VILLAGE OF MADISON
Regular Council Meeting
April 28, 2025

RECORD OF PROCEEDINGS

Mayor Britton called the meeting to order at 7:00PM.

Mayor Britton invited all in attendance to join in the Pledge of Allegiance to the Flag. Mayor Britton requested that everyone observe a moment of silence. Council Members Mr. Adams, Mr. Donaldson, Ms. Drown, Mr. Lee and Mr. Vest were in attendance. Also in attendance were Acting Administrator Jason Chapman, Law Director Mr. Szeman, Fiscal Officer Kristie Crockett and Village Engineer Eric Haibach. Chief of Police Troy McIntosh was excused.

PUBLIC HEARING: None

MINUTES
Mayor Britton announced minutes to be approved for the Council Meeting held on April 14, 2025.
Motion for approval made by Mr. Vest, seconded by Mr. Lee.
Questions/Discussions – None
Roll call on approval, 5 yeas. Motion carried.

FIRST HEARING OF PERSONS BEFORE COUNCIL: None

PAY ORDINANCE
Mayor Britton presented Pay Ordinance No. 2522: $85,782.68 for payroll and $78,101.83 for current and upcoming expenses, for a total of $163,884.51.
Motion for approval made by Mr. Adams, seconded by Ms. Drown.
Questions/Discussions – None
Roll call on approval, 5 yeas. Motion carried.

OLD LEGISLATION: None

NEW LEGISLATION:
ORDINANCE NO. 13-2025: AN ORDINANCE AUTHORIZING THE MAYOR TO ADVERTISE FOR BIDS FOR RESIDENTIAL CURBSIDE REFUSE COLLECTION AND DISPOSAL SERVICES INCLUDING AN OPTION FOR UNLIMITED CURBSIDE COLLECTION AND DISPOSAL SERVICES THROUGHOUT THE YEAR, AND RESIDENTIAL CURBSIDE RECYCLING, FOR THE VILLAGE OF MADISON'S RESIDENTIAL OCCUPANTS, AND DECLARING AN EMERGENCY. (1st Reading)
Motion for suspension made by Mr. Vest, seconded by Mr. Donaldson.
Questions/Discussion: None
Roll call on the motion: 5 yeas. Motion carried.
Motion for approval made by Mr. Adams, seconded by Mr. Lee.

Questions/Discussion: Mr. Chapman confirmed that the current refuse contact expires on June 30, 2025.
Roll call on the motion: 5 yeas. Motion carried.

ORDINANCE NO. 14-2025: AN ORDINANCE PROVIDING FOR ADDITIONAL PERMANENT APPROPRIATIONS AND ADJUSTMENTS TO VARIOUS LINE ITEMS FOR THE CURRENT EXPENSES AND FOR OTHER EXPENDITURES OF THE VILLAGE OF MADISON, OHIO, FOR THE PERIOD BEGINNING JANUARY 1, 2025 TO AND INCLUDING DECEMBER 31, 2025, AND DECLARING AN EMERGENCY. (1st Reading) ($9,344.00 for sewer backup/major plumbing repairs at the Madison Senior Center)
Motion for suspension made by Mr. Vest, seconded by Ms. Drown.
Questions/Discussion: None
Roll call on the motion: 5 yeas. Motion carried.
Motion for approval made by Mr. Lee, seconded by Ms. Drown.
Questions/Discussion: Mr. Chapman explained that there was a sewage back up at the Senior Center. Senior Center Director Carol Billetter contacted Hearn Plumbing. They determined that there was a blockage somewhere in the line. They dug outside of the building and installed a 6" clean out so they could camera the line and get their jetter into it in order to jet everything out. They were able to get rid of the blockage, so the Senior Center is up and running.
Village Engineer Haibach provided a back story on how the Senior Center started with a septic tank many years ago.
Mr. Haibach feels that due to the size of the lines coming from the building and with the it being a commercial building and the number of restrooms in the facility, it was a matter of time before the major plumbing issues arose.
Roll call on the motion: 5 yeas. Motion carried.

PURCHASE ORDERS AND OTHER APPROVAL PERMITTED BY MOTION:
A purchase order to Arcadia Glass House in the amount of $2,244.70 for the Economic Incentive Grant for 2024 (Year 9 of 10)
Motion for approval made by Mr. Adams, seconded by Mr. Vest.
Questions/Discussion: None
Roll call on the motion: 5 yeas. Motion carried.

A purchase order to B & W Inspection Services in the amount of $16,000.00 for extension of services for Class IV WWTP Operator at Sewer Plant.
Mr. Chapman explained that originally, the contract with B & W Inspection Services was through April 2025 however; this purchase order would extend his services for an additional two (2) months. The EPA requires an Operator of Record at our WWTP until it is decommissioned.
Motion for approval made by Mr. Donaldson, seconded by Mr. Lee.
Questions/Discussion: None
Roll call on the motion: 5 yeas. Motion carried.

A purchase order to Warren County Port Authority in the amount of $45,855.97 for Madison ESID payment (received from Vineyard Hotel Group) (forwarded to WCPA per ESID Agreement)
Mrs. Crockett provided a brief description of the ESID, stating this amount is an in and out.

Law Director Szeman reiterated that not a penny of tax payers funds is used for this, it is just a pass through until the bond is retired.
Motion for approval made by Adams, seconded by Mr. Donaldson.
Questions/Discussion: None
Roll call on the motion: 5 yeas. Motion carried.

