



**A G E N D A**

Green River/Rock Springs/Sweetwater County Joint Powers Water Board

April 11, 2024  
3:00 p.m.

Meeting Conducted Via Remote Access and Teleconference

Teleconference Phone No. **844-854-2222** Access Code: **791954**

1.	Call to Order	Chair
2.	Roll Call	Chair
3.	Approval of Agenda	Chair
4.	Approval of March 21, 2024 Public Hearing Meeting Minutes	Chair
5.	Approval of March 21, 2024 Regular Board Meeting Minutes	Chair
6.	Approval of February 2024 Financial Reports	Chair
7.	Presentation of March 2024 Water Usage and Sales Reports	Mr. Seppie
8.	Official Depositories of Public Funds	Mr. Seppie
9.	Conflict of Interest Statements	Mr. Seppie
10.	Presentation and consideration of Resolution 24-03 Price Schedule for Wholesale Water Rates for FY2025	Mr. Seppie
11.	Operation and/or Project Updates	Mr. Seppie
12.	Public Comments	Chair

13.	Good of the Order – Time set aside for Board Members to offer Comments or observations without formal motions.	Chair
14.	Executive Session – <i>if needed</i>	Chair
15.	Next Meeting	Chair
16.	Adjournment	Chair

Attachments:

1. March 21, 2024 Public Hearing Meeting Minutes
2. March 21, 2024 Regular Board Meeting Minutes
3. February 2024 Financial Reports
4. March 2024 Water Usage and Sales Reports
5. Note to the Board-Official Depositories
6. Conflict of Interest Statement- Example
7. Resolution 24-03 Example Price Schedule



## Meeting Minutes

**Meeting Date:** March 21, 2024

**Type of Meeting:** Public Hearing - FY2024 Budget Amendment

1. **Call to Order**

The Joint Powers Water Board meeting was held by remote computer access, teleconference and in the conference room at the Water Treatment Plant. Vice-chair Legerski called the meeting to order at 3:04 p.m.

2. **Roll Call**

A quorum was present with Hilary Huckfeldt (SW Co), Aaron Reichl and Jason Palmer (GR), Gene Legerski (RS) present. Robert Young (RS) was absent. Ms. Sage Hilstad, council for the Board, was in attendance. Staff attending was Bryan Seppie, General Manager, James Tardoni, Engineer, and Sara Richardson, Office Manager. Paul Kauchich, City of Rock Springs and Mark Westenskow, City of Green River were also in attendance.

3. **Approval of Agenda**

Ms. Huckfeldt made a motion to approve the agenda. Mr. Palmer seconded the motion. The motion was voted on and passed.

4. **Public comments regarding FY2024 Budget Amendments**

Mr. Seppie gave the background on the need for the FY2024 budget amendment. Summarizing that the water sales experienced this year are significantly lower than projected, resulting in less revenue, which requires an increase in amelioration fund transfer to balance the budget. Additionally, the Crossroad Pumpstation project didn't proceed as expected and this resulted in a reduction in the budgeted amount. Vice chair Legerski asked if there were any comments from the public. There was none.

5. **Adjournment**

Mr. Palmer made motion to adjourn the Public Hearing. Mr. Reichl seconded the motion. The Public Hearing was adjourned at 3:09 p.m.

Approved

Approved

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Board Member

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Board Chairman



## Meeting Minutes

**Meeting Date:** March 21, 2024

**Type of Meeting:** Regular Board Meeting

1. **Call to Order**

The Joint Powers Water Board meeting was held by remote computer access, teleconference, and in the conference room at the Water Treatment Plant. Vice chair Legerski called the meeting to order at 3:09 p.m.

2. **Roll Call**

A quorum was present with Hilary Huckfeldt (SW Co), Jason Palmer and Aaron Reichl (GR), Gene Legerski (RS) present. Robert Young (RS) was absent. Ms. Sage Hilstad, council for the Board, was in attendance. Staff attending was Bryan Seppie, General Manager, James Tardoni, Engineer, and Sara Richardson, Office Manager. Paul Kauchich, City of Rock Springs and Mark Westenskow, City of Green River were also in attendance.

3. **Election of Officers**

Vice chair Legerski opened the floor for nomination for officers.

*Mr. Palmer nominated Mr. Legerski for Chairman. Mr. Reichl nominated Ms. Huckfeldt for Vice Chair. Ms. Huckfeldt nominated Mr. Palmer for Secretary/Treasurer.*

*The nominations were voted on individually and passed.*

4. **Approval of Agenda**

*Mr. Reichl made a motion to approve the agenda. Mr. Palmer seconded the motion. The motion was voted on and passed.*

5. **Approval of February 22, 2024 Board Meeting Minutes**

*Mr. Palmer made a motion to approve the February 22, 2024 Board Meeting minutes.*

*Mr. Reichl seconded the motion. The motion was voted on and passed.*

6. **Approval of January 2024 Financial Reports**

*Ms. Huckfeldt made a motion to approve the January 2024 financial reports. Mr. Palmer seconded the motion. The motion was voted on and passed.*

7. **Presentation of February 2024 Water Sales and Usage Reports**

Mr. Seppie stated that February had low water sales because of lower usage by all customers. He indicated that March's usage looks similar so far.

8. **Presentation and Consideration of Summit West CPA Groups Engagement Letter for FY2024 Financial Audit**

Mr. Seppie stated that every year at this time the Board will engage an accounting firm to do the audit. Summit West has done the audit for several years and has served the Board well. They provided an engagement letter with the estimated cost, the estimate is the same as the actual cost for FY2023. The only change is that Mr. Andrews is the principal doing the audit this year. Mr. Seppie recommended that the Board accept the Engagement Letter and authorize him to sign.

*Mr. Palmer made a motion to accept the Summit West CPA Groups Engagement Letter. Mr. Reichl seconded the motion. The motion was voted on and passed.*

9. **Presentation and Consideration of Resolution 24-02, FY2024 Budget Amendment**

Mr. Seppie presented Resolution 24-02 which amends the FY2024 Budget. As previously discussed, the water sales will be lowered by \$578,675. It will also lower the income and expenses for the Crossroads Pumpstation project by \$1,555,524. There will be an increased transfer from the amelioration fund of \$261,255.

Mr. Seppie recommended that the Board approve Resolution 24-02.

