



A G E N D A

Green River/Rock Springs/Sweetwater County Joint Powers Water Board

January 26, 2023

3:00 p.m.

Meeting Conducted Via Remote Access and Teleconference

Teleconference Phone No. **844-854-2222**

Access Code: **791954**

1.	Call to Order	Chair
2.	Roll Call	Chair
3.	Approval of Agenda	Chair
4.	Approval of December 1, 2022 Regular Board Meeting Minutes	Chair
5.	Approval of November 2022 Financial Reports	Chair
6.	Presentation of November/December 2022 Water Usage and Sales Reports	Mr. Seppie
7.	Presentation and Consideration of Change Order #1 for "2022 Water Treatment Plant Pavement Maintenance"	Mr. Seppie
8.	Presentation and Consideration of Change Order #1 for "Outfall 004/005 Separation"	Mr. Seppie
9.	Operation and/or Project Updates	Mr. Seppie
10.	Public Comments	Chair
11.	Good of the Order – Time set aside for Board Members to offer Comments or observations without formal motions.	Chair
12.	Executive Session	Chair

13.	Next Meeting	Chair
14.	Adjournment	Chair

Attachments:

1. December 1, 2022 Regular Board Meeting Minutes
2. November 2022 Financial Reports
3. November/December 2022 Water Usage Report
4. Change Order #1 for 2022 WTP Pavement Maintenance
5. Change Order #1 for Outfall 004/005 Separation



Meeting Minutes

Meeting Date: December 1, 2022

Type of Meeting: Regular Board Meeting

1. **Call to Order**

The Joint Powers Water Board meeting was held by remote computer access, teleconference and in the conference room at the Water Treatment Plant. Chairman Leigh called the meeting to order at 3:02 p.m.

2. **Roll Call**

A quorum was present with Hilary Huckfeldt (SW Co), Terry Leigh and JaNell Hunter (GR), Robert Young and Gene Legerski (RS) present. Ms. Sage Hilstad, council for the Board, was in attendance. Staff attending were Bryan Seppie-General Manager, Michael Tardoni, Engineer, and Sara Richardson, Office Manager. Tim Fixter, Summit West Accounting, Ted Ware, Uinta Bank, Paul Kauchich, City of Rock Springs and Mark Westenskow, City of Green River were also in attendance.

3. **Approval of Agenda**

Mr. Legerski made a motion to approve the agenda. Ms. Hunter seconded the motion. The motion was voted on and passed.

4. **Approval of October 24, 2022 Board Meeting Minutes**

Ms. Hunter made a motion to approve the October 24, 2022 Board Meeting minutes. Mr. Young seconded the motion. The motion was voted on and passed.

5. **Approval of September 2022 Financial Reports**

Mr. Legerski made a motion to approve the September 2022 financial reports. Mr. Young seconded the motion. The motion was voted on and passed.

6. **Approval of October 2022 Financial Reports**

Mr. Young made a motion to approve the October 2022 financial reports. Ms. Huckfeldt seconded the motion. The motion was voted on and passed.

7. **Presentation of October 2022 Water Sales and Usage Reports**

Mr. Seppie presented the October 2022 water sales and usage reports, stating that revenues were higher as usage was 109% of average and includes the rate increase. October was a pretty good month overall.

8. **Presentation and Approval of Fiscal Year 2022 Financial Audit**

Mr. Tim Fixter from Summit West CPA Group updated the Board on the name change of the firm. He then thanked the Board and staff for the working relationship that we have. He stated that it was a clean and unmodified audit which is the highest level of assurance they can give, the internal controls are working effectively, and no modifications need to be made.

No Single audit was required this year as there was not \$750,000 in grants.

Mr. Fixter highlighted several areas of the audit and pointed out that figures from last year were consistent and basically flat. He complimented the Board on their decisions, setting the tone for the organization. He said that Mr. Drew Varley, the Board's accountant, was doing good work and it was wise to outsource to an accounting firm.

He explained to the Board some changes that will be coming in the accounting standards in the near future.

Once again, the segregation of duties was a weakness but with the small organization there is no sense in hiring another person, thus the Board needs to stay involved.

There was discussion about the segregation of duties and having an external accountant. Mr. Fixter said there were no concerns with the current process and no undo risk.

Mr. Seppie recommended that the Board accept and approve the FY2022 Financial Audit dated June 30, 2022.

Mr. Legerski made a motion to accept and approve FY2022 Financial Audit as presented. Ms. Hunter seconded the motion. The motion was voted on and passed.

9. **Presentation and consideration of Change Order #4 for the Completion of the Raw Water Reservoir**

Mr. Seppie presented the Board with Change Order #4 for the completion of the Raw Water Reservoir from Oftedal Construction. The project is complete and has been inspected. This change order is a decrease of \$36,751.83. This project came in lower than anticipated. The Board had previously agreed to share some of the risk with the contractor, and it has paid off. Mr. Seppie recommended that the Board approve the change order as presented and authorize him as General Manager to execute.

Mr. Young made a motion to approve Change Order #4 for the Completion of the Raw Water Reservoir and authorize Mr. Seppie to sign where necessary. Mr. Legerski seconded the motion. The motion was voted on and passed.

10. **Review and Consideration of Reinvestment of Monies**

Mr. Seppie presented the Board with the current financial portfolio stating that 2 CDs would be maturing soon, one at Uinta Bank and the other from RSNB. The total needing to be reinvested is approximately \$2.072M as of October's statements. He had requested CD rate proposals from the three financial institutions the Board does business with. Mr. Seppie presented the proposal tabulation.

Mr. Seppie also showed how the Board's funds were currently diversified through the three financial institutions.

Mr. Seppie would like to ladder out the maturity dates for the new CDs into 2025 and 2026. The highest proposed CD rates for 3- and 4-year terms was from Uinta Bank at 4.5% APY for each of these terms.

