



## Village of Madison

### **Mayor**

Sam Britton, Jr.

### **Council Members**

H.O. Jay Adams

Daniel L. Donaldson

Dana R. Drown

Robert F. Lee

Mark V. Vest

### **Village Administrator**

Jason Chapman

### **Law Director**

Joseph P. Szeman

### **Chief of Police**

Troy A. McIntosh

### **Fiscal Officer**

Kristie M. Crockett

### **Engineer**

Eric Haibach

33 E. Main Street  
Madison, Ohio 44057

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### **Website:**

[www.madisonvillage.org](http://www.madisonvillage.org)

## MADISON VILLAGE COUNCIL

September 22, 2025

7:00 pm Regular Council Meeting

CALL TO ORDER

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

ROLL CALL

PUBLIC HEARING

RE: Ord. No. 17-2025

MINUTES

(from August 25, 2025 Council Meeting)

FIRST HEARING OF PERSONS BEFORE COUNCIL

(Limited to 5 minutes per guest)

### LEGISLATION BEFORE COUNCIL:

#### PAY ORDINANCE #2527

#### OLD LEGISLATION:

**ORDINANCE NO. 17-2025: AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF MADISON VILLAGE, OHIO, PART SEVEN – PLANNING AND ZONING, SECTION 17.5, APPENDIX A, TO ADJUST THE ZONING CODE FEE SCHEDULE TO REFLECT INCREASES IN ADMINISTRATIVE COSTS. (3rd Reading)**

**ORDINANCE NO. 20-2025: AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF MADISON VILLAGE, OHIO, PART SEVEN – PLANNING AND ZONING, TO ADD SHORT-TERM RENTALS AS A CONDITIONAL USE IN THE HISTORIC PRESERVATION DISTRICT OVERLAY OF THE B-1, GENERAL BUSINESS, DISTRICT BY AMENDING SECTION 4.3(F) OF ARTICLE 4 TO ADD THIS AS A CONDITIONAL USE AND TO AMEND ARTICLE 13, SECTIONS 13.3, 13.4, 13.5 AND 13.6 RELATED TO, AND PROVIDING SPECIFIC REGULATIONS FOR, THIS USE. (2nd Reading)**

**NEW LEGISLATION:**

**ORDINANCE NO. 21-2025:** AN ORDINANCE ACCEPTING THE BID OF SPECIALIZED CONSTRUCTION, INC. FOR THE APPALOOSA NORTH PAVEMENT REPAIR PROJECT, AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH SAME, AND DECLARING AN EMERGENCY. (1<sup>st</sup> Reading)

**RESOLUTION NO. 12-2025:** A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR (1<sup>st</sup> Reading)

**PURCHASE ORDERS AND OTHER APPROVAL PERMITTED BY MOTION:**

A purchase order to Titan Asphalt & Paving in the amount of \$2,950.00 for the installation of hot asphalt on the portion of the driveway at Fairview Cemetery used for the new false set up area.

A purchase order to Land Solutions LLC in the amount of \$3,500.00 for a wetland and water delineation study at Fairview Cemetery to determine if expansion is possible.

**ADMINISTRATOR'S REPORT**

- Engineer's Report
- Fiscal Officer's Report:
- Police Chief's Report:

**COMMISSION AND COMMITTEE REPORTS**

**NEW BUSINESS**

**FINAL HEARING OF PERSONS BEFORE COUNCIL**

(Limited to 5 minutes per guest)

**MAYOR'S REPORT**

## ADJOURNMENT

### Upcoming Important Dates/Meeting

Mon. Oct. 13<sup>th</sup>

Village Hall OPEN (Columbus Day)

Tues. Oct. 14<sup>th</sup>

Council Mtg. 7:00 pm

Wed. Oct. 15<sup>th</sup>

Fire Board Mtg. 7:00 pm

Thurs. Oct. 16<sup>th</sup>

P & Z Mtg. 7:00 pm

Mon. Oct. 27<sup>th</sup>

C.O.W. 6:30 pm

Mon. Oct. 27<sup>th</sup>

Council Mtg. 7:00 pm

Mon. Nov. 10<sup>th</sup>

Council Mtg. 7:00 pm

Tues. Nov. 11<sup>th</sup>

Village Hall Closed (Veterans Day)

Wed. Nov. 19<sup>th</sup>

Fire Board Mtg. 7:00 pm

Thurs. Nov. 19<sup>th</sup>

P & Z Mtg. 7:00 pm

Mon. Nov. 24<sup>th</sup>

C.O.W. 6:30 pm

Mon. Nov. 24<sup>th</sup>

Council Mtg. 7:00 pm

VILLAGE OF MADISON  
Regular Council Meeting  
August 25, 2025

**RECORD OF PROCEEDINGS**

Mayor Britton called the meeting to order at 7:10PM.

Mayor Britton invited all in attendance to join in the Pledge of Allegiance to the Flag. Mayor Britton requested that everyone observe a moment of silence. Council Members Mr. Adams, Mr. Donaldson, Ms. Drown, Mr. Lee and Mr. Vest were in attendance. Also in attendance were Administrator Mr. Chapman, Law Director Mr. Szeman, Fiscal Officer Kristie Crockett, Village Engineer Eric Haibach and Chief of Police Troy McIntosh.

**PUBLIC HEARING:** None

A motion was made by Mr. Donaldson, seconded by Mr. Vest to appoint Mike Evangelista to the Planning & Zoning Commission.

Questions/Discussion: Mayor Britton explained that Mr. Evangelista will be taking over the position that was filled by Mr. Meister. Mr. Meister has stepped down due to health issues.

Roll call on the motion: 4 yeas. 1 abstention. Mr. Lee abstained. Motion carried.

**MINUTES**

Mayor Britton announced minutes to be approved for the Council Meeting held on July 28, 2025. Motion for approval made by Mr. Vest, seconded by Ms. Drown.

Questions/Discussions – None

Roll call on approval, 4 yeas. 1 abstention. Mr. Adams abstained. Motion carried.

**FIRST HEARING OF PERSONS BEFORE COUNCIL:** None

**PAY ORDINANCE**

Mayor Britton presented Pay Ordinance No. 2526: \$120,919.02 for payroll and \$162,646.31 for current and upcoming expenses, for a total of \$283,565.33.

Motion for approval made by Mr. Adams, seconded by Ms. Drown.

Questions/Discussions – None

Roll call on approval, 5 yeas. Motion carried.

**OLD LEGISLATION:**

**ORDINANCE NO. 17-2025: AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF MADISON VILLAGE, OHIO, PART SEVEN – PLANNING AND ZONING, SECTION 17.5, APPENDIX A, TO ADJUST THE ZONING CODE FEE SCHEDULE TO REFLECT INCREASES IN ADMINISTRATIVE COSTS. (2<sup>nd</sup> Reading)**

**NEW LEGISLATION:**

**ORDINANCE NO. 20-2025:** AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF MADISON VILLAGE, OHIO, PART SEVEN – PLANNING AND ZONING, TO ADD SHORT-TERM RENTALS AS A CONDITIONAL USE IN THE HISTORIC PRESERVATION DISTRICT OVERLAY OF THE B-1, GENERAL BUSINESS, DISTRICT BY AMENDING SECTION 4.3(F) OF ARTICLE 4 TO ADD THIS AS A CONDITIONAL USE AND TO AMEND ARTICLE 13, SECTIONS 13.3, 13.4, 13.5 AND 13.6 RELATED TO, AND PROVIDING SPECIFIC REGULATIONS FOR, THIS USE. (1<sup>st</sup> Reading)

**RESOLUTION NO. 9-2025:** A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH THE MADISON LOCAL SCHOOL DISTRICT TO FURNISH A SCHOOL RESOURCE OFFICER TO THE SOUTH ELEMENTARY SCHOOL; AND DECLARING AN EMERGENCY. (1<sup>st</sup> Reading)

Motion for suspension made by Mr. Vest, seconded by Mr. Donaldson.

Questions/Discussion: None

Roll call on the motion: 5 yeas. Motion carried.

Motion for passage made by Mr. Adams seconded by Ms. Drown.

Questions/Discussion: None

Roll call on the motion: 5 yeas. Motion carried.

**RESOLUTION NO. 10-2025:** A RESOLUTION APPOINTING THE VILLAGE ADMINISTRATOR JASON CHAPMAN AS THE DESIGNEE OF THE MEMBERS OF COUNCIL FOR PURPOSES OF THE PUBLIC RECORDS LAW. (1<sup>st</sup> Reading)

Motion for suspension made by Mr. Donaldson, seconded by Mr. Vest.

Questions/Discussion: None

Roll call on the motion: 5 yeas. Motion carried.

Motion for passage made by Mr. Lee, seconded by Mr. Vest.

Questions/Discussion: None

Roll call on the motion: 5 yeas. Motion carried.

**RESOLUTION NO. 11-2025:** A RESOLUTION CONFIRMING THE APPOINTMENT OF BROOKE DAUGHTERS TO THE POSITION OF FULL TIME PATROL OFFICER; AND DECLARING AN EMERGENCY. (1<sup>st</sup> Reading)

Motion for suspension made by Mr. Vest, seconded by Mr. Lee.

Questions/Discussion: None

Roll call on the motion: 5 yeas. Motion carried.

Motion for passage made by Mr. Adams, seconded by Mr. Lee.

Questions/Discussion: Chief McIntosh explained that Ms. Daughters was a full-time officer in Middlefield, Ohio. She is currently undergoing her preemployment requirements. He stated that once those come in, she will be sworn in and will be out on the road doing her training. His anticipation date for this is next Wednesday August 3, 2025.

Roll call on the motion: 5 yeas. Motion carried.

**PURCHASE ORDERS AND OTHER APPROVAL PERMITTED BY MOTION:**

A purchase order to Titan Asphalt & Paving in the amount of \$16,394.00 for asphalt resurfacing for Michelle Lane.

Motion for approval made by Mr. Adams, seconded by Mr. Vest.

Questions/Discussion: None

Roll call on the motion: 5 yeas. Motion carried.

A purchase order to Winter in the amount of \$2,168.76 for replacement stock snow plow cutting edges for plow season.

Motion for approval made by Mr. Lee, seconded by Ms. Drown.

Questions/Discussion: None

Roll call on the motion: 5 yeas. Motion carried.

**ADMINISTRATOR'S REPORT:**

➤ **Engineer's report –**

Mr. Haibach reported that he is very close to having the paperwork in order for ODNr for the \$49,000.00 reimbursement for the work that was done at Dana's Park and the Wetland's Project.

He reported that the advertising for bids for the Appaloosa Trail Paving Project will be this Friday August 29, 2025.

He reported that in regards to the paving on Michelle Lane, the Village scored really well on the preliminary application to OPWC. He will provide updates as they become available.

➤ **Fiscal Officer's report –**

Mrs. Crockett reported that budget packets went out to the department managers. The deadline for return on the packets is September 12, 2025. Once she gets the information uploaded, she will meet with Mayor Britton to go over the budget. She is anticipating having the preliminary budget presented to Council early this year.

➤ **Police Chief's report –**

Chief McIntosh reported that with school starting, the Officers have been focusing on traffic enforcement in the school zones.

He reported that with the new traffic flow pattern at South Elementary, it has really helped minimize the standing traffic on E. Main Street during drop off and pick up times. He thanked Mr. Chapman and Pat Smith from Madison Local Schools for their help with these issues.

He provided a brief update regarding the audit performed by OHLEG.

He reported that earlier in the day, Statewide Emergency Products picked up the new Durango for the installation of the emergency equipment. They are estimating that the vehicle should be returned in approximately two weeks.

In regards to training, in December the department will be hosting a company called Blue & Gold. They will be providing training for three days to all the departments in the area. Each day will be a separate course covering Emerging Legal Trends, Advanced Traffic Stops and Report Writing. The event will be held at the Madison Holiday Inn Express & Suites.

In return for hosting the event, they provide five free seats for the Village Officers for each course.

➤ **Administrator's report –**

Mr. Chapman reported that he completed the Sunshine Training that was necessary for the Public Records Law.

He announced that this is the last week for the Concerts in the Park. The events have been well attended, the 50/50-dollar amount has been up and there are eight bands booked for the 2026 season.

He stated that the Outdoor Market has been hit or miss this season.

In closing, he reported that the decommissioning of the Waste Water Treatment Plant is almost complete. The representative from the EPA came out for her inspection. She was very impressed by the work that was done. She stated that this was one of the best decommissionings that she has ever seen.

She will take her report to her boss for final approval. Once approved, she will let him know.

He stated that he is waiting for one last invoice to come in from the hazardous waste company that collects the ferrous chloride, however; the current amount for the decommissioning without that bill is \$138,549.00. The amount budgeted for this project was \$550,000.00.

**COMMISSION AND COMMITTEE REPORTS:**

Councilman Vest reported that at the last Planning & Zoning meeting the Committee approved a Jimmy Johns that will be located at 5 E. Main Street (the old Domino's Pizza building).

He also thanked Council for moving forward with Ordinance No. 20-2025 regarding the modification of the zoning code in regards to Short Term Rentals. A brief discussion took place regarding the enactment of this ordinance.

Councilman Adams reported that at the last Fire District meeting, they reviewed a few policies, the fire bell was placed. He complimented the team for their work on the glass table at Station 2.

**FINAL HEARING OF PERSONS BEFORE COUNCIL:** None

**NEW BUSINESS**

**Mayor's Report: -**

At 7:31 pm, a motion was made by Mr. Adams, seconded by Mr. Lee to adjourn into Executive Session pursuant to Ohio Revised Code Section 121.22 G1 to consider discipline of a Public Employee or Official.

Roll call on the motion: 5 yeas. Motion carried.

A motion to reconvene to the Council meeting was made by Mr. Donaldson, seconded by Mr. Lee at 8:30 pm. The executive session was conducted pursuant to Ohio Revised Code Section 121.22 G1 to consider discipline of a Public Employee or Official.

Roll call on the motion 5 yeas. Motion carried.

**ADJOURNMENT**

Motion to adjourn at 8:30 pm made by Mr. Lee, seconded by Mr. Vest.

Roll call on adjournment, 5 yeas. Meeting adjourned.