*Mr. Reichl made a motion to approve Resolution 24-02 as presented. Mr. Palmer seconded the motion. The motion was voted on and passed.*

10. **Operational and/or Project Updates**

Mr. Seppie started with operational updates, stating that the ice break-up on the river was early and rapid this year. Thus, the reservoir has been put into service to attenuate water quality concerns. Water was slowly added to the reservoir to lift the reservoir ice without damaging the liner.

There will be at least one more planned shutdown this season, this will be to complete the electrical disconnect to the plant.

Mr. Seppie wanted to make the Board aware of SF0075, the omnibus water bill-construction for Water Development. The bill included an amendment for funding water system redundancy. As Mr. Seppie stated at the last meeting, Representatives Wylie, Larson, and Stith were working to assist the Board in funding opportunities. This was a generic amendment providing potential project funding for things like a generator. The Board may be able to apply for funding once a program is established by the WWDC. There was discussion regarding timelines and limitations.

Ms. Hilstad and Mr. Seppie attended the Planning and Zoning meeting where the UPRR presented their Use Control Area overlay for the Old Plant site. The Planning and Zoning Committee approved the request, now it will go to the Green River City Council for 3 readings. Mr. Seppie did not know the schedule for the 3 readings.

11. **Public Comments**

Mr. Kauchich didn't have any comments.

Mr. Westenskow thanked the Board for assisting in the Usage Control Area and he would keep Mr. Seppie informed about the upcoming meetings.

12. **Good of the Order**

Mr. Reichl asked about generating oxygen onsite. Mr. Seppie gave the background on why this was not done during the original plant design and construction. There was discussion on alternative options and funding.

Mr. Seppie presented a recent update from the Bureau of Reclamation on the snowpack. The Upper Green is looking good, but the Winds are only about 80% of normal. There was good news for Lake Powell as the overall tributary area is at 111% average.

14. **Executive Session**

None

15. **Next Meeting**

There will be a budget workshop April 4, 2024 at 3:00 p.m. and then another workshop on April 11, 2024 at 2:00 p.m. followed by a Regular Board meeting at 3:00.

16. **Adjournment**

*There being no further business at 3:42 p.m. Mr. Palmer made a motion to adjourn the meeting. Mr. Reichl seconded the motion. The motion was voted on and passed.*

Approved

Approved

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Board Member

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Board Chairman

**Joint Powers Water Board**  
**Revenues & Expenditures Budget vs. Actual**  
July 2023 through February 2024

	Feb 24	Jul '23 - Feb 24	Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>4100 · Water Sales</b>				
4110 · Water Sales - Simplot	110,945.17	923,207.02	1,381,400.00	66.83%
4120 · Water Sales - Rock Spring	146,619.78	2,437,786.59	3,535,584.00	68.95%
4122 · Water Sales - White Mountain	9,062.64	109,799.44	147,356.00	74.51%
4124 · Water Sales - Ten Mile	1,448.21	30,426.12	41,316.00	73.64%
4126 · Water Sales - Clearview	3,632.62	38,981.19	60,687.00	64.23%
4130 · Water Sales - Green River	42,751.63	1,015,301.94	1,315,508.00	77.18%
4132 · Water Sales - Jamestown	1,777.55	39,115.12	50,366.00	77.66%
<b>Total 4100 · Water Sales</b>	<b>316,237.60</b>	<b>4,594,617.42</b>	<b>6,532,217.00</b>	<b>70.34%</b>
<b>4200 · Int Inc</b>				
4265 · Int Income Uinta Bank	30.24	-744.35	195,500.00	-0.38%
4275 · Int Income RSNB	6,594.44	94,024.43	158,400.00	59.36%
4289 · Int Income Commerce Bank C/D	3,455.87	28,041.28	18,000.00	155.79%
4294 · Investment Income - Multi-Bank	3,089.29	42,271.24	35,000.00	120.78%
<b>Total 4200 · Int Inc</b>	<b>13,169.84</b>	<b>163,592.60</b>	<b>406,900.00</b>	<b>40.21%</b>
<b>4400 · Other Income</b>				
4420 · Miscellaneous Income	0.00	1,100.00	0.00	100.0%
4435 · SRF #029	0.00	64,147.13	64,147.00	100.0%
4455 · Crossroads RS & WWDC Reimburse	9,791.25	106,528.37	2,000,000.00	5.33%
4485 · 2007 SLIB Loan R/S #066	0.00	74,876.37	74,876.00	100.0%
4495 · Simplot Surcharge Revenue	0.00	134,762.76	135,000.00	99.82%
<b>Total 4400 · Other Income</b>	<b>9,791.25</b>	<b>381,414.63</b>	<b>2,274,023.00</b>	<b>16.77%</b>
<b>4500 · Non-Operating Income</b>				
4530 · Transfer From WTP Cap Res	29,937.38	134,059.00	334,000.00	40.14%
4531 · Transfer from Depreciation Res	0.00	60,950.25	361,000.00	16.88%
4535 · Transfer from Debt Reserve	0.00	1,661,461.14	1,661,462.00	100.0%
4540 · Transfer From Amelioration Fund	0.00	0.00	323,714.00	0.0%
<b>Total 4500 · Non-Operating Income</b>	<b>29,937.38</b>	<b>1,856,470.39</b>	<b>2,680,176.00</b>	<b>69.27%</b>
<b>Total Income</b>	<b>369,136.07</b>	<b>6,996,095.04</b>	<b>11,893,316.00</b>	<b>58.82%</b>
<b>Gross Profit</b>	<b>369,136.07</b>	<b>6,996,095.04</b>	<b>11,893,316.00</b>	<b>58.82%</b>
<b>Expense</b>				
<b>5100 · Payroll, Taxes &amp; Benefits</b>				
5110 · Salaries & Wages - Regular	145,012.20	844,946.17	1,264,311.00	66.83%
5115 · Salaries & Wages - Overtime	629.47	6,225.00	8,500.00	73.24%
5116 · Salaries & Wages - On Call	0.00	752.24	1,000.00	75.22%
5117 · Sal. & Wages - Shift Diff.	616.51	4,817.77	9,000.00	53.53%
5119 · Sal. & Wages - Hol. Worked	0.00	11,752.72	15,000.00	78.35%
5120 · Social Security/Medicare	11,141.90	66,791.39	96,031.00	69.55%
5125 · Workers Comp.	0.00	7,236.24	20,914.00	34.6%
5131 · Employee Clothing Allowance	0.00	4,550.00	4,550.00	100.0%
5135 · Wyoming Retirement	27,233.27	160,942.15	233,739.00	68.86%
5137 · 457 Board Contributions	450.00	2,450.00	3,900.00	62.82%
5140 · Employee Health Insurance	30,433.97	252,047.40	383,636.00	65.7%
5141 · HSA Contributions	9,337.41	70,303.69	111,500.00	63.05%
5199 · Final Payout	0.00	3,188.88	15,000.00	21.26%
<b>Total 5100 · Payroll, Taxes &amp; Benefits</b>	<b>224,854.73</b>	<b>1,436,003.65</b>	<b>2,167,081.00</b>	<b>66.26%</b>
<b>6001 · O &amp; M Expenses</b>				
6025 · Debt Reserve	138,500.00	1,108,000.00	1,662,000.00	66.67%
6100 · Travel/Training-Staff	65.66	2,142.19	7,000.00	30.6%
6101 · Travel/Training Operators	790.00	2,488.12	10,500.00	23.7%
6102 · Travel/Training-Board	0.00	4,339.46	5,000.00	86.79%
6104 · Board Related Expense	0.00	382.50	500.00	76.5%
6105 · Community Affairs	0.00	0.00	1,000.00	0.0%
6106 · Drought Cont/Augmentation	0.00	5,000.00	5,000.00	100.0%
6107 · Water Resource Planning	387.50	9,815.00	15,000.00	65.43%
6108 · Readiness to Service	0.00	0.00	40,000.00	0.0%

