

**BY-LAWS  
for  
PONY EXPRESS FARMERS' MARKET**

**ARTICLE I - NAME**

The name of this organization will be the Pony Express Farmers' Market. It is a not for profit organization.

**ARTICLE II - OBJECT**

To promote the production and marketing of local farm products and educate the community about the local items produced by the membership of this organization.

**ARTICLE III - BOARD OF DIRECTORS**

**Section 1.**

The Board of Directors shall have general charge and control of the Board's affairs, funds and property. The Board shall have the power to recommend rules and regulations, which shall be used to govern the operation of this market.

**Section 2.**

Any active member may request in writing reconsideration of the Board's actions.

**Section 3.**

The Board of Directors shall consist of four members of the executive board: president, vice-president, treasurer and three members at large elected from the membership. To be eligible, an individual must be a member of this organization in good standing. No member of the Board may serve more than six consecutive years.

**Section 4.**

The President will appoint a nominating committee prior to the November meeting and/or candidates may be nominated from the floor in November for the next year's Boards.

**ARTICLE IV - MARKET MANAGER**

**Section 1.**

The Market Manager is approved by the majority vote at the annual meeting in November.

**Section 2.**

The Market Manager shall be in charge of making daily stall assignments at the market as needed, placement and pick up of the temporary "PEFM OPEN" signs each day of market and other duties as assigned by the Board of Directors.

**ARTICLE V - MEMBERSHIP**

**Section 1.**

Persons wishing to become members of this organization may obtain an application form from one of the officers or the Pony Express Farmers' Market website and submit it for approval to the Board of Directors.

## **Section 2.**

Membership shall be held by growers/producers who agree to abide by the market rules.

## **Section 3.**

Each paid membership is entitled to one vote. If one farm consists of several families, each additional family may pay a membership fee and be entitled to vote.

## **Section 4.**

Each member must abide by state, federal and local laws and regulations affecting the sale of his or her respective products.

## **Section 5.**

The term of membership shall run from April 1 to the following March 31. New members who join after the market closes for the year, have full membership privileges through the coming market year.

## **ARTICLE VI - DUES**

### **Section 1.**

Annual dues shall be determined at the first Board meeting in January and will be past due after July 1<sup>st</sup>. A member whose dues are not paid by this date will forfeit privileges to sell at the market until said dues are paid in full.

### **Section 2.**

Dues will be used for insurance, promotion and general administration of this organization.

### **Section 3.**

Should the market group dissolve or become inoperative, any remaining money will be transferred according to the Articles of Incorporation.

### **Section 4.**

Dues are non-refundable.

## **ARTICLE VII - OFFICERS**

### **Section 1.** Personnel.

The officers of the organization shall be a president, vice-president, secretary, and treasurer.

### **Section 2.** Elections.

Officers shall be nominated and elected in November for a term of one year.

### **Section 3.** Officers.

a) PRESIDENT - The president shall preside at all meetings, sign all contracts and is an ex-officio member of all committees.

The president shall, with the approval of the board, create committees as are deemed necessary, and shall assign their duties.

The president shall serve as a sounding board for all complaints and suggested improvements by members.

b) VICE-PRESIDENT – The vice-president shall assume the duties of the president if the president is absent or unavailable.

The vice-president shall supervise the nomination of candidates for officers of the organization.

The vice-president shall perform any other duties delegated by the president provided they are in compliance with the rules of the organization.

c) SECRETARY – The secretary shall keep the minutes of all membership meetings and board of directors meetings.

The secretary will furnish all members with a copy of the bylaws and rules & regulations of this organization.

The secretary shall keep a current file of all members' names, addresses and phone numbers.

Additional duties are: notification of meetings, cancellations and additional correspondence necessary for the functioning of this organization.

d) TREASURER – The treasurer will collect all dues of this organization and pay any expenses authorized by the general membership or the Board of Directors.

The treasurer will provide a report of all income and expenditures at the general membership meeting.

Prior to the transfer of officers, the Board of Directors will perform a yearly audit of the financial report.

#### **Section 4.** Vacancies.

Vacancies among officers/board members shall be filled by a majority vote of the Board of Directors.

### **ARTICLE VIII - MEETINGS**

#### **Section 1.**

A member in good standing shall have the privilege of voting at all meetings.

#### **Section 2.**

The annual meeting of this organization shall be held on the second Tuesday in November.

#### **Section 3.**

A meeting will be held on the second Tuesday in February to plan for the upcoming season's activities.

#### **Section 4.**

The president should be notified of all committee meetings and call for a report.

### **ARTICLE IX - AMENDMENTS**

#### **Section 1.**

The by-laws may be amended at any meeting by a two-thirds vote of the members present, provided notices of such proposed amendments have been forwarded by the secretary to the members not less than 7 days prior to the meeting.

#### **Section 2.**

Members may vote by absent ballot if they cannot attend a meeting. They should notify the Secretary.