



## Green River – Rock Springs – Sweetwater Co – JOINT POWERS WATER BOARD

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### A G E N D A

Green River/Rock Springs/Sweetwater County Joint Powers Water Board

November 21, 2024

3:00 p.m.

Meeting Conducted Via Remote Access and Teleconference

Teleconference Phone No. **844-854-2222**

Access Code: **791954**

1.	Call to Order	Chair
2.	Roll Call	Chair
3.	Approval of Agenda	Chair
4.	Approval of October 23, 2024 Regular Board Meeting Minutes	Chair
5.	Approval of September 2024 Financial Reports	Chair
6.	Presentation of October 2024 Water Sales and Usage Reports	Mr. Seppie
7.	Presentation and Consideration of Amendment No.1 to Professional Services Agreement with Sunrise Engineering	Mr. Seppie
8.	Operation and/or Project Updates	Mr. Seppie
9.	Public Comments	Chair
10.	Good of the Order – Time set aside for Board Members to offer Comments or observations without formal motions.	Chair
11.	Executive Session – <i>if needed</i>	Chair
12.	Next Meeting	Chair

13.	Adjournment	Chair
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Attachments:

1. October 23, 2024 Regular Board Meeting Minutes
2. September 2024 Financial Reports
3. October 2024 Water Sales and Usage Reports
4. Amendment No.1 to Professional Services Agreement with Sunrise Engineering



## Meeting Minutes

**Meeting Date:** October 23, 2024

**Type of Meeting:** Regular Board Meeting

1. **Call to Order**

The Joint Powers Water Board meeting was held by remote computer access, teleconference and in the conference room at the Water Treatment Plant. Chairman Legerski called the meeting to order at 3:00 p.m.

2. **Roll Call**

A quorum was present with Hilary Huckfeldt (SW Co), Aaron Reichl and Jason Palmer (GR), Robert Young and Gene Legerski (RS) present. Ms. Sage Hilstad, council for the Board, was in attendance. Staff attending was Bryan Seppie, General Manager, James Tardoni, Engineer, and Sara Richardson, Office Manager. Mark Westenskow, City of Green River and Paul Kauchich, City of Rock Springs were also in attendance.

3. **Approval of Agenda**

*Mr. Palmer made a motion to approve the agenda. Mr. Young seconded the motion. The motion was voted on and passed.*

4. **Approval of September 19, 2024 Regular Board Meeting Minutes**

*Mr. Palmer made a motion to approve the September 19, 2024 Regular Board Meeting minutes. Mr. Reichl seconded the motion. The motion was voted on and passed with Mr. Young abstaining.*

5. **Approval of August 2024 Financial Reports**

*Mr. Young made a motion to approve the August 2024 financial reports as presented. Ms. Huckfeldt seconded the motion. The motion was voted on and passed.*

6. **Presentation of September 2024 Water Sales and Usage Reports**

Mr. Seppie stated that the September water sales were good. The warm temperatures from September have carried over to the start of October and production stayed elevated for the first few weeks. Customers were near or above average across the board.

7. **Presentation and Consideration of an Agreement with William Yedinak**

Mr. Seppie presented an agreement with Mr. Yedinak and gave the background of the project. The transmission line(s) to Rock Springs bisect Mr. Yedinak's parcel. The original easement for the corridor of the transmission lines is dated 1902 and is a "blanket easement". Mr. Seppie felt that this is an opportunity to make the corridor more defined. Mr. Yedinak has proposed a storage unit project on his parcel and

would like to use the surface of the Board owned parcel and fence it in. This general agreement outlines what is going to be done, and the easement documents that will be used. The agreement states that the surveying expenses would be shared between Mr. Yedinak and the Board. If the Board is satisfied with the agreement, then the parties can move forward and contract with W.H. Smith to provide the legal descriptions. Ms. Hilstad has prepared the agreement and the attachments. Mr. Seppie recommended that the Board approve the agreement with Mr. Yedinak. There was discussion about what the Board will gain with the easements and the need to update them.

*Mr. Reichl made a motion to approve the agreement as outlined. Mr. Palmer seconded the motion. The motion was voted on and passed.*

#### 8. **Operational and/or Project Updates**

Mr. Seppie had a couple of operational updates to share with the Board, the first was an intake pump replacement. He provided 2 quotes that are essentially the same as the intake pump that was replaced this spring. Nickerson Company's quote of \$34,475.00 includes labor to remove and replace the pump. The second quote was from Hager Industries for \$39,582.50 for the same scope. With the success of the first pump from Nickerson, he recommended that the Board proceed with Nickerson Company and authorize him to execute.

*Mr. Young made a motion to accept the quote from Nickerson Company and authorize Mr. Seppie to execute the required paperwork. Ms. Huckfeldt seconded the motion. The motion was voted on and passed.*

The second item was a discussion centered around an update to the State Statute focused on public entity bidding. The Statute has changed the bidding threshold from \$35K to \$75K. Concurrently, the Board's Purchasing and Procurement Policy was written in 2015 and thus warrants some review. Suggested revisions to the policy were presented for the Board to discuss. Mr. Seppie requested guidance with the revisions and threshold limits that the Board was comfortable with. The intent of the discussion was to gather input so that an updated policy could be presented for Board consideration at a future meeting.

There was discussion regarding the language in the Statutes and the policy including what is required to be put out to bid (all vehicles), the General Manager's authorized purchasing limit, and the threshold amount for quotes. Pursuant to the discussion, Mr. Seppie will make changes to the Policy and Resolution so that they can be presented to the Board in the future.

The third item was a failure in filter #2 that recently occurred. The damage appears to only affect this filter; thus, the remaining 11 filters can easily support the plant's needs. The failure is in the core section of the filter where a syphon is used to initiate a backwash. Mr. Seppie provided a picture of when the core was installed in 1998 and explained the process that the core provided. The failed section must withstand the weight of the water within the chamber as well as the alternate forces when it is under a vacuum. These alternating forces have caused a fatigue failure along a seam.

We have drained the section and Hager Industries is coming in to assist with the repair.