**Joint Powers Water Board**  
**Revenues & Expenditures Budget vs. Actual**  
July 2023 through February 2024

	<b>Feb 24</b>	<b>Jul '23 - Feb 24</b>	<b>Budget</b>	<b>% of Budget</b>
6110 · Dues/Subscriptions	0.00	1,290.00	5,000.00	25.8%
6112 · Professional Licensing Fees	0.00	0.00	250.00	0.0%
6113 · Meeting Lunches/Long Shift Meal	0.00	72.83	250.00	29.13%
6114 · Coffee/Water/Pop/Cups	0.00	194.64	500.00	38.93%
6115 · Postage/Shipping	11.55	806.44	4,500.00	17.92%
6116 · Cleaning/Janitorial Supplies	859.35	1,343.22	2,000.00	67.16%
6117 · Office Supplies	587.35	1,982.91	3,500.00	56.66%
6118 · Software	517.13	4,311.76	15,000.00	28.75%
6119 · Office Equipment	63.97	63.97	15,000.00	0.43%
6120 · Notices/Advertisements	288.00	1,180.00	2,500.00	47.2%
6125 · Telephone/Internet	1,257.00	7,589.81	12,000.00	63.25%
6130 · Janitorial/Garbage	989.08	7,447.39	12,500.00	59.58%
6135 · Bank Service Fees	20.00	190.00	500.00	38.0%
6136 · Investment Expenses	0.00	0.00	500.00	0.0%
6137 · Legal Fees	1,100.00	9,612.40	35,000.00	27.46%
6138 · Lease and Easements	0.00	0.00	500.00	0.0%
6140 · Other Professional Fees	1,725.00	43,840.00	50,000.00	87.68%
6141 · Design and Assessment Services	1,332.00	24,098.86	45,000.00	53.55%
6142 · SCADA Non Capitalized Equipment	0.00	3,084.80	25,000.00	12.34%
6143 · SCADA Integration and Support	0.00	11,334.28	55,000.00	20.61%
6145 · Insurance (D&O/Liab)	0.00	0.00	145,000.00	0.0%
6151 · Books and Reference Materials	0.00	0.00	750.00	0.0%
6152 · Supplies Mech/Elec/HVAC	2,348.49	18,672.98	25,000.00	74.69%
6153 · Supplies - Lab and Testing	1,728.87	3,953.16	8,500.00	46.51%
6154 · Supplies-Grounds/Reservoir	0.00	11,082.09	8,000.00	138.53%
6156 · Tools/Small Equipment	339.98	3,721.80	18,000.00	20.68%
6158 · Vehicle Costs/Fuel	731.61	7,908.80	25,000.00	31.64%
6159 · Rental Equipment	3,550.00	5,507.50	25,000.00	22.03%
6161 · Rehabilitation - Old Plant Site	0.00	1,107.45	5,000.00	22.15%
6162 · Site Maintenance	525.63	19,303.47	15,000.00	128.69%
6163 · Building Maintenance	1,005.67	4,925.40	40,000.00	12.31%
6164 · Process Maintenance	5,567.49	44,011.93	140,000.00	31.44%
6165 · Ponds & Tanks	74.49	26,507.41	50,000.00	53.02%
6168 · Outside Maintenance Contracts	27,449.75	86,114.77	147,500.00	58.38%
6170 · Electricity	56,152.03	591,702.12	870,000.00	68.01%
6172 · Gas (Heat)	22,369.35	73,162.99	115,000.00	63.62%
6173 · Garbage Collection	209.26	1,629.32	2,500.00	65.17%
6175 · Cathodic Protection Maintenance	0.00	0.00	15,000.00	0.0%
6177 · Water Testing	514.68	11,282.31	15,000.00	75.22%
6180 · Dedicated Fiber Lines	2,821.52	8,421.86	11,000.00	76.56%
6190 · Chemicals-Liquid Oxygen	24,295.27	259,752.36	295,000.00	88.05%
6192 · Chemicals-Other	290.76	2,315.67	1,500.00	154.38%
6193 · Chemicals - Ferric Sulfate	0.00	80,678.52	120,000.00	67.23%
6194 · Chemicals - Chlorine	0.00	33,800.00	60,000.00	56.33%
6195 · Chemicals - Polymer	24,710.40	48,734.40	75,000.00	64.98%
6197 · Employee Safety/Clothing	86.09	1,047.74	7,500.00	13.97%
6198 · Depreciation Reserve	39,583.33	316,666.64	475,000.00	66.67%
6198A · WTP Cap Imp Reserve (ML Assets)	18,750.00	150,000.00	225,000.00	66.67%
6198B · GAC & Caustic Reserve	4,166.67	33,333.36	50,000.00	66.67%
6198C · Trsfr Simplot Surcharge to RS C	0.00	134,762.76	135,000.00	99.82%
6198D · Water Resource Reserve	6,250.00	50,000.00	75,000.00	66.67%
<b>Total 6001 · O &amp; M Expenses</b>	<b>392,014.93</b>	<b>3,280,717.39</b>	<b>5,230,750.00</b>	<b>62.72%</b>
<b>8100 · Debt Service</b>				
8161 · DWSRF #044	0.00	1,282,942.57	1,282,943.00	100.0%
8162 · DWSRF #066	0.00	25,658.85	25,659.00	100.0%
8163 · DWSRF #136	0.00	352,859.72	352,860.00	100.0%
8165 · DWSRF # 029 RS	0.00	64,147.13	64,147.00	100.0%
8167 · SRF #66 Rock Springs	0.00	74,876.37	74,876.00	100.0%