\_\_\_\_\_  
Sam Britton Jr., Mayor

\_\_\_\_\_  
Mark V. Vest Council President

\_\_\_\_\_  
DATE

Attested:

\_\_\_\_\_  
Kristie M. Crockett, Fiscal Officer

\_\_\_\_\_  
DATE



## PAY ORDINANCE 2527

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An Ordinance to Pay Certain Claims Therein Mentioned:

Be it Ordained by the Court of the Village of Madison, Ohio, as follows:

*Sec. 1- That the following described claims be allowed, and paid from their respective funds:*

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|                  |                      |
|------------------|----------------------|
| <b>Payroll:</b>  | <b>\$ 164,313.59</b> |
| <b>Payables:</b> | <b>\$ 69,195.49</b>  |

|   |                      |
|---|----------------------|
| <b>Grand Total for Pay Ordinance 2527</b> | <b>\$ 233,509.08</b> |
|---|----------------------|

*And the Fiscal Officer is hereby authorized and directed to draw a warrant for the several amounts designated above. Upon the receipt of proper vouchers for the same*

*Sec. 2 - This ordinance shall take effect and be in full force from and after its passage.*

***Passed this 22<sup>nd</sup> of September, 2025.***

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Kristie M. Crockett,  
Fiscal Officer

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Sam Britton Jr.,  
Mayor

**Payment Listing**

UAN v2025.2

8/23/2025 to 9/16/2025

| Payment Advice # | Post Date  | Transaction Date | Type | Vendor / Payee                     | Amount      | Status |
|------------------|------------|------------------|------|------------------------------------|-------------|--------|
| 705-2025         | 08/29/2025 | 08/27/2025       | EP   | ANTHONY ANZELC                     | \$580.50    | O      |
| 706-2025         | 08/29/2025 | 08/27/2025       | EP   | CAROL BILLETTER                    | \$1,233.51  | O      |
| 707-2025         | 08/29/2025 | 08/27/2025       | EP   | SUSAN L. BRITTON                   | \$344.23    | O      |
| 708-2025         | 08/29/2025 | 08/27/2025       | EP   | RICHARD BROOKS                     | \$520.30    | O      |
| 709-2025         | 08/29/2025 | 08/27/2025       | EP   | JASON L. CHAPMAN                   | \$3,031.68  | O      |
| 710-2025         | 08/29/2025 | 08/27/2025       | EP   | KRISTIE M. CROCKETT                | \$2,461.74  | O      |
| 711-2025         | 08/29/2025 | 08/27/2025       | EP   | JESSE A CUDNIK                     | \$2,740.10  | O      |
| 712-2025         | 08/29/2025 | 08/27/2025       | EP   | PATRICK E EVANS                    | \$2,644.17  | O      |
| 713-2025         | 08/29/2025 | 08/27/2025       | EP   | RICHARD GIFFIN SR.                 | \$2,034.72  | O      |
| 714-2025         | 08/29/2025 | 08/27/2025       | EP   | KRISTINE N. GRAFTON                | \$1,365.08  | O      |
| 715-2025         | 08/29/2025 | 08/27/2025       | EP   | SCOTT GUBANYAR                     | \$2,065.05  | O      |
| 716-2025         | 08/29/2025 | 08/27/2025       | EP   | JANNELLE M JIROUSEK                | \$1,475.77  | O      |
| 717-2025         | 08/29/2025 | 08/27/2025       | EP   | MELISSA KIRK                       | \$594.14    | O      |
| 718-2025         | 08/29/2025 | 08/27/2025       | EP   | JOHN KOETH                         | \$1,274.79  | O      |
| 719-2025         | 08/29/2025 | 08/27/2025       | EP   | KYLE J OCHSNER                     | \$2,459.53  | O      |
| 720-2025         | 08/29/2025 | 08/27/2025       | EP   | DOUGLAS J PINKNEY                  | \$1,726.01  | O      |
| 721-2025         | 08/29/2025 | 08/27/2025       | EP   | COLIN SCHULTZ                      | \$1,743.00  | O      |
| 722-2025         | 08/29/2025 | 08/27/2025       | EP   | JAMES SHEAHAN                      | \$2,209.94  | O      |
| 723-2025         | 08/29/2025 | 08/27/2025       | EP   | JOSEPH P. SZEMAN                   | \$1,153.15  | O      |
| 724-2025         | 08/29/2025 | 08/27/2025       | EP   | KELLY L WOODWORTH                  | \$1,278.51  | O      |
| 725-2025         | 08/29/2025 | 08/27/2025       | EP   | ROBERT A WRANSKY                   | \$1,821.24  | O      |
| 727-2025         | 08/29/2025 | 08/27/2025       | EP   | JAMES SHEAHAN                      | \$2,553.66  | O      |
| 729-2025         | 08/27/2025 | 08/27/2025       | EW   | OHIO POLICE & FIRE PENSION FUND    | \$20,713.51 | O      |
| 730-2025         | 08/27/2025 | 08/27/2025       | EW   | OHIO PUBLIC EMPLOYEES RETIREMENT S | \$14,140.07 | O      |
| 731-2025         | 09/02/2025 | 09/02/2025       | EW   | IRS                                | \$6,622.39  | O      |
| 734-2025         | 08/30/2025 | 09/02/2025       | EW   | HEALTHCARE BANK                    | \$397.00    | O      |
| 735-2025         | 08/30/2025 | 09/02/2025       | EW   | HEALTHCARE BANK                    | \$397.00    | O      |
| 736-2025         | 08/30/2025 | 09/02/2025       | EW   | HEALTHCARE BANK                    | \$397.00    | O      |
| 738-2025         | 09/09/2025 | 09/09/2025       | EW   | OHIO DEPARTMENT OF TAXATION        | \$4,333.94  | O      |
| 739-2025         | 09/09/2025 | 09/09/2025       | EW   | RITA                               | \$1,829.86  | O      |
| 740-2025         | 09/09/2025 | 09/09/2025       | EW   | RITA                               | \$208.12    | O      |
| 741-2025         | 09/09/2025 | 09/09/2025       | EW   | State of Ohio - Geneva School Tax  | \$242.35    | O      |
| 742-2025         | 09/09/2025 | 09/09/2025       | EW   | State of Ohio - School Tax         | \$103.34    | O      |
| 743-2025         | 09/12/2025 | 09/10/2025       | EP   | JASON L. CHAPMAN                   | \$346.63    | O      |
| 745-2025         | 09/12/2025 | 09/10/2025       | EP   | ANTHONY ANZELC                     | \$562.19    | O      |
| 746-2025         | 09/12/2025 | 09/10/2025       | EP   | CAROL BILLETTER                    | \$1,233.51  | O      |
| 747-2025         | 09/12/2025 | 09/10/2025       | EP   | SUSAN L. BRITTON                   | \$175.07    | O      |
| 748-2025         | 09/12/2025 | 09/10/2025       | EP   | RICHARD BROOKS                     | \$520.30    | O      |
| 749-2025         | 09/12/2025 | 09/10/2025       | EP   | JASON L. CHAPMAN                   | \$3,031.68  | O      |
| 750-2025         | 09/12/2025 | 09/10/2025       | EP   | KRISTIE M. CROCKETT                | \$2,461.74  | O      |
| 751-2025         | 09/12/2025 | 09/10/2025       | EP   | JESSE A CUDNIK                     | \$3,884.45  | O      |
| 752-2025         | 09/12/2025 | 09/10/2025       | EP   | BROOKE N DAUGHTERS                 | \$1,041.45  | O      |
| 753-2025         | 09/12/2025 | 09/10/2025       | EP   | PATRICK E EVANS                    | \$2,685.61  | O      |
| 754-2025         | 09/12/2025 | 09/10/2025       | EP   | RICHARD GIFFIN SR.                 | \$2,267.46  | O      |
| 755-2025         | 09/12/2025 | 09/10/2025       | EP   | KRISTINE N. GRAFTON                | \$1,365.08  | O      |
| 756-2025         | 09/12/2025 | 09/10/2025       | EP   | SCOTT GUBANYAR                     | \$2,628.99  | O      |

**Payment Listing**

8/23/2025 to 9/16/2025

| Payment Advice #                | Post Date  | Transaction Date | Type | Vendor / Payee                    | Amount       | Status |
|---------------------------------|------------|------------------|------|-----------------------------------|--------------|--------|
| 757-2025                        | 09/12/2025 | 09/10/2025       | EP   | JANNELLE M JIROUSEK               | \$1,487.27   | O      |
| 758-2025                        | 09/12/2025 | 09/10/2025       | EP   | MELISSA KIRK                      | \$634.37     | O      |
| 759-2025                        | 09/12/2025 | 09/10/2025       | EP   | JOHN KOETH                        | \$1,482.52   | O      |
| 760-2025                        | 09/12/2025 | 09/10/2025       | EP   | KYLE J OCHSNER                    | \$2,534.74   | O      |
| 761-2025                        | 09/12/2025 | 09/10/2025       | EP   | DOUGLAS J PINKNEY                 | \$1,891.49   | O      |
| 762-2025                        | 09/12/2025 | 09/10/2025       | EP   | COLIN SCHULTZ                     | \$1,743.00   | O      |
| 763-2025                        | 09/12/2025 | 09/10/2025       | EP   | JOSEPH P. SZEMAN                  | \$1,153.15   | O      |
| 764-2025                        | 09/12/2025 | 09/10/2025       | EP   | KEEGAN M VAUGHT                   | \$412.88     | O      |
| 765-2025                        | 09/12/2025 | 09/10/2025       | EP   | KELLY L WOODWORTH                 | \$1,278.51   | O      |
| 766-2025                        | 09/12/2025 | 09/10/2025       | EP   | ROBERT A WRANSKY                  | \$2,041.13   | O      |
| 768-2025                        | 09/12/2025 | 09/10/2025       | EP   | DOUGLAS J PINKNEY                 | \$1,904.19   | O      |
| 770-2025                        | 09/12/2025 | 09/10/2025       | EP   | DOUGLAS J PINKNEY                 | \$629.49     | O      |
| 772-2025                        | 09/15/2025 | 09/15/2025       | EW   | IRS                               | \$7,243.64   | O      |
| 773-2025                        | 09/15/2025 | 09/15/2025       | EW   | OHIO POLICE & FIRE PENSION FUND   | \$17,858.99  | O      |
| 774-2025                        | 09/16/2025 | 09/16/2025       | EW   | THE ANDOVER BANK                  | \$150.00     | O      |
| 775-2025                        | 09/16/2025 | 09/16/2025       | EW   | THE ANDOVER BANK                  | \$25.00      | O      |
| 25874                           | 08/29/2025 | 08/27/2025       | PR   | TROY A MCINTOSH                   | \$2,459.00   | O      |
| 25877                           | 09/09/2025 | 09/09/2025       | WH   | ANTHEM                            | \$3,262.66   | O      |
| 25878                           | 09/09/2025 | 09/09/2025       | WH   | OHIO PUBLIC EMPLOYEES DEFERRED CO | \$1,220.00   | O      |
| 25879                           | 09/09/2025 | 09/09/2025       | WH   | OPBA                              | \$488.29     | O      |
| 25880                           | 09/12/2025 | 09/10/2025       | PR   | TROY A MCINTOSH                   | \$2,459.00   | O      |
| 25881                           | 09/12/2025 | 09/10/2025       | PR   | KRISTINE N. GRAFTON               | \$1,909.71   | O      |
| 25910                           | 09/16/2025 | 09/16/2025       | WH   | OHIO PUBLIC EMPLOYEES DEFERRED CO | \$1,145.00   | O      |
| Total Payments:                 |            |                  |      |                                   | \$164,313.59 |        |
| Total Conversion Vouchers:      |            |                  |      |                                   | \$0.00       |        |
| Total Less Conversion Vouchers: |            |                  |      |                                   | \$164,313.59 |        |

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

**2527A**  
**2025 Payroll - Overtime Worked**  
**PPE 8/23/2025 Paydate 8/29/2025**

| POLICE               | Reg OT Hours<br>For This Pay | Reg. OT YTD   | Holiday OT Hours<br>For This Pay | Holiday OT<br>YTD | NOTES           |
|----------------------|------------------------------|---------------|----------------------------------|-------------------|-----------------|
| Jesse Cudnik         | 12.00                        | 206.50        |                                  | 22.50             | 8/22 Shift Covg |
| Pat Evans            | 4.00                         | 101.50        |                                  | 28.00             | 8/18 Shift Covg |
| Jennifer Gamiere     |                              | 67.50         |                                  | 66.50             |                 |
| Scott Gubanyar       | 2.00                         | 54.75         |                                  | 80.00             | 8/21 Shift Covg |
| Kyle Ochsner         |                              | 35.50         |                                  | 27.00             |                 |
| Colin Schultz        |                              | 0.00          |                                  | 0.00              |                 |
| James Sheahan        | 2.00                         | 14.50         |                                  | 24.00             | 8/19 Shift Covg |
| Curt Svagerko        |                              | 4.50          |                                  | 15.00             |                 |
| Keegan Vaught        |                              | 1.50          |                                  | 10.00             |                 |
| Robert Wransky       |                              | 39.75         |                                  | 48.00             |                 |
| <b>POLICE TOTAL:</b> | <b>20.00</b>                 | <b>526.00</b> | <b>0.00</b>                      | <b>321.00</b>     |                 |

| M&R                   | NOTES       |                |  |  |                         |
|-----------------------|-------------|----------------|--|--|-------------------------|
| Jason Chapman         |             | 224.50         |  |  |                         |
| Rich Giffin           | 5.50        | 399.00         |  |  | Cemetery Awning Project |
| Josh Pinkney          | 1.00        | 343.50         |  |  | Cemetery Awning Project |
| John Koeth            |             | 143.50         |  |  |                         |
| Jannelle Jirousek     |             | 243.50         |  |  |                         |
| <b>M&amp;R TOTAL:</b> | <b>6.50</b> | <b>1354.00</b> |  |  |                         |

| ADMIN              | NOTES       |               |  |  |  |
|--------------------|-------------|---------------|--|--|--|
| Jason Chapman      |             | 106.50        |  |  |  |
| <b>ADMIN TOTAL</b> | <b>0.00</b> | <b>106.50</b> |  |  |  |

| 2025 TOTALS<br>(in hours) | Regular OT<br>This Pay | Regular OT<br>YTD | Holiday OT<br>This Pay - P.D. | Holiday OT<br>YTD - P.D. | Total 2025 Overtime Hours Paid YTD<br>including PD Holidays |
|---------------------------|------------------------|-------------------|-------------------------------|--------------------------|---|
|                           | 26.50                  | 1986.50           | 0.00                          | 321.00                   | 2307.50   |

| COMPARE:<br>2024 Totals<br>(in hours) | Regular OT<br>This Pay | Regular OT<br>YTD | Holiday OT<br>This Pay - P.D. | Holiday OT<br>YTD - P.D. | Total Overtime Hours Paid YTD <u>2024</u> including PD Holidays |
|---------------------------------------|------------------------|-------------------|-------------------------------|--------------------------|---|
|                                       | 64.5                   | 1586              | 0                             | 338                      | 1924  |

| COMPARE:<br>2023 Totals<br>(in hours) | Regular OT<br>This Pay | Regular OT<br>YTD | Holiday OT<br>This Pay - P.D. | Holiday OT<br>YTD - P.D. | Total Overtime Hours Paid YTD <u>2023</u> including PD Holidays |
|---------------------------------------|------------------------|-------------------|-------------------------------|--------------------------|---|
|                                       | 100                    | 1516              | 0                             | 275.5                    | 1791.5  |