Project updates: The Board had retained Sunrise Engineering for the Water Rights changes associated with Jamestown Rio Vista (JRV). The work involves changing JRV's point of diversion and expanding the Board's service area. Sunrise had worked with staff at the State Engineers Office on the submission. The point of diversion portion went to the Board of Control (BOC), they have requested some significant changes. Mr. Seppie has met with Sunrise Engineering and the division superintendent about their concerns. The issues will require another submission to the BOC and will exceed the original scope of work with Sunrise. Mr. Seppie has asked Sunrise to prepare a change order for the Board to consider at the next meeting.

Lastly, Mr. Seppie has found a consultant that will do the inspection on the Riverview Drive bridge. The bridge will be transferred to the City of Green River in conjunction with the Reservoir land transfer.

9. **Public Comments**

Mr. Westenskow once again stated that he appreciates working with the staff.

10. **Good of the Order**

None

11. **Executive Session**

None

12. **Next Meeting**

The next regular Board meeting will be held November 21, 2024 at 3:00 p.m.

13. **Adjournment**

*There being no further business at 4:02 p.m. Mr. Palmer made a motion to adjourn the meeting. Mr. Young seconded the motion. The motion was voted on and passed.*

Approved

Approved

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Board Member

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Board Chairman

**Joint Powers Water Board**  
**Revenues & Expenditures Budget vs. Actual**  
July through September 2024

	Sep 24	Jul - Sep 24	Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>4100 · Water Sales</b>				
4110 · Water Sales - Simplot	0.00	248,732.85	1,450,394.00	17.15%
4120 · Water Sales - Rock Spring	495,249.62	1,636,880.59	3,631,067.00	45.08%
4122 · Water Sales - White Mountain	20,312.26	63,718.94	161,175.00	39.53%
4124 · Water Sales - Ten Mile	7,985.97	25,128.56	44,499.00	56.47%
4126 · Water Sales - Clearview	6,100.28	18,746.47	63,229.00	29.65%
4130 · Water Sales - Green River	242,516.96	755,457.61	1,440,088.00	52.46%
4132 · Water Sales - Jamestown	8,607.32	27,313.54	58,929.00	46.35%
<b>Total 4100 · Water Sales</b>	<b>780,772.41</b>	<b>2,775,978.56</b>	<b>6,849,381.00</b>	<b>40.53%</b>
<b>4200 · Int Inc</b>				
4265 · Int Income Uinta Bank	65,298.43	65,364.11	265,000.00	24.67%
4275 · Int Income RSNB	9,759.97	41,281.26	110,000.00	37.53%
4289 · Int Income Commerce Bank C/D	3,759.06	11,368.85	35,000.00	32.48%
4294 · Investment Income - Multi-Bank	6,228.22	20,018.50	59,000.00	33.93%
<b>Total 4200 · Int Inc</b>	<b>85,045.68</b>	<b>138,032.72</b>	<b>469,000.00</b>	<b>29.43%</b>
<b>4400 · Other Income</b>				
4420 · Miscellaneous Income	100.00	269.20	0.00	100.0%
4435 · SRF #029	0.00	0.00	64,147.00	0.0%
4455 · Crossroads RS & WWDC Reimburse	32,159.42	64,229.96	2,000,000.00	3.21%
4485 · 2007 SLIB Loan R/S #066	0.00	0.00	74,876.00	0.0%
4495 · Simplot Surcharge Revenue	0.00	0.00	131,882.00	0.0%
<b>Total 4400 · Other Income</b>	<b>32,259.42</b>	<b>64,499.16</b>	<b>2,270,905.00</b>	<b>2.84%</b>
<b>4500 · Non-Operating Income</b>				
4530 · Transfer From WTP Cap Res	82,442.53	109,498.58	370,000.00	29.59%
4531 · Transfer from Depreciation Res	0.00	0.00	1,788,000.00	0.0%
4535 · Transfer from Debt Reserve	0.00	0.00	1,661,462.00	0.0%
4540 · Transfer From Amelioration Fund	0.00	0.00	308,261.00	0.0%
<b>Total 4500 · Non-Operating Income</b>	<b>82,442.53</b>	<b>109,498.58</b>	<b>4,127,723.00</b>	<b>2.65%</b>
<b>Total Income</b>	<b>980,520.04</b>	<b>3,088,009.02</b>	<b>13,717,009.00</b>	<b>22.51%</b>
<b>Gross Profit</b>	<b>980,520.04</b>	<b>3,088,009.02</b>	<b>13,717,009.00</b>	<b>22.51%</b>
<b>Expense</b>				
<b>5100 · Payroll, Taxes &amp; Benefits</b>				
5110 · Salaries & Wages - Regular	98,792.43	338,812.16	1,365,615.00	24.81%
5115 · Salaries & Wages - Overtime	436.87	845.35	8,500.00	9.95%
5116 · Salaries & Wages - On Call	0.00	0.00	1,000.00	0.0%
5117 · Sal. & Wages - Shift Diff.	534.75	1,757.26	9,000.00	19.53%
5119 · Sal. & Wages - Hol. Worked	2,141.52	4,468.88	15,000.00	29.79%
5120 · Social Security/Medicare	7,768.79	26,365.61	104,469.00	25.24%
5125 · Workers Comp.	0.00	2,145.07	15,245.00	14.07%
5131 · Employee Clothing Allowance	0.00	0.00	4,550.00	0.0%
5135 · Wyoming Retirement	18,974.82	64,403.52	254,277.00	25.33%
5137 · 457 Board Contributions	290.00	990.00	4,030.00	24.57%
5140 · Employee Health Insurance	28,566.71	90,140.65	394,656.00	22.84%
5141 · HSA Contributions	8,645.75	26,283.08	112,050.00	23.46%
5199 · Final Payout	0.00	0.00	15,000.00	0.0%
<b>Total 5100 · Payroll, Taxes &amp; Benefits</b>	<b>166,151.64</b>	<b>556,211.58</b>	<b>2,303,392.00</b>	<b>24.15%</b>
<b>6001 · O &amp; M Expenses</b>				
6025 · Debt Reserve	47,916.67	143,750.01	575,000.00	25.0%
6100 · Travel/Training-Staff	510.47	1,463.51	7,000.00	20.91%
6101 · Travel/Training Operators	40.00	1,165.56	5,000.00	23.31%
6102 · Travel/Training-Board	0.00	0.00	5,000.00	0.0%
6104 · Board Related Expense	0.00	0.00	500.00	0.0%
6105 · Community Affairs	548.67	627.73	1,000.00	62.77%
6106 · Drought Cont/Augmentation	0.00	0.00	5,000.00	0.0%
6107 · Water Resource Planning	0.00	0.00	15,000.00	0.0%
6110 · Dues/Subscriptions	0.00	0.00	5,000.00	0.0%