**Joint Powers Water Board**  
**Revenues & Expenditures Budget vs. Actual**  
July 2023 through February 2024

	<b>Feb 24</b>	<b>Jul '23 - Feb 24</b>	<b>Budget</b>	<b>% of Budget</b>
<b>Total 8100 · Debt Service</b>	0.00	1,800,484.64	1,800,485.00	100.0%
<b>9100 · Capital Improvements</b>				
<b>9100a · Mid-lived - WTP Capital Fund</b>				
09-23-4 · ML Site/Grounds Impr 23	0.00	4,146.44	0.00	100.0%
09-23-6 · ML Plant Controls/Auto 23	0.00	2,080.00	0.00	100.0%
09-24-1 · M.L. Process Equip Replacement	29,869.99	89,342.25	130,000.00	68.73%
09-24-2 · M.L. Pump/Storage/Dist Impr	0.00	0.00	56,500.00	0.0%
09-24-3 · M.L. Bldg/Heat/Mech Impro	67.39	4,043.42	114,000.00	3.55%
09-24-4 · M.L. Site/Grounds Impr	0.00	27,996.90	24,000.00	116.65%
09-24-8 · M.L. Vehicle and/or Equipment	0.00	6,449.99	9,500.00	67.9%
<b>Total 9100a · Mid-lived - WTP Capital Fund</b>	29,937.38	134,059.00	334,000.00	40.14%
<b>9100b · Long-lived Assets - Dep Fund</b>				
9-24-12 · L.L. Pump/Storage/Distr Impro	0.00	46,386.25	136,000.00	34.11%
9-24-13 · L.L. Bldg/Heat/Air/Mech Impro	0.00	0.00	150,000.00	0.0%
9-24-14 · L.L. Old Water Plant Site	0.00	0.00	75,000.00	0.0%
<b>Total 9100b · Long-lived Assets - Dep Fund</b>	0.00	46,386.25	361,000.00	12.85%
<b>9105 · Raw Water Reservoir</b>				
9-23-15 · RW Res Completion 23	0.00	14,564.00	0.00	100.0%
<b>Total 9105 · Raw Water Reservoir</b>	0.00	14,564.00	0.00	100.0%
<b>Total 9100 · Capital Improvements</b>	29,937.38	195,009.25	695,000.00	28.06%
<b>9111 · Crossroads PS</b>	9,791.25	112,623.69	2,000,000.00	5.63%
<b>Total Expense</b>	656,598.29	6,824,838.62	11,893,316.00	57.38%
<b>Net Ordinary Income</b>	-287,462.22	171,256.42	0.00	100.0%
<b>Other Income/Expense</b>				
<b>Other Income</b>				
<b>9500 · Unrealized gain(loss) on Invest</b>	-4,125.45	47,378.34	0.00	100.0%
<b>Total Other Income</b>	-4,125.45	47,378.34	0.00	100.0%
<b>Net Other Income</b>	-4,125.45	47,378.34	0.00	100.0%
<b>Revenues over (under) expenditures</b>	<b>-291,587.67</b>	<b>218,634.76</b>	<b>0.00</b>	<b>100.0%</b>

Joint Powers Water Board

Cash Balances

As of February 29, 2024

**Feb 29, 24**

Checking/Savings

10-000 · General Funds

10-037 · RSNB Bank C/D 10006699	1,064,553.52
10-039 · 20-1105-8 R/S Nat'l Gen Funds	1,821,000.85
10-049 · Commerce Bank Money Market	1,453,331.53
10-053 · Uinta Bank CD 1825	1,021,257.92
10-062 · Uinta Bank CD 2636	1,098,366.02
10-063 · Uinta Bank CD - 2716	500,000.00
10-067 · Uinta Bank CD 2738	1,009,419.84
10-068 · Uinta Bank CD 2737	1,000,000.00
10-080 · Multi-Bank Investments-at marke	1,970,561.21
10-099 · **** Allocated to Other Funds	-6,623,171.28

Total 10-000 · General Funds 4,315,319.61

10-300 · Cap Imp WTP - Total

10-303 · **** Cap Imp WTP	899,933.28
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Total 10-300 · Cap Imp WTP - Total 899,933.28

10-400 · WWDC Capital Impr

10-064 · Uinta Bank CD WWDC - 2717	1,000,000.00
10-407 · Uinta - MM - WWDC 12300794	10,903.51
10-410 · **** WWDC Cap Imp	77,909.75

Total 10-400 · WWDC Capital Impr 1,088,813.26

10-425 · \*\*\*\* GAC/Caustic Reserve 720,896.24

10-430 · \*\*\*\* Unemployment Reserve 110,400.08

10-435 · \*\*\*\* Water Resource Reserve 74,999.96

10-450 · Depreciation Reserve

10-455 · **** Depreciation Reserve	2,546,551.52
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Total 10-450 · Depreciation Reserve 2,546,551.52

10-600 · Amelioration Fund - Total

10-605 · **** Amelioration Fund	1,138,341.52
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Total 10-600 · Amelioration Fund - Total 1,138,341.52

10-700 · \*\*\*\* Debt Funds - Total 1,054,138.93

10-900 · Misc

10-065 · Uinta Bank CD RS Cap 2718	1,170,523.53
10-066 · Uinta Bank CD GR Cap - 2719	133,358.82
10-911 · 12300836 Rock Springs Cap Imp	146,222.28
10-921 · 12300828 Green River Cap Imp	10,344.37

