



## Green River – Rock Springs – Sweetwater Co – JOINT POWERS WATER BOARD

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### A G E N D A

Green River/Rock Springs/Sweetwater County Joint Powers Water Board

September 18, 2025

3 p.m.

Meeting Conducted Via Remote Access and Teleconference

Teleconference Phone No. **844-854-2222** Access Code: **791954**

1.	Call to Order	Chair
2.	Roll Call	Chair
3.	Approval of Agenda	Chair
4.	Approval of August 20, 2025 Regular Board Meeting Minutes	Chair
5.	Approval of July 2025 Financial Reports	Chair
6.	Presentation of August 2025 Water Sales and Usage Reports	Mr. Seppie
7.	Presentation and Consideration of an Annex to the Employee Reference Guide - "Conduct and Code of Ethics"	Mr. Seppie
8.	Presentation and Consideration of an allocation from the FY2025 Surplus of Budget toward Reserves.	Mr. Seppie
9.	Presentation and Consideration of Resolution 26-01: Official Name and Principal Place of Business	Mr. Seppie
10.	Operation and/or Project Updates	Mr. Seppie
11.	Public Comments	Chair
12.	Good of the Order – Time set aside for Board Members to offer Comments or observations without formal motions.	Chair

13.	Executive Session – <i>if needed</i>	Chair
14.	Next Meeting	Chair
15.	Adjournment	Chair

Attachments:

1. August 20, 2025 Regular Board Meeting Minutes
2. July 2025 Financial Reports
3. August 2025 Water Sales and Usage Reports
4. Annex to the Employee Reference Guide - “Conduct and Code of Ethics”
5. Note to the Board-Allocation of FY25 Surplus of Budget
6. Resolution 26-01 Official Name and Principal Place of Business



## Meeting Minutes

**Meeting Date:** August 20, 2025

**Type of Meeting:** Regular Board Meeting

1. **Call to Order**

The Joint Powers Water Board meeting was held by remote computer access, teleconference, and in the conference room at the Water Treatment Plant. Chairman Young called the meeting to order at 3:01 p.m.

2. **Roll Call**

A quorum was present with Terry Leigh (SW Co), Aaron Reichl and Jason Palmer (GR), Robert Young and Richard Lee (RS) present. Ms. Sage Hilstad, Counsel for the Board, was in attendance. Staff attending was Bryan Seppie, General Manager, James Tardoni, Engineer, and Sara Richardson, Office Manager. Mark Westenskow, City of Green River and Paul Kauchich, City of Rock Springs were also in attendance.

3. **Approval of Agenda**

*Mr. Leigh made a motion to approve the agenda. Mr. Lee seconded the motion. The motion was voted on and passed.*

4. **Approval of July 22, 2025 Board Meeting Minutes**

*Mr. Reichl made a motion to approve the July 22, 2025 Regular Board meeting minutes. Mr. Lee seconded the motion. The motion was voted on and passed.*

5. **Approval of June 2025 Financial Reports**

Mr. Seppie pointed out a few items in the financials as June is the end of fiscal year 2025. Water sales were greater than budgeted and some expenses were lower than anticipated. These factors yielded a surplus of budget of approximately \$312K.

*Mr. Leigh made a motion to approve the June 2025 financial reports. Mr. Reichl seconded the motion. The motion was voted on and passed.*

6. **Presentation of July 2025 Water Sales and Usage Reports**

Mr. Seppie presented the July 2025 water sales and usage report stating that this was the second month for water sales revenue for this fiscal year. July's usage was 103% of the average, this was likely because of the High School Rodeo Finals being held in Rock Springs. Simplot usage was about 113% of average. There was also a break in a transmission line in Rock Springs which was quickly fixed.

7. **Operational and/or Project Updates**

Mr. Seppie began his updates discussing the fiscal year 2025. Some expenses were underspent, most significantly in payroll categories, while water revenues and interest income were slightly higher than budgeted. This resulted in a surplus of budget, also known as carryover. The surplus can remain in the “General Fund” as it has in most years, or it can be reallocated to various reserves. Mr. Seppie explained the Board designated reserve funds and what they were used for. During the budget preparation the Board had placed importance on the funding of reserves, and this surplus could be assigned, in part or whole, to reserves. Mr. Seppie stated that no action was required today but he would like guidance from the Board.

There was discussion as to where the surplus of funds was currently being held and how the accountant funded the reserves each month. Some of the members gave input into which reserve fund they thought should receive money.

The second item Mr. Seppie addressed was an EPA Clean Air Act inspection on August 7<sup>th</sup>. The inspection focused on the risk management program for chlorine gas. It has been about 10 years since the last inspection. The inspection lasted most of the day, involving a review of the records for compliance. The inspector will be working on the report, and during that time, he has given us the opportunity to submit additional information. Mr. Tardoni has some experience with these types of programs. He is working on a process hazard analysis procedure that would have normally been done in September but has been moved up so that we can submit it. We will be holding a staff meeting tomorrow. There are many components, and it is a challenging set of rules. There was some confusion with the compliance audit and whom is to do it. This may be an area of concern in the inspector’s report. We are evaluating how we might want to do that, perhaps in the future we will consider using an outside consultant. We are not sure when we will get the inspector’s findings, the last time it took a couple of years.

We had the financial audit August 11-13<sup>th</sup>. They did their field work and seemed happy with the results. They were able to wrap it up a day early. They had a different focus than last year, with different analysis and perspectives. They offered a few suggestions, not deficiencies but recommendations. Some of the recommendations were straightforward, such as, they would like to see a Code of Ethics in our Employee Reference Guide. Mr. Seppie will prepare this for the Board’s approval. They also suggested a memo to our employees suggesting that they routinely review their pay stubs. The Auditor’s did want copies of the Public Officer Training Certificates because of the new Statute. The two new Board members will need to complete their training within 1-year of their appointment.

An EPA Drinking Water inspection, also known as a sanitary survey, was performed August 19<sup>th</sup>. This was a new inspector with a different approach than previous inspectors, but he was pleased with the results and complementary to the staff about the cleanliness and upkeep of the plant. Mr. Seppie stated that these inspections take an extraordinary amount of time and staff had worked hard to prepare for them. He

complemented the staff for their efforts. It may take time for the results, and he anticipates the report may identify some minor issues.

There are some new signature cards that need to be taken care of by the Board members, please see Mrs. Richardson after the meeting.

There will be a Joint Agriculture Public Land and Water Resource legislative committee meeting on August 28<sup>th</sup> that Mr. Seppie anticipates testifying at regarding the cloud seeding program.

8. **Public Comments**

Mr. Kauchich had no comments.

Mr. Westenskow gave an update on the wastewater treatment plant and stated that there will be an uptick in water usage as they are getting the plant up and running over the next couple of months.

9. **Good of the Order**

Mr. Lee updated the Board on the Select Water Committee's meeting in Rock Springs. There is a lot of activity going on and we need to pay attention to these discussions in Cheyenne.

Mr. Leigh asked Mr. Seppie if there was an algae problem at the intakes this year. Mr. Seppie said that the State Engineer's Office had performed two studies this summer involving conveyance losses as they move water and that Fontenelle had varied their releases for these studies. The moss and algae are different every year and this year the majority of the material is aquatic grass. To mitigate water quality concerns, staff have been operating the reservoir like it is a tank, keeping lower volume stored and having a higher turnover rate.

Mr. Seppie stated that the BOR will be holding their Fontenelle fall meeting August 28<sup>th</sup> at Seedskaadee. The Flaming Gorge meeting will be held on August 27<sup>th</sup>.

