

JULY 2019



Dear Parents,

Summer finally arrived and boy, is it flying by! We have stayed busy here at school getting ready for the 2019-2020 academic year. It is time to touch base with you about several important items. Please get something cold to drink and take time to look over the enclosed paperwork. Your prompt attention and response are

much appreciated!

Our annual back-to-school event is titled “Happy Campers Night” and will take place on the evening of **Thursday, August 8**. This is your family’s opportunity not only to obtain pertinent information from the teachers and visit the classrooms, but also to eat some campfire food together and meet other families. Things will gear up with a 5:30 orientation meeting for all new parents. Please enter Door 6, go through the gym, exiting east into the classroom wing. Our meeting will be held in rooms 301/303. If this sounds a bit confusing, just follow the signs! The food serving line (located by Door 6) will begin for everyone at **6:00**. After we eat, teachers will meet with you and your child(ren) in the classrooms to give you a grade-specific packet of information. The school office will also be open to aid you in any way. We are looking forward to a great evening!

Our first day of the 2019-2020 school year is slated for Monday, **August 12**. Please note that our doors are open during the school year from 6:55 am until 6:00 pm with no additional charge for early morning care. The instructional day for students in grades 1-6 goes from 8:30 am until 3:30 pm. Kindergarten runs from 8:30 am until noon, and we are again offering an afternoon enrichment program in lieu of naptime for kindergartners. Preschool instruction for children who are 3-4 years old is scheduled from 8:40 am until noon.

1. The 2019-2020 **Calendar** is included in this packet. Please mark all of our important events!
2. We need **updated enrollment information** each year to ensure that our teachers and office staff are able to reach you in case of emergency. We also want to maintain good communication about your child’s progress, challenges, and opportunities in our classroom newsletters as the year unfolds. Please review the enclosed forms checklist and respond accordingly **no later than August 8**—earlier is better!

3. A chart is included that gives **medical records requirements** for the State of Indiana. If your child needs updated medical information at this time, we have noted that on the checklist.
4. Our participation in the Indiana School Choice Programs requires us to collect the **Home Language Survey** and **Race and Ethnicity** forms for every student. If we do not have these reports on file for your child, copies are enclosed for your attention.
5. There are no significant Dress Code changes for the 2019-2020 school year. Pants and polo shirts may be purchased at retailers other than *Schoolbelles* as long as the article of clothing meets the school standard. There was also the addition of khaki skirts (to the knee) for girls and navy pants for boys. Don't forget our Uniform Exchange program in the school office—if we have any of the items you need, we are happy to give them to you at no charge on a first-come, first-served basis.
6. All students in grades 1-6 have the choice to bring a sack lunch from home or to purchase their meals. Details are available on the enclosed Lunch Reservation Form that we need to receive from every family. Please note we will not be able to provide refrigerator space or microwave cooking for lunches brought from home.
7. Grab your favorite beverage and prepare to spend some time reading through the Family Handbook. We know it takes a bit of time to master these details, but we guarantee a smoother experience for everyone at our school if you invest this time. The orange reply sheet should be completed and brought with you to the Back-to-School Happy Campers Night. Your cooperation with this request is imperative!
8. We were very excited with the physical fitness efforts of our boys and girls in **Mileage Club** during this past year. They collectively walked/ran nearly 5,000 miles! Please read the enclosed information about this year's Mileage Club carefully. Our incorporation of this activity with a fund-raising element is explained. We so appreciate the sponsors' generosity the past two years. We plan to finish the inter-active white board project and then purchase some additional playground equipment.
9. If your child is old enough to begin or continue private music instruction, you will find a detailed description of the **Music Lesson Program** that is available here at Burge Terrace enclosed in your packet. In order to begin the music lessons during the week of August 26, we need to have your *Music Lesson Registration* returned to us with the rest of your forms **by August 8**.
10. If you want to apply for Financial Assistance (voucher, SGO, Explorer Scholarships) for the 2019-20 school year, you need to fill out an Application for Financial Assistance form and return it to the school office. The forms can also be filled out, scanned, and emailed back. If you need a hard copy of the application, please contact the school office to arrange a time to pick one up. Any questions can be directed to Kim Curtis at choice@burgeterrace.org.

11. Students in 3rd through 6th grades took the ILEARN assessment last spring. Since the test is new, scores are not available until **August 15**. Even so, parents or guardians who wish to view students' response images and scoring rubrics do have an opportunity. Parents must setup a rescore meeting with Mrs. Newton at the school. There will not be a separate online portal for parents to access this information. Please see the enclosed letter concerning the rescore process.

We are excited about all the things the Lord has in store for us this year and we are grateful that your family is part of the Burge Terrace Christian School family. See you soon!

Ann E. Newton

Ann Newton
Principal