Chairman Leigh said he liked Mr. Seppie's approach and appreciated him looking out for the rate payers.

There was discussion regarding how much was going to be invested and the bank's ability to collateralize it. Mr. Ware from Uinta Bank stated that the bank could collateralize the entire reinvestment amount.

Mr. Seppie asked that the Board give him direction as to what they would like him to do. His recommendation was to invest \$1M in a 3-year CD and the remaining balance into (currently \$1.072M but will increase with interest) in a 4 year CD. Both CDs would be at an APY of 4.5% invested at Uinta Bank.

Chairman Leigh said that he would like a motion to make it clear that the Board would like Mr. Seppie to proceed with the investment plans as discussed. *Ms. Hunter so moved. Mr. Legerski seconded the motion. The motion was voted on and passed.*

11. **Operational and/or Project Updates**

Mr. Seppie discussed 4 items, the first being the interviews for the relief operator. There were four good candidates, an offer was made to the selection committee's first choice, who is a level III operator, and he has accepted. He will start work in January 2023.

Item 2 was the Green River master meter replacement which was just completed yesterday.

Item 3 was a project to install a high voltage disconnect on the mainline power coming into the plant. The estimated cost came in higher than budgeted by \$1600, the lead time for the materials is another concern. This disconnect will allow the power to be shut off, thus making it safe to work on the system downstream. Not only was the proposal over budget for that line item, but we were also only able to get one quote which is outside our procurement policies. Because of the extremely long lead time, the materials have been authorized.

Mr. Seppie asked for the Board's concurrence on this item. All members agreed.

Item 4 is an electric utility vehicle, which was budgeted for this year. The cart will be used by the operators during their rounds. Mr. Tardoni has reached out to several vendors to get quotes for a used one and he is not getting any response. He did get a quote for a new one, with a warranty, for \$1,000 more than budgeted. Ms. Hilstad has looked at the statutes to verify that this cart does not require a formal bidding process.

There was discussion regarding different options, but those costs were more.

The Board agreed that Mr. Seppie should buy the new cart with the warrantee.

12. **Public Comments**

Mr. Westenskow asked about the new master meter, Mr. Seppie said that it had been put in service the night before.

13. **Good of the Order**

Mr. Seppie updated the Board on the CRWUA which is being held December 13-16, 2022 and said that it was sold out. Secondly the Colorado River Working Group will be holding a meeting January 9, 2023 in Cheyenne and he would plan on attending. Mr. Young thanked Mr. Seppie for his participation in the Sweetwater County Commissioners Public Hearing regarding Love's Truck Stop. Chairman Leigh said that he seen a notice from the Bureau of Reclamation about the Lower Basin's upcoming deliveries.

14. **Executive Session**

Mr. Seppie asked for a short Executive Session to discuss an issue on the Board's property.

Ms. Huckfeldt made a motion to move to executive session an 4:22 p.m. Mr. Legerski seconded the motion. The motion was voted on and passed.

Mr. Legerski made a motion to reconvene the Regular meeting at 4:36 p.m. Ms. Huckfeldt seconded the motion. The motion was voted on and passed.

No action was taken.

15. **Next Meeting**

The next regular Board meeting will be January 26, 2023 at 3:00 p.m.

16. **Adjournment**

There being no further business at 4:37 p.m. Mr. Legerski made a motion to adjourn the meeting. Mr. Young seconded the motion. The motion was voted on and passed.

Approved

Approved

Board Member

Board Chairman

Joint Powers Water Board
Revenues & Expenditures Budget vs. Actual
 July through November 2022