Mr. Reichl updated the Board on the Select Water Committee and Wyoming Water Development being in the area and toured a mine. He said they had good questions about water use, and it was a good opportunity to inform them on both industrial and municipal uses. He talked about the SEO working on getting legislation around storage in Fontenelle and water conservation and implementing a voluntary conservation program. Wyoming needs to show some action for negotiations with the 7 basin states. Storage in Fontenelle would give the State flexibility and help in the event of a compact curtailment.

There was discussion regarding writing letters to our legislative members and the need to start the dialogue about these water topics prior to the session.

10. **Executive Session**

Mr. Seppie stated there was need for an executive session to discuss a legal settlement associated with land and personnel issue. He asked that Mrs. Richardson stay for the conversation.

*Mr. Lee made a motion to move to executive session at 3:58 p.m. Mr. Leigh seconded the motion. The motion was voted on and passed.*

*At 4:18 p.m. Mr. Reichl made a motion to reconvene the regular meeting. Mr. Leigh seconded the motion. The motion was voted on and passed.*

*No action was taken coming out of executive session.*

11. **Next Meeting**

The next regular Board meeting will be held September 18, 2025 at 3:00 p.m.

12. **Adjournment**

*There being no further business at 4:20 p.m. Mr. Lee made a motion to adjourn the meeting. Mr. Reichl seconded the motion. The motion was voted on and passed.*

Approved

Approved

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Board Member

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Board Member

**Joint Powers Water Board**  
**Revenues & Expenditures Budget vs. Actual**  
July 2025

	<b>Jul 25</b>	<b>Budget</b>	<b>% of Budget</b>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>4100 · Water Sales</b>			
4110 · Water Sales - Simplot	147,344.84	1,505,066.00	9.79%
4120 · Water Sales - Rock Spring	598,983.47	3,769,057.00	15.89%
4122 · Water Sales - White Mountain	21,129.39	170,313.00	12.41%
4124 · Water Sales - Ten Mile	9,015.85	47,286.00	19.07%
4126 · Water Sales - Clearview	6,994.78	68,180.00	10.26%
4130 · Water Sales - Green River	0.00	1,501,200.00	0.0%
4132 · Water Sales - Jamestown	9,419.84	64,055.00	14.71%
<b>Total 4100 · Water Sales</b>	<b>792,888.17</b>	<b>7,125,157.00</b>	<b>11.13%</b>
<b>4200 · Int Inc</b>			
4265 · Int Income Uinta Bank	25,108.93	270,205.00	9.29%
4275 · Int Income RSNB	8,287.97	90,000.00	9.21%
4289 · Int Income Commerce Bank C/D	3,854.04	48,308.00	7.98%
4294 · Investment Income - Multi-Bank	7,456.89	60,000.00	12.43%
<b>Total 4200 · Int Inc</b>	<b>44,707.83</b>	<b>468,513.00</b>	<b>9.54%</b>
<b>4400 · Other Income</b>			
4420 · Miscellaneous Income	0.00	3,000.00	0.0%
4455 · Crossroads RS & WWDC Reimbursem	5,505.00	3,750,000.00	0.15%
4485 · 2007 SLIB Loan R/S #066	0.00	74,876.00	0.0%
4495 · Simplot Surcharge Revenue	0.00	135,000.00	0.0%
<b>Total 4400 · Other Income</b>	<b>5,505.00</b>	<b>3,962,876.00</b>	<b>0.14%</b>
<b>4500 · Non-Operating Income</b>			
4530 · Transfer From WTP Cap Res	0.00	675,000.00	0.0%
4531 · Transfer from Depreciation Res	34,475.00	2,499,000.00	1.38%
4535 · Transfer from Debt Reserve	0.00	378,519.00	0.0%
4540 · Transfer From Amelioration Fund	0.00	285,933.00	0.0%
<b>Total 4500 · Non-Operating Income</b>	<b>34,475.00</b>	<b>3,838,452.00</b>	<b>0.9%</b>
<b>Total Income</b>	<b>877,576.00</b>	<b>15,394,998.00</b>	<b>5.7%</b>
<b>Gross Profit</b>	<b>877,576.00</b>	<b>15,394,998.00</b>	<b>5.7%</b>
<b>Expense</b>			
<b>5100 · Payroll, Taxes &amp; Benefits</b>			
5110 · Salaries & Wages - Regular	144,274.99	1,397,921.00	10.32%
5115 · Salaries & Wages - Overtime	187.14	8,500.00	2.2%
5116 · Salaries & Wages - On Call	0.00	1,000.00	0.0%
5117 · Sal. & Wages - Shift Diff.	848.38	9,000.00	9.43%
5119 · Sal. & Wages - Hol. Worked	2,136.56	15,000.00	14.24%
5120 · Social Security/Medicare	11,242.04	106,941.00	10.51%
5125 · Workers Comp.	2,056.67	15,616.00	13.17%
5131 · Employee Clothing Allowance	0.00	4,550.00	0.0%
5135 · Wyoming Retirement	27,454.64	260,293.00	10.55%
5137 · 457 Board Contributions	420.00	4,030.00	10.42%
5140 · Employee Health Insurance	28,727.65	396,402.00	7.25%
5141 · HSA Contributions	7,845.82	114,600.00	6.85%
5199 · Final Payout	0.00	28,000.00	0.0%
<b>Total 5100 · Payroll, Taxes &amp; Benefits</b>	<b>225,193.89</b>	<b>2,361,853.00</b>	<b>9.54%</b>
<b>6001 · O &amp; M Expenses</b>			
6025 · Debt Reserve	31,583.33	379,000.00	8.33%
6100 · Travel/Training-Staff	0.00	6,500.00	0.0%
6101 · Travel/Training Operators	0.00	7,500.00	0.0%