**2527B**  
**2025 Payroll - Overtime Worked**  
**PPE 9/6/2025 Paydate 9/12/2025**

| POLICE               | Reg OT Hours<br>For This Pay | Reg. OT YTD   | Holiday OT Hours<br>For This Pay | Holiday OT<br>YTD | NOTES   |
|----------------------|------------------------------|---------------|----------------------------------|-------------------|---|
| Jesse Cudnik         | 36.00                        | 242.50        |                                  | 22.50             | 8/27 Shift covg (12), 8/28 Shift Covg (12), 9/2 Shift Covg (12) |
| Pat Evans            | 3.00                         | 104.50        | 2.00                             | 30.00             | 9/2 Range (3), 9/1 Labor Day Holiday                            |
| Jennifer Gamiere     |                              | 67.50         |                                  | 66.50             |   |
| Scott Gubanyar       | 14.00                        | 68.75         | 12.00                            | 92.00             | 8/26 Trial (10), 9/1 Shift covg (4), 9/1 Labor Day Holiday      |
| Kyle Ochsner         |                              | 35.50         | 6.00                             | 33.00             | 9/1 Labor Day Holiday   |
| Colin Schultz        |                              | 0.00          |                                  | 0.00              |   |
| James Sheahan        |                              | 14.50         |                                  | 24.00             |   |
| Curt Svagerko        |                              | 4.50          |                                  | 15.00             |   |
| Keegan Vaught        |                              | 1.50          |                                  | 10.00             |   |
| Robert Wransky       | 3.75                         | 43.50         | 8.00                             | 56.00             | 8/29 Late call (.25), 9/1 Range (3.5), 9/1 Labor Day Holiday    |
| <b>POLICE TOTAL:</b> | <b>56.75</b>                 | <b>582.75</b> | <b>28.00</b>                     | <b>349.00</b>     |   |

| M&R                   | NOTES        |                |  |  |                                    |
|-----------------------|--------------|----------------|--|--|------------------------------------|
| Jason Chapman         |              | 224.50         |  |  |                                    |
| Rich Giffin           | 12.50        | 411.50         |  |  | Burials, Asphalt work, Sewer Plant |
| Josh Pinkney          | 8.00         | 351.50         |  |  | Burials, Asphalt work              |
| John Koeth            | 8.50         | 152.00         |  |  | Burials, Asphalt work              |
| Jannelle Jirousek     | 0.50         | 244.00         |  |  | Asphalt work                       |
| <b>M&amp;R TOTAL:</b> | <b>29.50</b> | <b>1383.50</b> |  |  |                                    |

| ADMIN              | NOTES       |               |  |  |  |
|--------------------|-------------|---------------|--|--|--|
| Jason Chapman      |             | 106.50        |  |  |  |
| <b>ADMIN TOTAL</b> | <b>0.00</b> | <b>106.50</b> |  |  |  |

| 2025 TOTALS<br>(in hours) | Regular OT<br>This Pay | Regular OT<br>YTD | Holiday OT<br>This Pay - P.D. | Holiday OT<br>YTD - P.D. | Total 2025 Overtime Hours Paid YTD<br>including PD Holidays |
|---------------------------|------------------------|-------------------|-------------------------------|--------------------------|---|
|                           | 86.25                  | 2072.75           | 28.00                         | 349.00                   | 2421.75   |

| COMPARE:<br>2024 Totals<br>(in hours) | Regular OT<br>This Pay | Regular OT<br>YTD | Holiday OT<br>This Pay - P.D. | Holiday OT<br>YTD - P.D. | Total Overtime Hours Paid YTD <u>2024</u> including PD Holidays |
|---------------------------------------|------------------------|-------------------|-------------------------------|--------------------------|---|
|                                       | 53                     | 1639              | 52                            | 390                      | 2029  |

| COMPARE:<br>2023 Totals<br>(in hours) | Regular OT<br>This Pay | Regular OT<br>YTD | Holiday OT<br>This Pay - P.D. | Holiday OT<br>YTD - P.D. | Total Overtime Hours Paid YTD <u>2023</u> including PD Holidays |
|---------------------------------------|------------------------|-------------------|-------------------------------|--------------------------|---|
|                                       | 56.5                   | 1572.5            | 33                            | 308.5                    | 1881  |



**Payment Listing**

UAN v2025.2

8/23/2025 to 9/16/2025

| Payment Advice #           | Post Date  | Transaction Date | Type | Vendor / Payee                     | Amount      | Status |
|----------------------------|------------|------------------|------|------------------------------------|-------------|--------|
| 777-2025                   | 09/16/2025 | 09/16/2025       | CH   | ANTHEM EAP                         | \$29.44     | O      |
| 778-2025                   | 09/16/2025 | 09/16/2025       | CH   | ENBRIDGE GAS OHIO                  | \$406.69    | O      |
| 779-2025                   | 09/09/2025 | 09/16/2025       | CH   | GRAYBAR FINANCIAL SERVICES         | \$344.00    | O      |
| 780-2025                   | 08/26/2025 | 09/16/2025       | CH   | GUARDIAN - BETHLEHEM               | \$1,314.06  | O      |
| 781-2025                   | 09/16/2025 | 09/16/2025       | CH   | NAPA AUTO PARTS                    | \$466.72    | O      |
| 782-2025                   | 08/26/2025 | 09/16/2025       | CH   | BWC STATE INSURANCE FUND           | \$734.46    | O      |
| 783-2025                   | 08/25/2025 | 09/16/2025       | CH   | SAM'S CLUB                         | \$289.39    | O      |
| 784-2025                   | 09/03/2025 | 09/16/2025       | CH   | SHEETZ EDGE - WEX BANK             | \$1,589.43  | O      |
| 785-2025                   | 09/09/2025 | 09/16/2025       | CH   | SPECTRUMVoIP                       | \$263.28    | O      |
| 786-2025                   | 09/09/2025 | 09/16/2025       | CH   | TRACTOR SUPPLY CO.                 | \$319.96    | O      |
| 787-2025                   | 09/09/2025 | 09/16/2025       | CH   | TREASURER OF STATE - UAN/AUDIT     | \$1,074.00  | O      |
| 788-2025                   | 09/08/2025 | 09/16/2025       | CH   | VISA                               | \$6,931.34  | O      |
| 25873                      | 08/26/2025 | 08/26/2025       | AW   | ARTEMIS AWARDS & APPAREL           | \$18.00     | O      |
| 25875                      | 09/02/2025 | 09/02/2025       | AW   | JENNIFER GAMIERE                   | \$25.00     | O      |
| 25876                      | 09/02/2025 | 09/02/2025       | AW   | JENNIFER GAMIERE                   | \$50.00     | O      |
| 25882                      | 09/11/2025 | 09/11/2025       | AW   | ALVORD'S YARD & GARDEN             | \$362.12    | O      |
| 25883                      | 09/11/2025 | 09/11/2025       | AW   | ANTHEM BCBS OH GROUP               | \$15,962.06 | O      |
| 25884                      | 09/11/2025 | 09/11/2025       | AW   | ATWELL'S POLICE & FIRE EQUIPMENT   | \$1,619.50  | O      |
| 25885                      | 09/11/2025 | 09/11/2025       | AW   | AUTOZONE                           | \$15.50     | O      |
| 25886                      | 09/11/2025 | 09/11/2025       | AW   | AVALON PEST CONTROL SVCS           | \$46.00     | O      |
| 25887                      | 09/11/2025 | 09/11/2025       | AW   | CHARTER COMMUNICATIONS             | \$554.07    | O      |
| 25888                      | 09/11/2025 | 09/11/2025       | AW   | GERBASI SIGNS & APPAREL            | \$227.68    | O      |
| 25889                      | 09/11/2025 | 09/11/2025       | AW   | HEMLY TOOL SUPPLY, INC.            | \$22.98     | O      |
| 25890                      | 09/11/2025 | 09/11/2025       | AW   | ILLUMINATING COMPANY               | \$12,544.93 | O      |
| 25891                      | 09/11/2025 | 09/11/2025       | AW   | JASON CHAPMAN                      | \$88.90     | O      |
| 25892                      | 09/11/2025 | 09/11/2025       | AW   | JOHN KOETH                         | \$35.00     | O      |
| 25893                      | 09/11/2025 | 09/11/2025       | AW   | LAYTON PHYSICAL THERAPY CO, INC    | \$120.00    | O      |
| 25894                      | 09/11/2025 | 09/11/2025       | AW   | LOVE'S TRAVEL STOPS & COUNTRY STOR | \$1,297.93  | O      |
| 25895                      | 09/11/2025 | 09/11/2025       | AW   | MADISON ACE HARDWARE               | \$361.33    | O      |
| 25896                      | 09/11/2025 | 09/11/2025       | AW   | MADISON AUTO WORKS, INC.           | \$355.42    | O      |
| 25897                      | 09/11/2025 | 09/11/2025       | AW   | MARY WHITE                         | \$607.50    | O      |
| 25898                      | 09/11/2025 | 09/11/2025       | AW   | MIDDLEFIELD FARM GARDEN            | \$42.55     | O      |
| 25899                      | 09/11/2025 | 09/11/2025       | AW   | MORTON SALT                        | \$15,662.12 | O      |
| 25900                      | 09/11/2025 | 09/11/2025       | AW   | NEWBURY TECHNOLOGIES               | \$1,240.90  | O      |
| 25901                      | 09/11/2025 | 09/11/2025       | AW   | NORTHEASTERN COMMUNICATIONS        | \$951.60    | O      |
| 25902                      | 09/11/2025 | 09/11/2025       | AW   | PSYCHOLOGICAL RESOURCES            | \$150.00    | O      |
| 25903                      | 09/11/2025 | 09/11/2025       | AW   | SHERWIN WILLIAMS                   | \$97.61     | O      |
| 25904                      | 09/11/2025 | 09/11/2025       | AW   | SMITH ELECTRICAL CONTRACTING       | \$1,584.00  | O      |
| 25905                      | 09/11/2025 | 09/11/2025       | AW   | THE NEWS HERALD                    | \$474.05    | O      |
| 25906                      | 09/11/2025 | 09/11/2025       | AW   | VECTOR SECURITY                    | \$43.69     | O      |
| 25907                      | 09/11/2025 | 09/11/2025       | AW   | VERIZON WIRELESS                   | \$616.57    | O      |
| 25908                      | 09/11/2025 | 09/11/2025       | AW   | WASTE MANAGEMENT OF OHIO INC.      | \$110.30    | O      |
| 25909                      | 09/16/2025 | 09/16/2025       | AW   | ANTHEM LIFE                        | \$145.41    | O      |
| Total Payments:            |            |                  |      |                                    | \$69,195.49 |        |
| Total Conversion Vouchers: |            |                  |      |                                    | \$0.00      |        |

**Payment Listing**

UAN v2025.2

8/23/2025 to 9/16/2025

Total Less Conversion Vouchers: \$69,195.49

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

## Payment Register Detail

UAN v2025.2

8/23/2025 to 9/16/2025

Payment Advice #: 777-2025  
 Vendor / Payee: ANTHEM EAP  
 Type: Accounting Electronic Payment  
 Purpose:

Status: Outstanding  
 Post Date: 09/16/2025  
 Transaction Date: 09/16/2025  
 Original Amount: \$29.44

## Detail

| Quantity | Units | Description                                    | Unit Price | Extended Price | Invoice #    |
|----------|-------|--|------------|----------------|--------------|
| 1.00     |       | ANTHEM - GROUP EMPLOYEE ASSISTANCE PROGRAM FEE | \$29.44    | \$29.44        | 725458716131 |

## Distribution

| Post Date  | Transaction Date | Type | Charge Type | Account Code      | Description             | Amount  | Status |
|------------|------------------|------|-------------|-------------------|-------------------------|---------|--------|
| 09/16/2025 | 09/16/2025       | CH   | BC 42-2025  | 1000-790-221-0000 | Medical/Hospitalization | \$3.84  | O      |
| 09/16/2025 | 09/16/2025       | CH   | BC 165-2025 | 2011-620-221-0000 | Medical/Hospitalization | \$5.12  | O      |
| 09/16/2025 | 09/16/2025       | CH   | BC 138-2025 | 2901-390-221-0000 | Medical/Hospitalization | \$2.56  | O      |
| 09/16/2025 | 09/16/2025       | CH   | BC 142-2025 | 2903-110-221-0000 | Medical/Hospitalization | \$17.92 | O      |
|            |                  |      |             |                   |                         | \$29.44 |        |

Payment Advice #: 778-2025  
 Vendor / Payee: ENBRIDGE GAS OHIO  
 Type: Accounting Electronic Payment  
 Purpose:

Status: Outstanding  
 Post Date: 09/16/2025  
 Transaction Date: 09/16/2025  
 Original Amount: \$406.69

## Detail

| Quantity | Units | Description    | Unit Price | Extended Price | Invoice # |
|----------|-------|----------------|------------|----------------|-----------|
| 1.00     |       | 177 SAMUEL ST. | \$64.55    | \$64.55        |           |
| 1.00     |       | 133 SAMUEL ST. | \$66.97    | \$66.97        |           |
| 1.00     |       | 2938 HUBBARD   | \$76.07    | \$76.07        |           |
| 1.00     |       | 33 E MAIN      | \$66.97    | \$66.97        |           |
| 1.00     |       | 33 N LAKE      | \$64.55    | \$64.55        |           |
| 1.00     |       | 81 SAMUEL ST   | \$67.58    | \$67.58        |           |

## Distribution

| Post Date  | Transaction Date | Type | Charge Type | Account Code      | Description | Amount   | Status |
|------------|------------------|------|-------------|-------------------|-------------|----------|--------|
| 09/16/2025 | 09/16/2025       | CH   | PO 59-2025  | 1000-710-313-0000 | Natural Gas | \$33.49  | O      |
| 09/16/2025 | 09/16/2025       | CH   | PO 59-2025  | 2011-620-313-0000 | Natural Gas | \$199.10 | O      |
| 09/16/2025 | 09/16/2025       | CH   | PO 59-2025  | 2901-330-313-0000 | Natural Gas | \$76.07  | O      |
| 09/16/2025 | 09/16/2025       | CH   | PO 59-2025  | 2903-110-313-0000 | Natural Gas | \$98.03  | O      |
|            |                  |      |             |                   |             | \$406.69 |        |

Payment Advice #: 779-2025  
 Vendor / Payee: GRAYBAR FINANCIAL SERVICES  
 Type: Accounting Electronic Payment  
 Purpose:

Status: Outstanding  
 Post Date: 09/09/2025  
 Transaction Date: 09/16/2025  
 Original Amount: \$344.00

## Detail

| Quantity | Units  | Description       | Unit Price | Extended Price | Invoice # |
|----------|--------|-------------------|------------|----------------|-----------|
| 1.00     | POLICE | PHONE EQUIP LEASE | \$226.00   | \$226.00       | 18921873  |
| 1.00     | ADMIN  | PHONE EQUIP LEASE | \$118.00   | \$118.00       | 18921872  |

## Distribution

| Post Date  | Transaction Date | Type | Charge Type | Account Code      | Description                        | Amount   | Status |
|------------|------------------|------|-------------|-------------------|------------------------------------|----------|--------|
| 09/09/2025 | 09/16/2025       | CH   | PO 92-2025  | 1000-790-399-0000 | Other - Other Contractual Services | \$118.00 | O      |
| 09/09/2025 | 09/16/2025       | CH   | PO 92-2025  | 2903-110-399-0000 | Other - Other Contractual Services | \$226.00 | O      |
|            |                  |      |             |                   |                                    | \$344.00 |        |



## Payment Register Detail

UAN v2025.2

8/23/2025 to 9/16/2025

Payment Advice #: 780-2025  
Vendor / Payee: GUARDIAN - BETHLEHEM  
Type: Accounting Electronic Payment  
Purpose:

Status: Outstanding  
Post Date: 08/26/2025  
Transaction Date: 09/16/2025  
Original Amount: \$1,314.06

| Detail       |                  |                     |             |                   |                         |            |                |           |
|--------------|------------------|---------------------|-------------|-------------------|-------------------------|------------|----------------|-----------|
| Quantity     | Units            | Description         |             |                   |                         | Unit Price | Extended Price | Invoice # |
| 1.00         |                  | GROUP DENTAL/VISION |             |                   |                         | \$1,314.06 | \$1,314.06     | SEPT 2025 |
| Distribution |                  |                     |             |                   |                         |            |                |           |
| Post Date    | Transaction Date | Type                | Charge Type | Account Code      | Description             | Amount     | Status         |           |
| 08/26/2025   | 09/16/2025       | CH                  | BC 41-2025  | 1000-720-221-0000 | Medical/Hospitalization | \$37.66    | O              |           |
| 08/26/2025   | 09/16/2025       | CH                  | BC 42-2025  | 1000-790-221-0000 | Medical/Hospitalization | \$287.70   | O              |           |
| 08/26/2025   | 09/16/2025       | CH                  | BC 165-2025 | 2011-620-221-0000 | Medical/Hospitalization | \$350.07   | O              |           |
| 08/26/2025   | 09/16/2025       | CH                  | BC 138-2025 | 2901-390-221-0000 | Medical/Hospitalization | \$49.72    | O              |           |
| 08/26/2025   | 09/16/2025       | CH                  | BC 142-2025 | 2903-110-221-0000 | Medical/Hospitalization | \$588.91   | O              |           |
|              |                  |                     |             |                   |                         | \$1,314.06 |                |           |

Payment Advice #: 781-2025  
Vendor / Payee: NAPA AUTO PARTS  
Type: Accounting Electronic Payment  
Purpose:

Status: Outstanding  
Post Date: 09/16/2025  
Transaction Date: 09/16/2025  
Original Amount: \$466.72

| Detail       |                  |  |             |                   |   |                |           |
|--------------|------------------|--|-------------|-------------------|---|----------------|-----------|
| Quantity     | Units            | Description  |             |                   | Unit Price                                  | Extended Price | Invoice # |
| 1.00         | M&R              | FUEL VAPOR LEAK DETECTION PUMP, CERAMIC WAX, MEGUIRES CAR WA       |             |                   | \$63.19                                     | \$63.19        | 114940    |
| 1.00         | M&R              | FUEL FILTER NECK, SHIPPING   |             |                   | \$64.05                                     | \$64.05        | 114654    |
| 1.00         | CEMETER          | DEGREASER, BARDAHL, SPARK PLUGS, OIL FILTERE, FUEL FILTER, AIR FIL |             |                   | \$97.06                                     | \$97.06        | 114354    |
| 1.00         | M&R              | TRANSMISSION LINE, SEAL  |             |                   | \$93.42                                     | \$93.42        | 115921    |
| 1.00         | M&R              | BLISTER PACK/CAPSULES  |             |                   | \$13.73                                     | \$13.73        | 116249    |
| 1.00         | M&R              | FUSE   |             |                   | \$6.13                                      | \$6.13         | 116226    |
| 1.00         | M&R              | BATTERY  |             |                   | \$129.14                                    | \$129.14       | 116213    |
| Distribution |                  |  |             |                   |   |                |           |
| Post Date    | Transaction Date | Type   | Charge Type | Account Code      | Description                                 | Amount         | Status    |
| 09/16/2025   | 09/16/2025       | CH   | BC 48-2025  | 2011-620-430-1998 | Repairs and Maintenance{Oil/Lube/Veh Parts} | \$369.66       | O         |
| 09/16/2025   | 09/16/2025       | CH   | BC 133-2025 | 2031-240-420-0000 | Operating Supplies and Materials            | \$97.06        | O         |
|              |                  |  |             |                   |   | \$466.72       |           |

Payment Advice #: 782-2025  
Vendor / Payee: BWC STATE INSURANCE FUND  
Type: Accounting Electronic Payment  
Purpose:

Status: Outstanding  
Post Date: 08/26/2025  
Transaction Date: 09/16/2025  
Original Amount: \$734.46

| Detail       |                  |                          |             |                   |                       |            |                |            |
|--------------|------------------|--------------------------|-------------|-------------------|-----------------------|------------|----------------|------------|
| Quantity     | Units            | Description              |             |                   |                       | Unit Price | Extended Price | Invoice #  |
| 1.00         |                  | WORKERS COMP PREMIUM DUE |             |                   |                       | \$734.46   | \$734.46       | 1022411496 |
| Distribution |                  |                          |             |                   |                       |            |                |            |
| Post Date    | Transaction Date | Type                     | Charge Type | Account Code      | Description           | Amount     | Status         |            |
| 08/26/2025   | 09/16/2025       | CH                       | PO 14-2025  | 1000-710-225-0000 | Workers' Compensation | \$25.54    | O              |            |
| 08/26/2025   | 09/16/2025       | CH                       | PO 66-2025  | 1000-710-225-0000 | Workers' Compensation | \$30.00    | O              |            |

## Payment Register Detail

UAN v2025.2

8/23/2025 to 9/16/2025

|            |            |    |            |                   |                       |                 |   |
|------------|------------|----|------------|-------------------|-----------------------|-----------------|---|
| 08/26/2025 | 09/16/2025 | CH | PO 66-2025 | 1000-720-225-0000 | Workers' Compensation | \$10.00         | O |
| 08/26/2025 | 09/16/2025 | CH | PO 66-2025 | 1000-725-225-0000 | Workers' Compensation | \$10.00         | O |
| 08/26/2025 | 09/16/2025 | CH | PO 66-2025 | 2011-620-225-0000 | Workers' Compensation | \$200.00        | O |
| 08/26/2025 | 09/16/2025 | CH | PO 14-2025 | 2031-240-225-0000 | Workers' Compensation | \$49.54         | O |
| 08/26/2025 | 09/16/2025 | CH | PO 66-2025 | 2901-390-225-0000 | Workers' Compensation | \$30.00         | O |
| 08/26/2025 | 09/16/2025 | CH | PO 66-2025 | 2903-110-225-0000 | Workers' Compensation | \$379.38        | O |
|            |            |    |            |                   |                       | <u>\$734.46</u> |   |

Payment Advice #: 783-2025

Vendor / Payee: SAM'S CLUB

Type: Accounting Electronic Payment

Purpose:

Status: Outstanding

Post Date: 08/25/2025

Transaction Date: 09/16/2025

Original Amount: \$289.39

## Detail

| Quantity | Units    | Description                                      | Unit Price | Extended Price | Invoice # |
|----------|----------|--|------------|----------------|-----------|
| 1.00     | SENIOR C | OFFICE SUPPLIES, JANITORIAL, OPERATIONS SUPPLIES | \$289.39   | \$289.39       |           |

## Distribution

| Post Date  | Transaction Date | Type | Charge Type | Account Code      | Description   | Amount          | Status |
|------------|------------------|------|-------------|-------------------|---|-----------------|--------|
| 08/25/2025 | 09/16/2025       | CH   | BC 77-2025  | 2901-390-410-0000 | Office Supplies and Materials                         | \$19.98         | O      |
| 08/25/2025 | 09/16/2025       | CH   | BC 153-2025 | 2901-390-420-0000 | Operating Supplies and Materials                      | \$108.33        | O      |
| 08/25/2025 | 09/16/2025       | CH   | BC 180-2025 | 2901-390-420-0210 | Operating Supplies and Materials{JANITORIAL SUPPLIES} | \$161.08        | O      |
|            |                  |      |             |                   |   | <u>\$289.39</u> |        |

Payment Advice #: 784-2025

Vendor / Payee: SHEETZ EDGE - WEX BANK

Type: Accounting Electronic Payment

Purpose:

Status: Outstanding

Post Date: 09/03/2025

Transaction Date: 09/16/2025

Original Amount: \$1,589.43

## Detail

| Quantity | Units | Description  | Unit Price | Extended Price | Invoice # |
|----------|-------|--------------|------------|----------------|-----------|
| 1.00     |       | FUEL ACCOUNT | \$1,589.43 | \$1,589.43     | 106603116 |

## Distribution

| Post Date  | Transaction Date | Type | Charge Type | Account Code      | Description                                | Amount            | Status |
|------------|------------------|------|-------------|-------------------|--|-------------------|--------|
| 09/03/2025 | 09/16/2025       | CH   | BC 155-2025 | 2011-620-420-7000 | Operating Supplies and Materials{FUEL}     | \$1,041.15        | O      |
| 09/03/2025 | 09/16/2025       | CH   | BC 101-2025 | 2011-630-420-7000 | Operating Supplies and Materials{FUEL}     | \$8.31            | O      |
| 09/03/2025 | 09/16/2025       | CH   | BC 159-2025 | 2031-240-420-7000 | Operating Supplies and Materials{FUEL}     | \$439.57          | O      |
| 09/03/2025 | 09/16/2025       | CH   | BC 178-2025 | 5201-549-300-0206 | Contractual Services{WWTP-DECOMMISSIONING} | \$100.40          | O      |
|            |                  |      |             |                   |  | <u>\$1,589.43</u> |        |

Payment Advice #: 785-2025

Vendor / Payee: SPECTRUMVoIP

Type: Accounting Electronic Payment

Purpose:

Status: Outstanding

Post Date: 09/09/2025

Transaction Date: 09/16/2025

Original Amount: \$263.28

## Detail

| Quantity | Units  | Description   | Unit Price | Extended Price | Invoice # |
|----------|--------|---------------|------------|----------------|-----------|
| 1.00     | POLICE | PHONE SERVICE | \$238.47   | \$238.47       | 667780    |
| 1.00     | ADMIN  | PHONE SERVICE | \$24.81    | \$24.81        | 667779    |

## Distribution

| Post Date | Transaction Date | Type | Charge Type | Account Code | Description | Amount | Status |
|-----------|------------------|------|-------------|--------------|-------------|--------|--------|
|-----------|------------------|------|-------------|--------------|-------------|--------|--------|

## Payment Register Detail

UAN v2025.2

8/23/2025 to 9/16/2025

|            |            |    |            |                   |           |                 |   |
|------------|------------|----|------------|-------------------|-----------|-----------------|---|
| 09/09/2025 | 09/16/2025 | CH | PO 58-2025 | 1000-710-321-0000 | Telephone | \$24.81         | O |
| 09/09/2025 | 09/16/2025 | CH | PO 58-2025 | 2903-110-321-0000 | Telephone | \$238.47        | O |
|            |            |    |            |                   |           | <u>\$263.28</u> |   |

Payment Advice #: 786-2025

Vendor / Payee: TRACTOR SUPPLY CO.

Type: Accounting Electronic Payment

Purpose:

Status: Outstanding

Post Date: 09/09/2025

Transaction Date: 09/16/2025

Original Amount: \$319.96

## Detail

| Quantity | Units | Description                               | Unit Price | Extended Price | Invoice # |
|----------|-------|---|------------|----------------|-----------|
| 1.00     | M&R   | WEED KILLER 2.5 GALLONS                   | \$99.99    | \$99.99        | 984829    |
| 1.00     | PARKS | GLYPHOSATE, WEED KILLER, POST HOLE DIGGER | \$219.97   | \$219.97       | 986471    |

## Distribution

| Post Date  | Transaction Date | Type | Charge Type | Account Code      | Description                      | Amount          | Status |
|------------|------------------|------|-------------|-------------------|----------------------------------|-----------------|--------|
| 09/09/2025 | 09/16/2025       | CH   | BC 163-2025 | 1000-320-420-0000 | Operating Supplies and Materials | \$219.97        | O      |
| 09/09/2025 | 09/16/2025       | CH   | BC 160-2025 | 2011-620-420-0000 | Operating Supplies and Materials | \$99.99         | O      |
|            |                  |      |             |                   |                                  | <u>\$319.96</u> |        |

Payment Advice #: 787-2025

Vendor / Payee: TREASURER OF STATE - UAN/AUDIT

Type: Accounting Electronic Payment

Purpose:

Status: Outstanding

Post Date: 09/09/2025

Transaction Date: 09/16/2025

Original Amount: \$1,074.00

## Detail

| Quantity | Units | Description            | Unit Price | Extended Price | Invoice # |
|----------|-------|------------------------|------------|----------------|-----------|
| 1.00     |       | UAN QUARTERLY FEES DUE | \$1,074.00 | \$1,074.00     | 0158977   |

## Distribution

| Post Date  | Transaction Date | Type | Charge Type | Account Code      | Description                     | Amount            | Status |
|------------|------------------|------|-------------|-------------------|---------------------------------|-------------------|--------|
| 09/09/2025 | 09/16/2025       | CH   | PO 67-2025  | 1000-745-343-0000 | Uniform Accounting Network Fees | \$1,074.00        | O      |
|            |                  |      |             |                   |                                 | <u>\$1,074.00</u> |        |

Payment Advice #: 788-2025

Vendor / Payee: VISA

Type: Accounting Electronic Payment

Purpose:

Status: Outstanding

Post Date: 09/08/2025

Transaction Date: 09/16/2025

Original Amount: \$6,931.34

## Detail

| Quantity | Units    | Description   | Unit Price | Extended Price | Invoice # |
|----------|----------|---|------------|----------------|-----------|
| 1.00     | ADMIN    | PARK PICNIC TABLES, WEBSITE FEES/RENEWAL, NEWS HERALD, STAMPS | \$5,999.42 | \$5,999.42     |           |
| 1.00     | MAYOR    | OFFICE MEETINGS/LUNCH PROVIDED                                | \$74.75    | \$74.75        |           |
| 1.00     | M&R      | HYDRAULIC WATER CEMENT, APPLE CLOUD STORAGE                   | \$190.77   | \$190.77       |           |
| 1.00     | POLICE   | FIREARMS TARGETS, NEWS HERALD SUBS. ONE DRIVE SUBS., PHONE MC | \$510.54   | \$510.54       |           |
| 1.00     | SENIOR C | POSTAGE, ADVERTISING/FUNDRAISER EVENT                         | \$155.86   | \$155.86       |           |

## Distribution

| Post Date  | Transaction Date | Type | Charge Type | Account Code      | Description  | Amount     | Status |
|------------|------------------|------|-------------|-------------------|--|------------|--------|
| 09/08/2025 | 09/16/2025       | CH   | PO 101-2025 | 1000-320-530-0209 | Buildings and Other Structures(PAVILION/PICNIC TABLES) | \$4,152.00 | O      |
| 09/08/2025 | 09/16/2025       | CH   | BC 177-2025 | 1000-790-391-0000 | Dues and Fees  | \$560.96   | O      |
| 09/08/2025 | 09/16/2025       | CH   | BC 79-2025  | 1000-790-410-0000 | Office Supplies and Materials                          | \$66.87    | O      |
| 09/08/2025 | 09/16/2025       | CH   | BC 112-2025 | 1000-790-420-0000 | Operating Supplies and Materials                       | \$113.79   | O      |

## Payment Register Detail

UAN v2025.2

8/23/2025 to 9/16/2025

|            |            |    |             |                   |   |                   |   |
|------------|------------|----|-------------|-------------------|---|-------------------|---|
| 09/08/2025 | 09/16/2025 | CH | BC 112-2025 | 1000-790-420-0000 | Operating Supplies and Materials                            | \$74.75           | O |
| 09/08/2025 | 09/16/2025 | CH | BC 9-2025   | 2011-620-399-0000 | Other - Other Contractual Services                          | \$1.98            | O |
| 09/08/2025 | 09/16/2025 | CH | BC 160-2025 | 2011-620-420-0000 | Operating Supplies and Materials                            | \$355.15          | O |
| 09/08/2025 | 09/16/2025 | CH | BC 182-2025 | 2031-800-590-0000 | Other - Capital Outlay                                      | \$405.56          | O |
| 09/08/2025 | 09/16/2025 | CH | BC 195-2025 | 2031-800-590-0000 | Other - Capital Outlay                                      | \$111.32          | O |
| 09/08/2025 | 09/16/2025 | CH | BC 63-2025  | 2901-390-322-0000 | Postage   | \$16.65           | O |
| 09/08/2025 | 09/16/2025 | CH | BC 196-2025 | 2901-390-322-0000 | Postage   | \$108.15          | O |
| 09/08/2025 | 09/16/2025 | CH | BC 143-2025 | 2903-110-349-0300 | Other - Professional and Technical Services{I. T. SERVICES} | \$10.74           | O |
| 09/08/2025 | 09/16/2025 | CH | BC 197-2025 | 2903-110-391-0000 | Dues and Fees   | \$26.90           | O |
| 09/08/2025 | 09/16/2025 | CH | BC 172-2025 | 2903-110-420-0000 | Operating Supplies and Materials                            | \$270.41          | O |
| 09/08/2025 | 09/16/2025 | CH | BC 171-2025 | 2903-110-433-0000 | Repairs and Maintenance of Motor Vehicles                   | \$203.39          | O |
| 09/08/2025 | 09/16/2025 | CH | BC 178-2025 | 5201-549-300-0206 | Contractual Services{WWTP-DECOMMISSIONING}                  | \$233.77          | O |
| 09/08/2025 | 09/16/2025 | CH | BC 124-2025 | 5201-549-420-0000 | Operating Supplies and Materials                            | \$188.79          | O |
| 09/08/2025 | 09/16/2025 | CH | Direct      | 9902-881-300-2950 | Contractual Services{FUNDRAISERS SR. CTR.}                  | \$31.06           | O |
|            |            |    |             |                   |   | <u>\$6,931.34</u> |   |