	Nov 22	Jul - Nov 22	Budget	% of Budget
Ordinary Income/Expense				
Income				
4100 · Water Sales				
4110 · Water Sales - Simplot	126,744.28	603,086.84	1,371,577.00	43.97%
4120 · Water Sales - Rock Spring	233,139.36	2,316,520.08	3,517,866.00	65.85%
4122 · Water Sales - White Mountain	10,897.94	91,834.93	139,273.00	65.94%
4124 · Water Sales - Ten Mile	3,314.27	30,013.83	42,745.00	70.22%
4126 · Water Sales - Clearview	4,602.21	42,286.69	55,798.00	75.79%
4130 · Water Sales - Green River	68,626.21	938,778.14	1,344,827.00	69.81%
4132 · Water Sales - Jamestown	3,488.22	30,750.02	56,565.00	54.36%
Total 4100 · Water Sales	450,812.49	4,053,270.53	6,528,651.00	62.08%
4200 · Int Inc				
4265 · Int Income Uinta Bank	192.70	982.43	10,000.00	9.82%
4275 · Int Income RSNB	7,589.27	35,934.86	32,000.00	112.3%
4289 · Int Income Commerce Bank C/D	256.58	1,308.01	2,200.00	59.46%
4294 · Investment Income - Multi-Bank	1,044.34	8,661.34	30,000.00	28.87%
Total 4200 · Int Inc	9,082.89	46,886.64	74,200.00	63.19%
4400 · Other Income				
4420 · Miscellaneous Income	7,825.83	7,825.83	0.00	100.0%
4435 · SRF #029	0.00	0.00	64,147.00	0.0%
4455 · Crossroads RS & WWDC Reimburse	0.00	9,290.84	2,000,000.00	0.47%
4480 · SRF 2001 Rock Springs # 010	0.00	0.00	116,062.00	0.0%
4485 · 2007 SLIB Loan R/S #066	0.00	0.00	74,876.00	0.0%
4495 · Simplot Surcharge Revenue	0.00	0.00	135,000.00	0.0%
Total 4400 · Other Income	7,825.83	17,116.67	2,390,085.00	0.72%
4500 · Non-Operating Income				
4530 · Transfer From WTP Cap Res	3,404.59	17,104.99	488,000.00	3.51%
4531 · Transfer from Depreciation Res	7,396.45	100,118.67	505,000.00	19.83%
4535 · Transfer from Debt Reserve	1,661,461.14	1,661,461.14	1,661,462.00	100.0%
4540 · Transfer From Amelioration Fund	0.00	0.00	340,090.00	0.0%
Total 4500 · Non-Operating Income	1,672,262.18	1,778,684.80	2,994,552.00	59.4%
Total Income	2,139,983.39	5,895,958.64	11,987,488.00	49.18%
Gross Profit	2,139,983.39	5,895,958.64	11,987,488.00	49.18%
Expense				
5100 · Payroll, Taxes & Benefits				
5110 · Salaries & Wages - Regular	91,532.61	479,413.08	1,235,648.00	38.8%
5115 · Salaries & Wages - Overtime	542.74	1,961.58	8,500.00	23.08%
5117 · Sal. & Wages - Shift Diff.	445.75	2,494.51	9,000.00	27.72%
5119 · Sal. & Wages - Hol. Worked	0.00	3,917.76	15,000.00	26.12%
5120 · Social Security/Medicare	7,119.49	37,213.97	94,527.00	39.37%
5125 · Workers Comp.	0.00	6,479.43	20,584.00	31.48%
5131 · Employee Clothing Allowance	0.00	0.00	4,550.00	0.0%
5135 · Wyoming Retirement	16,787.35	90,385.78	230,078.00	39.29%
5137 · 457 Board Contributions	250.00	1,330.00	3,900.00	34.1%
5140 · Employee Health Insurance	27,271.84	143,750.70	386,854.00	37.16%
5141 · HSA Contributions	8,060.00	38,810.00	101,550.00	38.22%
5199 · Final Payout	960.64	960.64	0.00	100.0%
Total 5100 · Payroll, Taxes & Benefits	152,970.42	806,717.45	2,110,191.00	38.23%
6001 · O & M Expenses				
6025 · Debt Reserve	138,500.00	692,500.00	1,662,000.00	41.67%
6100 · Travel/Training-Staff	530.76	1,975.09	7,500.00	26.34%
6101 · Travel/Training Operators	261.25	602.25	8,500.00	7.09%
6102 · Travel/Training-Board	0.00	0.00	7,000.00	0.0%
6104 · Board Related Expense	0.00	0.00	500.00	0.0%
6105 · Community Affairs	0.00	0.00	1,000.00	0.0%
6106 · Drought Cont/Augmentation	5,000.00	5,000.00	5,000.00	100.0%
6107 · Water Resource Planning	5,540.46	20,946.97	15,000.00	139.65%
6108 · Readiness to Service	0.00	0.00	25,000.00	0.0%
6110 · Dues/Subscriptions	0.00	829.00	4,550.00	18.22%
6112 · Professional Licensing Fees	0.00	0.00	250.00	0.0%
6113 · Meeting Lunches/Long Shift Meal	0.00	69.53	250.00	27.81%

Joint Powers Water Board
Revenues & Expenditures Budget vs. Actual
 July through November 2022

	Nov 22	Jul - Nov 22	Budget	% of Budget
6114 · Coffee/Water/Pop/Cups	0.00	0.00	500.00	0.0%
6115 · Postage/Shipping	471.34	1,321.83	3,000.00	44.06%
6116 · Cleaning/Janitorial Supplies	239.20	481.10	2,750.00	17.5%
6117 · Office Supplies	8.69	533.65	3,500.00	15.25%
6118 · Software	892.75	1,783.00	19,700.00	9.05%
6119 · Office Equipment	0.00	0.00	14,000.00	0.0%
6120 · Notices/Advertisements	80.40	638.80	2,750.00	23.23%
6125 · Telephone/Internet	907.42	4,680.36	12,250.00	38.21%
6130 · Janitorial/Garbage	932.64	5,539.01	12,500.00	44.31%
6135 · Bank Service Fees	20.00	110.00	500.00	22.0%
6136 · Investment Expenses	0.00	0.00	500.00	0.0%
6137 · Legal Fees	1,730.22	9,934.47	35,000.00	28.38%
6138 · Lease and Easements	0.00	0.00	500.00	0.0%
6140 · Other Professional Fees	2,150.00	26,790.00	53,000.00	50.55%
6141 · Design and Assessment Services	0.00	15,091.68	25,000.00	60.37%
6142 · SCADA Non Capitalized Equipment	0.00	0.00	27,500.00	0.0%
6143 · SCADA Integration and Support	12,951.15	21,095.76	50,000.00	42.19%
6145 · Insurance (D&O/Liab)	0.00	0.00	147,500.00	0.0%
6151 · Books and Reference Materials	0.00	0.00	1,250.00	0.0%
6152 · Supplies Mech/Elec/HVAC	1,937.32	7,301.00	28,000.00	26.08%
6153 · Supplies - Lab and Testing	158.66	1,514.25	10,000.00	15.14%
6154 · Supplies-Grounds/Reservoir	0.00	3,532.67	9,500.00	37.19%
6156 · Tools/Small Equipment	616.47	5,491.31	15,000.00	36.61%
6158 · Vehicle Costs/Fuel	2,399.60	6,993.71	25,000.00	27.98%
6159 · Rental Equipment	1,415.00	2,802.00	7,500.00	37.36%
6161 · Rehabilitation - Old Plant Site	29.99	29.99	5,000.00	0.6%
6162 · Site Maintenance	0.00	7,228.26	25,000.00	28.91%
6163 · Building Maintenance	606.36	4,054.78	20,000.00	20.27%
6164 · Process Maintenance	3,530.16	26,158.46	95,000.00	27.54%
6165 · Ponds & Tanks	0.00	6,353.51	85,000.00	7.48%
6168 · Outside Maintenance Contracts	6,507.36	33,990.37	145,950.00	23.29%
6170 · Electricity	88,250.37	364,725.60	840,000.00	43.42%
6172 · Gas (Heat)	3,880.71	5,510.27	90,000.00	6.12%
6173 · Garbage Collection	186.51	932.55	2,750.00	33.91%
6175 · Cathodic Protection Maintenance	0.00	0.00	12,000.00	0.0%
6177 · Water Testing	727.46	4,851.19	14,000.00	34.65%
6180 · Dedicated Fiber Lines	901.86	4,509.30	11,000.00	40.99%
6190 · Chemicals-Liquid Oxygen	20,520.20	131,375.89	245,000.00	53.62%
6192 · Chemicals-Other	281.58	1,395.66	3,300.00	42.29%
6193 · Chemicals - Ferric Sulfate	8,332.69	46,140.58	110,500.00	41.76%
6194 · Chemicals - Chlorine	7,761.60	29,426.40	35,000.00	84.08%
6195 · Chemicals - Polymer	0.00	25,977.60	70,000.00	37.11%
6197 · Employee Safety/Clothing	296.29	694.86	5,000.00	13.9%
6198 · Depreciation Reserve	39,583.33	197,916.65	475,000.00	41.67%
6198A · WTP Cap Imp Reserve (ML Assets)	18,750.00	93,750.00	225,000.00	41.67%
6198B · GAC & Caustic Reserve	4,166.67	20,833.35	50,000.00	41.67%
6198C · Trsfr Simplot Surcharge to RS C	0.00	0.00	135,000.00	0.0%
6198D · Water Resource Reserve	2,083.33	10,416.65	25,000.00	41.67%
Total 6001 · O & M Expenses	383,139.80	1,853,829.36	4,967,750.00	37.32%
8100 · Debt Service				
8160 · SRF 2001 RS Debt Service (#010)	113,292.12	113,292.12	116,062.00	97.61%
8161 · DWSRF #044	1,282,942.57	1,282,942.57	1,282,943.00	100.0%
8162 · DWSRF #066	25,658.85	25,658.85	25,659.00	100.0%
8163 · DWSRF #136	352,859.72	352,859.72	352,860.00	100.0%
8165 · DWSRF # 029 RS	64,147.13	64,147.13	64,147.00	100.0%
8167 · SRF #66 Rock Springs	74,876.37	74,876.37	74,876.00	100.0%
Total 8100 · Debt Service	1,913,776.76	1,913,776.76	1,916,547.00	99.86%
9100 · Capital Improvements				
9100a · Mid-lived - WTP Capital Fund				
09-23-1 · ML Process Equip Replacement 23	0.00	7,139.09	65,000.00	10.98%
09-23-2 · ML Pumping/Storage/Dist Impr 23	0.00	0.00	25,000.00	0.0%