**Joint Powers Water Board**  
**Revenues & Expenditures Budget vs. Actual**  
July through September 2024

	Sep 24	Jul - Sep 24	Budget	% of Budget
6112 · Professional Licensing Fees	0.00	145.00	250.00	58.0%
6113 · Meeting Lunches/Long Shift Meal	0.00	0.00	250.00	0.0%
6114 · Coffee/Water/Pop/Cups	65.88	65.88	500.00	13.18%
6115 · Postage/Shipping	0.00	2,057.80	4,500.00	45.73%
6116 · Cleaning/Janitorial Supplies	226.84	266.82	1,500.00	17.79%
6117 · Office Supplies	391.65	456.20	3,000.00	15.21%
6118 · Software	325.29	980.38	15,000.00	6.54%
6119 · Office Equipment	5,391.10	5,391.10	12,500.00	43.13%
6120 · Notices/Advertisements	36.00	225.00	2,500.00	9.0%
6125 · Telephone/Internet	598.09	2,467.15	13,000.00	18.98%
6130 · Janitorial/Garbage	999.36	3,196.25	12,000.00	26.64%
6135 · Bank Service Fees	20.00	70.00	500.00	14.0%
6136 · Investment Expenses	0.00	0.00	500.00	0.0%
6137 · Legal Fees	600.00	3,360.00	30,000.00	11.2%
6138 · Lease and Easements	0.00	0.00	500.00	0.0%
6140 · Other Professional Fees	26,185.00	27,480.00	55,000.00	49.96%
6141 · Design and Assessment Services	3,687.00	8,050.50	50,000.00	16.1%
6142 · SCADA Non Capitalized Equipment	0.00	3,364.22	25,000.00	13.46%
6143 · SCADA Integration and Support	14,129.62	14,129.62	50,000.00	28.26%
6145 · Insurance (D&O/Liab)	0.00	0.00	148,000.00	0.0%
6151 · Books and Reference Materials	0.00	0.00	500.00	0.0%
6152 · Supplies Mech/Elec/HVAC	848.69	3,085.02	25,000.00	12.34%
6153 · Supplies - Lab and Testing	4.47	1,318.21	8,500.00	15.51%
6154 · Supplies-Grounds/Reservoir	67.31	560.71	12,500.00	4.49%
6156 · Tools/Small Equipment	803.59	976.01	15,000.00	6.51%
6158 · Vehicle Costs/Fuel	3,894.76	6,647.23	25,000.00	26.59%
6159 · Rental Equipment	0.00	44.00	10,000.00	0.44%
6161 · Rehabilitation - Old Plant Site	0.00	0.00	5,000.00	0.0%
6162 · Site Maintenance	11,954.06	12,922.26	20,000.00	64.61%
6163 · Building Maintenance	437.99	3,616.92	40,000.00	9.04%
6164 · Process Maintenance	9,619.08	18,372.37	135,000.00	13.61%
6165 · Ponds & Tanks	0.00	805.97	20,000.00	4.03%
6168 · Outside Maintenance Contracts	6,160.66	22,264.99	155,000.00	14.37%
6170 · Electricity	132,010.68	309,546.89	1,030,000.00	30.05%
6172 · Gas (Heat)	208.85	999.45	143,000.00	0.7%
6173 · Garbage Collection	209.26	823.73	2,750.00	29.95%
6175 · Cathodic Protection Maintenance	0.00	0.00	15,000.00	0.0%
6177 · Water Testing	1,518.24	5,159.57	17,000.00	30.35%
6180 · Dedicated Fiber Lines	477.32	1,431.96	6,000.00	23.87%
6190 · Chemicals-Liquid Oxygen	45,649.09	149,404.56	393,000.00	38.02%
6192 · Chemicals-Other	0.00	0.00	3,500.00	0.0%
6193 · Chemicals - Ferric Sulfate	22,047.26	68,992.54	156,000.00	44.23%
6194 · Chemicals - Chlorine	12,500.00	25,195.00	58,500.00	43.07%
6195 · Chemicals - Polymer	0.00	22,037.40	67,000.00	32.89%
6197 · Employee Safety/Clothing	0.00	0.00	5,000.00	0.0%
6198 · Depreciation Reserve	72,916.67	218,750.01	875,000.00	25.0%
6198A · WTP Cap Imp Reserve (ML Assets)	35,416.67	106,250.01	425,000.00	25.0%
6198B · GAC & Caustic Reserve	4,166.67	12,500.01	50,000.00	25.0%
6198C · Trsfr Simplot Surcharge to RS C	0.00	0.00	131,882.00	0.0%
6198D · Water Resource Reserve	21,833.33	65,499.99	262,000.00	25.0%
6198E · Amelioration Reserve	25,000.00	75,000.00	300,000.00	25.0%
<b>Total 6001 · O &amp; M Expenses</b>	<b>509,416.29</b>	<b>1,350,917.54</b>	<b>5,455,132.00</b>	<b>24.76%</b>
<b>8100 · Debt Service</b>				
8161 · DWSRF #044	0.00	0.00	1,282,943.00	0.0%
8162 · DWSRF #066	0.00	0.00	25,659.00	0.0%
8163 · DWSRF #136	0.00	0.00	352,860.00	0.0%
8165 · DWSRF # 029 RS	0.00	0.00	64,147.00	0.0%
8167 · SRF #66 Rock Springs	0.00	0.00	74,876.00	0.0%