Payment Advice #: 25873

Vendor / Payee: ARTEMIS AWARDS &amp; APPAREL

Type: Accounting Warrant

Purpose:

Status: Outstanding

Post Date: 08/26/2025

Transaction Date: 08/26/2025

Original Amount: \$18.00

| Detail       |                  |                      |             |                   |                               |                |           |
|--------------|------------------|----------------------|-------------|-------------------|-------------------------------|----------------|-----------|
| Quantity     | Units            | Description          |             |                   | Unit Price                    | Extended Price | Invoice # |
| 1.00         | ADMIN            | NAME PLATE - CHAPMAN |             |                   | \$18.00                       | \$18.00        | A15745    |
| Distribution |                  |                      |             |                   |                               |                |           |
| Post Date    | Transaction Date | Type                 | Charge Type | Account Code      | Description                   | Amount         | Status    |
| 08/26/2025   | 08/26/2025       | AW                   | BC 79-2025  | 1000-790-410-0000 | Office Supplies and Materials | \$18.00        | O         |
|              |                  |                      |             |                   |                               | \$18.00        |           |

Payment Advice #: 25875

Vendor / Payee: JENNIFER GAMIERE

Type: Accounting Warrant

Purpose: Clear Unpaid Withholding (92182) (GAMIERE, 556-2025)

Status: Outstanding

Post Date: 09/02/2025

Transaction Date: 09/02/2025

Original Amount: \$25.00

| Detail       |                  |              |             |                   |                                     |            |                |           |
|--------------|------------------|--------------|-------------|-------------------|-------------------------------------|------------|----------------|-----------|
| Quantity     | Units            | Description  |             |                   |                                     | Unit Price | Extended Price | Invoice # |
| 1.00         |                  | Withholdings |             |                   |                                     | \$25.00    | \$25.00        |           |
| Distribution |                  |              |             |                   |                                     |            |                |           |
| Post Date    | Transaction Date | Type         | Charge Type | Account Code      | Description                         | Amount     | Status         |           |
| 09/02/2025   | 09/02/2025       | AW           | Direct      | 2903-110-190-1003 | Other - Personal Services{SALARIES} | \$25.00    | O              |           |
|              |                  |              |             |                   |                                     | \$25.00    |                |           |

Payment Advice #: 25876

Vendor / Payee: JENNIFER GAMIERE

Type: Accounting Warrant

Purpose: Clear Unpaid Withholding (92184) (GAMIERE, 637-2025, GAMIERE,

Status: Outstanding

Post Date: 09/02/2025

Transaction Date: 09/02/2025

Original Amount: \$50.00

| Detail   |       |              |  |  |            |                |           |  |
|----------|-------|--------------|--|--|------------|----------------|-----------|--|
| Quantity | Units | Description  |  |  | Unit Price | Extended Price | Invoice # |  |
| 1.00     |       | Withholdings |  |  | \$50.00    | \$50.00        |           |  |

## Payment Register Detail

UAN v2025.2

8/23/2025 to 9/16/2025

## Distribution

| Post Date  | Transaction Date | Type | Charge Type | Account Code      | Description                         | Amount         | Status |
|------------|------------------|------|-------------|-------------------|-------------------------------------|----------------|--------|
| 09/02/2025 | 09/02/2025       | AW   | Direct      | 2903-110-190-1003 | Other - Personal Services{SALARIES} | \$50.00        | O      |
|            |                  |      |             |                   |                                     | <u>\$50.00</u> |        |

Payment Advice #: 25882

Vendor / Payee: ALVORD'S YARD &amp; GARDEN

Type: Accounting Warrant

Purpose:

Status: Outstanding

Post Date: 09/11/2025

Transaction Date: 09/11/2025

Original Amount: \$362.12

## Detail

| Quantity | Units   | Description  | Unit Price | Extended Price | Invoice # |
|----------|---------|--|------------|----------------|-----------|
| 1.00     | CEMETER | REPAIR OF HEDGE TRIMMERS: BLADES, SLEEVES, WASHERS, NUTS, SLEE | \$362.12   | \$362.12       | 243355    |

## Distribution

| Post Date  | Transaction Date | Type | Charge Type | Account Code      | Description                                  | Amount          | Status |
|------------|------------------|------|-------------|-------------------|--|-----------------|--------|
| 09/11/2025 | 09/11/2025       | AW   | BC 32-2025  | 2031-240-432-0000 | Repairs and Maintenance of Machinery & Equip | \$352.05        | O      |
| 09/11/2025 | 09/11/2025       | AW   | BC 188-2025 | 2031-240-432-0000 | Repairs and Maintenance of Machinery & Equip | \$10.07         | O      |
|            |                  |      |             |                   |  | <u>\$362.12</u> |        |

Payment Advice #: 25883

Vendor / Payee: ANTHEM BCBS OH GROUP

Type: Accounting Warrant

Purpose:

Status: Outstanding

Post Date: 09/11/2025

Transaction Date: 09/11/2025

Original Amount: \$15,962.06

## Detail

| Quantity | Units | Description            | Unit Price  | Extended Price | Invoice # |
|----------|-------|------------------------|-------------|----------------|-----------|
| 1.00     |       | GROUP HEALTH INSURANCE | \$15,962.06 | \$15,962.06    | 147419992 |

## Distribution

| Post Date  | Transaction Date | Type | Charge Type | Account Code      | Description             | Amount             | Status |
|------------|------------------|------|-------------|-------------------|-------------------------|--------------------|--------|
| 09/11/2025 | 09/11/2025       | AW   | BC 41-2025  | 1000-720-221-0000 | Medical/Hospitalization | \$534.46           | O      |
| 09/11/2025 | 09/11/2025       | AW   | BC 42-2025  | 1000-790-221-0000 | Medical/Hospitalization | \$1,886.35         | O      |
| 09/11/2025 | 09/11/2025       | AW   | BC 165-2025 | 2011-620-221-0000 | Medical/Hospitalization | \$3,197.50         | O      |
| 09/11/2025 | 09/11/2025       | AW   | BC 165-2025 | 2011-620-221-0000 | Medical/Hospitalization | \$1,107.32         | O      |
| 09/11/2025 | 09/11/2025       | AW   | BC 142-2025 | 2903-110-221-0000 | Medical/Hospitalization | \$9,236.43         | O      |
|            |                  |      |             |                   |                         | <u>\$15,962.06</u> |        |

Payment Advice #: 25884

Vendor / Payee: ATWELL'S POLICE &amp; FIRE EQUIPMENT

Type: Accounting Warrant

Purpose:

Status: Outstanding

Post Date: 09/11/2025

Transaction Date: 09/11/2025

Original Amount: \$1,619.50

## Detail

| Quantity | Units    | Description   | Unit Price | Extended Price | Invoice # |
|----------|----------|---|------------|----------------|-----------|
| 1.00     | GUBANYA  | BALLISTIC PANELS, TACTICAL ARRIER, SPCL THREAT PLATE, AFARILAND I | \$1,440.25 | \$1,440.25     | 233731    |
| 1.00     | MCINTOSI | 5.11 RUSH LBD XRAY  | \$116.25   | \$116.25       | 233187    |
| 1.00     | MCINTOSI | 5.11 STRYKE PANT W/ FLEX TAC                                      | \$63.00    | \$63.00        | 232705    |

## Distribution

| Post Date  | Transaction Date | Type | Charge Type | Account Code      | Description           | Amount   | Status |
|------------|------------------|------|-------------|-------------------|-----------------------|----------|--------|
| 09/11/2025 | 09/11/2025       | AW   | BC 103-2025 | 2903-110-270-0000 | Uniforms and Clothing | \$126.99 | O      |

## Payment Register Detail

UAN v2025.2

8/23/2025 to 9/16/2025

|            |            |    |             |                   |                       |                   |   |
|------------|------------|----|-------------|-------------------|-----------------------|-------------------|---|
| 09/11/2025 | 09/11/2025 | AW | BC 189-2025 | 2903-110-270-0000 | Uniforms and Clothing | \$1,492.51        | O |
|            |            |    |             |                   |                       | <u>\$1,619.50</u> |   |

Payment Advice #: 25885  
Vendor / Payee: AUTOZONE  
Type: Accounting Warrant  
Purpose:

Status: Outstanding  
Post Date: 09/11/2025  
Transaction Date: 09/11/2025  
Original Amount: \$15.50

## Detail

| Quantity | Units  | Description         | Unit Price | Extended Price | Invoice #   |
|----------|--------|---------------------|------------|----------------|-------------|
| 1.00     | POLICE | ARMORALL/TIRE SHINE | \$15.50    | \$15.50        | 01748622801 |

## Distribution

| Post Date  | Transaction Date | Type | Charge Type | Account Code      | Description                               | Amount         | Status |
|------------|------------------|------|-------------|-------------------|---|----------------|--------|
| 09/11/2025 | 09/11/2025       | AW   | BC 171-2025 | 2903-110-433-0000 | Repairs and Maintenance of Motor Vehicles | \$15.50        | O      |
|            |                  |      |             |                   |   | <u>\$15.50</u> |        |

Payment Advice #: 25886  
Vendor / Payee: AVALON PEST CONTROL SVCS  
Type: Accounting Warrant  
Purpose:

Status: Outstanding  
Post Date: 09/11/2025  
Transaction Date: 09/11/2025  
Original Amount: \$46.00

## Detail

| Quantity | Units    | Description  | Unit Price | Extended Price | Invoice # |
|----------|----------|--------------|------------|----------------|-----------|
| 1.00     | SENIOR C | PEST CONTROL | \$46.00    | \$46.00        | 743506    |

## Distribution

| Post Date  | Transaction Date | Type | Charge Type | Account Code      | Description                                   | Amount         | Status |
|------------|------------------|------|-------------|-------------------|---|----------------|--------|
| 09/11/2025 | 09/11/2025       | AW   | BC 184-2025 | 2901-390-431-0000 | Repairs and Maintenance of Buildings and Land | \$46.00        | O      |
|            |                  |      |             |                   |   | <u>\$46.00</u> |        |

Payment Advice #: 25887  
Vendor / Payee: CHARTER COMMUNICATIONS  
Type: Accounting Warrant  
Purpose:

Status: Outstanding  
Post Date: 09/11/2025  
Transaction Date: 09/11/2025  
Original Amount: \$554.07

## Detail

| Quantity | Units     | Description             | Unit Price | Extended Price | Invoice #       |
|----------|-----------|-------------------------|------------|----------------|-----------------|
| 1.00     | VILLAGE F | INTERNET & PD CABLE     | \$217.34   | \$217.34       | 132151801081425 |
| 1.00     | SENIOR C  | INTERNET, CABLE, PHONES | \$336.73   | \$336.73       | 132150801081425 |

## Distribution

| Post Date  | Transaction Date | Type | Charge Type | Account Code      | Description  | Amount          | Status |
|------------|------------------|------|-------------|-------------------|--|-----------------|--------|
| 09/11/2025 | 09/11/2025       | AW   | BC 139-2025 | 1000-790-390-0300 | Other Contractual Services{I.T. SERVICES}                  | \$65.00         | O      |
| 09/11/2025 | 09/11/2025       | AW   | BC 89-2025  | 2901-330-321-0000 | Telephone  | \$17.10         | O      |
| 09/11/2025 | 09/11/2025       | AW   | BC 190-2025 | 2901-330-321-0000 | Telephone  | \$46.90         | O      |
| 09/11/2025 | 09/11/2025       | AW   | BC 140-2025 | 2901-390-319-0325 | Other - Utilities{CABLE}                                   | \$152.66        | O      |
| 09/11/2025 | 09/11/2025       | AW   | BC 120-2025 | 2901-390-349-0300 | Other - Professional and Technical Services{I.T. SERVICES} | \$120.07        | O      |
| 09/11/2025 | 09/11/2025       | AW   | BC 143-2025 | 2903-110-349-0300 | Other - Professional and Technical Services{I.T. SERVICES} | \$64.99         | O      |
| 09/11/2025 | 09/11/2025       | AW   | BC 167-2025 | 2903-110-399-0000 | Other - Other Contractual Services                         | \$87.35         | O      |
|            |                  |      |             |                   |  | <u>\$554.07</u> |        |

## Payment Register Detail

UAN v2025.2

8/23/2025 to 9/16/2025

Payment Advice #: 25888  
Vendor / Payee: GERBASI SIGNS & APPAREL  
Type: Accounting Warrant  
Purpose:

Status: Outstanding  
Post Date: 09/11/2025  
Transaction Date: 09/11/2025  
Original Amount: \$227.68

| Detail       |                  |                            |             |                   |   |                |           |
|--------------|------------------|----------------------------|-------------|-------------------|---|----------------|-----------|
| Quantity     | Units            | Description                |             |                   | Unit Price  | Extended Price | Invoice # |
| 4.00         | HH BANNE         | LANGTRY, WHEELLOCK, SQUARE |             |                   | \$56.92   | \$227.68       | 2707      |
| Distribution |                  |                            |             |                   |   |                |           |
| Post Date    | Transaction Date | Type                       | Charge Type | Account Code      | Description   | Amount         | Status    |
| 09/11/2025   | 09/11/2025       | AW                         | BC 149-2025 | 1000-310-320-0006 | Communications, Printing and Advertising(Downtown Banners | \$227.68       | O         |
|              |                  |                            |             |                   |   | \$227.68       |           |

Payment Advice #: 25889  
Vendor / Payee: HEMLY TOOL SUPPLY, INC.  
Type: Accounting Warrant  
Purpose:

Status: Outstanding  
Post Date: 09/11/2025  
Transaction Date: 09/11/2025  
Original Amount: \$22.98

| Detail       |                  |                       |             |                   |                                  |            |                |             |
|--------------|------------------|-----------------------|-------------|-------------------|----------------------------------|------------|----------------|-------------|
| Quantity     | Units            | Description           |             |                   |                                  | Unit Price | Extended Price | Invoice #   |
| 1.00         | PROPANE          | HOTBOX - ROAD REPAIRS |             |                   |                                  | \$22.98    | \$22.98        | 2508-076547 |
| Distribution |                  |                       |             |                   |                                  |            |                |             |
| Post Date    | Transaction Date | Type                  | Charge Type | Account Code      | Description                      | Amount     |                | Status      |
| 09/11/2025   | 09/11/2025       | AW                    | BC 160-2025 | 2011-620-420-0000 | Operating Supplies and Materials | \$22.98    |                | O           |
|              |                  |                       |             |                   |                                  | \$22.98    |                |             |

Payment Advice #: 25890  
Vendor / Payee: ILLUMINATING COMPANY  
Type: Accounting Warrant  
Purpose:

Status: Outstanding  
Post Date: 09/11/2025  
Transaction Date: 09/11/2025  
Original Amount: \$12,544.93

| Detail       |                  |                 |             |                   |                             |             |                |           |
|--------------|------------------|-----------------|-------------|-------------------|-----------------------------|-------------|----------------|-----------|
| Quantity     | Units            | Description     |             |                   |                             | Unit Price  | Extended Price | Invoice # |
| 1.00         | 81 SAMUE         | 110 151 095 996 |             |                   |                             | \$30.31     | \$30.31        |           |
| 1.00         | MASTER /         | 210 000 420 005 |             |                   |                             | \$2,765.74  | \$2,765.74     |           |
| 1.00         | TRAFFIC L        | 110 029 220 909 |             |                   |                             | \$23.62     | \$23.62        |           |
| 1.00         | STREET L         | 110 028 684 907 |             |                   |                             | \$9,725.26  | \$9,725.26     |           |
| Distribution |                  |                 |             |                   |                             |             |                |           |
| Post Date    | Transaction Date | Type            | Charge Type | Account Code      | Description                 | Amount      | Status         |           |
| 09/11/2025   | 09/11/2025       | AW              | PO 78-2025  | 1000-320-311-0000 | Electricity                 | \$176.42    | O              |           |
| 09/11/2025   | 09/11/2025       | AW              | PO 78-2025  | 1000-710-311-0000 | Electricity                 | \$374.91    | O              |           |
| 09/11/2025   | 09/11/2025       | AW              | PO 78-2025  | 1000-790-311-1005 | Electricity(TRAFFIC LIGHTS} | \$23.62     | O              |           |
| 09/11/2025   | 09/11/2025       | AW              | PO 82-2025  | 2011-620-311-0000 | Electricity                 | \$226.50    | O              |           |
| 09/11/2025   | 09/11/2025       | AW              | PO 78-2025  | 2401-519-311-0000 | Electricity                 | \$9,725.26  | O              |           |
| 09/11/2025   | 09/11/2025       | AW              | PO 78-2025  | 2901-330-311-0000 | Electricity                 | \$1,389.25  | O              |           |
| 09/11/2025   | 09/11/2025       | AW              | PO 78-2025  | 2903-110-311-0000 | Electricity                 | \$236.70    | O              |           |
| 09/11/2025   | 09/11/2025       | AW              | PO 37-2025  | 5201-541-311-0000 | Electricity                 | \$392.27    | O              |           |
|              |                  |                 |             |                   |                             | \$12,544.93 |                |           |

Payment Advice #: 25891

Status: Outstanding

## Payment Register Detail

UAN v2025.2

8/23/2025 to 9/16/2025

Vendor / Payee: JASON CHAPMAN  
Type: Accounting Warrant  
Purpose:

Post Date: 09/11/2025  
Transaction Date: 09/11/2025  
Original Amount: \$88.90

| Detail       |                  |  |             |                   |                           |            |                |           |
|--------------|------------------|--|-------------|-------------------|---------------------------|------------|----------------|-----------|
| Quantity     | Units            | Description                            |             |                   |                           | Unit Price | Extended Price | Invoice # |
| 127.00       | MILEAGE          | REIMBURSEMENT FOR PERSONAL VEHICLE USE |             |                   |                           | \$0.70     | \$88.90        | 8.26.25   |
| Distribution |                  |  |             |                   |                           |            |                |           |
| Post Date    | Transaction Date | Type                                   | Charge Type | Account Code      | Description               | Amount     |                | Status    |
| 09/11/2025   | 09/11/2025       | AW                                     | BC 158-2025 | 1000-710-252-0000 | Travel and Transportation | \$88.90    |                | O         |
|              |                  |  |             |                   |                           | \$88.90    |                |           |

Payment Advice #: 25892  
Vendor / Payee: JOHN KOETH  
Type: Accounting Warrant  
Purpose:

Status: Outstanding  
Post Date: 09/11/2025  
Transaction Date: 09/11/2025  
Original Amount: \$35.00

| Detail       |                  |                           |             |                   |                                    |            |                |           |
|--------------|------------------|---------------------------|-------------|-------------------|------------------------------------|------------|----------------|-----------|
| Quantity     | Units            | Description               |             |                   |                                    | Unit Price | Extended Price | Invoice # |
| 1.00         | REIMBURS         | PESTICIDE LICENSE RENEWAL |             |                   |                                    | \$35.00    | \$35.00        | 8.27.25   |
| Distribution |                  |                           |             |                   |                                    |            |                |           |
| Post Date    | Transaction Date | Type                      | Charge Type | Account Code      | Description                        | Amount     |                | Status    |
| 09/11/2025   | 09/11/2025       | AW                        | BC 9-2025   | 2011-620-399-0000 | Other - Other Contractual Services | \$35.00    |                | O         |
|              |                  |                           |             |                   |                                    | \$35.00    |                |           |

Payment Advice #: 25893  
Vendor / Payee: LAYTON PHYSICAL THERAPY CO, INC  
Type: Accounting Warrant  
Purpose:

Status: Outstanding  
Post Date: 09/11/2025  
Transaction Date: 09/11/2025  
Original Amount: \$120.00

| Detail       |                  |                          |             |                   |   |            |                |           |
|--------------|------------------|--------------------------|-------------|-------------------|---|------------|----------------|-----------|
| Quantity     | Units            | Description              |             |                   |   | Unit Price | Extended Price | Invoice # |
| 1.00         | SENIOR C         | BALANCE CLASS INSTRUCTOR |             |                   |   | \$120.00   | \$120.00       | 1050      |
| Distribution |                  |                          |             |                   |   |            |                |           |
| Post Date    | Transaction Date | Type                     | Charge Type | Account Code      | Description                                     | Amount     | Status         |           |
| 09/11/2025   | 09/11/2025       | AW                       | BC 151-2025 | 2901-390-399-2912 | Other - Other Contractual Services{INSTRUCTORS} | \$120.00   | O              |           |
|              |                  |                          |             |                   |   | \$120.00   |                |           |

Payment Advice #: 25894  
Vendor / Payee: LOVE'S TRAVEL STOPS & COUNTRY STORES  
Type: Accounting Warrant  
Purpose:

Status: Outstanding  
Post Date: 09/11/2025  
Transaction Date: 09/11/2025  
Original Amount: \$1,297.93

| Detail       |                  |                      |             |              |             |                |            |
|--------------|------------------|----------------------|-------------|--------------|-------------|----------------|------------|
| Quantity     | Units            | Description          |             |              | Unit Price  | Extended Price | Invoice #  |
| 1.00         | POLICE           | 13 FUEL TRANSACTIONS |             |              | \$521.14    | \$521.14       | 6015158078 |
| 1.00         | POLICE           | 13 FUEL TRANSACTIONS |             |              | \$411.91    | \$411.91       | 6015085918 |
| 1.00         | POLICE           | 11 FUEL TRANSACTIONS |             |              | \$364.88    | \$364.88       | 6015227288 |
| Distribution |                  |                      |             |              |             |                |            |
| Post Date    | Transaction Date | Type                 | Charge Type | Account Code | Description | Amount         | Status     |



## Payment Register Detail

UAN v2025.2

8/23/2025 to 9/16/2025

09/11/2025 09/11/2025 AW BC 152-2025 2903-110-393-7000 Motor Vehicles{FUEL}

\$1,297.93 O

\$1,297.93

Payment Advice #: 25895

Vendor / Payee: MADISON ACE HARDWARE

Type: Accounting Warrant

Purpose:

Status: Outstanding

Post Date: 09/11/2025

Transaction Date: 09/11/2025

Original Amount: \$361.33

## Detail

| Quantity | Units    | Description   | Unit Price | Extended Price | Invoice # |
|----------|----------|---|------------|----------------|-----------|
| 1.00     | M&R      | YELLOW JACKET TRAPS, 16' TIE DOWN                           | \$37.98    | \$37.98        | 7135      |
| 1.00     | M&R      | INSECKT TRAPS, LYSOL, AAA BATTERY, WEED KILLER              | \$80.56    | \$80.56        | 7119      |
| 1.00     | M&R      | MOUSE TRAPS, WHITE PAINT, BUG STOP, TAPE MEASURE, LED BULBS | \$64.94    | \$64.94        | 7181      |
| 1.00     | M&R/PART | PACKING TAPE, BRUSH, ANT KILLER, WASP SPRAY                 | \$127.88   | \$127.88       | 7118      |
| 1.00     | M&R      | SCREW EXTRACTOR SET, SPIRAL SCREW EXTRC SET, WRENCH TAP     | \$49.97    | \$49.97        | 7156      |

## Distribution

| Post Date  | Transaction Date | Type | Charge Type | Account Code      | Description                      | Amount          | Status |
|------------|------------------|------|-------------|-------------------|----------------------------------|-----------------|--------|
| 09/11/2025 | 09/11/2025       | AW   | BC 163-2025 | 1000-320-420-0000 | Operating Supplies and Materials | \$53.94         | O      |
| 09/11/2025 | 09/11/2025       | AW   | BC 112-2025 | 1000-790-420-0000 | Operating Supplies and Materials | \$65.95         | O      |
| 09/11/2025 | 09/11/2025       | AW   | BC 160-2025 | 2011-620-420-0000 | Operating Supplies and Materials | \$241.44        | O      |
|            |                  |      |             |                   |                                  | <u>\$361.33</u> |        |

Payment Advice #: 25896

Vendor / Payee: MADISON AUTO WORKS, INC.

Type: Accounting Warrant

Purpose:

Status: Outstanding

Post Date: 09/11/2025

Transaction Date: 09/11/2025

Original Amount: \$355.42

## Detail

| Quantity | Units | Description           | Unit Price | Extended Price | Invoice # |
|----------|-------|-----------------------|------------|----------------|-----------|
| 1.00     | #626  | INSTALL NEW HEADLIGHT | \$46.78    | \$46.78        | 2457      |
| 1.00     | #622  | WIPER BLADES/INSTALL  | \$48.78    | \$48.78        | 2459      |
| 1.00     | #623  | INSTALL NEW BATTERY   | \$259.86   | \$259.86       | 2458      |

## Distribution

| Post Date  | Transaction Date | Type | Charge Type | Account Code      | Description                               | Amount          | Status |
|------------|------------------|------|-------------|-------------------|---|-----------------|--------|
| 09/11/2025 | 09/11/2025       | AW   | BC 171-2025 | 2903-110-433-0000 | Repairs and Maintenance of Motor Vehicles | \$355.42        | O      |
|            |                  |      |             |                   |   | <u>\$355.42</u> |        |

Payment Advice #: 25897

Vendor / Payee: MARY WHITE

Type: Accounting Warrant

Purpose:

Status: Outstanding

Post Date: 09/11/2025

Transaction Date: 09/11/2025

Original Amount: \$607.50

## Detail

| Quantity | Units    | Description | Unit Price | Extended Price | Invoice # |
|----------|----------|-------------|------------|----------------|-----------|
| 13.50    | CLEANING | POLICE DEPT | \$45.00    | \$607.50       | 250806    |

## Distribution

| Post Date  | Transaction Date | Type | Charge Type | Account Code      | Description                                  | Amount          | Status |
|------------|------------------|------|-------------|-------------------|--|-----------------|--------|
| 09/11/2025 | 09/11/2025       | AW   | BC 150-2025 | 2903-110-390-0211 | Other Contractual Services{CLEANING SERVICE} | \$607.50        | O      |
|            |                  |      |             |                   |  | <u>\$607.50</u> |        |

## Payment Register Detail

UAN v2025.2

8/23/2025 to 9/16/2025

Payment Advice #: 25898

Vendor / Payee: MIDDLEFIELD FARM GARDEN

Type: Accounting Warrant

Purpose:

Status: Outstanding

Post Date: 09/11/2025

Transaction Date: 09/11/2025

Original Amount: \$42.55

## Detail

| Quantity | Units   | Description          | Unit Price | Extended Price | Invoice # |
|----------|---------|----------------------|------------|----------------|-----------|
| 1.00     | CEMETER | PULLY, IDLER/ REPAIR | \$42.55    | \$42.55        | 01-223966 |

## Distribution

| Post Date  | Transaction Date | Type | Charge Type | Account Code      | Description                      | Amount  | Status |
|------------|------------------|------|-------------|-------------------|----------------------------------|---------|--------|
| 09/11/2025 | 09/11/2025       | AW   | BC 133-2025 | 2031-240-420-0000 | Operating Supplies and Materials | \$42.55 | O      |
|            |                  |      |             |                   |                                  | \$42.55 |        |

Payment Advice #: 25899

Vendor / Payee: MORTON SALT

Type: Accounting Warrant

Purpose:

Status: Outstanding

Post Date: 09/11/2025

Transaction Date: 09/11/2025

Original Amount: \$15,662.12

## Detail

| Quantity | Units  | Description                                    | Unit Price  | Extended Price | Invoice #     |
|----------|--------|--|-------------|----------------|---------------|
| -1.00    | CREDIT | OUTSTANDING CREDIT                             | \$112.53    | -\$112.53      | 5402741601-CR |
| 1.00     |        | ROAD SALT 63.73 TONS (MISSING INV FROM FEB)    | \$3,168.02  | \$3,168.02     | 5403349205    |
| 1.00     |        | ROAD SALT - 241.97 SUMMER FILL (CHEAPER PRICE) | \$12,606.63 | \$12,606.63    | 5403657372    |

## Distribution

| Post Date  | Transaction Date | Type | Charge Type | Account Code      | Description                            | Amount      | Status |
|------------|------------------|------|-------------|-------------------|--|-------------|--------|
| 09/11/2025 | 09/11/2025       | AW   | PO 38-2025  | 2011-630-420-2001 | Operating Supplies and Materials{SALT} | \$2,150.00  | O      |
| 09/11/2025 | 09/11/2025       | AW   | BC 191-2025 | 2011-630-420-2001 | Operating Supplies and Materials{SALT} | \$1,850.00  | O      |
| 09/11/2025 | 09/11/2025       | AW   | BC 191-2025 | 2011-630-420-2001 | Operating Supplies and Materials{SALT} | \$1,277.13  | O      |
| 09/11/2025 | 09/11/2025       | AW   | BC 192-2025 | 2021-630-420-2001 | Operating Supplies and Materials{SALT} | \$2,500.00  | O      |
| 09/11/2025 | 09/11/2025       | AW   | PO 38-2025  | 2021-630-420-2001 | Operating Supplies and Materials{SALT} | \$2,150.00  | O      |
| 09/11/2025 | 09/11/2025       | AW   | PO 38-2025  | 2101-630-420-2001 | Operating Supplies and Materials{SALT} | \$2,234.99  | O      |
| 09/11/2025 | 09/11/2025       | AW   | BC 193-2025 | 2101-630-420-2001 | Operating Supplies and Materials{SALT} | \$3,500.00  | O      |
|            |                  |      |             |                   |  | \$15,662.12 |        |

Payment Advice #: 25900

Vendor / Payee: NEWBURY TECHNOLOGIES

Type: Accounting Warrant

Purpose:

Status: Outstanding

Post Date: 09/11/2025

Transaction Date: 09/11/2025

Original Amount: \$1,240.90

## Detail

| Quantity | Units   | Description           | Unit Price | Extended Price | Invoice # |
|----------|---------|-----------------------|------------|----------------|-----------|
| 1.00     | MONTHLY | I.T. SERVICE CONTRACT | \$1,240.90 | \$1,240.90     | 9721      |

## Distribution

| Post Date  | Transaction Date | Type | Charge Type | Account Code      | Description  | Amount   | Status |
|------------|------------------|------|-------------|-------------------|--|----------|--------|
| 09/11/2025 | 09/11/2025       | AW   | PO 13-2025  | 1000-720-349-0300 | Other - Professional and Technical Services{I.T. SERVICES} | \$48.70  | O      |
| 09/11/2025 | 09/11/2025       | AW   | PO 105-2025 | 1000-725-349-0300 | Other - Professional and Technical Services{I.T. SERVICES} | \$48.70  | O      |
| 09/11/2025 | 09/11/2025       | AW   | PO 105-2025 | 1000-790-390-0300 | Other Contractual Services{I.T. SERVICES}                  | \$146.10 | O      |
| 09/11/2025 | 09/11/2025       | AW   | PO 13-2025  | 2011-620-349-0300 | Other - Professional and Technical Services{I.T. SERVICES} | \$97.40  | O      |
| 09/11/2025 | 09/11/2025       | AW   | PO 13-2025  | 2901-390-349-0300 | Other - Professional and Technical Services{I.T. SERVICES} | \$97.40  | O      |
| 09/11/2025 | 09/11/2025       | AW   | PO 105-2025 | 2903-110-349-0300 | Other - Professional and Technical Services{I.T. SERVICES} | \$802.60 | O      |

