

**BACLIFF VOLUNTEER FIRE DEPARTMENT
MONTHLY MINUTES
January 05, 2021**

Business meeting called to order by Chief Wistinghausen at 07:01.

The Lord's Prayer and the pledge of Allegiance recited by the membership.

Roll Call

James	Jody	Lilah	Frank	Seth	Logan
Misty	Tyler	Pete	Chris	Isiah	
Jason	Mike S	Clarrisa	Victor V	Alexis	
Eireen	Peggy	John	Katelyn	Anthony	

Absent

Brad	Allison	Blakeley	Paige	Dallas	Dr. White
Angelica	Mike M	Dorinda	Naomi	Ricky	Victor M
Robert	Marshall	Jason Gab	Lois	Lisa	
Spencer	Mary				

Minutes:

FF. Jody Garcia makes motion to hold December's minutes until February's meeting, seconded by FF. Jason Garcia. Motion carried.

Treasurer's Report:

FF. Elliott makes motion to accept December's treasurer's report, seconded by FF. Jody Garcia. Motion carried.

Membership

None

Communication and Bills:

Pay Dues

Committee Report:

None

Collections of Monies:

Dues Due

Application of Membership:

FF. Jody Garcia makes motion to accept Logan Dreahan for Jr. Fire Fighter, seconded by FF. Tyler Morgan. Motion carried.

New Business:

Wrestling Mania wants to do 8 show: No dates have been set

FF. Jody Garcia makes motion for the fee to be lowered for the 1st two shows from \$500.00 to \$300.00, then after the two shows the fees will be reevaluated for the remainder shows, seconded by FF. Elliott. Motion carried.

Projected Budget for 2021:

Project income of \$472,000.00

Projected expenses:

Truck Expenditures/Fuel: \$55,000.00

Equipment purchase: \$7,000.00

Misc. Equipment Repairs: \$17,000.00

Building Construction / Maint. : \$45,000.00

Uniforms / PPE: \$55,000.00

1st Responder Program: \$30,000.00

Training: \$35,000.00

Insurance: \$31,000.00

Utilities: \$7000.00

Communications: \$16,000.00

Office operations / administration: \$45,000.00

Dues / stipend / Good of Department: \$15,000.00

Chief's Discretionary Spending: \$15,000.00

Meeting / Installation Dinner: \$5,000.00

Benefit Expenses: \$7,000.00

FF. Onuikaiage makes motion to accept the budget, seconded by FF. Elliott.

The budget will be check quarterly to see how close the department is staying within budget.

Benefit changed due to Covid, will try benefit in October if possible.

Sign up for the installation dinner so department will have a count of who will be attending

Major repairs voted and appropriated in 2020 will not count or included in the new budget for 2021.

Unfinished Business:

None

Good of the Department:

Thank you to everyone for their hard work.

There were 56 calls for the month of December.

Second Roll Call:

**FF. Jody Garcia makes motion to add Victor V to roll, seconded by FF. Elliott.
Motion carried.**

Hunter and Mathaniel has been removed from roll.

Adjournment:

FF. Jody Garcia makes motion to adjourn, seconded by FF. Elliott. Motion carried. Meeting adjourned at 19:59.

Misty Cummings

BVFD Secretary, Misty Cummings

01.05.2021

Date

Bacliff Volunteer Fire Department
Income Statement
For the One Month Ending January 31, 2021

