



Village of Madison

Mayor

Sam Britton Jr.

Council Members

H.O. Jay Adams

Daniel L. Donaldson

Robert F. Lee

Mark V. Vest

Village Administrator

Dwayne Bailey

Law Director

Joseph P. Szeman

Chief of Police

Troy A. McIntosh

Fiscal Officer

Kristie M. Crockett

Engineer

Eric Haibach

33 E. Main Street

Madison, Ohio

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Website:

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MADISON VILLAGE COUNCIL

February 14, 2022

7:00 pm Regular Council Meeting

CALL TO ORDER
PLEDGE OF ALLEGIANCE
MOMENT OF SILENCE
ROLL CALL
PUBLIC HEARING
MINUTES

(from January 24, 2022 Council Meeting)

FIRST HEARING OF PERSONS BEFORE COUNCIL

(Limited to 5 minutes per guest)

LEGISLATION BEFORE COUNCIL:

- Pay Ordinance: #2461

OLD LEGISLATION:

None

NEW LEGISLATION:

ORDINANCE NO. 2-2022: AN ORDINANCE ACCEPTING AND AUTHORIZING THE MAYOR TO ENTER INTO A GRANT AGREEMENT WITH THE NORTHEAST OHIO PUBLIC ENERGY COUNCIL FOR THE 2022 ENERGIZED COMMUNITY GRANT PROGRAM, TO PERFORM ALL ACTIONS NECESSARY TO ACCEPT GRANT FUNDS, AND DECLARING AN EMERGENCY. (1st Reading)

ORDINANCE NO. 3-2022: AN ORDINANCE MAKING PERMANENT ANNUAL APPROPRIATIONS FOR THE CURRENT EXPENSES AND FOR OTHER EXPENDITURES OF THE VILLAGE OF MADISON, STATE OF OHIO, FOR THE PERIOD BEGINNING JANUARY 1, 2022, TO AND INCLUDING DECEMBER 31, 2022 AND DECLARING AN EMERGENCY. (1st Reading)

RESOLUTION NO. 2-2022: A RESOLUTION AUTHORIZING THE ADMINISTRATOR TO WRITE-OFF DESIGNATED ACCOUNTS RECEIVABLE OF THE VILLAGE WATER WORKS AS UNCOLLECTIBLE BAD DEBT. (1st Reading)

**PURCHASE ORDERS AND OTHER APPROVAL
PERMITTED BY MOTION: None**

ADMINISTRATOR'S REPORT

- **Engineer's Report**
- **Fiscal Officer's Report:**
- **Police Chief's Report:**

COMMISSION AND COMMITTEE REPORTS

NEW BUSINESS

FINAL HEARING OF PERSONS BEFORE COUNCIL

(Limited to 5 minutes per guest)

MAYOR'S REPORT

ADJOURNMENT

Upcoming Important Dates/Meeting

Wed. February 16 th	Fire Board Mtg. 7:00 pm
Thurs. February 17 th	P & Z Mtg. 7:00 pm
Mon. February 21 st	President's Day –Village Hall closed
Mon. February 21 st	Council Vacancy Interviews 5:30 pm
Mon. February 28 th	C.O.W. Mtg. 6:30 pm
Mon. February 28 th	Council Mtg. 7:00 pm
Mon. March 14 th	Council Mtg. 7:00 pm
Wed. March 16 th	Fire Board Mtg. 7:00 pm
Thurs. March 17 th	P & Z Mtg. 7:00 pm

VILLAGE OF MADISON
Regular Council Meeting
January 24, 2022

RECORD OF PROCEEDINGS

Mayor Britton called the meeting to order at 7:00PM.

Mayor Britton invited all in attendance to join in the Pledge of Allegiance to the Flag. Mayor Britton requested that everyone observe a moment of silence. Mayor Britton asked that we keep the Eubanks and D'Abate families in thoughts and prayers with the passing of Mrs. Eubanks and Mr. D'Abate. Council Members Mr. Donaldson, Mr. Lee and Mr. Vest were in attendance. Also in attendance were Administrator Mr. Bailey, Law Director Mr. Szeman, Fiscal Officer Kristie Crockett, Assistant Village Engineer Andy Lubonovic and Chief of Police Troy McIntosh. Mr. Adams and Village Engineer Eric Haibach were excused from the meeting.