Total 10-900 · Misc 1,460,449.00

Total Checking/Savings 13,409,843.40

## Joint Powers Water Board Transactions by Account

10-000 · General Funds	Type	Date	Num	As of February 29, 2024 Name	Memo	Paid Amount
<b>10-039 · 20-1105-8 R/S Nat'l Gen Funds</b>						
	Paycheck	02/01/2024	DD2475	Maintenance		-2,503.07
	Paycheck	02/01/2024	DD2476	Operator		-2,336.40
	Paycheck	02/01/2024	DD2477	Operator		-1,604.82
	Paycheck	02/01/2024	DD2478	Operator		-2,404.99
	Paycheck	02/01/2024	DD2479	Operator		-1,934.84
	Paycheck	02/01/2024	DD2480	Manager		-2,840.78
	Paycheck	02/01/2024	DD2481	Operator		-2,152.69
	Paycheck	02/01/2024	DD2482	Manager		-1,407.98
	Paycheck	02/01/2024	DD2483	Maintenance		-2,230.24
	Paycheck	02/01/2024	DD2484	Operator		-2,285.05
	Paycheck	02/01/2024	DD2485	Operator		-2,660.97
	Paycheck	02/01/2024	DD2486	Manager		-4,154.38
	Paycheck	02/01/2024	DD2487	Manager		-3,379.52
	Paycheck	02/01/2024	DD2488	Operator		-1,995.66
	Paycheck	02/01/2024	DD2489	Operator		-2,001.26
	Check	02/01/2024	eft	Credit Union	Withholding	-410.00
	Check	02/01/2024	eft	United States Treasury	83-0284899	-11,959.96
	Check	02/01/2024	eft	HSABank	Feb 2024 Contributions	-9,587.41
	Check	02/01/2024	13668	Great West Trust Company LLC	457 Withholdings	-3,575.00
	Check	02/01/2024	13669	NCPERS	Life Insurance Withholdings	-64.00
	Check	02/01/2024	13670	Ace Hardware	Proc, Site, Tools, Bldg, Maint	-553.80
	Check	02/01/2024	13671	Air Products & Chemicals Inc.	Liquid Oxygen	-9,831.26
	Check	02/01/2024	13672	Barr Engineering Co.	Design & Assessment	-1,332.00
	Check	02/01/2024	13673	Bomgaars	Ponds & Tanks	-74.49
	Check	02/01/2024	13674	Century Link - Bus Svcs	Phones & (3) Fiber Optics Internet	-1,922.23
	Check	02/01/2024	13675	Codale Electric Supply, Inc.	Process Maintenance	-72.08
	Check	02/01/2024	13676	Compressor - Pump & Service, Inc	Process Maintenance	-836.80
	Check	02/01/2024	13677	Hach Company	Lab Supplies	-1,728.87
	Check	02/01/2024	13678	Kubwater Resources	Polymer	-24,710.40
	Check	02/01/2024	13679	Linde Gas & Equipment Inc	Maintenance Supplies	-97.62

## Joint Powers Water Board Transactions by Account

Type	Date	Num	As of February 29, 2024 Name	Memo	Paid Amount
Check	02/01/2024	13680	Pacific Steel & Recycling	Process Maintenance	-1,866.67
Check	02/01/2024	13681	SGS North America, Inc	Water Testing	-124.08
Check	02/01/2024	13682	Sunrise Engineering	CRPS	-3,885.00
Check	02/01/2024	13683	Verizon Wireless	Cell Phones	-371.92
Check	02/01/2024	13684	Wylie Construction, Inc.	Rental Equipment (Ground Heater)	-3,550.00
Check	02/01/2024	13685	Wyoming Association of Rural Water System	Operator Training	-395.00
Check	02/01/2024	13686	Wyoming First Aid & Safety Supply	Safety Supplies	-86.09
Check	02/09/2024	13687	Air Products & Chemicals Inc.	Tank Rental & Property Tax	-4,695.05
Check	02/09/2024	13688	Battery Systems	Process Maintenance	-156.20
Check	02/09/2024	13689	Castle Cleaning Company	Janitorial Jan 2024	-650.00
Check	02/09/2024	13690	Dominion Energy	Gas Heat Jan 2024	-22,369.35
Check	02/09/2024	13691	Green River Star	Ads/Notices	-288.00
Check	02/09/2024	13692	Hach Company	Proc Equip Upgrades	-4,131.76
Check	02/09/2024	13693	RingCentral Inc.	Phones	-394.58
Check	02/09/2024	13694	Rocky Mountain Power	Electricity Jan 2024	-56,152.03
Check	02/09/2024	13695	Sunrise Engineering	Water Resources	-387.50
Check	02/09/2024	13696	Sweetwater Technology Services Inc	Outside Maint Contract, Software	-27,630.93
Check	02/09/2024	13697	US Bank	January 2024 Credit Card	-3,326.23
Check	02/09/2024	13698	White Mountain Lumber	Maintenance Supplies	-32.52
Check	02/09/2024	13699	Wyoming Association of Rural Water System	Operator Training	-395.00
Check	02/09/2024	13700	Wyoming Waste Services	Garbage Pickup	-209.26
Deposit	02/12/2024	45046	Simplot Phosphates LLC		110,945.17
Paycheck	02/15/2024	DD2490	Maintenance		-2,440.51
Paycheck	02/15/2024	DD2491	Operator		-2,307.16
Paycheck	02/15/2024	DD2492	Operator		-1,598.42
Paycheck	02/15/2024	DD2493	Operator		-2,420.47
Paycheck	02/15/2024	DD2494	Operator		-1,932.15
Paycheck	02/15/2024	DD2495	Manager		-2,856.79
Paycheck	02/15/2024	DD2496	Operator		-2,149.53
Paycheck	02/15/2024	DD2497	Manager		-1,610.98
Paycheck	02/15/2024	DD2498	Maintenance		-2,230.23