**Joint Powers Water Board**  
**Revenues & Expenditures Budget vs. Actual**  
July through September 2024

	Sep 24	Jul - Sep 24	Budget	% of Budget
Total 8100 · Debt Service	0.00	0.00	1,800,485.00	0.0%
9100 · Capital Improvements				
9100a · Mid-lived - WTP Capital Fund				
09-24-3 · M.L. Bldg/Heat/Mech Impr	0.00	5,977.87	0.00	100.0%
9-25-1 · ML Process Equip Replacement 25	82,442.53	103,520.71	165,000.00	62.74%
9-25-2 · ML Pumping/Storage 25	0.00	0.00	25,000.00	0.0%
9-25-3 · ML Bldg/Heating/Mech 25	0.00	0.00	145,000.00	0.0%
9-25-4 · ML Site/Grounds Impr 25	0.00	0.00	35,000.00	0.0%
Total 9100a · Mid-lived - WTP Capital Fund	82,442.53	109,498.58	370,000.00	29.59%
9100b · Long-lived Assets - Dep Fund				
9-25-12 · LL Pump/Store/Dist Imp 25	0.00	0.00	238,000.00	0.0%
9-25-14 · LL Old Water Plant Site 25	0.00	0.00	1,500,000.00	0.0%
9-25-15 · LL Analysis/Studies/Reports 25	0.00	0.00	50,000.00	0.0%
Total 9100b · Long-lived Assets - Dep Fund	0.00	0.00	1,788,000.00	0.0%
Total 9100 · Capital Improvements	82,442.53	109,498.58	2,158,000.00	5.07%
9111 · Crossroads PS	30,931.90	73,995.29	2,000,000.00	3.7%
Total Expense	788,942.36	2,090,622.99	13,717,009.00	15.24%
Net Ordinary Income	191,577.68	997,386.03	0.00	100.0%
Other Income/Expense				
Other Income				
9500 · Unrealized gain(loss) on Invest	7,441.68	28,420.37	0.00	100.0%
Total Other Income	7,441.68	28,420.37	0.00	100.0%
Net Other Income	7,441.68	28,420.37	0.00	100.0%
Revenues over (under) expenditures	199,019.36	1,025,806.40	0.00	100.0%



**Joint Powers Water Board****Cash Balances**

As of September 30, 2024

**Sep 30, 24****Checking/Savings****10-000 · General Funds**

10-039 · R/S Nat'l Gen Funds	3,225,889.57
10-049 · Commerce Bank Money Market	1,479,087.67
10-053 · Uinta Bank CD	1,079,303.35
10-062 · Uinta Bank CD	1,160,794.05
10-063 · Uinta Bank CD	527,763.16
10-067 · Uinta Bank CD	1,055,012.13
10-068 · Uinta Bank CD	1,049,111.17
10-070 · Commerce Bank CD	1,091,259.00
10-080 · Multi-Bank Investments-at marke	1,998,745.61
10-099 · **** Allocated to Other Funds	-7,624,867.67

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**Total 10-000 · General Funds** 5,042,098.04**10-300 · Cap Imp WTP - Total**

10-303 · **** Cap Imp WTP	929,755.00
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**Total 10-300 · Cap Imp WTP - Total** 929,755.00**10-400 · WWDC Capital Impr**

10-064 · Uinta Bank CD WWDC	1,053,039.21
10-407 · Uinta - MM - WWDC	11,129.22
10-410 · **** WWDC Cap Imp	77,909.75

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**Total 10-400 · WWDC Capital Impr** 1,142,078.18

10-425 · **** GAC/Caustic Reserve	750,062.93
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10-430 · **** Unemployment Reserve	110,400.08
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10-435 · **** Water Resource Reserve	165,499.95
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**10-450 · Depreciation Reserve**

10-455 · **** Depreciation Reserve	2,911,089.91
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**Total 10-450 · Depreciation Reserve** 2,911,089.91**10-600 · Amelioration Fund - Total**

10-605 · **** Amelioration Fund	928,261.11
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**Total 10-600 · Amelioration Fund - Total** 928,261.11

10-700 · **** Debt Funds - Total	1,751,888.94
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**10-900 · Misc**

10-911 · Rock Springs Cap Imp	45,651.41
10-911A · Uinta Bank CD RS Cap Imp	1,335,000.00
10-921 · Green River Cap Imp	16,001.27
10-921A · Uinta Bank GR Cap Imp CD	135,000.00

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**Total 10-900 · Misc** 1,531,652.68

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**Total Checking/Savings** 15,262,786.82