From the floor, Mayor Britton announced that he was going to change the agenda starting at this time with new legislation.

NEW LEGISLATION:

RESOLUTION NO. 1-2022: A RESOLUTION CONFIRMING THE PROMOTION OF JESSE CUDNIK TO THE POSITION OF SERGEANT; AND DECLARING AN EMERGENCY. (1st Reading)

A motion for suspension was made by Mr. Vest, seconded by Mr. Donaldson.

Questions/Discussion: None

Roll call on the suspension: 3 yeas. Motion carried.

Motion for passage made by Mr. Lee, seconded by Mr. Donaldson.

Questions/Discussion: None

Roll call on the motion: 3 yeas. Motion carried.

Law Director Szeman swore in Mr. Cudnik as Madison Village's newest Sergeant of the Madison Village Police Department. He was welcomed by all.

MINUTES

Mayor Britton announced minutes to be approved for the Council Meeting held on January 10, 2022.

Motion for approval made by Mr. Lee, seconded by Mr. Vest.

Questions/Discussions – None

Roll call on approval, 3 yeas. Motion carried.

PUBLIC HEARING: None

FIRST HEARING OF PERSONS BEFORE COUNCIL: None

PAY ORDINANCE

Mayor Britton presented Pay Ordinance No. 2460: \$44,416.63 for payroll and \$92,632.77 for current and upcoming expenses, for a total of \$137,049.40.

Motion for approval made by Mr. Lee, seconded by Mr. Donaldson.

Questions/Discussions – None

Roll call on approval, 3 yeas. Motion carried.

OLD LEGISLATION: None

PURCHASE ORDERS AND OTHER APPROVAL PERMITTED BY MOTION:

A purchase order to Lake County Sewer in the amount not to exceed \$5,060.00 for emergency repairs to damaged sanitary sewer lines on W. Main.

Administrator Bailey provided a brief explanation. He stated that after the first set of camera work was done, it was discovered that a section that was ready to collapse. He also explained that there was also a section where the tie in had been projected into the main and was causing blockages. He brought back Lake County Sewer to correct these issues. He stated that since completion of this cleaning, the flow has improved tremendously.

Motion for approval made by Mr. Lee, seconded by Mr. Vest.

Questions/Discussions – None

Roll call on the motion: 3 yeas. Motion carried.

Administrator Bailey brought a motion from the floor for a purchase order to Century Equipment in the amount of \$10,648.00 for the 5-foot snowblower on the Toro sidewalk machine. The excepted lead time on this piece of equipment is two to three weeks out.

Fiscal Officer Crockett confirmed that this item is covered in the temporary budget. She will adjust for this in the permanent improvement project of the final budget.

A motion for approval made by Mr. Vest, seconded by Mr. Donaldson.

Questions/Discussion: None

Roll call on the motion: 3 yeas. Motion carried.

ADMINISTRATOR'S REPORT:

➤ **Engineer's report –**

Mr. Lubonovic reported in Mr. Haibach's absence. He reported that Mr. Haibach has been in correspondence with the EPA regarding the sanitary sewer interconnect project still anticipating approval.

Mr. Haibach will be applying for a Capital Development Grant for Dana's Park and the Wetland Recreation Boardwalk.

➤ **Fiscal Officer's report –**

Mrs. Crockett announced that she will have the final appropriations budget legislation ready for the January 14, 2022 meeting. She will email out the budget pages reflecting any changes to Council.

She reported that there is an Ohio Municipal League class forthcoming for newly Elected Officials. She will wait until a new Councilperson is in place to see if that person would like to attend the class before submitting for the class.

➤ **Police Chief's report –**

Chief McIntosh reported that he has been working with Mrs. Crockett in updating the budget numbers. He anticipates having the numbers to her later in the week.