Joint Powers Water Board
Revenues & Expenditures Budget vs. Actual
July through November 2022

	Nov 22	Jul - Nov 22	Budget	% of Budget
09-23-3 · ML Building/Heating/Mech Imp 23	19.40	565.23	41,000.00	1.38%
09-23-4 · ML Site/Grounds Impr 23	3,385.19	4,085.61	285,000.00	1.43%
09-23-5 · ML Comms/Offsite SCADA 23	0.00	5,315.06	12,000.00	44.29%
09-23-6 · ML Plant Controls/Auto 23	0.00	0.00	45,000.00	0.0%
09-23-8 · WTP Vehicle 23	0.00	0.00	15,000.00	0.0%
Total 9100a · Mid-lived - WTP Capital Fund	3,404.59	17,104.99	488,000.00	3.51%
9100b · Long-lived Assets - Dep Fund				
9-22-15 · Raw Water Reservoir Project 22	0.00	23,617.97	0.00	100.0%
9-23-12 · LL Pump/Stor/Dist Impr 23	0.00	9,384.23	180,000.00	5.21%
9-23-14 · LL Old WTP Site 23	0.00	0.00	75,000.00	0.0%
Total 9100b · Long-lived Assets - Dep Fund	0.00	33,002.20	255,000.00	12.94%
9105 · Raw Water Reservoir				
9-23-15 · RW Res Completion 23	7,396.45	67,116.47	250,000.00	26.85%
Total 9105 · Raw Water Reservoir	7,396.45	67,116.47	250,000.00	26.85%
Total 9100 · Capital Improvements	10,801.04	117,223.66	993,000.00	11.81%
9111 · Crossroads PS	0.00	6,969.75	2,000,000.00	0.35%
Total Expense	2,460,688.02	4,698,516.98	11,987,488.00	39.2%
Net Ordinary Income	-320,704.63	1,197,441.66	0.00	100.0%
Other Income/Expense				
Other Income				
9500 · Unrealized gain(loss) on Invest	3,659.58	-36,348.01	0.00	100.0%
Total Other Income	3,659.58	-36,348.01	0.00	100.0%
Net Other Income	3,659.58	-36,348.01	0.00	100.0%
Revenues over (under) expenditures	-317,045.05	1,161,093.65	0.00	100.0%

Joint Powers Water Board**Cash Balances**

As of November 30, 2022

Nov 30, 22**Checking/Savings****10-000 · General Funds**

10-004 · Uinta - MM Genl Funds 12300786	84,486.42
10-035 · RSNB Bank C/D 10006372	1,514,502.89
10-036 · RSNB Bank C/D 10006373	2,528,587.76
10-039 · 20-1105-8 R/S Nat'l Gen Funds	1,778,007.24
10-049 · Commerce Bank Money Market	1,248,946.50
10-052 · Uinta Bank CD 1824	1,005,943.43
10-053 · Uinta Bank CD 1825	557,050.60
10-080 · Multi-Bank Investments-at marke	1,915,836.53
10-099 · **** Allocated to Other Funds	-5,746,570.71