12:22 PM  
10/30/24  
Cash Basis

# Joint Powers Water Board Transactions by Account

As of September 30, 2024

Type	Date	Num	Name	Memo	Paid Amount
<b>10-039 - 20-1105-8 R/S Nat'l Gen Funds</b>					
Check	09/09/2024	14015	Air Products & Chemicals Inc.	Liquid Oxygen (2) Tank Rental	-25,040.78
Check	09/09/2024	14016	Automation Instrumentation Controls	Design & Asses, SCADA Support	-16,189.62
Check	09/09/2024	14017	Barr Engineering Co.	Desgin & Asses (Dam)	-1,627.00
Check	09/09/2024	14018	Bomgaars	Bldg, Maint Supplies, Grounds	-101.16
Check	09/09/2024	14019	Castle Cleaning Company	August 2024 Janitorial	-650.00
Check	09/09/2024	14020	Century Link - Bus Svcs	Fiber Optics/Interent & Phone	-511.52
Check	09/09/2024	14021	Green River Star	August Ads/Notices	-36.00
Check	09/09/2024	14022	Mountainland	Bldg Maintenence	-70.14
Check	09/09/2024	14023	Rocky Mountain Power	Aug 2024 Electricity	-132,010.68
Check	09/09/2024	14024	SGS North America, Inc	Water Testing (2)	-251.60
Check	09/09/2024	14025	Southwest Doors	Site Maintenance (Gate)	-695.00
Check	09/09/2024	14026	Summit Accounting Services PC	June & July 2024 Accountant	-2,890.00
Check	09/09/2024	14027	Sweetwater County Health Dept.	Qrtly Water Testing	-75.00
Check	09/09/2024	14028	Sweetwater Technology Services Inc	Software, OS Cont Maint, Office Equ	-11,757.10
Check	09/09/2024	14029	Thatcher Company	Chlorine & Ferric Sulfate	-34,547.26
Check	09/09/2024	14030	US Bank	August 2024 Credit Card Usage	-8,140.97
Check	09/09/2024	14031	Winnelson Co.	Maint Supplies & Proc Maint Credit	-468.55
Check	09/09/2024	14032	Wyoming Waste Services	Garbage Pickup	-209.26
Deposit	09/09/2024		City of Rock Springs	Deposit	11,435.05
Paycheck	09/12/2024	DD2704	Maintenance		-2,702.49
Paycheck	09/12/2024	DD2705	Operator		-2,702.08
Paycheck	09/12/2024	DD2706	Operator		-2,230.82
Paycheck	09/12/2024	DD2707	Operator		-2,228.20
Paycheck	09/12/2024	DD2708	Manager		-2,989.34
Paycheck	09/12/2024	DD2709	Operator		-2,611.20
Paycheck	09/12/2024	DD2710	Manager		-1,706.33
Paycheck	09/12/2024	DD2711	Maintenance		-2,497.43
Paycheck	09/12/2024	DD2712	Operator		-3,173.84
Paycheck	09/12/2024	DD2713	Operator		-3,006.84
Paycheck	09/12/2024	DD2714	Manager		-4,102.14

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Cash Basis

**Joint Powers Water Board**  
**Transactions by Account**  
**As of September 30, 2024**

Paycheck	09/12/2024	DD2715	Manager		-3,541.99
Paycheck	09/12/2024	DD2716	Operator		-1,946.31
Paycheck	09/12/2024	DD2717	Operator		-2,032.59
Check	09/12/2024	eft	Credit Union	Withholdings	-410.00
Check	09/12/2024	eft	HSABank	Sept 2024 HSA Contributions	-8,645.75
Check	09/12/2024	eft	United States Treasury	83-0284899	-12,799.94
Check	09/12/2024	14033	Great West Trust Company LLC	457 Contributions	-4,090.00
Check	09/12/2024	14034	NCPERS	Sept 2024 Life Ins Withholdings	-64.00
Deposit	09/13/2024	1392	Clearview Improvement & Service District		6,100.28
Deposit	09/16/2024	3821	Ten Mile Sewer & Water District		7,985.97
Deposit	09/16/2024	14426	White Mountain Water & Sewer District		20,312.26
Deposit	09/18/2024		Bozner Family Trust	Lease	100.00
Deposit	09/19/2024	15670	Jamestown-Rio Vista Water		8,607.32
Check	09/19/2024	14035	Ace Hardware	Bldg & Site Maintenance	-35.46
Check	09/19/2024	14036	Air Products & Chemicals Inc.	Liquid Oxygen (2)	-20,608.31
Check	09/19/2024	14037	Airgas USA, LLC	Maint Supplies	-278.83
Check	09/19/2024	14038	Blue Cross Blue Shield of Wyoming	Oct 2024 Health Ins Premiums	-28,517.18
Check	09/19/2024	14039	Capital Business Systems	Office Supplies	-37.34
Check	09/19/2024	14040	Castle Rock Hospital District	Pre-employment Drug Screen	-40.00
Check	09/19/2024	14041	CenturyLink	Phone	-84.48
Check	09/19/2024	14042	Dearborn Life Insurance Co	Oct 2024 Life Ins Premium	-49.53
Check	09/19/2024	14043	Dominion Energy	Sept 2024 Gas Heat	-208.85
Check	09/19/2024	14044	GS 03 Service, LLC	Process Equipment Upgrades	-32,310.00
Check	09/19/2024	14045	Hach Company	Process Equipment Upgrades	-50,132.53
Check	09/19/2024	14046	Mountainland	Bldg Maintenence	-319.20
Check	09/19/2024	14047	National Waterproofing Supply, LLC	Site Maintenance	-1,659.06
Check	09/19/2024	14048	PMG Vegetation Control	Site Maintenance (Weeds)	-9,600.00
Check	09/19/2024	14049	RDO Equipment Co	Vehicle Maint (Tractor)	-728.89
Check	09/19/2024	14050	Sage Electric Solutions, LLC	Process Maintenance	-3,176.00
Check	09/19/2024	14051	Sage Hilstad Law, PC	Aug 2024 Legal Services	-600.00
Check	09/19/2024	14052	SGS North America, Inc	Water Testing (3)	-462.73
Check	09/19/2024	14053	Summit Accounting Services PC	Aug 2024 Accountant Services	-3,295.00
Check	09/19/2024	14054	Verizon Wireless	Cell Phones	-382.80

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Joint Powers Water Board  
Transactions by Account  
As of September 30, 2024