➤ **Administrator's report –**

Administrator Bailey reported that he has started working on the upcoming Concerts in the Park schedule. He stated that we are currently looking for donations to help fund the concert series. He is looking forward to the concerts again this year!

He thanked the Road Department for their hard work with all the snow removal. A discussion was held regarding property owners/snowplow drivers placing snow on the sidewalks. Chief McIntosh stated that there is an ordinance in place prohibiting this. He stated that when they apply for their plow permit through the Police Department, they receive a copy of the legislation. He will continue to remind the applicants, through a mailing, that this is unacceptable and is a ticketable offense.

COMMISSION AND COMMITTEE REPORTS: None

FINAL HEARING OF PERSONS BEFORE COUNCIL: None

NEW BUSINESS

Councilman Vest stated that in light of the recent snowstorm on Monday January 17, 2022, the interviews for the open Council seat were cancelled. Councilman Vest made a formal request to Mayor Britton for an extension for thirty days, as described in the Madison Village Charter. He stated that this extension will give the Council the ability to conduct interviews properly and proceed with the appointment of which they are intending to hold next Monday January 31, 2022 at 5:30 pm.

Mayor Britton will respond in writing to this request.

Mayor's Report: -

ADJOURNMENT

Motion to adjourn at 7:28 pm made by Mr. Lee, seconded by Mr. Donaldson.
Roll call on adjournment, 3 yeas. Meeting adjourned.

Village of Madison

Regular Council Meeting Minutes

January 24, 2022

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Sam Britton Jr., Mayor

Mark V. Vest Council President

DATE

Attested:

Kristie M. Crockett, Fiscal Officer

DATE

ORDINANCE NO. 2 - 2022

AN ORDINANCE ACCEPTING AND AUTHORIZING THE MAYOR TO ENTER INTO A GRANT AGREEMENT WITH THE NORTHEAST OHIO PUBLIC ENERGY COUNCIL FOR THE 2022 ENERGIZED COMMUNITY GRANT PROGRAM, TO PERFORM ALL ACTIONS NECESSARY TO ACCEPT GRANT FUNDS, AND DECLARING AN EMERGENCY.

WHEREAS, the Village of Madison, Ohio is a member of the Northeast Ohio Public Energy Council (NOPEC) and is eligible for one or more grants pursuant to the "NOPEC Energized Community Grant" program; and

WHEREAS, eligibility for these grant funds requires acceptance of NOPEC's grant agreement, which is attached hereto as Exhibit 1; and

WHEREAS, the Council desires to accept the agreement and participate in the 2022 grant program.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF MADISON, COUNTY OF LAKE, STATE OF OHIO:

SECTION 1. The Council accepts and approves the "NOPEC 2022 Energized Community Grant Agreement" attached hereto as Exhibit 1 and does hereby authorize the Mayor to execute it on behalf of the Village and, further, the Mayor is authorized to perform all actions necessary and incidental thereto to accept all grant funds made available to the Village.

SECTION 2. This Council finds and determines that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council and that all deliberations of this Council and of any committees that resulted in those formal actions were in meetings open to the public in compliance with all legal requirements, including § 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, welfare and safety of the inhabitants of this village and further, to comply with grant acceptance deadlines that, if not met, jeopardize qualification for same; wherefore, this Ordinance shall take effect and be in force from and immediately upon its passage.

Mark V. Vest,
President of Council

PASSED: _____

Attested:

Kristie M. Crockett,
Fiscal Officer / Clerk of Council

Approved:

Sam Britton, Jr.
Mayor

Date

ORDINANCE NO. 3-2022**AN ORDINANCE MAKING PERMANENT ANNUAL APPROPRIATIONS FOR THE CURRENT EXPENSES AND FOR OTHER EXPENDITURES OF THE VILLAGE OF MADISON, STATE OF OHIO, FOR THE PERIOD BEGINNING JANUARY 1, 2022 TO AND INCLUDING DECEMBER 31, 2022 AND DECLARING AN EMERGENCY**

Section 1. BE IT ORDAINED by the Council of the Village of Madison, State of Ohio, to provide for the current expenses and other expenditures of said Village of Madison during the fiscal year ending December 31, 2022, the following sums be and they are hereby set aside and appropriated as follows:

FUND	PERSONAL SERVICES	OTHER	TOTAL
General Fund (1000)	\$467,860.00	\$1,500,900.00	\$1,968,760.00
Maintenance & Repair (2011)	\$314,100.00	\$631,585.00	\$945,685.00
State Highway (2021)	\$0.00	\$12,000.00	\$12,000.00
Cemetery (2031)	\$27,450.00	\$23,700.00	\$51,150.00
Drug Law Enforcement (2081)	\$0.00	\$6,500.00	\$6,500.00
Law Enforcement Trust (2091)	\$0.00	\$1,500.00	\$1,500.00
Permissive Motor Vehicle (2101)	\$0.00	\$17,000.00	\$17,000.00
Police Disability & Pension (2131)	\$103,000.00	\$500.00	\$103,500.00
Coronavirus Relief (2151)	\$138.14	\$2,263.81	\$2,401.95
American Rescue Plan (2152)	\$43,000.00	\$0.00	\$43,000.00
Enforcement & Education (2271)	\$0.00	\$0.00	\$0.00
Street Lighting (2401)	\$0.00	\$136,000.00	\$136,000.00
Madison ESID (2402)	\$0.00	\$94,500.00	\$94,500.00
Senior Citizens (2901)	\$82,350.00	\$98,295.00	\$180,645.00
Mayors Ct Computer (2902)	\$0.00	\$3,000.00	\$3,000.00
Police Levy Fund (2903)	\$697,100.00	\$254,200.00	\$951,300.00
Cemetery Capital (4901)	\$0.00	\$0.00	\$0.00
Senior Ctr Capital (4902)	\$0.00	\$104,811.00	\$104,811.00
Capital Projects (4903)	\$0.00	\$1,565,837.00	\$1,565,837.00
Cemetery Endowment (4951)	\$0.00	\$0.00	\$0.00
Water Operating (5101)	\$150,050.00	\$677,550.00	\$827,600.00
Sewer Operating (5201)	\$281,200.00	\$251,850.00	\$533,050.00
Garbage (5601)	\$0.00	\$0.00	\$0.00
Water Capital (5701)	\$0.00	\$289,250.00	\$289,250.00
Sewer Capital (5702)	\$0.00	\$903,900.00	\$903,900.00
W/S Deposits (5781)	\$0.00	\$6,000.00	\$6,000.00
Grand Total Permanent Appropriations	\$2,166,248.14	\$6,581,141.81	\$8,747,389.95

Section 2. The Village Fiscal Officer is hereby authorized to draw warrants on the Village treasury for payments from any of the foregoing appropriations upon receiving proper certificates and vouchers therefore; approved by the board or officers authorized by law to approve the same, or an Ordinance or Resolution of Council to make the expenditures.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4. This Ordinance is declared to be and is passed as an emergency measure necessary for the immediate preservation of the peace, health, safety and welfare of the Village, and so is to provide sufficient funds for the operation of the Village; and, THEREFORE, this ordinance shall take effect as an emergency ordinance in accordance with the provision of Article V, Section 5.2 of the Madison Village Charter.

Passed _____

Mark Vest
President of Council

ATTEST:

Kristie M. Crockett, Fiscal Officer

Approved:

Date: _____

Sam Britton Jr., Mayor

RESOLUTION NO. 2 - 2022

A RESOLUTION AUTHORIZING THE ADMINISTRATOR TO WRITE-OFF DESIGNATED ACCOUNTS RECEIVABLE OF THE VILLAGE WATER WORKS AS UNCOLLECTIBLE BAD DEBT.