## Joint Powers Water Board Transactions by Account

Type	Date	Num	As of February 29, 2024 Name	Memo	Paid Amount
Paycheck	02/15/2024	DD2499	Operator		-2,336.78
Paycheck	02/15/2024	DD2500	Operator		-2,660.96
Paycheck	02/15/2024	DD2501	Manager		-4,170.38
Paycheck	02/15/2024	DD2502	Manager		-3,379.51
Paycheck	02/15/2024	DD2503	Operator		-1,991.78
Paycheck	02/15/2024	DD2504	Operator		-2,091.43
Check	02/15/2024	eft	Credit Union	Withholding	-410.00
Check	02/15/2024	eft	United States Treasury	83-0284899	-12,006.38
Check	02/15/2024	13701	Great West Trust Company LLC	457 Contributions	-3,575.00
Check	02/15/2024	13702	Airgas USA, LLC	Nitrogen & Maint Supplies Tanks	-595.88
Check	02/15/2024	13703	Century Link - Bus Svcs	Fiber Optics Internet	-933.39
Check	02/15/2024	13704	CenturyLink	Phone	-79.52
Check	02/15/2024	13705	Office Shop Inc.	Office Supplies	-393.47
Check	02/15/2024	13706	Sage Hilstad Law, PC	Jan 2024 Legal Service	-1,100.00
Check	02/15/2024	13707	Sunrise Engineering	CRPS	-5,906.25
Check	02/15/2024	13708	Dearborn Life Insurance Co	March 2024 Life Insurance	-53.20
Deposit	02/16/2024	14157	White Mountain Water & Sewer District		9,062.64
Deposit	02/16/2024		WWDC	CRPS	6,560.14
Deposit	02/19/2024	15466	Jamestown-Rio Vista Water		1,777.56
Deposit	02/19/2024	3754	Ten Mile Sewer & Water District		1,448.21
Deposit	02/22/2024	1324	Clearview Improvement & Service District		3,632.62
Check	02/22/2024	13709	Ace Hardware	Vehicle, Maint Supplies	-34.58
Check	02/22/2024	13710	Air Products & Chemicals Inc.	Liquid Oxygen	-9,768.96
Check	02/22/2024	13711	Axiom Instrumentation Services	Process Equip Upgrade	-22,351.23
Check	02/22/2024	13712	Blue Cross Blue Shield of Wyoming	March 2024 Health Insurance	-30,380.77
Check	02/22/2024	13713	Codale Electric Supply, Inc.	Bldg, Proc, Maint Sup, Bldg Upgrade	-1,758.34
Check	02/22/2024	13714	Kimball Midwest	Maintenance Supplies	-1,376.48
Check	02/22/2024	13715	Napa Auto Parts Unlimited	Vehicle	-114.88
Check	02/22/2024	13716	Panametrics LLC	Process Maintenance	-2,100.00
Check	02/22/2024	13717	SGS North America, Inc	Water Testing	-135.98
Check	02/22/2024	13718	Verizon Wireless	Cell Phones	-376.88

## Joint Powers Water Board Transactions by Account

Type	Date	Num	Name	Memo	Paid Amount
Bill Pmt -Check	02/22/2024	13719	Winnelson Co.	Process Maintenance	-79.00
Deposit	02/23/2024		City of Rock Springs	CRPS	3,231.11
Deposit	02/23/2024	79579	City of Rock Springs		146,619.78
Deposit	02/26/2024	369315	City of Green River/Cust		42,751.63
Paycheck	02/29/2024	DD2505	Maintenance		-2,420.68
Paycheck	02/29/2024	DD2506	Operator		-2,327.33
Paycheck	02/29/2024	DD2507	Operator		-1,598.43
Paycheck	02/29/2024	DD2508	Operator		-2,398.61
Paycheck	02/29/2024	DD2509	Operator		-2,093.88
Paycheck	02/29/2024	DD2510	Manager		-2,856.78
Paycheck	02/29/2024	DD2511	Operator		-2,149.53
Paycheck	02/29/2024	DD2512	Manager		-1,610.98
Paycheck	02/29/2024	DD2513	Maintenance		-2,230.23
Paycheck	02/29/2024	DD2514	Operator		-2,489.33
Paycheck	02/29/2024	DD2515	Operator		-2,660.96
Paycheck	02/29/2024	DD2516	Manager		-4,170.37
Paycheck	02/29/2024	DD2517	Manager		-3,379.53
Paycheck	02/29/2024	DD2518	Operator		-2,011.66
Paycheck	02/29/2024	DD2519	Operator		-2,001.27
Check	02/29/2024	eft	Credit Union		-410.00
Check	02/29/2024	eft	United States Treasury	83-0284899	-12,066.46
Check	02/29/2024	13720	Aflac	Feb 2024 Withholdings	-1,078.98
Check	02/29/2024	13721	Great West Trust Company LLC	457 Contributions	-3,575.00
Check	02/29/2024	13722	Hach Company	Process Equip Upgrade	-3,387.00
Check	02/29/2024	13723	Summit Accounting Services PC	Feb 2024 Accountant Service	-1,725.00
GJ	02/29/2024	2015.166			1,632.86
Check	02/29/2024			Service Charge	-20.00
Deposit	02/29/2024			Interest	6,594.44
Total 10-039 · 20-1105-8 R/S Nat'l Gen Funds					-87,858.86
<b>10-049 · Commerce Bank Money Market</b>					
Deposit	02/29/2024			Interest	3,455.87

## Joint Powers Water Board Transactions by Account

		As of February 29, 2024			
Type	Date	Num	Name	Memo	Paid Amount
Total 10-049 · Commerce Bank Money Market					3,455.87
<b>10-080 · Multi-Bank Investments-at marke</b>					
General Journal	02/29/2024	2015.166			-1,632.86
General Journal	02/29/2024	2015.166			3,089.29
General Journal	02/29/2024	2015.166			-4,125.45
Total 10-080 · Multi-Bank Investments-at marke					<u>-2,669.02</u>
<b>10-099 · **** Allocated to Other Funds</b>					
General Journal	02/29/2024	2015.167		Record fund transfers per budget	-207,250.00
General Journal	02/29/2024	2015.168		Transfer fixed assets	29,937.38
Total 10-099 · **** Allocated to Other Funds					<u>-177,312.62</u>
Total 10-000 · General Funds					<u><u>-264,384.63</u></u>

# Joint Powers Water Board US Bank Card Charges

February 2024

Feb 24

Ordinary Income/Expense

Expense

6001 · O & M Expenses

6100 · Travel/Training-Staff	65.66
6115 · Postage/Shipping	11.55
6116 · Cleaning/Janitorial Supplies	859.35
6117 · Office Supplies	193.88
6118 · Software	335.95
6119 · Office Equipment	63.97
6130 · Janitorial/Garbage	339.08
6158 · Vehicle Costs/Fuel	586.74
6162 · Site Maintenance	503.64
6163 · Building Maintenance	111.79
6177 · Water Testing	254.62