	Current Month		Year to Date	
Revenues				
Bayview MUD	\$ 6,274.00	16.99	\$ 6,274.00	16.99
Bacliff MUD	27,915.51	75.61	27,915.51	75.61
Dues	220.00	0.60	220.00	0.60
Donations	985.00	2.67	985.00	2.67
Lease EMS Building	1,000.00	2.71	1,000.00	2.71
Other Revenue	522.00	1.41	522.00	1.41
Interest Income	4.29	0.01	4.29	0.01
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Total Revenues	36,920.80	100.00	36,920.80	100.00
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Cost of Sales				
Gross Profit	36,920.80	100.00	36,920.80	100.00
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Expenses				
Administrative Contractor	2,240.00	6.07	2,240.00	6.07
Dues & Membership Fees	200.00	0.54	200.00	0.54
Fuel Expenditure	243.68	0.66	243.68	0.66
Communications	3,946.70	10.69	3,946.70	10.69
Operating Supplies	973.08	2.64	973.08	2.64
Personal Protective Equipment	56.46	0.15	56.46	0.15
Rescue & EMS Supplies	8,378.29	22.69	8,378.29	22.69
Maintenance EMS Building Exp	4,100.00	11.10	4,100.00	11.10
Maintenance Building Exp	7,081.01	19.18	7,081.01	19.18
Fire Fighting Equipment Maint	2,522.02	6.83	2,522.02	6.83
Truck Maintenance Expense	32.97	0.09	32.97	0.09
Uniforms	720.70	1.95	720.70	1.95
Meetings Expense	1,703.84	4.61	1,703.84	4.61
Utilities	544.21	1.47	544.21	1.47
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Total Expenses	32,742.96	88.68	32,742.96	88.68
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Net Income	\$ 4,177.84	11.32	\$ 4,177.84	11.32
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Bacliff Volunteer Fire Department
Balance Sheet
January 31, 2021

ASSETS

Current Assets		
Petty Cash	\$	40.00
Maintenance Account		15,198.66
Building Fund		72,098.77
Truck Account		24,191.22
Savings Account		320,980.73
Special Account		44,967.40
CD-6868		39,666.04
Savings Texas First Bank		50,002.74
		567,145.56
Total Current Assets		
		567,145.56
Property and Equipment		
Firehouse Software		18,267.00
Equipment		603,500.95
Automobiles		128,571.57
2010 Fire/Rescue Truck		601,186.01
2017 Brush Truck		178,637.36
2005 Pierce		65,000.00
Storage Containers		8,500.00
Land & Building		900,000.00
EMS Building		16,500.00
Building Improvements		66,577.94
Bvfd Pavalion		352,831.02
Pavilion Doors Kitchen Misc		71,165.75
Land 4506 7th Street		27,587.20
land property lots 17,18 & 19		45,454.74
Land 4509 8th St		62,114.00
Land		101,150.76
New Land		134,574.95
land improvements		18,795.76
Accum. Depreciation - Furnitur		(5,749.46)
Accum. Depreciation -Software		(18,266.96)
Accum. Depreciation - Equipmen		(601,292.00)
Accum. Depreciation - Automobi		(127,779.00)
Accum. Depreciation - Building		(310,160.92)
Accum. Depreciation-Bldg EMS		(4,396.50)
Accum. Depreciation - Bldg Imp		(10,271.50)
Accum. Depreciation-Fire Truck		(591,681.50)
Brush Truck		(92,891.00)
Accum. Depreciation Storage Co		(3,202.96)
Land Improvements		(6,314.96)
Accum. Deprerc.-Pavalion		(29,269.00)
		1,599,139.25
Total Property and Equipment		
		1,599,139.25
Total Assets		
	\$	2,166,284.81

LIABILITIES AND CAPITAL

Long-Term Liabilities		
NP: US Dept Agriculture Truck	\$	(122.30)
		(122.30)
Total Long-Term Liabilities		
		(122.30)
Total Liabilities		
		(122.30)
Capital		

Bacliff Volunteer Fire Department
Balance Sheet
January 31, 2021

Retained Earnings	2,162,229.27	
Net Income	<u>4,177.84</u>	
Total Capital		<u>2,166,407.11</u>
Total Liabilities & Capital	\$	<u><u>2,166,284.81</u></u>