WHEREAS, pursuant to § 3.3(f) of Part Nine, Streets and Utilities, of the Madison Codified Ordinances the Administrator “[s]hall from time-to-time report to the Council such accounts receivable which appear uncollectible together with the reasons therefor for Council approval to write-off such sums as bad debt;” and

WHEREAS, the Administrator has submitted a list of 39 customer accounts of the Village Water Works and the corresponding sums owed which are in arrears, which list is attached to this Resolution as Exhibit “1,” the total amount of all such accounts receivable being the sum of \$9,849.24; and

WHEREAS, the Administrator has detailed to the Council’s satisfaction the efforts made to collect said sums and the reasons that continuing any further efforts would be both futile and not cost-effective.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MADISON, COUNTY OF LAKE AND STATE OF OHIO:

SECTION 1. The Administrator is hereby authorized to have the accounts receivable of the Village Water Works, as identified by the customer numbers and corresponding debts set forth in Exhibit “1,” written off to zero as uncollectible bad debt and to have the accounts of the Water Works so reflect these adjustments.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including § 121.22 of the Ohio Revised Code.

SECTION 3. That this Resolution shall take effect at the earliest time allowed by law.

Mark V. Vest,
President of Council

PASSED: _____

Attested:

Kristie M. Crockett,
Fiscal Officer / Clerk of Council

Approved:

Sam Britton, Jr.
Mayor

Date

**2021 UNCOLLECTABLE WATER BALANCES
COUNCIL REVIEW FOR WRITE-OFF**

ACCOUNT #	STREET ADDRESS	AMOUNT DUE	DATE SOLD
26-0	510 WEST MAIN STREET	64.09	5/26/16
61-0	216 EAST MAIN STREET	44.12	5/6/16
94-0	110 WEST MAIN STREET	82.91	
271-0	27 SAFFORD STREET	29.81	11/28/16
280-0	81 EAGLE STREET	29.81	10/23/15
289-0	34 EAGLE STREET	99.71	2/26/21
294-0	39 UNION STREET	1725.99	7/31/15
434-0	137 SQUARE DRIVE	28.38	5/16/16
509-0	734 CORALBERRY LANE	29.81	1/8/16
528-1	712 JONQUIL LANE	29.81	11/14/17
545-0	506 JONQUIL LANE	70.93	4/18/16
567-0	303 JASMINE LANE	58.8	4/1/21
640-2	3063 PRINCETON DRIVE	18.5	4/15/21
715-0	49 WEST MAIN STREET	104.86	3/17/16
895-1	32 SAXTON #1	31.24	1/26/17
897-1	32 SAXTON #3	15.62	1/26/17
902-1	34 SAXTON #8	36.86	1/26/17
1049-0	524 EAST MAIN STREET	36.95	2/24/15
1106-0	319 HYDER DRIVE	16.17	4/29/16
1108-0	331 HYDER DRIVE	29.81	8/3/16
1121-0	403 HYDER DRIVE	27.75	5/6/16

1169-0	199 EAST PARKWAY	29.81	12/31/15
1234-0	352 PARKWAY BOULEVARD	120.8	8/26/16
1237-0	381 PARKWAY BOULEVARD	29.81	9/8/17
1299-0	649 SUNSET	29.81	11/24/15
1349-0	227 WEST PARKWAY DRIVE	59.62	11/30/15
1365-1	323 WEST PARKWAY DRIVE	29.81	12/23/16
1374-0	382 WEST PARKWAY DRIVE	1475.65	8/18/17
1484-1	470 EMILY DRIVE	101.25	2/26/21
LAND BANK OWNED MOVED FROM LIEN BACK TO MONTHLY			
79-0	457 EAST MAIN STREET	1336.88	4/12/18
85-0	683 EAST MAIN STREET	163.38	10/5/16
268-0	56 SAFFORD	650.57	10/5/16
MOVED FROM LIEN TO MONTHLY - HOUSE SOLD BEFORE LIEN ASSESSED			
28-0	480 WEST MAIN STREET	140.38	1/26/17
1016-0	50 RIVER	1995.33	12/2/16
LIENS - HOUSE SOLD BEFORE ASSESSED			
263-0	84 SAFFORD STREET	127.43	8/26/19
373-0	1081 WEST MALLARD DRIVE	29.81	1/25/17
706-0	98 SOUTH LAKE STREET	29.81	1/25/17
1151-0	380 BATES RAOD	127.43	8/26/19
1284-0	488 TAPPAN OVAL	759.73	3/21/17
	TOTAL	9849.24	