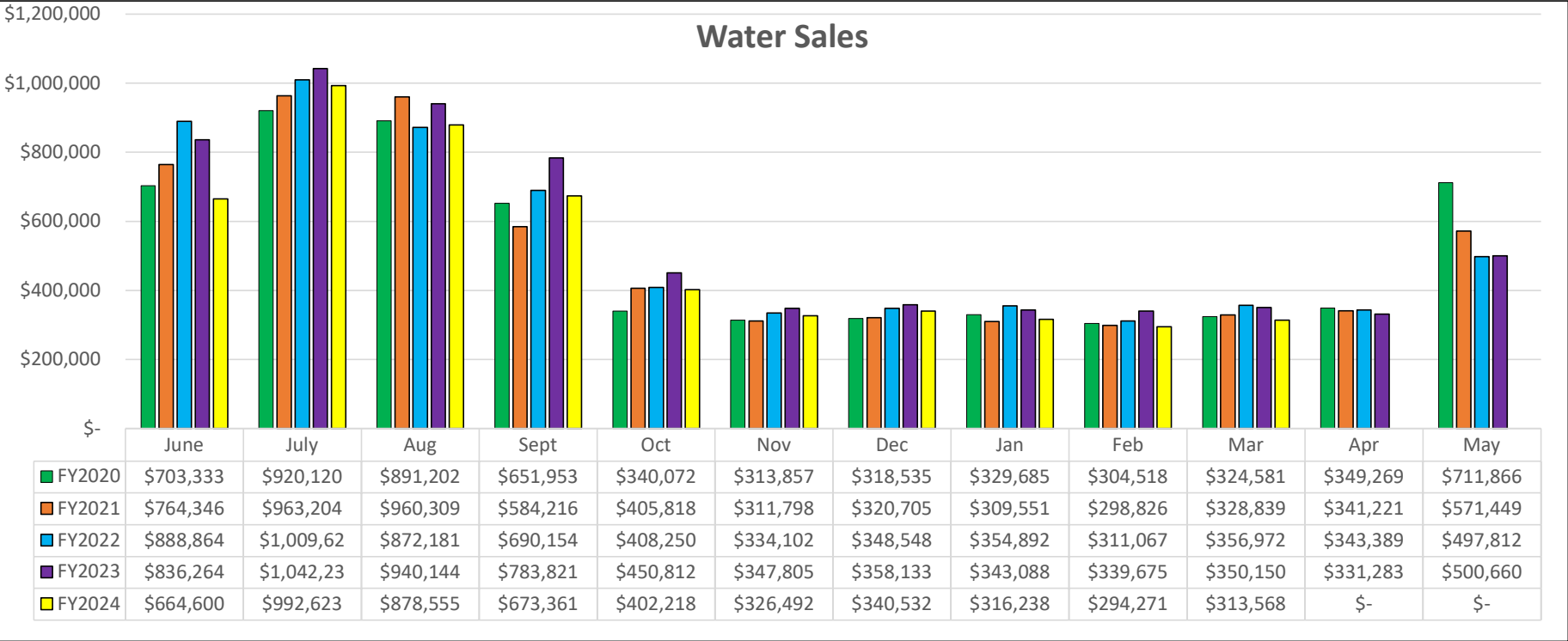
Total 6001 · O & M Expenses 3,326.23

Total Expense 3,326.23



2018-2019													
MG	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Total
Rock Springs	282.152	261.118	216.180	99.276	82.071	83.392	87.793	80.136	95.361	100.678	120.749	219.943	1,728.849
Green River	166.497	150.940	120.126	31.76	27.945	28.722	33.459	28.696	31.698	30.289	61.085	129.219	840.436
Districts	24.787	22.240	18.434	8.383	7.644	8.116	8.418	8.103	9.141	8.279	10.85	18.807	153.202
Simplot	70.867	68.632	67.506	62.775	58.853	54.857	52.100	46.947	59.948	58.107	50.347	58.027	708.966
Total	544.303	502.930	422.246	202.194	176.513	175.087	181.770	163.882	196.148	197.353	243.031	425.996	3,431.453
2019-2020													
MG	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Total
Rock Springs	301.893	290.598	195.583	96.264	85.043	89.037	91.676	86.425	87.348	96.773	221.449	255.337	1,897.426
Green River	158.791	153.008	109.649	39.694	33.236	31.337	36.014	34.746	32.855	39.639	124.03	123.911	916.910
Districts	24.241	23.216	17.921	10.116	9.436	8.752	9.571	9.476	10.588	11.714	22.133	21.294	178.458
Simplot	62.389	63.199	64.319	53.691	56.209	57.197	56.136	48.239	59.345	57.074	56.657	53.388	687.843
Total	547.314	530.021	387.472	199.765	183.924	186.323	193.397	178.886	190.136	205.2	424.269	453.93	3,680.637
2020-2021													
MG	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Total
Rock Springs	314.545	315.705	192.766	119.760	85.174	86.087	83.492	78.236	93.449	93.172	172.316	294.149	1928.851
Green River	160.928	161.624	77.592	43.682	27.249	29.296	30.812	26.518	28.601	34.94	96.833	147.965	866.04
Districts	28.596	29.853	18.461	11.663	8.099	8.023	8.301	7.699	7.998	8.782	14.838	23.608	175.921
Simplot	60.03	55.497	50.749	59.219	58.513	60.871	55.615	59.185	58.710	59.775	50.57	54.302	683.036
Total	564.099	562.679	339.568	234.324	179.035	184.277	178.220	171.638	188.758	196.669	334.557	520.024	3653.848
2021-2022													
MG	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Total
Rock Springs	307.484	251.950	202.253	105.622	86.314	86.984	89.962	80.090	90.068	92.687	152.594	260.608	1806.616
Green River	159.391	140.047	99.417	37.470	26.508	27.991	28.630	25.687	27.666	27.522	66.486	120.974	787.789
Districts	25.108	21.203	16.694	10.089	7.571	8.321	8.721	8.054	9.250	8.599	13.384	19.914	156.908
Simplot	64.031	67.441	60.461	68.116	60.151	65.085	64.514	54.401	65.859	56.817	40.114	57.565	724.555
Total	556.014	480.641	378.825	221.297	180.544	188.381	191.827	168.232	192.843	185.625	272.578	459.061	3475.868
2022-2023													
MG	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Total
Rock Springs	304.222	276.446	228.159	118.485	81.145	91.302	84.065	87.516	94.315	84.277	136.408	181.565	1767.905
Green River	154.028	133.057	101.885	39.774	27.033	24.454	23.568	26.869	28.060	27.748	67.982	98.418	752.876
Districts	25.76	25.960	18.855	11.584	8.383	8.703	9.504	8.737	9.399	9.053	12.132	14.781	162.851
Simplot	65.196	59.227	62.443	64.414	63.654	60.690	60.299	53.005	49.830	50.871	46.603	55.52	691.752
Total	549.206	494.690	411.342	234.257	180.215	185.149	177.436	176.127	181.604	171.949	263.125	350.284	3375.384
2023-2024													
MG	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Total
Rock Springs	282.704	243.954	184.103	95.645	73.371	77.062	72.543	68.161	69.753				1167.296
Green River	146.312	127.066	88.222	38.749	25.267	25.646	24.033	23.646	25.415				524.356
Districts	22.388	20.517	16.172	11.160	8.359	9.682	7.998	7.694	8.617				112.587
Simplot	57.846	58.998	55.668	58.325	57.688	59.306	54.892	49.036	54.537				506.296
Total	509.250	450.535	344.165	203.879	164.685	171.696	159.466	148.537	158.322	0.000	0.000	0.000	2310.535
Four Year Average													
Rock Springs	307.036	283.675	204.690	110.033	84.419	88.353	87.299	83.067	91.295	91.727	170.692	247.915	1850.200
Green River	158.285	146.934	97.136	40.155	28.507	28.270	29.756	28.455	29.296	32.462	88.833	122.817	830.904
Districts	25.926	25.058	17.983	10.863	8.372	8.450	9.024	8.492	9.309	9.537	15.622	19.899	168.535
Simplot	62.912	61.341	59.493	61.360	59.632	60.961	59.141	53.708	58.436	56.134	48.486	55.194	696.797
Total	554.158	517.008	379.302	222.411	180.930	186.033	185.220	173.721	188.335	189.861	323.632	445.825	3546.434
Percent of Four Year Average													
Rock Springs	92.08%	86.00%	89.94%	86.92%	86.91%	87.22%	83.10%	82.06%	76.40%	0.00%	0.00%	0.00%	63.09%
Green River	92.44%	86.48%	90.82%	96.50%	88.64%	90.72%	80.77%	83.10%	86.75%	0.00%	0.00%	0.00%	63.11%
Districts	86.35%	81.88%	89.93%	102.73%	99.84%	114.58%	88.63%	90.61%	92.57%	0.00%	0.00%	0.00%	66.80%
Simplot	91.95%	96.18%	93.57%	95.05%	96.74%	97.29%	92.82%	91.30%	93.33%	0.00%	0.00%	0.00%	72.66%
Total	91.90%	87.14%	90.74%	91.67%	91.02%	92.29%	86.10%	85.50%	84.06%	0.00%	0.00%	0.00%	65.15%