## Payment Register Detail

UAN v2025.2

8/23/2025 to 9/16/2025

\$1,240.90

Payment Advice #: 25901  
Vendor / Payee: NORTHEASTERN COMMUNICATIONS  
Type: Accounting Warrant  
Purpose:

Status: Outstanding  
Post Date: 09/11/2025  
Transaction Date: 09/11/2025  
Original Amount: \$951.60

## Detail

| Quantity | Units  | Description                        | Unit Price | Extended Price | Invoice # |
|----------|--------|------------------------------------|------------|----------------|-----------|
| 1.00     | POLICE | FCC LICENSE/MODIFICATIONS/RENEWALS | \$951.60   | \$951.60       | 12114     |

## Distribution

| Post Date  | Transaction Date | Type | Charge Type | Account Code      | Description   | Amount          | Status |
|------------|------------------|------|-------------|-------------------|---------------|-----------------|--------|
| 09/11/2025 | 09/11/2025       | AW   | BC 121-2025 | 2903-110-391-0000 | Dues and Fees | \$509.00        | O      |
| 09/11/2025 | 09/11/2025       | AW   | BC 194-2025 | 2903-110-391-0000 | Dues and Fees | \$442.60        | O      |
|            |                  |      |             |                   |               | <u>\$951.60</u> |        |

Payment Advice #: 25902  
Vendor / Payee: PSYCHOLOGICAL RESOURCES  
Type: Accounting Warrant  
Purpose:

Status: Outstanding  
Post Date: 09/11/2025  
Transaction Date: 09/11/2025  
Original Amount: \$150.00

## Detail

| Quantity | Units  | Description           | Unit Price | Extended Price | Invoice # |
|----------|--------|-----------------------|------------|----------------|-----------|
| 1.00     | POLICE | PSYCH EVAL - NEW HIRE | \$150.00   | \$150.00       | 2509093   |

## Distribution

| Post Date  | Transaction Date | Type | Charge Type | Account Code      | Description             | Amount          | Status |
|------------|------------------|------|-------------|-------------------|-------------------------|-----------------|--------|
| 09/11/2025 | 09/11/2025       | AW   | BC 142-2025 | 2903-110-221-0000 | Medical/Hospitalization | \$150.00        | O      |
|            |                  |      |             |                   |                         | <u>\$150.00</u> |        |

Payment Advice #: 25903  
Vendor / Payee: SHERWIN WILLIAMS  
Type: Accounting Warrant  
Purpose:

Status: Outstanding  
Post Date: 09/11/2025  
Transaction Date: 09/11/2025  
Original Amount: \$97.61

## Detail

| Quantity | Units     | Description               | Unit Price | Extended Price | Invoice #      |
|----------|-----------|---------------------------|------------|----------------|----------------|
| 1.00     | PARKS/VII | PAINT                     | \$42.93    | \$42.93        | 97009145430825 |
| 1.00     | M&R       | PUMP PROTECTOR, RAC 5 TIP | \$54.68    | \$54.68        | 95649145430825 |

## Distribution

| Post Date  | Transaction Date | Type | Charge Type | Account Code      | Description                                   | Amount         | Status |
|------------|------------------|------|-------------|-------------------|---|----------------|--------|
| 09/11/2025 | 09/11/2025       | AW   | BC 163-2025 | 1000-320-420-0000 | Operating Supplies and Materials              | \$14.31        | O      |
| 09/11/2025 | 09/11/2025       | AW   | BC 163-2025 | 1000-320-420-0000 | Operating Supplies and Materials              | \$54.68        | O      |
| 09/11/2025 | 09/11/2025       | AW   | BC 186-2025 | 1000-790-431-0000 | Repairs and Maintenance of Buildings and Land | \$28.62        | O      |
|            |                  |      |             |                   |   | <u>\$97.61</u> |        |

Payment Advice #: 25904  
Vendor / Payee: SMITH ELECTRICAL CONTRACTING  
Type: Accounting Warrant  
Purpose:

Status: Outstanding  
Post Date: 09/11/2025  
Transaction Date: 09/11/2025  
Original Amount: \$1,584.00

## Payment Register Detail

UAN v2025.2

8/23/2025 to 9/16/2025

| Detail   |         |  |            |                |           |
|----------|---------|--|------------|----------------|-----------|
| Quantity | Units   | Description  | Unit Price | Extended Price | Invoice # |
| 1.00     | WWTP-DE | DISCONNECT FILTER PRESS, PLANT TRACK/PULL POWER/WIRING | \$1,584.00 | \$1,584.00     | 6247      |

## Distribution

| Post Date  | Transaction Date | Type | Charge Type | Account Code      | Description                                | Amount            | Status |
|------------|------------------|------|-------------|-------------------|--|-------------------|--------|
| 09/11/2025 | 09/11/2025       | AW   | BC 178-2025 | 5201-549-300-0206 | Contractual Services(WWTP-DECOMMISSIONING) | \$1,584.00        | O      |
|            |                  |      |             |                   |  | <u>\$1,584.00</u> |        |

Payment Advice #: 25905  
Vendor / Payee: THE NEWS HERALD  
Type: Accounting Warrant  
Purpose:

Status: Outstanding  
Post Date: 09/11/2025  
Transaction Date: 09/11/2025  
Original Amount: \$474.05

| Detail   |       |                       |            |                |           |
|----------|-------|-----------------------|------------|----------------|-----------|
| Quantity | Units | Description           | Unit Price | Extended Price | Invoice # |
| 1.00     | LEGAL | PUBLIC HEARING P&Z    | \$97.20    | \$97.20        | 2752213   |
| 1.00     | LEGAL | AD FOR BIDS/APPALOOSA | \$376.85   | \$376.85       | 2752492   |

## Distribution

| Post Date  | Transaction Date | Type | Charge Type | Account Code      | Description | Amount          | Status |
|------------|------------------|------|-------------|-------------------|-------------|-----------------|--------|
| 09/11/2025 | 09/11/2025       | AW   | BC 173-2025 | 1000-710-325-0000 | Advertising | \$474.05        | O      |
|            |                  |      |             |                   |             | <u>\$474.05</u> |        |

Payment Advice #: 25906  
Vendor / Payee: VECTOR SECURITY  
Type: Accounting Warrant  
Purpose:

Status: Outstanding  
Post Date: 09/11/2025  
Transaction Date: 09/11/2025  
Original Amount: \$43.69

| Detail   |          |                  |            |                |           |
|----------|----------|------------------|------------|----------------|-----------|
| Quantity | Units    | Description      | Unit Price | Extended Price | Invoice # |
| 1.00     | SENIOR C | ALARM MONITORING | \$43.69    | \$43.69        | 76503026  |

## Distribution

| Post Date  | Transaction Date | Type | Charge Type | Account Code      | Description                                | Amount         | Status |
|------------|------------------|------|-------------|-------------------|--|----------------|--------|
| 09/11/2025 | 09/11/2025       | AW   | PO 98-2025  | 2901-390-319-0350 | Other - Utilities{SECURITY SERVICES/ALARM} | \$43.69        | O      |
|            |                  |      |             |                   |  | <u>\$43.69</u> |        |

Payment Advice #: 25907  
Vendor / Payee: VERIZON WIRELESS  
Type: Accounting Warrant  
Purpose:

Status: Outstanding  
Post Date: 09/11/2025  
Transaction Date: 09/11/2025  
Original Amount: \$616.57

| Detail   |       |                     |            |                |            |
|----------|-------|---------------------|------------|----------------|------------|
| Quantity | Units | Description         | Unit Price | Extended Price | Invoice #  |
| 1.00     |       | VILLAGE CELL PHONES | \$295.69   | \$295.69       | 6122524286 |
| 1.00     |       | POLICE - AIR CARDS  | \$320.88   | \$320.88       | 6121374420 |

## Distribution

| Post Date  | Transaction Date | Type | Charge Type | Account Code      | Description                    | Amount          | Status |
|------------|------------------|------|-------------|-------------------|--------------------------------|-----------------|--------|
| 09/11/2025 | 09/11/2025       | AW   | PO 83-2025  | 2011-620-321-3210 | Telephone{CELL PHONES}         | \$295.69        | O      |
| 09/11/2025 | 09/11/2025       | AW   | PO 83-2025  | 2903-110-319-3210 | Other - Utilities{CELL PHONES} | \$320.88        | O      |
|            |                  |      |             |                   |                                | <u>\$616.57</u> |        |

## Payment Register Detail

UAN v2025.2

8/23/2025 to 9/16/2025

Payment Advice #: 25908  
 Vendor / Payee: WASTE MANAGEMENT OF OHIO INC.  
 Type: Accounting Warrant  
 Purpose:

Status: Outstanding  
 Post Date: 09/11/2025  
 Transaction Date: 09/11/2025  
 Original Amount: \$110.30

| Detail       |                  |                     |             |                   |  |            |                |                |
|--------------|------------------|---------------------|-------------|-------------------|--|------------|----------------|----------------|
| Quantity     | Units            | Description         |             |                   |  | Unit Price | Extended Price | Invoice #      |
| 1.00         | WWTP-DI          | 2.21 TONS OF SLUDGE |             |                   |  | \$110.30   | \$110.30       | 0018044-1320-9 |
| Distribution |                  |                     |             |                   |  |            |                |                |
| Post Date    | Transaction Date | Type                | Charge Type | Account Code      | Description                                | Amount     |                | Status         |
| 09/11/2025   | 09/11/2025       | AW                  | BC 178-2025 | 5201-549-300-0206 | Contractual Services{WWTP-DECOMMISSIONING} | \$110.30   |                | O              |
|              |                  |                     |             |                   |  | \$110.30   |                |                |

Payment Advice #: 25909  
 Vendor / Payee: ANTHEM LIFE  
 Type: Accounting Warrant  
 Purpose:

Status: Outstanding  
 Post Date: 09/16/2025  
 Transaction Date: 09/16/2025  
 Original Amount: \$145.41

| Detail       |                  |                          |             |                   |                         |            |                |            |
|--------------|------------------|--------------------------|-------------|-------------------|-------------------------|------------|----------------|------------|
| Quantity     | Units            | Description              |             |                   |                         | Unit Price | Extended Price | Invoice #  |
| 1.00         |                  | GROUP LIFE INSURANCE DUE |             |                   |                         | \$145.41   | \$145.41       | 0010786096 |
| Distribution |                  |                          |             |                   |                         |            |                |            |
| Post Date    | Transaction Date | Type                     | Charge Type | Account Code      | Description             | Amount     |                | Status     |
| 09/16/2025   | 09/16/2025       | AW                       | BC 42-2025  | 1000-790-221-0000 | Medical/Hospitalization | \$37.00    |                | O          |
| 09/16/2025   | 09/16/2025       | AW                       | BC 165-2025 | 2011-620-221-0000 | Medical/Hospitalization | \$29.60    |                | O          |
| 09/16/2025   | 09/16/2025       | AW                       | BC 138-2025 | 2901-390-221-0000 | Medical/Hospitalization | \$4.81     |                | O          |
| 09/16/2025   | 09/16/2025       | AW                       | BC 142-2025 | 2903-110-221-0000 | Medical/Hospitalization | \$74.00    |                | O          |
|              |                  |                          |             |                   |                         | \$145.41   |                |            |

Total Payments: \$69,195.49

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

## **ORDINANCE NO. 17 - 2025**

AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF MADISON VILLAGE, OHIO, PART SEVEN - PLANNING AND ZONING, SECTION 17.5, APPENDIX A, TO ADJUST THE ZONING CODE FEE SCHEDULE TO REFLECT INCREASES IN ADMINISTRATIVE COSTS.

WHEREAS, the Administration has reviewed the labor time, costs, and expenses to the Village in processing permits pursuant to the Zoning Code; and

WHEREAS, upon review, the Administration finds that current fees for certain of the permit processing labor time, costs, and expenses are significantly less than actual costs to the Village; and

WHEREAS, the Administration has proposed a revised Appendix A to § 17.5 of the Zoning Code to increase certain fees to better recapture the actual administrative costs; and

WHEREAS, upon consideration of the recommendation made by the Administration and having given the matter its independent consideration, the Council finds that it is in the public interest, health and welfare, and consistent with actual administrative cost and expenses to amend Appendix A to § 17.5 of the Zoning Code.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF MADISON, COUNTY OF LAKE, STATE OF OHIO, THAT:

SECTION 1. That the Codified Ordinances of Madison Village, Ohio, Part Seven - Planning and Zoning, as enacted by Ordinance No. 30-2013, as amended, is and shall hereby be amended with revised Addendix A (and as Appendix A is incorporated in the Zoning Code by § 17.5), said amendment appearing in Exhibit "1" attached hereto and incorporated herein by this reference as if fully re-written wherein current text which is stricken by this Ordinance appears with a strike-through line (to wit: ~~abcd~~) and new text added to Appendix A by this Ordinance appears as underlined text (to wit: abcd).

SECTION 2. That publication of this revised Appendix A shall occur in book form containing the certification of the President of Council and Fiscal Officer of its correctness.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including § 121.22 of the Ohio Revised Code.

SECTION 4. This Ordinance shall take effect at the earliest time provided by law.

PASSED:

\_\_\_\_\_

\_\_\_\_\_  
Mark V. Vest,  
President of Council

Attested:

\_\_\_\_\_  
Kristie M. Crockett,  
Fiscal Officer / Clerk of Council

Approved:

\_\_\_\_\_  
Sam Britton, Jr.,  
Mayor

\_\_\_\_\_  
Date

**APPENDIX A**  
 (Zoning Code Article 17, §17.5)

**MADISON VILLAGE ZONING CODE FEE SCHEDULE**

|   | <b>Description</b>   | <b>Amount</b>   |
|---|--|---|
| 1.  | Single-family dwelling   | <del>\$50.00</del> <u>250.00</u>  |
| 2.  | Accessory building   | <del>\$20.00</del> <u>50.00</u> per structure   |
| 3.  | Two-family dwelling  | <del>\$70.00</del> <u>250.00</u>  |
| 4.  | Multiple dwelling  | <del>\$50.00</del> <u>250.00</u> (first unit)<br><del>\$20.00</del> <u>50.00</u> (per additional unit)                              |
| 5.  | Addition or alteration to existing dwelling                                | <del>\$25.00</del> <u>75.00</u>   |
| 6.  | Commercial or industrial permit<br>(construction, addition, or alteration) | <del>\$0.03</del> <u>0.10</u> /sq. ft. with <del>\$100</del> <u>400</u><br>minimum and <del>\$500</del> <u>1,000</u><br>maximum fee |
| The fee for the application for a zoning certificate for the use of land not involving structures, including changes in the use of land, shall be \$10.00. Additional fees shall be as follows: |  |   |
| 7.  | Copy of the Zoning Code  | <del>\$10.00</del> <u>20.00</u> per book  |
| 8.  | Copy of the Zoning Map   | \$10.00 each  |
| 9.  | Fence, <u>Deck</u> Permit  | <del>\$10.00</del> <u>25.00</u>   |
| 10.   | Swimming Pool, Hot Tub, and Similar Installation Permit                    | <del>\$20.00</del> <u>25.00</u>   |
| 11.   | Sign permit  | <del>\$10.00</del> <u>50.00</u>   |



|     |  |   |
|-----|--|---|
| 12. | <p>Conditional Use Permit</p> <ul style="list-style-type: none"> <li>- Commission hearing will be held with notice once in a local paper 15 days prior to the hearing.</li> <li>- First class mail notice to those within 200' of the property will be sent 15 days prior to the Commission hearing.</li> </ul>  | <p>General:<br/>         \$100.00 + the current USPS first class mail cost for each person notified.</p> <p>Short-Term Rental:<br/>         \$200.00 + the current USPS first class mail cost for each person notified.</p> <p>Short-Term Rental CUP<br/>         Renewal Application:<br/>         \$50.00</p> |
| 13. | <p>BZA Application</p> <ul style="list-style-type: none"> <li>- BZA hearing will be held with notice once in a local paper 15 days prior to the hearing.</li> <li>- Certified mail to all adjoining property owners will be sent 15 days prior to the hearing.</li> </ul>  | <p>\$100.00 + the current USPS certified mail cost for each person notified.</p>  |
| 14. | <p>Rezoning Application</p> <ul style="list-style-type: none"> <li>- Commission hearing will be held with two local newspaper notices at least 10 days prior to the hearing.</li> <li>- First class mail notice to those within 200' of the property will be sent regarding the Commission hearing at least 5 days prior to the hearing.</li> <li>- Council hearing will be held with notice once in a local newspaper 30 days prior to the hearing.</li> <li>- First class mail notice to those within 200' of the property will be sent regarding the Council hearing at least 20 days prior to the hearing</li> </ul> | <p>\$300.00 + twice the current USPS first class mail cost for each person notified.</p>  |
| 15. | <p>Site Development Plan Review Application</p>  | <p>\$100 + \$10 per acre</p> <p>Additional bonding, testing, and fees are required per § 19.7.</p>  |

|     |   |   |
|-----|---|---|
| 16. | <p><b>Subdivision Application</b></p> <ul style="list-style-type: none"><li>- An application form will be completed by the subdivider.</li><li>- The lot fee and engineering deposit will be paid.</li><li>- 10 copies of the proposed subdivision will be submitted.</li><li>- The submission of said material will be provided to the Zoning Inspector 28 calendar days prior to the next regular Commission meeting.</li></ul> | <p>A review fee of \$250.00, or, \$10 per proposed lot, whichever is greater, plus;</p> <p>Inspection and supervision fees as determined by §20.5(f).</p> <p>Testing and surveying fees per §20.4(i).</p> <p>Additional bonding and insurance requirements are required per §20.4(j).</p> |
|-----|---|---|