Deposit	09/20/2024	81932	City of Rock Springs		495,249.62
Deposit	09/23/2024	371023	City of Green River/Cust		242,516.96
Paycheck	09/26/2024	DD2718	Maintenance		-2,702.49
Paycheck	09/26/2024	DD2719	Operator		-2,413.32
Paycheck	09/26/2024	DD2720	Operator		-1,938.99
Paycheck	09/26/2024	DD2721	Operator		-2,020.14
Paycheck	09/26/2024	DD2722	Manager		-3,005.35
Paycheck	09/26/2024	DD2723	Operator		-1,624.90
Paycheck	09/26/2024	DD2724	Operator		-2,246.63
Paycheck	09/26/2024	DD2725	Manager		-1,706.33
Paycheck	09/26/2024	DD2726	Maintenance		-2,432.23
Paycheck	09/26/2024	DD2727	Operator		-2,823.59
Paycheck	09/26/2024	DD2728	Operator		-2,846.89
Paycheck	09/26/2024	DD2729	Manager		-4,118.14
Paycheck	09/26/2024	DD2730	Manager		-3,541.99
Paycheck	09/26/2024	DD2731	Operator		-1,982.16
Paycheck	09/26/2024	DD2732	Operator		-2,027.19
Check	09/26/2024	eft	Credit Union	Withholdings	-410.00
Check	09/26/2024	eft	United States Treasury	83-0284899	-12,557.64
Check	09/26/2024	14055	Great West Trust Company LLC	457 Contributions	-4,150.00
Check	09/26/2024	14056	Aflac	Sept 2024 Withholdings	-580.84
Check	09/26/2024	14057	Wyoming Retirement System	Sept 2024 Contributions	-18,974.82
Check	09/26/2024	14058	Bomgaars	Process Maintenance	-2.79
Check	09/26/2024	14059	Codale Electric Supply, Inc.	Process Maintenance	-53.04
Check	09/26/2024	14060	Kimball Midwest	Process Maintenance	-1,302.64
Check	09/26/2024	14061	Linde Gas & Equipment Inc	Maintenance Supplies	-95.62
Check	09/26/2024	14062	Pioneer Gasket	Process Maintenance	-3,642.00
Check	09/26/2024	14063	SGS North America, Inc	Water Testing (2)	-251.60
Check	09/26/2024	14064	Summit West CPA Group, PC	FY2024 Financial Audit	-20,000.00
Check	09/26/2024	14065	Sunrise Engineering	CRPS	-30,931.90
Check	09/26/2024	14066	Wyoming Dept. Of Transportation	Vehicle Maint (License Plate)	-10.00
Deposit	09/26/2024		WWDC CPRS	Deposit	20,724.37
General Journal	09/30/2024	2015.174	MultiBanks Interest		6,441.92

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# Joint Powers Water Board

## Transactions by Account

### As of September 30, 2024

Check	09/30/2024	Service Charge	-20.00
Deposit	09/30/2024	Interest	9,759.97
Total 10-039 · 20-1105-8 R/S Nat'l Gen Funds			247,541.37
<b>10-049 · Commerce Bank Money Market</b>			
Deposit	09/30/2024	Interest	3,759.06
Total 10-049 · Commerce Bank Money Market			3,759.06
<b>10-053 · Uinta Bank CD 1825</b>			
Deposit	09/30/2024	Interest	11,918.45
Total 10-053 · Uinta Bank CD 1825			11,918.45
<b>10-062 · Uinta Bank CD 2636</b>			
Deposit	09/30/2024	Interest	12,818.33
Total 10-062 · Uinta Bank CD 2636			12,818.33
<b>10-063 · Uinta Bank CD - 2716</b>			
Deposit	09/30/2024	Interest	5,697.81
Total 10-063 · Uinta Bank CD - 2716			5,697.81
<b>10-067 · Uinta Bank CD 2738</b>			
Deposit	09/30/2024	Interest	11,524.96
Total 10-067 · Uinta Bank CD 2738			11,524.96
<b>10-068 · Uinta Bank CD 2737</b>			
Deposit	09/30/2024	Interest	12,431.91
Total 10-068 · Uinta Bank CD 2737			12,431.91
<b>10-080 · Multi-Bank Investments-at marke</b>			
General Journal	09/30/2024 2015.174		-6,441.92
General Journal	09/30/2024 2015.174		6,228.22
General Journal	09/30/2024 2015.174		7,441.68
Total 10-080 · Multi-Bank Investments-at marke			7,227.98
<b>10-099 · **** Allocated to Other Funds</b>			
General Journal	09/30/2024 2015.175	Record fund transfers per budget	-207,250.01
General Journal	09/30/2024 2015.176	To transfer mid-lived assets	82,442.53
Total 10-099 · **** Allocated to Other Funds			-124,807.48
			188,112.39
			<b>188,112.39</b>