**Joint Powers Water Board**  
**Revenues & Expenditures Budget vs. Actual**  
July 2025

	<b>Jul 25</b>	<b>Budget</b>	<b>% of Budget</b>
6102 · Travel/Training-Board	0.00	4,500.00	0.0%
6104 · Board Related Expense	0.00	500.00	0.0%
6105 · Community Affairs	0.00	1,000.00	0.0%
6106 · Drought Cont/Augmentation	0.00	25,000.00	0.0%
6107 · Water Resource Planning	0.00	15,000.00	0.0%
6110 · Dues/Subscriptions	0.00	5,000.00	0.0%
6112 · Professional Licensing Fees	0.00	500.00	0.0%
6113 · Meeting Lunches/Long Shift Meal	0.00	250.00	0.0%
6114 · Coffee/Water/Pop/Cups	0.00	500.00	0.0%
6115 · Postage/Shipping	0.00	4,000.00	0.0%
6116 · Cleaning/Janitorial Supplies	0.00	1,500.00	0.0%
6117 · Office Supplies and Equipment	0.00	6,000.00	0.0%
6118 · Software	205.70	16,000.00	1.29%
6119 · Computers & Non-Capital Netware	0.00	35,000.00	0.0%
6120 · Notices/Advertisements	189.00	2,500.00	7.56%
6125 · Telephone/Internet	892.93	12,000.00	7.44%
6130 · Janitorial/Garbage	0.00	12,500.00	0.0%
6135 · Bank Service Fees	30.00	500.00	6.0%
6136 · Investment Expenses	0.00	500.00	0.0%
6137 · Legal Fees	1,225.00	30,000.00	4.08%
6138 · Lease and Easements	0.00	500.00	0.0%
6140 · Other Professional Fees	2,090.00	57,000.00	3.67%
6141 · Design and Assessment Services	0.00	50,000.00	0.0%
6142 · SCADA Non Capitalized Equipment	0.00	25,000.00	0.0%
6143 · SCADA Integration and Support	1,690.00	50,000.00	3.38%
6145 · Insurance (D&O/Liab)	0.00	179,000.00	0.0%
6151 · Books and Reference Materials	0.00	500.00	0.0%
6152 · Supplies Mech/Elec/HVAC	788.67	25,000.00	3.16%
6153 · Supplies - Lab and Testing	0.00	7,500.00	0.0%
6154 · Supplies-Grounds/Reservoir	69.98	12,500.00	0.56%
6156 · Tools/Small Equipment	625.38	15,000.00	4.17%
6158 · Vehicle Costs/Fuel	72.62	25,000.00	0.29%
6159 · Rental Equipment	0.00	10,000.00	0.0%
6161 · Rehabilitation - Old Plant Site	0.00	5,000.00	0.0%
6162 · Site Maintenance	21.67	25,000.00	0.09%
6163 · Building Maintenance	547.52	80,000.00	0.68%
6164 · Process Maintenance	5,714.53	145,000.00	3.94%
6165 · Ponds & Tanks	0.00	20,000.00	0.0%
6168 · Outside Maintenance Contracts	5,951.22	170,000.00	3.5%
6170 · Electricity	0.00	1,160,000.00	0.0%
6172 · Gas (Heat)	1,781.64	135,000.00	1.32%
6173 · Garbage Collection	214.28	3,000.00	7.14%
6175 · Cathodic Protection Maintenance	0.00	15,000.00	0.0%
6177 · Water Testing	955.00	20,000.00	4.78%
6180 · Dedicated Fiber Lines	477.91	6,000.00	7.97%
6190 · Chemicals-Liquid Oxygen	41,228.53	430,000.00	9.59%
6192 · Chemicals-Other	0.00	3,000.00	0.0%
6193 · Chemicals - Ferric Sulfate	13,898.50	165,000.00	8.42%
6194 · Chemicals - Chlorine	11,993.50	56,000.00	21.42%
6195 · Chemicals - Polymer	0.00	68,000.00	0.0%
6197 · Employee Safety/Clothing	0.00	5,000.00	0.0%



**Joint Powers Water Board**  
**Revenues & Expenditures Budget vs. Actual**  
July 2025

	<b>Jul 25</b>	<b>Budget</b>	<b>% of Budget</b>
6198 · Depreciation Reserve	72,916.67	875,000.00	8.33%
6198A · WTP Cap Imp Reserve (ML Assets)	35,416.67	425,000.00	8.33%
6198B · GAC & Caustic Reserve	4,166.67	50,000.00	8.33%
6198C · Trsfr Simplot Surcharge to RS C	0.00	135,000.00	0.0%
6198D · Water Resource Reserve	53,083.33	637,000.00	8.33%
<b>Total 6001 · O &amp; M Expenses</b>	<b>287,830.25</b>	<b>5,655,750.00</b>	<b>5.09%</b>
<b>8100 · Debt Service</b>			
8162 · DWSRF #068	0.00	25,659.00	0.0%
8163 · DWSRF #136	0.00	352,860.00	0.0%
8167 · SRF #66 Rock Springs	0.00	74,876.00	0.0%
<b>Total 8100 · Debt Service</b>	<b>0.00</b>	<b>453,395.00</b>	<b>0.0%</b>
<b>9100 · Capital Improvements</b>			
9100a · Mid-lived - WTP Capital Fund			
9-26-1 · ML Process Equip Replacement-26	0.00	65,000.00	0.0%
9-26-2 · ML Pumping/Storage 26	0.00	25,000.00	0.0%
9-26-3 · ML Bldg/Heating/Mech Impro 26	0.00	360,000.00	0.0%
9-26-4 · ML Site/Grounds Impr 26	0.00	30,000.00	0.0%
9-26-5 · ML Network/Computer Systems 26	0.00	195,000.00	0.0%
<b>Total 9100a · Mid-lived - WTP Capital Fund</b>	<b>0.00</b>	<b>675,000.00</b>	<b>0.0%</b>
9100b · Long-lived Assets - Dep Fund			
9-25-12 · LL Pump/Store/Dist Imp 25	34,475.00	0.00	100.0%
9-26-11 · LL Process Equip Replacement 26	0.00	690,000.00	0.0%
9-26-12 · LL Pump/Store/Dist Impro 26	0.00	234,000.00	0.0%
9-26-14 · LL OWT Plant Site 26	0.00	1,500,000.00	0.0%
9-26-15 · LL Analysis/Studies/Reports 26	0.00	75,000.00	0.0%
<b>Total 9100b · Long-lived Assets - Dep Fund</b>	<b>34,475.00</b>	<b>2,499,000.00</b>	<b>1.38%</b>
<b>Total 9100 · Capital Improvements</b>	<b>34,475.00</b>	<b>3,174,000.00</b>	<b>1.09%</b>
9111 · Crossroads PS	10,118.75	3,750,000.00	0.27%
<b>Total Expense</b>	<b>557,617.89</b>	<b>15,394,998.00</b>	<b>3.62%</b>
<b>Net Ordinary Income</b>	<b>319,958.11</b>	<b>0.00</b>	<b>100.0%</b>
<b>Other Income/Expense</b>			
Other Income			
9500 · Unrealized gain(loss) on Invest	-1,224.32	0.00	100.0%
<b>Total Other Income</b>	<b>-1,224.32</b>	<b>0.00</b>	<b>100.0%</b>
<b>Net Other Income</b>	<b>-1,224.32</b>	<b>0.00</b>	<b>100.0%</b>
<b>Net revenues over (under) expenditures</b>	<b>318,733.79</b>	<b>0.00</b>	<b>100.0%</b>

**Joint Powers Water Board****Cash Balances**

As of July 31, 2025

**Jul 31, 25****Checking/Savings****10-000 · General Funds**

10-039 · RSNB Gen Funds	2,856,772.14
10-049 · Commerce Bank Money Market	1,516,462.84
10-053 · Uinta Bank CD	1,115,461.36
10-062 · Uinta Bank CD	1,199,682.11
10-063 · Uinta Bank CD	545,040.47
10-067 · Uinta Bank CD	1,102,531.31
10-070 · Commerce Bank CD	1,091,259.00
10-071 · Commerce Bank CD	1,100,490.92
10-080 · Multi-Bank Investments-at marke	1,996,505.39
10-099 · **** Allocated to Other Funds	-7,910,067.03

<b>Total 10-000 · General Funds</b>	<b>4,614,138.51</b>
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**10-300 · Cap Imp WTP - Total**

10-303 · **** Cap Imp WTP	1,283,921.70
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<b>Total 10-300 · Cap Imp WTP - Total</b>	<b>1,283,921.70</b>
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**10-400 · WWDC Capital Impr**

10-064 · Uinta Bank CD WWDC	1,085,984.21
10-407 · Uinta - MM - WWDC 12300794	11,379.93
10-410 · **** WWDC Cap Imp	77,909.75

<b>Total 10-400 · WWDC Capital Impr</b>	<b>1,175,273.89</b>
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10-425 · **** GAC/Caustic Reserve	791,729.63
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10-430 · **** Unemployment Reserve	110,400.08
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10-435 · **** Water Resource Reserve	415,083.25
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**10-450 · Depreciation Reserve**

10-455 · **** Depreciation Reserve	3,485,163.48
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<b>Total 10-450 · Depreciation Reserve</b>	<b>3,485,163.48</b>
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**10-600 · Amelioration Fund - Total**

10-605 · **** Amelioration Fund	1,153,261.11
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<b>Total 10-600 · Amelioration Fund - Total</b>	<b>1,153,261.11</b>
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10-700 · **** Debt Funds - Total	592,598.03
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**10-900 · Misc**

