supporting documentation.
6. If a student is approved for a Choice Scholarship, the school will provide the parent/guardian with a copy of the award letter at the time the student's application is approved. This award letter will detail the estimated amount of the Choice Scholarship. Please save this letter for your records.
  - A student's Choice Scholarship award is an estimate at the time of application and will be updated later in the school year. The Choice school will provide you with an updated award letter detailing the final amount of the Choice Scholarship award.
  - Please keep in mind that your student's actual award amount for the 2019-2020 school year may increase, decrease, or remain unchanged when re-calculated as you plan for your student's enrollment at the Choice school.
7. If a student is denied for a Choice Scholarship, the school will provide the parent/guardian with a copy of the denial letter at the time the student's application is submitted. The denial letter outlines steps to follow if you believe that the application was denied in error.