Joint Powers Water Board  
US Bank Card Charges

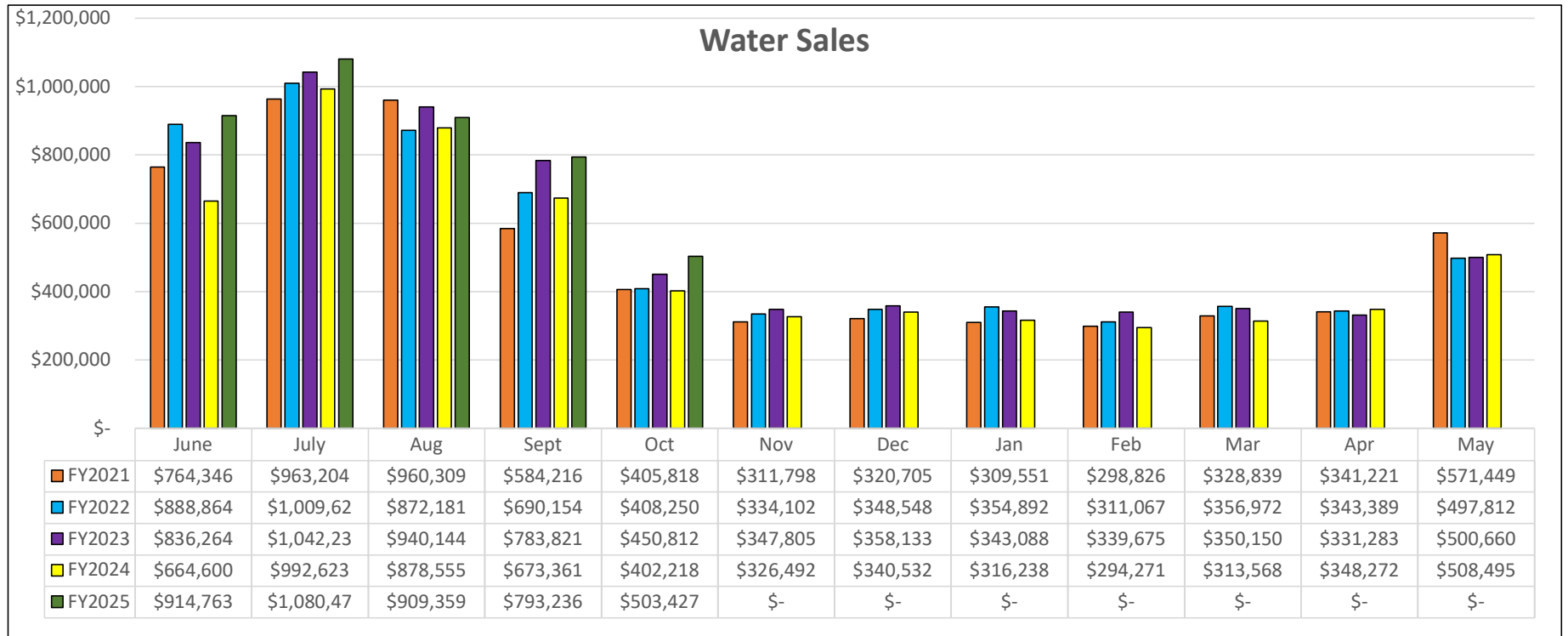
September 2024

Sep 24

Ordinary Income/Expense

Expense

6001 · O & M Expenses	
6100 · Travel/Training-Staff	510.47
6105 · Community Affairs	548.67
6114 · Coffee/Water/Pop/Cups	65.88
6116 · Cleaning/Janitorial Supplies	226.84
6117 · Office Supplies	354.31
6118 · Software	119.95
6125 · Telephone/Internet	96.61
6130 · Janitorial/Garbage	349.36
6153 · Supplies - Lab and Testing	4.47
6156 · Tools/Small Equipment	803.59
6158 · Vehicle Costs/Fuel	3,155.87
6164 · Process Maintenance	1,427.64
6177 · Water Testing	477.31
Total 6001 · O & M Expenses	8,140.97
Total Expense	8,140.97



	2019-2020												
MG	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Total
Rock Springs	301.893	290.598	195.583	96.264	85.043	89.037	91.676	86.425	87.348	96.773	221.449	255.337	1,897.426
Green River	158.791	153.008	109.649	39.694	33.236	31.337	36.014	34.746	32.855	39.639	124.03	123.911	916.910
Districts	24.241	23.216	17.921	10.116	9.436	8.752	9.571	9.476	10.588	11.714	22.133	21.294	178.458
Simplot	62.389	63.199	64.319	53.691	56.209	57.197	56.136	48.239	59.345	57.074	56.657	53.388	687.843
Total	547.314	530.021	387.472	199.765	183.924	186.323	193.397	178.886	190.136	205.2	424.269	453.93	3,680.637
	2020-2021												
MG	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Total
Rock Springs	314.545	315.705	192.766	119.760	85.174	86.087	83.492	78.236	93.449	93.172	172.316	294.149	1928.851
Green River	160.928	161.624	77.592	43.682	27.249	29.296	30.812	26.518	28.601	34.94	96.833	147.965	866.04
Districts	28.596	29.853	18.461	11.663	8.099	8.023	8.301	7.699	7.998	8.782	14.838	23.608	175.921
Simplot	60.03	55.497	50.749	59.219	58.513	60.871	55.615	59.185	58.710	59.775	50.57	54.302	683.036
Total	564.099	562.679	339.568	234.324	179.035	184.277	178.220	171.638	188.758	196.669	334.557	520.024	3653.848
	2021-2022												
MG	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Total
Rock Springs	307.484	251.950	202.253	105.622	86.314	86.984	89.962	80.090	90.068	92.687	152.594	260.608	1806.616
Green River	159.391	140.047	99.417	37.470	26.508	27.991	28.630	25.687	27.666	27.522	66.486	120.974	787.789
Districts	25.108	21.203	16.694	10.089	7.571	8.321	8.721	8.054	9.250	8.599	13.384	19.914	156.908
Simplot	64.031	67.441	60.461	68.116	60.151	65.085	64.514	54.401	65.859	56.817	40.114	57.565	724.555
Total	556.014	480.641	378.825	221.297	180.544	188.381	191.827	168.232	192.843	185.625	272.578	459.061	3475.868
	2022-2023												
MG	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Total
Rock Springs	304.222	276.446	228.159	118.485	81.145	91.302	84.065	87.516	94.315	84.277	136.408	181.565	1767.905
Green River	154.028	133.057	101.885	39.774	27.033	24.454	23.568	26.869	28.060	27.748	67.982	98.418	752.876
Districts	25.76	25.960	18.855	11.584	8.383	8.703	9.504	8.737	9.399	9.053	12.132	14.781	162.851
Simplot	65.196	59.227	62.443	64.414	63.654	60.690	60.299	53.005	49.830	50.871	46.603	55.52	691.752
Total	549.206	494.690	411.342	234.257	180.215	185.149	177.436	176.127	181.604	171.949	263.125	350.284	3375.384
	2023-2024												
MG	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Total
Rock Springs	282.704	243.954	184.103	95.645	73.371	77.062	72.543	68.161	69.753	82.836	135.51	251.487	1637.129
Green River	146.312	127.066	88.222	38.749	25.267	25.646	24.033	23.646	25.415	29.831	66.978	133.385	754.55
Districts	22.388	20.517	16.172	11.160	8.359	9.682	7.998	7.694	8.617	8.271	12.471	21.793	155.122
Simplot	57.846	58.998	55.668	58.325	57.688	59.306	54.892	49.036	54.537	55.095	44.971	62.533	668.895
Total	509.250	450.535	344.165	203.879	164.685	171.696	159.466	148.537	158.322	176.033	259.930	469.198	3215.696
	2024-2025												
MG	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total
Rock Springs	293.914	229.831	198.657	117.784									840.186
Green River	144.133	126.801	100.908	45.173									417.015
Districts	23.362	20.464	17.358	11.532									72.716
Simplot	56.776	59.673	62.969	64.480									243.898
Total	518.185	436.769	379.892	238.969	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	1573.815
	Four Year Average												
Rock Springs	302.239	272.014	201.820	109.878	81.501	85.359	82.516	78.501	86.896	88.243	149.207	246.952	1785.125
Green River	155.165	140.449	91.779	39.919	26.514	26.847	26.761	25.680	27.436	30.010	74.570	125.186	790.314
Districts	25.463	24.383	17.546	11.124	8.103	8.682	8.631	8.046	8.816	8.676	13.206	20.024	162.701
Simplot	61.776	60.291	57.330	62.519	60.002	61.488	58.830	53.907	57.234	55.640	45.565	57.480	692.060
Total	544.642	497.136	368.475	223.439	176.120	182.376	176.737	166.134	180.382	182.569	282.548	449.642	3430.199
	Percent of Four Year Average												
Rock Springs	97.25%	84.49%	98.43%	107.20%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	47.07%
Green River	92.89%	90.28%	109.95%	113.16%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	52.77%
Districts	91.75%	83.93%	98.93%	103.67%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	44.69%
Simplot	91.91%	98.98%	109.84%	103.14%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	35.24%
Total	95.14%	87.86%	103.10%	106.95%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	45.88%