10-911B · Commerce Bank CD RS Cap Imp	1,575,890.49
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10-911 · Rock Springs Cap Imp - Other	17,322.30
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<b>Total 10-911 · Rock Springs Cap Imp</b>	<b>1,593,212.79</b>
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10-921 · Green River Cap Imp	158,464.99
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<b>Total 10-900 · Misc</b>	<b>1,751,677.78</b>
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<b>Total Checking/Savings</b>	<b>15,373,247.46</b>
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11:24 AM  
09/10/25  
Cash Basis

Joint Powers Water Board  
Transactions by Account  
As of July 31, 2025

Type	Date	Num	Name	Memo	Paid Amount
10-039 - 20-1105-8 RSNB Gen Funds					
Check	07/03/2025	DD2995	Operator		-2,524.26
Check	07/03/2025	DD2996	Operator		-1,963.84
Check	07/03/2025	DD2997	Manager		-2,999.35
Check	07/03/2025	DD2998	Operator		-1,657.14
Check	07/03/2025	DD2999	Operator		-2,234.62
Check	07/03/2025	DD3000	Operator		-1,751.59
Check	07/03/2025	DD3001	Manager		-1,665.33
Check	07/03/2025	DD3002	Operator		-2,808.81
Check	07/03/2025	DD3003	Operator		-2,797.90
Check	07/03/2025	DD3004	Manager		-4,080.15
Check	07/03/2025	DD3005	Manager		-3,546.00
Check	07/03/2025	DD3006	Operator		-1,974.17
Check	07/03/2025	DD3007	Operator		-2,046.98
Check	07/03/2025	DD2994	Maintenance		-2,711.49
Check	07/03/2025	eft	Credit Union		-410.00
Check	07/03/2025	eft	HSABank	July 2025 Contributions	-8,095.82
Check	07/03/2025	14500	Empower Trust Company LLC	457 Contributions	-3,780.00
Check	07/03/2025	14501	NCPERS	July 2025 Withholdings	-64.00
Check	07/03/2025	eft	United States Treasury	83-0284899	-11,465.12
Deposit	07/07/2025		Rock Springs	CRPS	5,505.00
Check	07/11/2025	14502	Air Products & Chemicals Inc.	Liquid Oxygen & Tank Rental	-17,781.76
Check	07/11/2025	14503	Atlas Polar	Process Maintenance Rake	-520.56
Check	07/11/2025	14504	Automation Instrumentation Controls	SCADA Support	-1,690.00
Check	07/11/2025	14505	Century Link - Bus Svcs	Phone & Fiber Optics	-512.56
Check	07/11/2025	14506	CenturyLink	Phone	-110.49
Check	07/11/2025	14507	Enbridge Gas	June 2025 Gas Heat	-1,781.64
Check	07/11/2025	14508	Green River Star	Ad/sNotices	-189.00
Check	07/11/2025	14509	HydraFab	Process Maintenance Rake	-1,580.00
Check	07/11/2025	14510	RingCentral Inc.	Phones	-392.66
Check	07/11/2025	14511	Sage Hilstad Law, PC	June 2025 Legal Services	-1,225.00

11:24 AM  
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Cash Basis

## Joint Powers Water Board Transactions by Account

As of July 31, 2025

Check	07/11/2025	14512	SGS North America, Inc	Water Testing (2)	-325.00
Check	07/11/2025	14513	Sweetwater Technology Services Inc	Software & Outside Maintenance Contract	-6,156.92
Check	07/11/2025	14514	Thatcher Company	Chlorine	-11,993.50
Check	07/11/2025	14515	Wyoming Waste Services	Garbage Pickup	-214.28
Deposit	07/14/2025	14828	White Mountain Water & Sewer District		21,129.39
Check	07/17/2025	DD3008	Maintenance		-2,815.94
Check	07/17/2025	DD3009	Operator		-2,823.16
Check	07/17/2025	DD3010	Operator		-2,022.08
Check	07/17/2025	DD3011	Manager		-3,147.85
Check	07/17/2025	DD3012	Operator		-1,942.21
Check	07/17/2025	DD3013	Operator		-2,329.01
Check	07/17/2025	DD3014	Operator		-2,044.47
Check	07/17/2025	DD3015	Manager		-1,751.53
Check	07/17/2025	DD3016	Operator		-2,857.15
Check	07/17/2025	DD3017	Operator		-2,991.83
Check	07/17/2025	DD3018	Manager		-4,489.89
Check	07/17/2025	DD3019	Manager		-3,692.38
Check	07/17/2025	DD3020	Operator		-2,332.56
Check	07/17/2025	DD3021	Operator		-2,475.06
Check	07/17/2025	eft	Credit Union		-410.00
Check	07/17/2025	eft	United States Treasury	83-0284899	-12,707.76
Check	07/17/2025	eft	Empower Trust Company LLC	457 Contributions	-3,990.00
Deposit	07/17/2025	78622	Simplot Phosphates LLC		147,344.84
Deposit	07/17/2025	85222	City of Rock Springs		598,983.47
Deposit	07/18/2025	3895	Ten Mile Sewer & Water District		9,015.85
Deposit	07/21/2025	15975	Jamestown-Rio Vista Water		9,419.84
Check	07/22/2025	14516	Ace Hardware	Tools/Sm Equipment	-26.98
Check	07/22/2025	14517	Air Products & Chemicals Inc.	Liquid Oxygen	-11,722.14
Check	07/22/2025	14518	Atlas Polar	Process Maintenance Rake	-223.27
Check	07/22/2025	14519	Blue Cross Blue Shield of Wyoming	August 2025 Health Insurance	-28,678.12
Check	07/22/2025	14520	Bomgaars	Maint, Process, Bldg, Tools, Grounds	-571.23
Check	07/22/2025	14521	Chemtrade	Ferric Sulfate	-13,835.50
Check	07/22/2025	14522	Codale Electric Supply, Inc.	Maintenance Supplies	-403.80

# Joint Powers Water Board Transactions by Account

As of July 31, 2025

Check	07/22/2025	14523	Dearborn Life Insurance Co	August 2025 Life Insurance	-49.53
Check	07/22/2025	14524	Energy Laboratories	Ferric Sultate testing	-63.00
Check	07/22/2025	14525	Napa Auto Parts Unlimited	Vehicle Maintenance	-57.82
Check	07/22/2025	14526	Pacific Steel & Recycling	Site Maintenance	-21.67
Check	07/22/2025	14527	SGS North America, Inc	Water Testing (2)	-320.00
Check	07/22/2025	14528	Sunrise Engineering	CRPS	-10,118.75
Check	07/22/2025	14529	Verizon Wireless	Cell Phones	-355.13
Deposit	07/25/2025	1488	Clearview Improvement & Service District		6,994.78
Check	07/28/2025	14530	Wyo Dept of Workforce Services	QT2/25 Workers Comp	-2,056.67
Check	07/31/2025	DD3022	Maintenance		-2,815.94
Check	07/31/2025	DD3023	Operator		-2,536.01
Check	07/31/2025	DD3024	Operator		-2,043.94
Check	07/31/2025	DD3025	Manager		-3,147.84
Check	07/31/2025	DD3026	Operator		-1,723.23
Check	07/31/2025	DD3027	Operator		-2,360.95
Check	07/31/2025	DD3028	Operator		-1,821.69
Check	07/31/2025	DD3029	Manager		-1,751.51
Check	07/31/2025	DD3030	Operator		-2,894.01
Check	07/31/2025	DD3031	Operator		-2,945.84
Check	07/31/2025	DD3032	Manager		-4,489.90
Check	07/31/2025	DD3033	Manager		-3,692.38
Check	07/31/2025	DD3034	Operator		-1,958.80
Check	07/31/2025	DD3035	Operator		-2,163.16
Check	07/31/2025	eft	Credit Union		-410.00
Check	07/31/2025	eft	United States Treasury	83-0284899	-12,110.20
Check	07/31/2025	eft	Empower Trust Company LLC	457 Contributions	-3,990.00
Check	07/31/2025	14531	Aflac	July 2025 Withholdings	-700.08
Check	07/31/2025	14532	Wyoming Retirement System	July 2025 Contributions	-27,454.64
Check	07/31/2025	14533	Air Products & Chemicals Inc.	Liquid Oxygen	-11,724.63
Check	07/31/2025	14534	Amigos Equipment Corp	Vehicle Maintenance	-14.80
Check	07/31/2025	14535	Linde Gas & Equipment Inc	Maintenance Supplies	-115.83
Check	07/31/2025	14536	MARC	Maintenance Supplies	-628.68
Check	07/31/2025	14537	Nickerson Company Inc.	FY25 Pump/Storage/Dist	-34,475.00