Bacliff Volunteer Fire Department Check Register

For the Period From Jan 1, 2021 to Jan 31, 2021

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Amount	Account Description
Cashier62	1/5/21	Spray It Foam It Insulation	22,000.00	Bvfd Pavalion Building Fund
BP010521	1/5/21	Fire Administrative Services	2,240.00	Administrative Contractor Maintenance Account
DB010621	1/6/21	Mainland Tool	106.80	Fire Fighting Equipment Maint Maintenance Account
9852	1/7/21	League City Industrial Pave	3,975.00	Maintenance EMS Building Exp Maintenance Account
9853	1/7/21	Galveston County Firefighte	200.00	Dues & Membership Fees Maintenance Account
9854	1/7/21	Bio-Medical Devices Intl	8,315.21	Rescue & EMS Supplies Maintenance Account
BP010721	1/7/21	Sam's Club/GEMB	185.39	Operating Supplies Maintenance Account
BP010721	1/7/21	Center Point Energy	21.48	Utilities Maintenance Account
Cashier62	1/7/21	Texas First Bank	50,000.00	Savings Texas First Bank Savings Account
BP011221	1/12/21	O'Reilly Automotive, Inc	32.97	Truck Maintenance Expense Maintenance Account
9855	1/12/21	Dallas Padgett	392.92	Meetings Expense Maintenance Account
BP011221	1/12/21	Center Point Energy	22.25	Utilities Maintenance Account
9856	1/14/21	Bayshore Embroidery	389.70	Uniforms Maintenance Account
DB011421	1/14/21	WalMart	62.72	Operating Supplies Maintenance Account
DB011521	1/15/21	David James Engraving	210.00	Meetings Expense Maintenance Account
DB011621	1/16/21	JKS Houston Restaurant Eq	724.97	Operating Supplies Maintenance Account
DB011621	1/16/21	Home Depot	230.85	Maintenance Building Exp Maintenance Account
DB011621	1/16/21	Amazon	43.28	Meetings Expense Maintenance Account
DB011721	1/17/21	Amazon	21.62	Meetings Expense Maintenance Account

Bacliff Volunteer Fire Department
Check Register
For the Period From Jan 1, 2021 to Jan 31, 2021

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Amount	Account Description
Transfer01	1/19/21	Transfer Funds	25,000.00	Maintenance Account Savings Account
BP011921	1/19/21	Constellation New Energy, I	500.48	Utilities Maintenance Account
BP011921	1/19/21	Valero	243.68	Fuel Expenditure Maintenance Account
BP011921	1/19/21	Comcast	215.43	Communications Maintenance Account
BP011921	1/19/21	Verizon Wireless	131.27	Communications Maintenance Account
9857	1/19/21	Overhead Door Co of Houst	5,225.31	Maintenance Building Exp Maintenance Account
9858	1/19/21	Ed Koch	125.00	Maintenance EMS Building Exp Maintenance Account
9859	1/19/21	Kara Wistinghausen	62.79	Meetings Expense Maintenance Account
DB011921	1/19/21	Cop Stop	242.00	Uniforms Maintenance Account
DB011921	1/19/21	Cop Stop	89.00	Uniforms Uniforms Uniforms Maintenance Account
DB012021	1/20/21	Dollar Tree	21.65	Meetings Expense Maintenance Account
DB012121	1/21/21	Home Depot	51.70	Meetings Expense Maintenance Account
DB012121	1/21/21	HEB	106.54	Meetings Expense Maintenance Account
9860	1/22/21	Dallas Padgett	216.76	Meetings Expense Maintenance Account
9861	1/22/21	James Wistinghausen	114.50	Meetings Expense Maintenance Account
DB012221	1/22/21	Hillmans Seafood	302.00	Meetings Expense Maintenance Account
DB012221	1/22/21	HEB	130.08	Meetings Expense Maintenance Account
DB012521	1/25/21	Brooklyn Pizza	30.00	Meetings Expense Maintenance Account
BP012621	1/26/21	Gal Co Emergency Comm.	3,600.00	Communications