Total 10-000 · General Funds	4,886,790.66
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10-300 · Cap Imp WTP - Total

10-303 · **** Cap Imp WTP	999,747.46
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Total 10-300 · Cap Imp WTP - Total	999,747.46
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10-400 · WWDC Capital Impr

10-407 · Uinta - MM - WWDC 12300794	1,087,946.00
10-410 · **** WWDC Cap Imp	77,909.75

Total 10-400 · WWDC Capital Impr	1,165,855.75
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10-425 · **** GAC/Caustic Reserve	658,396.19
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10-430 · **** Unemployment Reserve	110,400.08
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10-435 · **** Water Resource Reserve	10,416.65
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10-450 · Depreciation Reserve

10-455 · **** Depreciation Reserve	2,113,258.99
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Total 10-450 · Depreciation Reserve	2,113,258.99
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10-600 · Amelioration Fund - Total

10-605 · **** Amelioration Fund	1,138,341.52
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Total 10-600 · Amelioration Fund - Total	1,138,341.52
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10-700 · **** Debt Funds - Total	638,100.07
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10-900 · Misc

10-911 · 12300836 Rock Springs Cap Imp	1,029,638.84
10-921 · 12300828 Green River Cap Imp	142,725.41

Total 10-900 · Misc	1,172,364.25
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Total Checking/Savings	12,893,671.62
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Disbursements Listing Nov-22

Date	Vendor	ck #	Description	Amount
7-Nov	Ace Hardware	12829	Old Plant, Maint Supplies	34.99
	Air Products	12830	Liquid Oxygen & Tank Rental	11,782.07
	AIC	12831	SCADA Support	12,878.20
	Capital Business Systems	12832	Outside Contract Copier	1,620.19
	Castle Cleaning Co	12833	Oct 2022 Janitorial	650.00
	CenturyLink Bus Svcs	12834	Phone LOX	32.90
	Green River Star	12835	Ads/Notices	80.40
	Kimball Midwest	12836	Maint Supplies, Tools/Sm Equip	676.14
	Les Schwab	12837	Vehicle Maint reissued check	1,431.44
	JFC Engineeres & Surveyors	12838	Site Improvements	1,807.50
	Linde Gas & Equipment	12839	Maintenance Supplies	71.13
	MARC	12840	Maintenance Supplies	766.14
	Napa Auto Parts Unlimited	12841	Vehicle Maint, Bldg Maint	112.20
	Otis Elevator	12842	Outside Contract fuel increase	125.00
	RingCentral Inc	12843	Phones	389.99
	Rocky Mountain Power	12844	Oct 2022 Electricity	88,250.37
	SGS North America	12845	Water Testing (3)	344.88
	Summit Accounting Service	12846	Oct 2022 Accounting Service	795.00
	Sweetwater Technology	12847	Outside Contract, Software	4,924.97
	Thatcher Chemical Company	12848	Ferric Sulfate	8,332.69
	Tyrrell Resources	12849	Water Resources	5,540.46
	US Bank	12850	October 2022 Credit Card	3,450.71
	White Mountain Lumber	12851	Rental Equipment	1,415.00
	Wyoming Waste Services	12852	October 2022 Garbage Pickup	186.51
	WWDC	12853	Water Augmentation	5,000.00
10-Nov	Payroll	eft	PPE11/5/22	36,307.50
	IRS	eft	PPE11/5/22	12,939.56
	HSABank	eft	November 2022 Contributions	8,260.00
	Great-West Trust	12854	457 Contributions	3,035.00
	NCPERS	12855	Nov 2022 Life Insurance	64.00
	Office of State Lands & Invest	12856	2022 Loan Payments	1,913,776.76
24-Nov	Payroll	eft	PPE11/19/22	33,174.23
	IRS	eft	PPE11/19/22	11,507.42
	Great-West Trust	12857	457 Contributions	2,985.00
	Ace Hardware	12858	Process & Bldg Maint	240.12
	Air Products	12859	Liquid Oxygen	8,738.13
	Airgas USA	12860	Nitrogen & Maint Supplies Tanks	577.13
	Barr Engineering	12861	RW Reservoir #17	7,396.45
	Blue Cross Blue Shield	12862	December 2022 Premiums	27,214.23
	Bomgaars	12863	Proc Maint & Tools/Sm Equip	291.09
	Bookcliff Sales	12864	Safety Supplies	296.29
	Castle Rock Hospital District	12865	Pre-employment Drug Test	40.00
	CenturyLink Bus Svcs	12866	Fiber Optics & Internet	901.86
	Century Link	12867	LOX Phone Line	76.73
	Codale Electric	12868	Tools/Sm Equip, Bldg, Outfall	969.37
	Compressor Pump & Service	12869	Process Maint	912.29
	Dearborn Life Insurance	12870	Dec 2022 Life Insurance	57.61
	Dominion Energy	12871	Oct 2022 Gas Heat	3,880.71
	DPC Industries	12872	Chlorine	7,761.60
	Kimball Midwest	12873	Maint Supplies	399.75
	Mountainland	12874	Process Maintenance	2,013.74
	RS Refrigeration Supply	12875	Bldg Maintenance	213.88
	Sage Hilstad Law	12876	Oct 2022 Legal Services	1,730.22
	SGS North America	12877	(3) Water Testing	382.58
	Summit Accounting Service	12878	October 2022 Accountant Service	1,355.00
	Verizon Wireless	12879	Cell Phones	407.80
	Winnelson	12880	Outfall, Process Maint	1,219.69
	Wyoming.com	12881	SCADA Support	72.95