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Cash Basis

# Joint Powers Water Board Transactions by Account

As of July 31, 2025

Check	07/31/2025	14538	Performance Overhead Doors	Building Maintenance	-300.00
Check	07/31/2025	14539	SGS North America, Inc	Water Testing (2)	-310.00
Check	07/31/2025	14540	Summit Accounting Services PC	May 2025 Accountant Service	-2,090.00
Check	07/31/2025	14541	Vega Americas, Inc.	Process Maintenance	-3,375.73
General Journal	07/31/2025	2015.185		MultiBanks Deposit	7,583.90
Check	07/31/2025			Service Charge	-30.00
Deposit	07/31/2025			Interest	8,287.97
Total 10-039 · 20-1105-8 RSNB Gen Funds					453,813.82
<b>10-049 · Commerce Bank Money Market</b>					
Deposit	07/31/2025			Interest	3,854.04
Total 10-049 · Commerce Bank Money Market					3,854.04
<b>10-067 · Uinta Bank CD 2738</b>					
Deposit	07/31/2025			Interest	12,044.06
Total 10-067 · Uinta Bank CD 2738					12,044.06
<b>10-068 · Uinta Bank CD 2737</b>					
Deposit	07/24/2025			Interest	13,040.76
Transfer	07/31/2025			Funds Transfer to close out matured CD and op	-1,100,490.92
Total 10-068 · Uinta Bank CD 2737					-1,087,450.16
<b>10-071 · Commerce Bank CD</b>					
Transfer	07/31/2025			Funds Transfer to close out matured CD and op	1,100,490.92
Total 10-071 · Commerce Bank CD					1,100,490.92
<b>10-080 · Multi-Bank Investments-at marke</b>					
General Journal	07/31/2025	2015.185			-7,583.90
General Journal	07/31/2025	2015.185			7,456.89
General Journal	07/31/2025	2015.185			-1,224.32
Total 10-080 · Multi-Bank Investments-at marke					-1,351.33
<b>10-099 · **** Allocated to Other Funds</b>					
General Journal	07/31/2025	2015.186		Record fund transfers per budget	-197,166.67
General Journal	07/31/2025	2015.187		To transfer long-lived assets	34,475.00
Total 10-099 · **** Allocated to Other Funds					-162,691.67
Total 10-000 · General Funds					318,709.68
<b>TOTAL</b>					<b>318,709.68</b>



	2020-2021												
MG	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Total
Rock Springs	314.545	315.705	192.766	119.760	85.174	86.087	83.492	78.236	93.449	93.172	172.316	294.149	1928.851
Green River	160.928	161.624	77.592	43.682	27.249	29.296	30.812	26.518	28.601	34.94	96.833	147.965	866.04
Districts	28.596	29.853	18.461	11.663	8.099	8.023	8.301	7.699	7.998	8.782	14.838	23.608	175.921
Simplot	60.03	55.497	50.749	59.219	58.513	60.871	55.615	59.185	58.710	59.775	50.57	54.302	683.036
Total	564.099	562.679	339.568	234.324	179.035	184.277	178.220	171.638	188.758	196.669	334.557	520.024	3653.848
	2021-2022												
MG	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Total
Rock Springs	307.484	251.950	202.253	105.622	86.314	86.984	89.962	80.090	90.068	92.687	152.594	260.608	1806.616
Green River	159.391	140.047	99.417	37.470	26.508	27.991	28.630	25.687	27.666	27.522	66.486	120.974	787.789
Districts	25.108	21.203	16.694	10.089	7.571	8.321	8.721	8.054	9.250	8.599	13.384	19.914	156.908
Simplot	64.031	67.441	60.461	68.116	60.151	65.085	64.514	54.401	65.859	56.817	40.114	57.565	724.555
Total	556.014	480.641	378.825	221.297	180.544	188.381	191.827	168.232	192.843	185.625	272.578	459.061	3475.868
	2022-2023												
MG	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Total
Rock Springs	304.222	276.446	228.159	118.485	81.145	91.302	84.065	87.516	94.315	84.277	136.408	181.565	1767.905
Green River	154.028	133.057	101.885	39.774	27.033	24.454	23.568	26.869	28.060	27.748	67.982	98.418	752.876
Districts	25.76	25.960	18.855	11.584	8.383	8.703	9.504	8.737	9.399	9.053	12.132	14.781	162.851
Simplot	65.196	59.227	62.443	64.414	63.654	60.690	60.299	53.005	49.830	50.871	46.603	55.52	691.752
Total	549.206	494.690	411.342	234.257	180.215	185.149	177.436	176.127	181.604	171.949	263.125	350.284	3375.384
	2023-2024												
MG	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Total
Rock Springs	282.704	243.954	184.103	95.645	73.371	77.062	72.543	68.161	69.753	82.836	135.51	251.487	1637.129
Green River	146.312	127.066	88.222	38.749	25.267	25.646	24.033	23.646	25.415	29.831	66.978	133.385	754.55
Districts	22.388	20.517	16.172	11.160	8.359	9.682	7.998	7.694	8.617	8.271	12.471	21.793	155.122
Simplot	57.846	58.998	55.668	58.325	57.688	59.306	54.892	49.036	54.537	55.095	44.971	62.533	668.895
Total	509.250	450.535	344.165	203.879	164.685	171.696	159.466	148.537	158.322	176.033	259.930	469.198	3215.696
	2024-2025												
MG	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total
Rock Springs	293.914	229.831	198.657	117.784	69.827	76.569	80.185	74.821	76.655	87.054	161.145	277.971	1744.413
Green River	144.133	126.801	100.908	45.173	22.285	20.722	20.793	21.594	21.740	23.973	80.98	136.768	765.87
Districts	23.362	20.464	17.358	11.532	8.397	8.523	8.167	7.457	8.457	8.55	14.34	22.16	158.767
Simplot	56.776	59.673	62.969	64.480	66.631	52.307	60.666	55.844	62.878	45.795	51.115	68.379	707.513
Total	518.185	436.769	379.892	238.969	167.140	158.121	169.811	159.716	169.730	165.372	307.580	505.278	3376.563
	2025-2026												
MG	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
Rock Springs	308.177	267.151											575.328
Green River	147.128	136.538											283.666
Districts	22.86	22.255											45.115
Simplot	68.997	66.050											135.047
Total	547.162	491.994	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	1039.156
	Four Year Average												
Rock Springs	297.081	250.545	203.293	109.384	77.664	82.979	81.689	77.647	82.698	86.714	146.414	242.908	1785.125
Green River	150.966	131.743	97.608	40.292	25.273	24.703	24.256	24.449	25.720	27.269	70.607	122.386	790.314
Districts	24.155	22.036	17.270	11.091	8.178	8.807	8.598	7.986	8.931	8.618	13.082	19.662	162.701
Simplot	60.962	61.335	60.385	63.834	62.031	59.347	60.093	53.072	58.276	52.145	45.701	60.999	692.060
Total	533.164	465.659	378.556	224.601	173.146	175.837	174.635	163.153	175.625	174.745	275.803	445.955	3430.199
	Percent of Four Year Average												
Rock Springs	103.74%	106.63%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	32.23%
Green River	97.46%	103.64%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	35.89%
Districts	94.64%	100.99%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	27.73%
Simplot	113.18%	107.69%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	19.51%
Total	102.63%	105.66%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	30.29%