A purchase order to Hearn Plumbing, Heating & Air in the amount of $982.00 for an emergency repair at the Madison Senior Center for the removal/repair of roof sewer ventilation boot. (Upon approval of Ordinance No. 14-2025)
Motion for approval made by Mr. Lee, seconded by Ms. Drown.
Questions/Discussion: None
Roll call on the motion: 5 yeas. Motion carried.

A purchase order to Hearn Plumbing, Heating & Air in the amount of $1,248.00 for an emergency repair at the Madison Senior Center for a repair of a leak in the pipes under the kitchen sink. (Upon approval of Ordinance No. 14-2025)
Motion for approval made by Mr. Adams, seconded by Mr. Vest.
Questions/Discussion: None
Roll call on the motion: 5 yeas. Motion carried.

A purchase order to Hearn Pluming, Heating & Air in the amount of $7,104.00 for an emergency repair at the Madison Senior Center for repair/replacement of exterior sewer pipes due to unknow blockage or possible break in pipe. (Upon approval of Ordinance No. 14-2025).
Motion for approval made by Mr. Adams, seconded by Mr. Vest.
Questions/Discussion: None
Roll call on the motion: 5 yeas. Motion carried.

A motion from the floor was made by Mr. Adams, seconded by Ms. Drown for an emergency purchase order not to exceed $74,970.00 to B & W Inspection for tank-basin cleaning and decommissioning process at the WWTP.
Questions/Discussion: None
Roll call on the motion: 5 yeas. Motion carried.

A motion from the floor was made by Mr. Lee, seconded by Mr. Adams for a purchase order to United Rental not to exceed $7,000.00 for the monthly rental of 4" pump hoses, adapters for the WWTP.
Questions/Discussion: None
Roll call on the motion: 5 yeas. Motion carried.

A motion from the floor was made by Ms. Drown, seconded by Mr. Lee for a purchase order to Weber Door in the amount not to exceed $3,500.00 for the replacement of four (4) overhead carrier springs & labor for the overhead door at 81 Samuel Street (M/R building) – Emergency repair, door is not operational.
Questions/Discussion: None
Roll call on the motion: 5 yeas. Motion carried.

ADMINISTRATOR'S REPORT:

- **Engineer's report –**
  Mr. Haibach reported that he continues to work on the decommissioning of the WWTP. He thanked Council for the approval of the purchase orders this evening, this will help get the decommissioning process underway.
  He reported that he will be meeting with Mr. Chapman so they can go over what the next scope of work will be for OPWC grant applications.
  Councilman Vest stated that there will be legislation on the ballot regarding OPWC. He wants the public to be informed on how much this is needed and how the Village has benefited from this.

- **Fiscal Officer's report –**
  Mrs. Crockett reported that we are finalizing out the utilities on our end. There were about 206 accounts with an outstanding balance, however; approximately sixty percent of those have paid their balances. She explained that most of those customers were auto pay customers that didn't realize they had an outstanding balance. The next step in this process is to assess any unpaid balances that are outstanding. The assessments will be the final method of collecting this debt.
  She reported that April 30, 2025 is the final day to report the American Rescue Plan monies. She stated that all of the money had been expended by the end of 2024. In November 2024, she made a prepayment of $176,000.00, which was a qualifying expense, on the OWDA loan for the sanitary sewer interconnect.
  In closing, a brief discussion took place regarding the local income tax collected through RITA (Regional Income Tax Authority). Mrs. Crockett stated that she doesn't receive many calls regarding the income tax however; if there is a call that she can help a resident on, she does.

- **Police Chief's report –**
  None
  Discussion took place regarding having an Officer in Charge be present at the meeting when Chief McIntosh is unavailable.

- **Administrator's report –**
  Mr. Chapman thanked Engineer Haibach for his work with the decommissioning of the WWTP. Now that the purchase orders have been approved this evening, we can start the process of decommissioning the plant.
  Mr. Haibach stated that the Village budgeted approximately $500,000.00 for the decommissioning of the WWTP. They received quotes in the $400,000.00 range. The quotes for the actual decommissioning process were in the mid to high $300,000.00 plus ancillary work. The ancillary work would require hiring other vendors to complete the work. He explained that even working through Lake County with Chivers Contracting (the contractor that worked on the interconnect

project) the price would have been marked up well over closer to the $400,000.00 mark.
Mr. Haibach stated by doing the work in house, it is saving the Village approximately $400,000.00 "ish".
He reported that O.D.O.T. did some repaving at the I-90 & 528 area. He is staying in contact with O.D.O.T., and will provide updates as he receives them.
He reported that there will be a ribbon cutting ceremony for HQ - 201 Water Tower Drive (the old Lakeland building) on Thursday April 15, 2025 at 11:45 a.m. There will be an open house from 12:00 – 2:00 p.m. with a light lunch and refreshments. All are welcome.
He explained that HQ has various size offices along with conference rooms that are available for rent.
In closing, he reported that the car shows have started in the park from 4 – 7 pm. on Tuesday evenings.

COMMISSION AND COMMITTEE REPORTS: None

FINAL HEARING OF PERSONS BEFORE COUNCIL: None

NEW BUSINESS

Mayor's Report: -
Mayor Britton thanked Mr. Chapman & Mr. Haibach for working so hard and saving the Village so much money for the decommissioning of the WWTP.

ADJOURNMENT
Motion to adjourn at 7:30 pm made by Mr. Adams, seconded by Mr. Lee.
Roll call on adjournment, 5 yeas. Meeting adjourned.

Sam Britton Jr., Mayor

Mark V. Vest Council President

5/27/25
DATE

Attested:

Kristie M. Crockett, Fiscal Officer

5-27-2025
DATE