Joint Powers Water Board US Bank Card Charges

December 2022

Nov 22

Ordinary Income/Expense

Expense

6001 · O & M Expenses

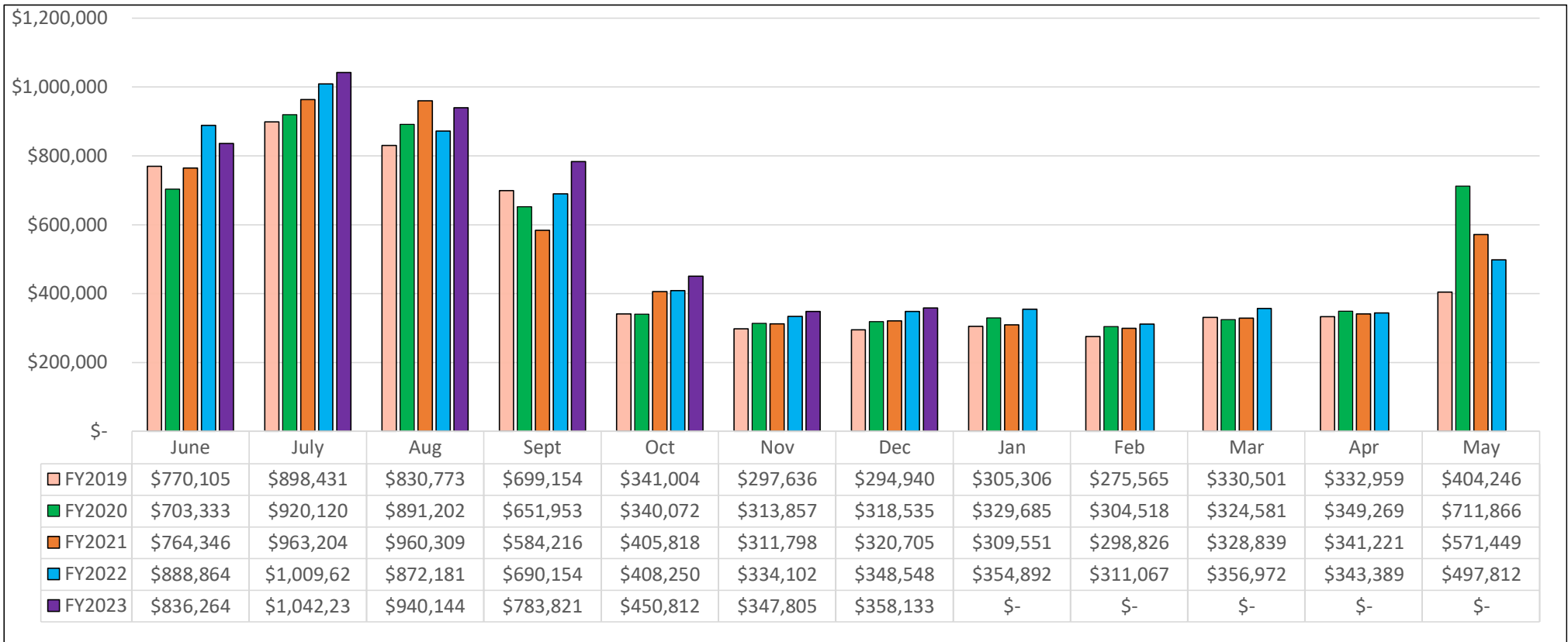
6100 · Travel/Training-Staff	1,682.05
6101 · Travel/Training Operators	527.28
6102 · Travel/Training-Board	1,060.00
6112 · Professional Licensing Fees	90.00
6114 · Coffee/Water/Pop/Cups	102.73
6115 · Postage/Shipping	905.96
6117 · Office Supplies	309.66
6118 · Software	199.83
6130 · Janitorial/Garbage	311.02
6153 · Supplies - Lab and Testing	22.85
6154 · Supplies-Grounds/Reservoir	233.70
6156 · Tools/Small Equipment	218.82
6158 · Vehicle Costs/Fuel	1,097.37
6164 · Process Maintenance	405.54

Total 6001 · O & M Expenses	7,166.81
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Monthly Water Usage Report

