

VILLAGE OF MADISON  
Regular Council Meeting  
March 22, 2021

**RECORD OF PROCEEDINGS**

Due to COVID-19, the meeting was held virtually.

Mayor Britton called the meeting to order at 7:00PM.

Mayor Britton invited all in attendance to join in the Pledge of Allegiance to the Flag. Mayor Britton requested that everyone observe a moment of silence. Mayor Britton asked that we keep the Quayle family in your thoughts. Council Members Mr. Adams, Mr. Donaldson, Mr. Frager, Mr. Lee and Mr. Vest were in attendance. Also in attendance were Administrator Mr. Bailey, Law Director Mr. Szeman, Fiscal Officer Kristie Crockett, Village Engineer Eric Haibach and Chief of Police Troy McIntosh.

**PUBLIC HEARING:** None

**MINUTES**

Mayor Britton announced minutes to be approved for the Council Meeting held on March 8, 2020. Motion for approval made by Mr. Vest, seconded by Mr. Frager.

Questions/Discussions – None

Roll call on approval, 4 yeas. 1 abstention. Mr. Donaldson abstained. Motion carried.

**FIRST HEARING OF PERSONS BEFORE COUNCIL:** None

**PAY ORDINANCE**

Mayor Britton presented Pay Ordinance No. 2444: \$45,654.10 for payroll and \$38,573.49 for current and upcoming expenses, for a total of \$84,227.59.

Motion for approval made by Mr. Adams, seconded by Mr. Frager.

Questions/Discussions – None

Roll call on approval, 5 yeas. Motion carried.

**OLD LEGISLATION:** None

**NEW LEGISLATION:**

**RESOLUTION NO. 5-2021: A RESOLUTION AUTHORIZING THE ADMINISTRATOR TO WRITE-OFF DESIGNATED ACCOUNTS RECEIVABLE OF THE VILLAGE WATER WORKS AS UNCOLLECTIBLE BAD DEBT.** (1<sup>st</sup> Reading)

Motion for suspension made by Mr. Frager, seconded by Mr. Vest.

Questions/Discussion: None

Roll call on the suspension: 5 yeas. Motion carried.

Motion for passage made by Mr. Frager, seconded by Mr. Donaldson.

Questions/Discussion: Administrator Bailey explained that with the retirement of Mrs. DePledge and the hiring of our new Utility Clerk, he thought it would be a good time to do an audit of the utility accounts. He stated that most of the balances are small and fall below the threshold of being added to the property taxes. He stated that efforts to collect the unpaid balances have been exhausted.

Roll call on the motion: 5 yeas. Motion carried.

**RESOLUTION NO. 6-2021: A RESOLUTION RECOGNIZING APRIL AS CHILD ABUSE PREVENTION MONTH.**

A motion for suspension made by Mr. Vest, seconded by Mr. Adams.

Questions/Discussion: None

Roll call on the motion: 5 yeas. Motion carried.

Motion for passage made by Mr. Frager, seconded by Mr. Donaldson.

Questions/Discussion: None

Roll call on the motion: 5 yeas. Motion carried.

**PURCHASE ORDERS AND OTHER APPROVAL PERMITTED BY MOTION:** None

**ADMINISTRATOR'S REPORT:**

➤ **Engineer's report –**

Mr. Haibach reported that the three OPWC preapplications that were submitted for West Parkway, Hyder/Kim & Davie Court have all been slotted into the small government pool. Mr. Haibach stated he is changing these applications because the format is different for small government and is planning on having those submitted by the end of the week, prior to the deadline.

Mr. Haibach reported that in regards to the sanitary sewer interconnect project, there was a snag with the EPA permit to install. This permit could not be issued until after the first part of June because the FPA plan was not in line with Lake County's plan. Mr. Haibach stated that this was unexpected, however; the plan has been worked out. His plan is to advertise the project for bid for four weeks rather than the two required. This will allow potential bidders more time to view the plans and specs. The bid award will take place in June 2021.

Mr. Bailey provided a brief timeline as to when the water system will be turned over to Lake County. He stated that this cannot happen until the sanitary sewer interconnect project is complete. He anticipates the process taking another 12 to 18 months.

➤ **Fiscal Officer's report –**

Mrs. Crockett reported that we are approaching quarter end, she will be emailing Council with the reports.

She reported that she received an email from the Auditor of State regarding the Local Government Conference. Due to COVID-19, this year's conference will be held virtual on April 13<sup>th</sup> & 14, 2021 from 8:30 a.m. – 4:30 p.m.

➤ **Police Chief's report –**

Chief McIntosh reported that Officer Gubanyar has completed his field training and is now working the patrol schedule.

He stated that there are currently a few items listed on GovDeals and he will be adding more during the next few months.

He reported that as of Wednesday March 17, 2021 in person Mayor's Court has resumed. COVID precautions are in place.

He stated that Madison Schools are on spring break this week, so he and the Resource Officer have stated consolidating old records. The records will be organized, reviewed and if necessary, disposed of per the Madison Village Records Retention Policy.

He reported that after speaking with Laura Haynes, Safety Town will not take place this summer due to the continuing concerns with COVID.

In closing, Chief McIntosh stated that he will be working on updating the handbook over the next few months.

➤ **Administrator's report –**

Administrator Bailey reported that he is continuing to work on the Concerts in the Park schedule. He stated that Hearn Plumbing & Heating will be celebrating their 75<sup>th</sup> Anniversary with a concert.

He reported that Madison Village is slated to receive approximately \$520,000.00 from the American Recovery Act. These funds can be used for primarily COVID related expenses, however; it can be used for revenue replacement for revenue that was lost due to the pandemic and also for critical infrastructure projects. He stated that in addition, there has been an additional \$10 billion (through the American Recovery Act) set aside that will be available for capital projects. He has asked Mr. Haibach to keep tabs on this to see if and how the Village can participate in receiving any of those funds.

**COMMISSION AND COMMITTEE REPORTS:** None

**FINAL HEARING OF PERSONS BEFORE COUNCIL:** None

**NEW BUSINESS**

**Mayor's Report:** - None

**ADJOURNMENT**

Motion to adjourn at 7:20 pm made by Mr. Vest, seconded by Mr. Frager.

Roll call on adjournment, 5 yeas. Meeting adjourned.

Village of Madison

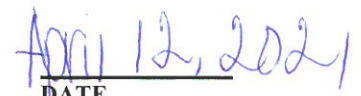
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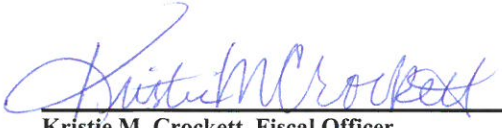
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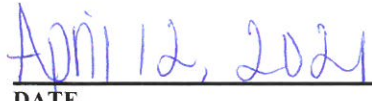
  
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Sam Britton Jr., Mayor

  
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Mark V. Vest Council President

  
\_\_\_\_\_  
DATE

Attested:

  
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Kristie M. Crockett, Fiscal Officer

  
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DATE