## **Annex to:**

Green River/Rock Springs/Sweetwater County  
Joint Powers Water Board  
(JPWB)

Employee Reference Guide  
February 20, 2025

## **Conduct and Code of Ethics**

**September 18, 2025**

## **EMPLOYEE CONDUCT**

### **Code of Ethics and Core Beliefs**

The sole objective of the operation of the Joint Powers Water Board's (JPWB) is to provide safe, abundant, quality drinking water to its customers and residents in their service area. All employees of the JPWB must be aware of the importance placed upon them as a JPWB employee; and being employed by a governmental agency, must realize that they are bound to uphold the constitutions of the United States of America and the State of Wyoming, and the resolutions, rules, and regulations of the JPWB.

All JPWB employees are bound by the highest standards of morality and integrity and should be concerned that both their official functions as a JPWB employee as well as their private affairs should be conducted so as not to bring discredit upon or injure in any way the credibility of the entire JPWB organization.

### **Conflicts of Interest**

JPWB personnel are not authorized to engage in private business or professional activity that would place them in a position where there is a conflict of interest for the JPWB. In addition, JPWB employees may not have a financial interest which would place them in a position where there is a conflict between their private interests and their public interests for the JPWB. JPWB employees must not engage in any private business or professional activity or enter into any financial transaction which involves – directly or indirectly – their position and presents the appearance of unethical behavior. Employees are required to disclose any potential conflicts of interest to their supervisor.

### **Privileged Information**

JPWB employees who are involved with plans, programs, or other information of significant public interest may not use this information for personal gain, nor to benefit family, friends, or acquaintances. Each employee is charged with the responsibility of insuring that only information that should be made available to the general public is released.

### **Respectful Workplace and Professional Conduct**

Employees are expected to treat colleagues, customers, and vendors with respect, fairness, and courtesy. Discrimination, harassment, or any form of abusive behavior is strictly prohibited. Professional conduct should foster a safe, inclusive, and productive work environment.

### **Compliance and Reporting**

Employees are expected to comply with all applicable laws, regulations, and JPWB policies. Any suspected violations of this Code of Ethics should be reported promptly to a supervisor. Retaliation against individuals who report concerns in good faith is prohibited.

## **ACKNOWLEDGEMENT OF RECEIPT**

### **Acknowledgement of Receipt**

I acknowledge receipt of the Conduct and Code of Ethics Annex to Employee Reference Guide (dated February 20, 2025). I understand that I am responsible for reading and complying with its contents. I recognize that this Annex represents brief summaries of JPWB guidelines, so it may not be all inclusive.

I UNDERSTAND THAT THE LANGUAGE USED IN THIS ANNEX DOES NOT CONSTITUTE A CONTRACT OF EMPLOYMENT, EITHER EXPRESSED OR IMPLIED. I FURTHER UNDERSTAND THAT EMPLOYMENT WITH JPWB IS AT-WILL, AND EITHER PARTY MAY TERMINATE THE RELATIONSHIP AT ANY TIME, WITH OR WITHOUT NOTICE OR CAUSE.

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Employee Name

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Date



## Note to the Board

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Date: September 4, 2025

Subject: FY2025 Surplus of Budget

From: Bryan Seppie

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As discussed during the August Board meeting, Fiscal Year 2025 ended with a surplus of approximately \$312K. Much of the surplus was the result of underspending during the fiscal year on “Payroll, Taxes & Benefits” and to a smaller degree on “O & M Expenses”. There was also a small amount of additional revenues collected in “Water Sales” and “Interest Income”.

When a surplus has occurred in the past, the amount normally stayed in the General Fund and no action by the Board was necessary. However, during the current year’s budget preparation, the Board prioritized funding its reserves and thus this may be an opportunity to further that goal. If the Board desires, they could utilize a portion of this surplus toward one of the Board Designated reserves.

The surplus of \$312K in FY2025 includes unrealized gains of approximately \$32K which is illustrated in June’s Financial Statements as “Net Ordinary Income” of \$280K. Mr. Varley explained to me that the unrealized gains can technically turn into unrealized losses (if the CDs were taken early and penalties paid). So, when looking at this surplus, the conservative approach is to not include the unrealized portion (i.e.. \$280K or even less).

Based on the Board’s conversations during the FY2026 budget preparation and discussions during August’s Board meeting, I recommend that the Board allocate \$250,000 of the surplus from FY2025 budget toward the “Water Resource Reserve”.