## AMENDMENT NO. 1

### JPWB - Jamestown Rio Vista POD and Service Territory – S09588

11/1/2024

Whereas GREEN RIVER-ROCK SPRINGS-SWEETWATER COUNTY JPWB ("CLIENT") and SUNRISE ENGINEERING, LLC ("SE") entered into an AGREEMENT FOR PROFESSIONAL SERVICES ("AGREEMENT") on the 28<sup>th</sup> day of June 2023 and whereas the parties mutually agree to make modifications to the Agreement. CLIENT and SE agree to the following modifications:

#### **SCOPE**

##### **Task 1 – Additional work related to the change of point of diversion**

Modify the petition and map to reflect the original Jamestown Service Territory and to remove the reference to municipal from the petition. This work to be coordinated with the State Engineer's Office Board of Control and the Water Division 4 Superintendent.

##### **Task 2 – Noticing of Water Users**

If required by the Board of Control, SE will re-notice those users between the existing and new points of diversion to request Consent to Petition.

##### **Task 3 – Make modifications to the Petition and Service Territory Map for the Joint Powers Water Board. (Existing map is believed accurate).**

This work will be completed upon Task 1 being accepted by the Board of Control.

#### **COMPENSATION**

CLIENT agrees to compensate SE for services described in the Scope of Services at the hourly rates and fees as detailed in Exhibit A, with estimated budget amounts as follows:

**Task 1 - \$2,900**

**Task 2 - \$1,100**

**Task 3 - \$1,600**

This amendment is subject to all other terms and conditions outlined in the original agreement.

GREEN RIVER-ROCK SPRINGS-SWEETWATER  
COUNTY JPWB  
("CLIENT")

SUNRISE ENGINEERING, LLC  
("SE")

By:

Name:

Title:

Date:

By:

Name:

Title:

Date:

Robert V. Hood

Robert v. Hood

Service Center Manager

11-1-24

# SUNRISE ENGINEERING

## FEE SCHEDULE EXHIBIT A

Work Code	Work Classification	Hourly Rate	Work Code	Work Classification	Hourly Rate
101	Engineer Intern (E.I.T.) I	\$ 118	403	CAD Drafter III	\$ 108
102	Engineer Intern (E.I.T.) II	130	404	CAD Drafter IV	124
103	Engineer Intern (E.I.T.) III	144	500	Funding Specialist	141
104	Engineer III	160	510	Plan Reviewer	139
105	Engineer IV	180	511	Building Inspector I	88
106	Engineer V	200	512	Building Inspector II	108
107	Senior Engineer	215	513	Building Inspector III	129
110	Principal Engineer	230	525	Building Official	149
121	Electrical Eng. Int. (E.I.T.) I	139	51	Administrative I	52
122	Electrical Eng. Int. (E.I.T.) II	156	52	Administrative II	72
123	Electrical Engineer III	177	53	Administrative III	82
124	Electrical Engineer IV	203	601	GIS Tech I	80
125	Electrical Engineer V	231	602	GIS Tech II	100
126	Principal Electrical Engineer	247	611	GIS Specialist I	130
301	Engineering Tech I	87	613	GIS Analyst	150
302	Engineering Tech II	98	614	GIS Programmer	165
303	Engineering Tech III	118	615	GIS Team Leader	170
304	Engineering Tech IV	144	701	Planner I	105
311	Electrical Tech I	107	702	Planner II	123
312	Electrical Tech II	124	703	Planner III	142
313	Electrical Tech III	145	704	Planner IV	153
314	Electrical Tech IV	160	705	Planner V	179
315	Electrical Tech V	177	711	Project Manager I	124
351	Construction Observer I	93	712	Project Manager II	146
352	Construction Observer II	103	930	Survey CAD Tech	145
353	Construction Observer III	113	935	One Man Survey Crew	175
354	Construction Observer IV	124	940	Survey Manager	183
401	CAD Drafter I	82	945	Registered Surveyor	199
402	CAD Drafter II	93	950	Principal Surveyor	219

## REIMBURSABLE EXPENSE SCHEDULE

Expense	Rate	Mark-Up
Mileage	\$0.65 per mile	N/A
Field Vehicle (on site)	\$60 per day	N/A
Per Diem Meals	\$57 per day	N/A
Snowmobile/ATV & Trailer	\$250 per day	N/A
Troxler Nuclear Density Gauge	\$50 per day	N/A
High Density Scanner	\$175 per hour	N/A
Material Testing Lab Work	Actual Cost	10%
Outside Consultants, Aerial Photography, etc.	Actual Cost	10%
Lodging	Actual Cost	N/A
Other Expenses incurred	Actual Cost	10%

A convenience fee of 4% will be applied to all payments made with a credit card

Fee schedule will automatically change once per year in January and is subject to change on other occasions. Afton Base 124.1