### Water Sales





## Note to the Board

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Date: April 11, 2024

Subject: Official Depositories

From: Bryan Seppie/Sara Richardson

Each year the Board must identify the official depositories of public funds. JPWB currently have accounts at three (3) financial institutions that must be listed.

- Commerce Bank
- RSNB Bank
- Uinta Bank

These institutions have provided properly executed Applications for Deposit of Public Funds.

It is my recommendation that the Board approve these three financial institutions as official depositories.

*Information only:* Multi-Bank Securities handles investments up to the FDIC limit and thus are not required to be identified in the list above.



April 11, 2024

Governing Body  
CITY OF GREEN RIVER WYOMING-  
CITY OF ROCK SPRINGS WYOMING-  
SWEETWATER COUNTY, STATE OF WYOMING  
JOINT POWERS WATER BOARD  
PO Box 1299  
Green River WY 82935

Dear Joint Powers Water Board Members:

The undersigned is a public officer or public servant who invests public funds or has the authority to decide how public funds are invested on behalf of the City of Green River Wyoming – City of Rock Springs Wyoming – Sweetwater County State of Wyoming, Joint Powers Water Board (“the Board”). Pursuant to Wyoming Stat. § 6-5-118(a), I am hereby disclosing that, to the best of my knowledge, I either transact personal business with, have a financial interest in, or have received a pecuniary benefit from, the following entities or institutions that provide any services to the Board related to the investment of public funds:

Yes \_\_\_ No \_\_\_ Commerce Bank  
Yes \_\_\_ No \_\_\_ RSNB Bank  
Yes \_\_\_ No \_\_\_ Uinta Bank

I understand that for purposes of this provision, a pecuniary benefit includes benefits in the form of services including, but not limited to, transportation and lodging.

I am hereby disclosing any fiduciary obligations to any of the above-named entities as an officer or Director by stating below:

I serve as an Officer \_\_\_ or Director \_\_\_ of the \_\_\_\_\_

I request that submission of this letter be made a part of the record of proceedings for this meeting.

Very Truly Yours,

«First\_Name» «Last\_Name»  
«Company\_Name»



# Board Resolution

Effective Date: April 11, 2024  
Subject: Price Schedule for FY2025  
Resolution No: 24-03

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WHEREAS the City of Green River, Wyoming – City of Rock Springs, Wyoming, - Sweetwater County, State of Wyoming Joint Powers Water Board (hereinafter referred to as the “Board”), must and does annually establish and promulgate water usage charges and price schedules for the Cities of Green River Wyoming, and Rock Springs Wyoming, as well as other customers it serves.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the following be established and approved as the price for water to the respective cities for the fiscal year July 1, 2024 through June 30, 2025:

To the City of Green River, Wyoming: x.xxxx dollars per hundred cubic feet

To the City of Rock Springs, Wyoming: x.xxxx dollars per hundred cubic feet

BE IT FURTHER RESOLVED that the price of water to Jamestown Rio-/vista Water and Sewer District be established and approved at x.xxxx dollars per hundred cubic feet. Said price shall be charged throughout the fiscal year beginning on July 1, 2024, unless the Board revises the price pursuant to applicable contract provisions.

BE IT FURTHER RESOLVED THAT THE PRICE FOR WATER TO Clearview Improvement and Service District, Simplot Phosphates Limited Company, Ten Mile W and Sewer District, and White Mountain Water and Sewer District be established and approved at x.xxxx dollars per hundred cubic feet. Said price shall be charged throughout the fiscal year beginning on July 1, 2024, unless the Board revises the price pursuant to applicable contract provisions.

For the Fiscal year during which this Price Schedule will be in effect, the Board is not establishing Six-Month Minimum Payments. Regarding the amount of each payment made by the Cities hereunder that will be deposited into capital improvement accounts, no portion of payments made will be so deposited.

DATED this 11<sup>th</sup> day of April 2024.

ATTEST:

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Gene Legerski, Chairman

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Jason Palmer, Secretary/Treasurer