**Joint Powers Water Board**  
**Revenues & Expenditures Budget vs. Actual**  
July 2024 through June 2025

	Jun 25	Jul '24 - Jun 25	Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>4100 · Water Sales</b>				
4110 · Water Sales - Simplot	110,145.19	1,503,623.44	1,450,394.00	103.67%
4120 · Water Sales - Rock Spring	347,242.38	3,668,244.70	3,631,067.00	101.02%
4122 · Water Sales - White Mountain	13,888.02	158,274.14	161,175.00	98.2%
4124 · Water Sales - Ten Mile	6,519.32	49,632.84	44,499.00	111.54%
4126 · Water Sales - Clearview	5,167.11	60,384.73	63,229.00	95.5%
4130 · Water Sales - Green River	154,880.24	1,440,482.59	1,440,088.00	100.03%
4132 · Water Sales - Jamestown	6,471.58	62,130.48	58,929.00	105.43%
<b>Total 4100 · Water Sales</b>	<b>644,313.84</b>	<b>6,942,772.92</b>	<b>6,849,381.00</b>	<b>101.36%</b>
<b>4200 · Int Inc</b>				
4265 · Int Income Uinta Bank	42,688.40	264,673.20	265,000.00	99.88%
4275 · Int Income RSNB	6,727.74	110,004.03	110,000.00	100.0%
4289 · Int Income Commerce Bank C/D	3,844.25	44,889.98	35,000.00	128.26%
4294 · Investment Income - Multi-Bank	13,128.79	79,209.60	59,000.00	134.25%
<b>Total 4200 · Int Inc</b>	<b>66,389.18</b>	<b>498,776.81</b>	<b>469,000.00</b>	<b>106.35%</b>
<b>4400 · Other Income</b>				
4420 · Miscellaneous Income	0.00	3,119.09	0.00	100.0%
4435 · SRF #029	0.00	62,530.49	64,147.00	97.48%
4455 · Crossroads RS & WWDC Reimburse	11,255.00	178,373.03	2,000,000.00	8.92%
4485 · 2007 SLIB Loan R/S #066	0.00	74,876.37	74,876.00	100.0%
4495 · Simplot Surcharge Revenue	0.00	139,939.14	131,882.00	106.11%
<b>Total 4400 · Other Income</b>	<b>11,255.00</b>	<b>458,838.12</b>	<b>2,270,905.00</b>	<b>20.21%</b>
<b>4500 · Non-Operating Income</b>				
4530 · Transfer From WTP Cap Res	0.00	109,498.58	370,000.00	29.59%
4531 · Transfer from Depreciation Res	0.00	120,618.13	1,788,000.00	6.75%
4535 · Transfer from Debt Reserve	0.00	1,622,124.27	1,661,462.00	97.63%
4540 · Transfer From Amelioration Fund	0.00	0.00	308,261.00	0.0%
<b>Total 4500 · Non-Operating Income</b>	<b>0.00</b>	<b>1,852,240.98</b>	<b>4,127,723.00</b>	<b>44.87%</b>
<b>Total Income</b>	<b>721,958.02</b>	<b>9,752,628.83</b>	<b>13,717,009.00</b>	<b>71.1%</b>
<b>Gross Profit</b>	<b>721,958.02</b>	<b>9,752,628.83</b>	<b>13,717,009.00</b>	<b>71.1%</b>
<b>Expense</b>				
<b>5100 · Payroll, Taxes &amp; Benefits</b>				
5110 · Salaries & Wages - Regular	93,352.37	1,216,977.25	1,365,615.00	89.12%
5115 · Salaries & Wages - Overtime	0.00	2,599.58	8,500.00	30.58%
5116 · Salaries & Wages - On Call	0.00	0.00	1,000.00	0.0%
5117 · Sal. & Wages - Shift Diff.	529.50	5,900.01	9,000.00	65.56%
5119 · Sal. & Wages - Hol. Worked	1,860.32	14,890.40	15,000.00	99.27%
5120 · Social Security/Medicare	7,299.21	94,950.52	104,469.00	90.89%
5125 · Workers Comp.	0.00	9,168.52	15,245.00	60.14%
5131 · Employee Clothing Allowance	0.00	3,850.00	4,550.00	84.62%
5135 · Wyoming Retirement	17,827.18	230,813.61	254,277.00	90.77%
5137 · 457 Board Contributions	280.00	3,590.00	4,030.00	89.08%
5140 · Employee Health Insurance	28,727.65	310,877.49	394,656.00	78.77%
5141 · HSA Contributions	8,558.32	101,449.43	112,050.00	90.54%
5199 · Final Payout	0.00	1,380.00	15,000.00	9.2%
<b>Total 5100 · Payroll, Taxes &amp; Benefits</b>	<b>158,434.55</b>	<b>1,996,446.81</b>	<b>2,303,392.00</b>	<b>86.67%</b>
<b>6001 · O &amp; M Expenses</b>				
6025 · Debt Reserve	47,916.67	575,000.04	575,000.00	100.0%
6100 · Travel/Training-Staff	0.00	3,752.54	7,000.00	53.61%
6101 · Travel/Training Operators	0.00	3,750.25	5,000.00	75.01%
6102 · Travel/Training-Board	0.00	3,219.87	5,000.00	64.4%
6104 · Board Related Expense	0.00	331.50	500.00	66.3%
6105 · Community Affairs	0.00	627.73	1,000.00	62.77%
6106 · Drought Cont/Augmentation	0.00	5,000.00	5,000.00	100.0%
6107 · Water Resource Planning	0.00	4,050.00	15,000.00	27.0%
6110 · Dues/Subscriptions	0.00	4,165.20	5,000.00	83.3%

**Joint Powers Water Board**  
**Revenues & Expenditures Budget vs. Actual**  
July 2024 through June 2025

	Jun 25	Jul '24 - Jun 25	Budget	% of Budget
6112 · Professional Licensing Fees	0.00	345.00	250.00	138.0%
6113 · Meeting Lunches/Long Shift Meal	0.00	47.17	250.00	18.87%
6114 · Coffee/Water/Pop/Cups	0.00	291.87	500.00	58.37%
6115 · Postage/Shipping	0.00	2,161.07	4,500.00	48.02%
6116 · Cleaning/Janitorial Supplies	320.99	1,244.32	1,500.00	82.96%
6117 · Office Supplies and Equipment	229.62	1,927.35	3,000.00	64.25%
6118 · Software	456.30	15,777.38	15,000.00	105.18%
6119 · Computers & Non-Capital Netware	0.00	26,080.62	12,500.00	208.65%
6120 · Notices/Advertisements	113.00	1,064.20	2,500.00	42.57%
6125 · Telephone/Internet	906.18	10,761.15	13,000.00	82.78%
6130 · Janitorial/Garbage	1,629.47	11,915.13	12,000.00	99.29%
6135 · Bank Service Fees	20.00	260.00	500.00	52.0%
6136 · Investment Expenses	0.00	0.00	500.00	0.0%
6137 · Legal Fees	4,967.10	20,277.10	30,000.00	67.59%
6138 · Lease and Easements	40.55	40.55	500.00	8.11%
6140 · Other Professional Fees	1,295.00	46,970.00	55,000.00	85.4%
6141 · Design and Assessment Services	22,723.60	34,925.20	50,000.00	69.85%
6142 · SCADA Non Capitalized Equipment	0.00	3,364.22	25,000.00	13.46%
6143 · SCADA Integration and Support	0.00	65,279.52	50,000.00	130.56%
6145 · Insurance (D&O/Liab)	0.00	155,989.08	148,000.00	105.4%
6151 · Books and Reference Materials	0.00	0.00	500.00	0.0%
6152 · Supplies Mech/Elec/HVAC	3,238.26	22,250.10	25,000.00	89.0%
6153 · Supplies - Lab and Testing	5.96	4,584.62	8,500.00	53.94%
6154 · Supplies-Grounds/Reservoir	141.97	1,804.90	12,500.00	14.44%
6156 · Tools/Small Equipment	713.07	5,450.09	15,000.00	36.33%
6158 · Vehicle Costs/Fuel	2,759.90	18,499.82	25,000.00	74.0%
6159 · Rental Equipment	0.00	3,155.47	10,000.00	31.56%
6161 · Rehabilitation - Old Plant Site	0.00	0.00	5,000.00	0.0%
6162 · Site Maintenance	7,617.86	38,326.10	20,000.00	191.63%
6163 · Building Maintenance	398.94	26,843.45	40,000.00	67.11%
6164 · Process Maintenance	3,868.69	111,157.75	135,000.00	82.34%
6165 · Ponds & Tanks	3,210.80	7,364.94	20,000.00	36.83%
6168 · Outside Maintenance Contracts	5,951.22	141,026.10	155,000.00	90.99%
6170 · Electricity	152,429.73	1,100,498.58	1,030,000.00	106.85%
6172 · Gas (Heat)	6,016.57	85,949.20	143,000.00	60.1%
6173 · Garbage Collection	218.57	2,745.77	2,750.00	99.85%
6175 · Cathodic Protection Maintenance	0.00	0.00	15,000.00	0.0%
6177 · Water Testing	3,137.56	17,954.93	17,000.00	105.62%
6180 · Dedicated Fiber Lines	477.32	5,727.84	6,000.00	95.46%
6190 · Chemicals-Liquid Oxygen	64,954.65	346,298.84	393,000.00	88.12%
6192 · Chemicals-Other	0.00	0.00	3,500.00	0.0%
6193 · Chemicals - Ferric Sulfate	27,800.80	177,364.41	156,000.00	113.7%
6194 · Chemicals - Chlorine	11,993.50	57,188.50	58,500.00	97.76%
6195 · Chemicals - Polymer	0.00	74,300.90	67,000.00	110.9%
6197 · Employee Safety/Clothing	329.24	4,039.31	5,000.00	80.79%
6198 · Depreciation Reserve	72,916.67	875,000.04	875,000.00	100.0%
6198A · WTP Cap Imp Reserve (ML Assets)	35,416.67	425,000.04	425,000.00	100.0%
6198B · GAC & Caustic Reserve	4,166.67	50,000.04	50,000.00	100.0%
6198C · Trsfr Simplot Surcharge to RS C	0.00	139,939.14	131,882.00	106.11%
6198D · Water Resource Reserve	21,833.33	261,999.96	262,000.00	100.0%
6198E · Amelioration Reserve	25,000.00	300,000.00	300,000.00	100.0%
<b>Total 6001 · O &amp; M Expenses</b>	<b>535,216.43</b>	<b>5,303,088.90</b>	<b>5,455,132.00</b>	<b>97.21%</b>
<b>8100 · Debt Service</b>				
8161 · DWSRF #044	0.00	1,243,605.70	1,282,943.00	96.93%
8162 · DWSRF #068	0.00	25,658.85	25,659.00	100.0%
8163 · DWSRF #136	0.00	352,859.72	352,860.00	100.0%
8165 · DWSRF # 029 RS	0.00	62,530.49	64,147.00	97.48%
8167 · SRF #66 Rock Springs	0.00	74,876.37	74,876.00	100.0%