MG	2017-2018												
	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Total
Rock Springs	321.168	276.420	206.831	105.899	93.787	95.935	96.626	87.639	98.474	102.285	168.811	254.065	1,907.940
Green River	161.945	135.055	87.630	32.245	28.451	30.831	27.573	24.988	28.117	33.069	82.786	137.566	810.256
Districts	20.892	17.919	9.963	8.278	7.061	7.849	7.090	6.026	7.216	6.79	9.794	17.618	126.496
Simplot	70.200	69.500	49.100	49.900	48.700	53.930	62.200	51.700	60.900	65.3	57.46	65.190	704.080
Total	574.205	498.894	353.524	196.322	177.999	188.545	193.489	170.353	194.707	207.444	318.851	474.439	3,548.772
MG	2018-2019												
	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Total
Rock Springs	282.152	261.118	216.180	99.276	82.071	83.392	87.793	80.136	95.361	100.678	120.749	219.943	1,728.849
Green River	166.497	150.940	120.126	31.76	27.945	28.722	33.459	28.696	31.698	30.289	61.085	129.219	840.436
Districts	24.787	22.240	18.434	8.383	7.644	8.116	8.418	8.103	9.141	8.279	10.85	18.807	153.202
Simplot	70.867	68.632	67.506	62.775	58.853	54.857	52.100	46.947	59.948	58.107	50.347	58.027	708.966
Total	544.303	502.930	422.246	202.194	176.513	175.087	181.770	163.882	196.148	197.353	243.031	425.996	3,431.453
MG	2019-2020												
	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Total
Rock Springs	301.893	290.598	195.583	96.264	85.043	89.037	91.676	86.425	87.348	96.773	221.449	255.337	1,897.426
Green River	158.791	153.008	109.649	39.694	33.236	31.337	36.014	34.746	32.855	39.639	124.03	123.911	916.910
Districts	24.241	23.216	17.921	10.116	9.436	8.752	9.571	9.476	10.588	11.714	22.133	21.294	178.458
Simplot	62.389	63.199	64.319	53.691	56.209	57.197	56.136	48.239	59.345	57.074	56.657	53.388	687.843
Total	547.314	530.021	387.472	199.765	183.924	186.323	193.397	178.886	190.136	205.2	424.269	453.93	3,680.637
MG	2020-2021												
	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Total
Rock Springs	314.545	315.705	192.766	119.760	85.174	86.087	83.492	78.236	93.449	93.172	172.316	294.149	1928.851
Green River	160.928	161.624	77.592	43.682	27.249	29.296	30.812	26.518	28.601	34.94	96.833	147.965	866.04
Districts	28.596	29.853	18.461	11.663	8.099	8.023	8.301	7.699	7.998	8.782	14.838	23.608	175.921
Simplot	60.03	55.497	50.749	59.219	58.513	60.871	55.615	59.185	58.710	59.775	50.57	54.302	683.036
Total	564.099	562.679	339.568	234.324	179.035	184.277	178.220	171.638	188.758	196.669	334.557	520.024	3653.848
MG	2021-2022												
	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Total
Rock Springs	307.484	251.950	202.253	105.622	86.314	86.984	89.962	80.090	90.068	92.687	152.594	260.608	1806.616
Green River	159.391	140.047	99.417	37.470	26.508	27.991	28.630	25.687	27.666	27.522	66.486	120.974	787.789
Districts	25.108	21.203	16.694	10.089	7.571	8.321	8.721	8.054	9.250	8.599	13.384	19.914	156.908
Simplot	64.031	67.441	60.461	68.116	60.151	65.085	64.514	54.401	65.859	56.817	40.114	57.565	724.555
Total	556.014	480.641	378.825	221.297	180.544	188.381	191.827	168.232	192.843	185.625	272.578	459.061	3475.868
MG	2022-2023												
	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Total
Rock Springs	304.222	276.446	228.159	118.485	81.145	91.302							1099.759
Green River	154.028	133.057	101.885	39.774	27.033	24.454							480.231
Districts	25.76	25.960	18.855	11.584	8.383	8.703							99.245
Simplot	65.196	59.227	62.443	64.414	63.654	60.690							375.624
Total	549.206	494.690	411.342	234.257	180.215	185.149	0.000	0.000	0.000	0.000	0.000	0.000	2054.859
	Four Year Average												
Rock Springs	301.519	279.843	201.696	105.231	84.651	86.375	88.231	81.222	91.557	95.828	166.777	257.509	1840.436
Green River	161.402	151.405	101.696	38.152	28.735	29.337	32.229	28.912	30.205	33.098	87.109	130.517	852.794
Districts	25.683	24.128	17.878	10.063	8.188	8.303	8.753	8.333	9.244	9.344	15.301	20.906	166.122
Simplot	64.329	63.692	60.759	60.950	58.432	59.503	57.091	52.193	60.966	57.943	49.422	55.821	701.100
Total	552.933	519.068	382.028	214.395	180.004	183.517	186.304	170.660	191.971	196.212	318.609	464.753	3560.452
	Percent of Four Year Average												
Rock Springs	100.90%	98.79%	113.12%	112.60%	95.86%	105.70%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	59.76%
Green River	95.43%	87.88%	100.19%	104.25%	94.08%	83.36%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	56.31%
Districts	100.30%	107.59%	105.47%	115.12%	102.39%	104.82%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	59.74%
Simplot	101.35%	92.99%	102.77%	105.68%	108.94%	102.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	53.58%
Total	99.33%	95.30%	107.67%	109.26%	100.12%	100.89%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	57.71%

Monthly Water Sales



Change Order

No. One

Date of Issuance:

Effective Date:

Project: 2022 pavement 9-23-4

Owner: GR/RS/Sw.Co –
Joint Powers Water Board

Owner's Contract No.:

Contract: 2022 Water Treatment Plant Pavement Maintenance

Date of Contract June 2, 2022

Contractor: R&D Sweeping.

Engineer's Project No.:

The Contract Documents are modified as follows upon execution of this Change Order:

Contractor and Owner agreed that where 4 inch of asphalt was found replaced with like and kind. The liquid oxygen "flat work" was to be poured to 10 inches which was beyond the 8" as required in the contract. Conform contract quantities to "Actual" (installed) quantities per attached spreadsheet.

Attachments (list documents supporting change): Excel Spreadsheet with actual (installed) quantities
Excell spread sheet, Invoice

CHANGE IN CONTRACT PRICE:

Original Contract Price:

\$ 123,910.00

[Increase] [Decrease] from previously
approved Change Orders No. N/A to No. N/A:

\$ Not Applicable

Contract Price prior to this Change Order:

\$ 123,910.00

[Increase] [] of this Change Order:

6437.50

Contract Price incorporating this Change

\$130,347.50

CHANGE IN CONTRACT TIMES:

Original Contract Times: ☐ Working ☒ Calendar days

Milestone completion (date): August 2, 2022

Substantial completion (date): Sept 15, 2022

Ready for final payment (date): Feb 14, 2023

[Increase] [Decrease] from previously approved Change Orders
No. N/A to No. N/A:

Milestone completion (date):

Substantial completion (date):

Ready for final payment (date):

Contract Times prior to this Change Order:

Milestone completion (date): Aug 2, 2022

Substantial completion (date): Sept 15, 2022

Ready for final payment (date): Feb 14, 2023

Increase of this Change Order:

Milestone completion (date): Aug 2, 2022

Substantial completion (date): Sept 15, 2022

Ready for final payment (date): Feb 14, 2023

Contract Times with all approved Change Orders:

Milestone completion (date): Aug 2, 2022

Substantial completion (date): Sept 15, 2022

Ready for final payment (date): Feb 14, 2023

RECOMMENDED:

By:

Engineer (Authorized Signature)

Date:

11/17/23

ACCEPTED:

By:

Owner (Authorized Signature)

Date:

ACCEPTED:

By:

Contractor (Authorized Signature)

Date:

11/17/2023

Description	Est. Quantity	units	Actual	Bid Amount	Bid Total	Amount installed/ invoiced	Change to Contract
Flat Work/valley gutter (includes up to 6" roadbase)	300	sq ft	221	\$ 11.00	\$ 3,300.00	\$ 2,431.00	\$ (869.00)
Curb and Gutter (includes up to 6" road base)	100	linear ft	10	\$ 38.00	\$ 3,800.00	\$ 380.00	\$ (3,420.00)
3" asphalt patching (includes up to 6" road base)	900	sq yard	428.111	\$ 67.50	\$ 60,750.00	\$ 28,897.50	\$ (31,852.50)
Crack Seal	12000	lbs	15187	\$ 2.00	\$ 24,000.00	\$ 30,374.00	\$ 6,374.00
Seal Coat	13000	sq yards	13000	\$ 1.94	\$ 25,155.00	\$ 25,220.00	\$ 65.00
road base (provide and compact)	10	ton	0	\$ 75.00	\$ 750.00	\$ -	\$ (750.00)
road crossings	195	linear ft	160	\$ 5.00	\$ 975.00	\$ 800.00	\$ (175.00)
Concrete saw cutting	60	linear ft	60	\$ 3.00	\$ 180.00	\$ -	\$ (180.00)
force account	F.A.		5000	1 L.S.	\$ 5,000.00	\$ -	\$ (5,000.00)
Flat Work 10" thick	0	sq ft	378	\$ 17.50	\$ -	\$ 6,615.00	\$ 6,615.00
4" asphalt patching	0	sq yard	395.9	\$ 90.00	\$ -	\$ 35,630.00	\$ 35,630.00
					\$ 123,910.00	\$ 130,347.50	\$ 6,437.50

Change Order

No. One

Date of Issuance:

Effective Date:

Project: outfall 004/005

Owner: GR/RS/Sw.Co –
Joint Powers Water Board

Owner's Contract No.:

Contract: outfall separation

Date of Contract: April, 2, 2022

Contractor: Wylie Construction, inc.

Engineer's Project No.:

The Contract Documents are modified as follows upon execution of this Change Order:

The Contractor and Owner agreed to have contractor to purchase and ship the manhole instead of owner. After installation it was necessary to have a riser installed to correct height based off of current Grade.

Attachments (list documents supporting change):

Invoices related to purchasing Manhole and Riser, Time and Material related to shipments

CHANGE IN CONTRACT PRICE:

CHANGE IN CONTRACT TIMES:

Original Contract Price:

\$ 19,261

[Increase] [Decrease] from previously
approved Change Orders No. N/A to No. N/A:

\$ Not Applicable

Contract Price prior to this Change Order:

\$ 19,261

[Increase] [] of this Change Order:

\$ 9,267.50

Contract Price incorporating this Change

\$ 28,528.50

Original Contract Times: ☐ Working ☒ Calendar days
Milestone completion (date): April 2, 2022
Substantial completion (date): Aug 30, 2022
Ready for final payment (date): Feb, 2023

[Increase] [Decrease] from previously approved Change Orders
No. N/A to No. N/A:
Milestone completion (date):
Substantial completion (date):
Ready for final payment (date):

Contract Times prior to this Change Order:
Milestone completion (date): April 2, 2022
Substantial completion (date): Aug 30, 2022
Ready for final payment (date): Feb, 2023

Increase of this Change Order:
Milestone completion (date): April 2, 2022
Substantial completion (date): Aug 30, 2022
Ready for final payment (date): Feb, 2023

Contract Times with all approved Change Orders:
Milestone completion (date): April 2, 2022
Substantial completion (date): Aug 30, 2022
Ready for final payment (date): Feb, 2023

RECOMMENDED:

By: Michael E. Fisher
Engineer (Authorized Signature)

Date: 12/28/22

ACCEPTED:

By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: Wylie Construction
Contractor (Authorized Signature)

Date: 12/28/22

Description	Bid Amount	Actual Amount	
Installation of manhole	\$ 8,200.00	\$ 8,200.00	
riser	\$ 479.00	\$ 479.00	
Bollards	\$ 1,500.00	\$ 1,500.00	
Valt 2	\$ 2,000.00	\$ 2,000.00	
6" pvc	\$ 2,700.00	\$ 2,700.00	
4" pvc	\$ 1,200.00	\$ 1,200.00	
1.5" pvc	\$ 2,500.00	\$ 2,500.00	
trenching	\$ 682.00	\$ 682.00	
Manhole Purchase		\$ 5,577.50	
Additional Riser Section Purchase		\$ 690.00	
Installation of riser		\$ 1,000.00	
Shipping of manhole and additional riser (2 Trips)		\$ 2,000.00	
	\$ 19,261.00	\$ 28,528.50	\$ 9,267.50

TEL: 307-382-6062

DATE	INVOICE #
11/30/2022	2022-122

BILL TO	SHIP TO
JOINT POWERS WATER BOARD P.O. BOX 1299 GREEN RIVER, WY 82935-1299	

P.O. NO.		TERMS		PROJECT	
		NET 30		Outfall 004/005	
DESCRIPTION		QTY	RATE	AMOUNT	
Originally bid		1	19,261.00	19,261.00	
Additional					
Cost of Manhole		1	5,577.50	5,577.50	
Cost of manhole riser to address the additional height needed not specified on print.		1	690.00	690.00	
Cost of labor to install manhole riser to correct height		1	1,000.00	1,000.00	
Cost of shipping for Manhole and manhole riser		1	2,000.00	2,000.00	
Total				\$28,528.50	
Payments/Credits				\$0.00	
Balance Due				\$28,528.50	