**Joint Powers Water Board**  
**Revenues & Expenditures Budget vs. Actual**  
July 2024 through June 2025

	Jun 25	Jul '24 - Jun 25	Budget	% of Budget
<b>Total 8100 · Debt Service</b>	0.00	1,759,531.13	1,800,485.00	97.73%
<b>9100 · Capital Improvements</b>				
<b>9100a · Mid-lived - WTP Capital Fund</b>				
09-24-3 · M.L. Bldg/Heat/Mech Impr	0.00	5,977.87	0.00	100.0%
9-25-1 · ML Process Equip Replacement 25	0.00	103,520.71	165,000.00	62.74%
9-25-2 · ML Pumping/Storage 25	0.00	0.00	25,000.00	0.0%
9-25-3 · ML Bldg/Heating/Mech 25	0.00	0.00	145,000.00	0.0%
9-25-4 · ML Site/Grounds Impr 25	0.00	0.00	35,000.00	0.0%
<b>Total 9100a · Mid-lived - WTP Capital Fund</b>	0.00	109,498.58	370,000.00	29.59%
<b>9100b · Long-lived Assets - Dep Fund</b>				
9-25-12 · LL Pump/Store/Dist Imp 25	0.00	120,618.13	238,000.00	50.68%
9-25-14 · LL Old Water Plant Site 25	0.00	0.00	1,500,000.00	0.0%
9-25-15 · LL Analysis/Studies/Reports 25	0.00	0.00	50,000.00	0.0%
<b>Total 9100b · Long-lived Assets - Dep Fund</b>	0.00	120,618.13	1,788,000.00	6.75%
<b>Total 9100 · Capital Improvements</b>	0.00	230,116.71	2,158,000.00	10.66%
<b>9111 · Crossroads PS</b>	5,505.00	183,435.85	2,000,000.00	9.17%
<b>Total Expense</b>	699,155.98	9,472,619.40	13,717,009.00	69.06%
<b>Net Ordinary Income</b>	22,802.04	280,009.43	0.00	100.0%
<b>Other Income/Expense</b>				
<b>Other Income</b>				
9500 · Unrealized gain(loss) on Invest	5,240.82	32,299.36	0.00	100.0%
<b>Total Other Income</b>	5,240.82	32,299.36	0.00	100.0%
<b>Net Other Income</b>	5,240.82	32,299.36	0.00	100.0%
<b>Revenue over (under) expenditures</b>	<b>28,042.86</b>	<b>312,308.79</b>	<b>0.00</b>	<b>100.0%</b>



**Joint Powers Water Board****Cash Balances**

As of June 30, 2025

**Jun 30, 25****Checking/Savings****10-000 · General Funds****10-039 · RSNB Gen Funds** 2,402,958.32**10-049 · Commerce Bank Money Market** 1,512,608.80**10-053 · Uinta Bank CD** 1,115,461.36**10-062 · Uinta Bank CD** 1,199,682.11**10-063 · Uinta Bank CD** 545,040.47**10-067 · Uinta Bank CD** 1,090,487.25**10-068 · Uinta Bank CD** 1,087,450.16**10-070 · Commerce Bank CD** 1,091,259.00**10-080 · Multi-Bank Investments-at marke** 1,997,856.72**10-099 · \*\*\*\* Allocated to Other Funds** -7,747,375.36**Total 10-000 · General Funds** 4,295,428.83**10-300 · Cap Imp WTP - Total****10-303 · \*\*\*\* Cap Imp WTP** 1,248,505.03**Total 10-300 · Cap Imp WTP - Total** 1,248,505.03**10-400 · WWDC Capital Impr****10-064 · Uinta Bank CD WWDC** 1,085,984.21**10-407 · Uinta - MM - WWDC** 11,355.82**10-410 · \*\*\*\* WWDC Cap Imp** 77,909.75**Total 10-400 · WWDC Capital Impr** 1,175,249.78**10-425 · \*\*\*\* GAC/Caustic Reserve** 787,562.96**10-430 · \*\*\*\* Unemployment Reserve** 110,400.08**10-435 · \*\*\*\* Water Resource Reserve** 361,999.92**10-450 · Depreciation Reserve****10-455 · \*\*\*\* Depreciation Reserve** 3,446,721.81**Total 10-450 · Depreciation Reserve** 3,446,721.81**10-600 · Amelioration Fund - Total****10-605 · \*\*\*\* Amelioration Fund** 1,153,261.11**Total 10-600 · Amelioration Fund - Total** 1,153,261.11**10-700 · \*\*\*\* Debt Funds - Total** 561,014.70**10-900 · Misc****10-911 · Rock Springs Cap Imp** 188,432.69**10-911A · Uinta Bank CD RS Cap Imp** 1,385,326.81**10-921 · Green River Cap Imp** 16,327.04**10-921A · Uinta Bank GR Cap Imp CD** 140,089.23**Total 10-900 · Misc** 1,730,175.77**Total Checking/Savings** 14,870,319.99



## Board Resolution

Effective Date: September 18, 2025

Subject: Official Name and Principal Place of Business

Resolution No: 26-01

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WHEREAS, the City of Green River, Wyoming–City of Rock Springs, Wyoming–Sweetwater County, State of Wyoming Joint Powers Water Board (commonly referred to as the “Joint Powers Water Board” or “JPWB”) is a duly organized and existing joint powers board, registered with the Secretary of State of the State of Wyoming on February 28, 1986, pursuant to the Wyoming Joint Powers Act (W.S. § 16-1-101 et seq.); and

WHEREAS, it is necessary and appropriate for the Joint Powers Water Board to formally acknowledge its official name and principal place of business;

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Joint Powers Water Board as follows:

1. In accordance with the Joint Powers Agreement entered into on the 6<sup>th</sup> day of February, 1986, as amended and restated on the 4<sup>th</sup> day of August 1987, by and among the City of Rock Springs, Wyoming, the City of Green River, Wyoming, and Sweetwater County, Wyoming, the official name of the Joint Powers Water Board is hereby acknowledged as:

City of Green River, Wyoming–City of Rock Springs, Wyoming–Sweetwater County, State of Wyoming Joint Powers Water Board.

2. The principal place of business of the Joint Powers Water Board is hereby acknowledged as:

3 Telephone Canyon Rd., Green River, Wyoming 82935.

3. The mailing address of the Joint Powers Water Board is hereby acknowledged as:

P.O. Box 1299, Green River, Wyoming 82935.

DATED this 18<sup>th</sup> day of September 2025.

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Rob Young, Chairman

ATTEST:

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Board Member