## **ORDINANCE NO. 20 - 2025**

AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF MADISON VILLAGE, OHIO, PART SEVEN - PLANNING AND ZONING, TO ADD SHORT-TERM RENTALS AS A CONDITIONAL USE IN THE HISTORIC PRESERVATION DISTRICT OVERLAY OF THE B-1, GENERAL BUSINESS, DISTRICT BY AMENDING SECTION 4.3(F) OF ARTICLE 4 TO ADD THIS AS A CONDITIONAL USE AND TO AMEND ARTICLE 13, SECTIONS 13.3, 13.4, 13.5, AND 13.6 RELATED TO, AND PROVIDING SPECIFIC REGULATIONS FOR, THIS USE.

WHEREAS, upon initiative of the Planning and Zoning Commission, a review of the current prohibitions related to short-term rentals (STRs) was conducted; and

WHEREAS, the Planning and Zoning Commission examined a proposal that would renovate an existing commercial structure in the Historic Preservation District which would include the renovation of an existing upper-floor lawful non-conforming apartment into an STR; and

WHEREAS, the Planning and Zoning Commission opines that such reinvestment in the Historic Preservation District is in accordance with the purposes, intents, and policies of the Village; and

WHEREAS, the Planning and Zoning Commission further opines that elimination of lawful non-conforming uses such as apartments within the Historic Preservation District is also in accordance the purposes, intents, and policies of the Village; and

WHEREAS, the addition of STRs within the Historic Preservation District addresses a need for additional transient accommodations to service the area's growing agritourism industry; and

WHEREAS, the Planning and Zoning Commission recommended by 3-0 affirmative vote taken at its public meeting of March 21, 2025 that STRs be added as a conditional use for the Historic Preservation District overlay of the B-1, General Business, district, and that additional regulations related to such use be added to Article 13, §§ 13.3, 13.4, 13.5, and 13.6 to ensure the use is permitted only in furtherance of the policy goals and objectives detailed herein above; and

WHEREAS, pursuant to Art. 18, § 18.4 of the Zoning Code, the Council has conducted the required public hearing after timely publication notice; and

Referred upon recommendation of the  
 Planning and Zoning Commission

WHEREAS, upon consideration of the recommendation made by the Planning and Zoning Commission, public comments presented, and having given the matter its independent consideration, the Council finds that it is in the public interest, health and welfare, and consistent with good zoning practice to amend the Zoning Code as detailed above to conditionally permit STRs within the Historic Preservation District overlay.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF MADISON, COUNTY OF LAKE, STATE OF OHIO, THAT:

**SECTION 1.** That the Codified Ordinances of Madison Village, Ohio, Part Seven - Planning and Zoning, as enacted by Ordinance No. 30-2013, as amended, is and shall hereby be amended by amending §§ 13.3, 13.4, 13.5, and 13.6 of Article 13 as shown in Exhibit "1," attached hereto and incorporated herein by this reference, such that the existing text to be removed is shown as stricken (to wit: ~~abcd~~), newly added text is shown as bold (to wit: **abcd**) and text to remain retains the existing font and format.

**SECTION 2.** That the Codified Ordinances of Madison Village, Ohio, Part Seven - Planning and Zoning, as enacted by Ordinance No. 30-2013, as amended, is and shall hereby be amended with the addition to § 4.3(f) of Article 4 at line item "(35A) short-term rental" by inclusion of this as a conditional use in the B-1, General Business, district and further by the notation "limited by" in the "Cross-References" column to clarify this conditional use may be permitted only within the Historic Preservation District, all of said amendments graphically shown and which shall appear in the Land Use Matrix as follows:

| USE / ACTIVITY /<br>STRUCTURE:        | A-1 | S-1 | R-1 | R-2 | R-3 | B-1 | B-2 | B-3 | B-4 | B-5 | M-1 | M-2 | SC-1 | CROSS-REFERENCES:     |
|---------------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|------|-----------------------|
| <b>RETAIL AND RELATED USES, CONT.</b> |     |     |     |     |     |     |     |     |     |     |     |     |      |                       |
| (35A) short-term rental               | --  | --  | --  | C   | --  | C   | --  | --  | --  | --  | --  | --  | --   | limited by Article 13 |

**SECTION 3.** That publication of these revised ordinances shall occur in book form containing the certification of the President of Council and Fiscal Officer of their correctness.

**SECTION 4.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including § 121.22 of the Ohio Revised Code.

Referred upon recommendation of the  
Planning and Zoning Commission

SECTION 5. This Ordinance shall take effect at the earliest time provided by law.

PASSED:

\_\_\_\_\_

\_\_\_\_\_  
Mark V. Vest,  
President of Council

Attested:

\_\_\_\_\_  
Kristie M. Crockett,  
Fiscal Officer / Clerk of Council

Approved:

\_\_\_\_\_  
Sam Britton, Jr.,  
Mayor

\_\_\_\_\_  
Date

## EXHIBIT "1"

### ARTICLE 13 SHORT TERM RENTALS

#### Section 13.1 Definitions.

- (a) "Applicant" means the owner or permanent occupant who submits an application for a conditional use permit or a renewal to the Village, as required by § 13.2(a).
- (b) "Applicant's Dwelling" means any and all dwellings intended to be used as a short-term rental(s) for which the applicant has submitted an application, as required by § 13.2(a).
- (c) "Arterial Street" means a publicly dedicated roadway which accommodates traffic to and from expressways or through commercial districts. For purposes of this Chapter, the following are the only "arterial streets" within the Village of Madison: Main Street (East and West) and River Street (S.R. 528).
- (d) "Booking Service" means any mechanism that provides for or facilitates a transaction between a short-term rental host and a potential short-term rental guest for the purpose of reserving or renting a guestroom for a fee, and for which a hosting platform collects or receives, directly or indirectly, any compensation in connection with the reservation. Such compensation may be remitted to the short-term rental host or the hosting platform.
- (e) "Calls for Service" means any and all calls, including but not limited to those to law enforcement and/or the fire department, when those calls result in a representative being dispatched or directed to the short-term rental and which:
  - (1) allege evidence of criminal activity;
  - (2) result in an arrest, charge or citation;
  - (3) find an imminent threat to safety of person(s) or property; or
  - (4) allege a sanitation, refuse or noise issue at a short-term rental property in violation of the Madison Code of Ordinances.
- (f) "Guestroom" means a room offered to the public for a fee that contains, at a minimum, provisions for sleeping.
- (g) "Hosting Platform" means an entity that participates in the short-term rental business/industry by providing for or facilitating a booking service through a website/application whereby a short-term rental host may offer, list, advertise, or market a short-term rental to a potential short-term rental guest.
- (h) "Owner" means the owner(s) of record as shown on the current tax list of the county auditor or a mortgagee(s) in possession. If an Owner is a business entity, such as a corporation, limited liability company, firm, partnership, association, organization and any other group acting as a unit, such business entity shall include its duly authorized agent.
- (i) "Permanent Occupant" means a person who resides in a dwelling more than 51% of the time during a calendar year and such dwelling in which the person resides shall be referred to as the primary residence.

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- (j) "Person" means every natural person, corporation, limited liability company, partnership, limited partnership, joint venture, unincorporated association, estate, trust, or any other commercial or non-commercial entity or organization.
- (k) "Primary Residence" means a dwelling which is the usual place of return for housing as documented by at least two of the following: motor vehicle registration, driver's license, tax documents, lease copy or a utility bill. An owner or permanent occupant can only have one primary residence.
- (l) "Property Manager" means any person charged with or responsible for a supervisory or caretaking position for the short-term rental.
- (m) "Short-Term Rental Guest" means a person who reserves a guestroom, wholly or partly, from a short-term rental host for any form of consideration, for less than thirty (30) consecutive days.
- (n) "Short-Term Rental Host" means the owner or permanent occupant who offers, lists, markets, or advertises a short-term rental on a hosting platform and receives a fee as compensation.
- (o) "Short-Term Rental" means any dwelling with five guestrooms or less that is reserved/rented wholly or partly for any form of consideration for less than thirty (30) consecutive days by a short-term rental guest. A conditionally permitted short-term rental in compliance with this Chapter shall not be considered a boarding and rooming house, as defined in § 2.2(b)(17) of this Code.

#### Section 13.2 Conditional Use Permit Required.

- (a) No person shall engage in, conduct, or carry on, or permit to be engaged in, conducted or carried on, in or upon any premises in the Village of Madison a short-term rental without first obtaining a conditional use permit and maintaining the permit in good standing, in accordance with this Chapter.
- (b) It shall be prima facie evidence of a violation of § 13.2(a) for any person to engage in, conduct, or carry on, or permit to be engaged in, conducted or carried on, for any premises in the Village of Madison the offering, listing, advertisement or marketing of a short-term rental on any website, application, digital or paper medium for the purpose of offering to reserve or rent the short-term rental without first having obtained a conditional use permit, maintained in good standing, in accordance with this Chapter.

#### Section 13.3 General Property Requirements.

- (a) A conditional use permit for a short-term rental may only be issued for **either of the following property types, and, subject to the further requirements set forth in this Article 13: (1) a residential structure on a parcel of record that is both (i) zoned R-2 and (ii) has frontage on an arterial street and (2) a commercial structure on a parcel of record that is (i) zoned B-1 and (ii) located within the Historic Preservation District as defined in § 9.2(a)(15).**

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- (b) Only the principal ~~residential~~ structure on the property may be used for short-term rental. No accessory structure, temporary structure, vehicle, or accessory living quarters (unless the accessory living quarters is attached to the principal ~~residential~~ structure) may be used as a short-term rental.
- (c) Guestrooms may only be offered and used in rooms specifically designed as bedrooms and for which a means of emergency secondary egress exists which is at all times free of any obstructions or impediments to use as a secondary emergency egress from the guestroom.
- (d) **For properties zoned R-2, ~~The~~ the principal residential structure shall be both a lawful conforming use and structure. The use of a lawful non-conforming use/structure as a short-term rental shall constitute an unlawful expansion of the non-conforming use/structure in violation of § 3.5 of this Code and is prohibited.**
- (e) **For B-1 zoned properties located within the Historic Preservation District, the permitted conversion pursuant to this Article 13 of a lawful non-conforming residential unit for use as short-term rental shall constitute a commercial use and the abandonment of the lawful non-conforming residential use pursuant to § 3.5 of this Code.**
- (f) **For B-1 zoned properties located within the Historic Preservation District, no ground floor nor basement level may be used for short-term rental.**
- (e) (g) The Administrator is authorized to summarily reject for filing any application submitted pursuant to this Chapter when the property applied for does not comply with any of the requirements of this § 13.3 or § 13.4.

#### Section 13.4 Application for Conditional Use Permit for Short-Term Rental.

- (a) An application for a conditional use permit for a short-term rental shall be filed with the Administrator upon approved forms provided by the Administrator, together with the fees and costs required by § 17.5 of this Code.
- (b) The application shall contain the following information:
  - (1) Identify the property on which the short-term rental will be established and its ownership by: (i) street address, (ii) permanent parcel number, (iii) the full names of all owners as they appear on the current recorded deed, (iv) the current mailing addresses of all owners, (v) current telephone numbers of all owners, (vi) current email addresses of all owners, (vii) provide a copy of the current recorded deed, (viii) and, as applicable, the current recorded mortgage(s), lease(s), land contract, management agreement, easements, and licenses.
  - (2) In accordance with § 15.2(b) of this Code, identify all properties and their ownership within 200 feet from the boundary lines of the property on which the short-term rental will be established by: (i) street address, (ii) permanent parcel number, (iii) the full names of all owners as they appear on the current recorded deeds, (iv) the



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current tax mailing addresses of all owners, (v) current telephone numbers of all owners, if known, and (vi) current email addresses of all owners, if known.

- (3) Any pending litigation related to the property shall be identified with particularity.
- (4) If the applicant is different from the record owner(s), the name of the applicant, mailing address, telephone number, and email address. If the applicant is not a natural person, the applicant shall provide the name of the entity set forth exactly as shown on its registration with the Ohio Secretary of State, mailing address, address of its principal place of business, telephone number, and email address of an individual who is the statutory agent, president, or managing individual, the state in which the company is incorporated or registered, and the entity or corporation number.
- (5) The short-term rental applicant shall provide to the Administrator one form of proof of identity, and two pieces of evidence that the applicant's dwelling is the short-term rental applicant's primary residence, and/or the short-term rental applicant is the owner of the dwelling, **building**, and/or the applicant is the permanent occupant.
- (6) If a land contract, lease agreement, management agreement, or any other agreement separates the owner(s) from control over the property, the applicant shall include a statement supported by documentation that explicitly provides consent for a dwelling to be used as a short-term rental. The absence of such a clause or consent, or, where there is evidence of a prohibition for short-term rental use, shall be grounds for the denial of a short-term rental conditional use permit.
- (7) Name of the short-term rental host, mailing address, telephone number, and email address.
- (8) A floor plan for the ~~residential~~ structure which shall identify all guestrooms to be offered, listed, advertised, or marketed in the short-term rental.
- (9) Plans for a fire emergency as required by § 13.6(j).
- (10) The names of all hosting platforms on which the applicant has been (or will be in the future) registered to offer, list, advertise, or market a short-term rental, and documentation confirming hosting platform registration(s).
- (11) An application for a short-term rental conditional use permit shall be notarized and the applicant shall affirm that he/she and the dwelling **or building, as applicable**, are in compliance with all applicable local, state, and federal laws and regulations.
- (12) At the time of application for a new conditional use permit or its renewal, all of the following persons are required to provide the following:
  - a. The 24-hour local emergency contact person for the property;
  - b. The short-term rental property manager(s), if applicable;
  - c. If the applicant is a domestic business entity other than a general partnership, then the applicant must provide a copy of the entity's articles of

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incorporation, articles of organization, statement of partnership authority, certificate of limited partnership, or statement of domestic qualification filed with the Ohio Secretary of State;

- d. If the applicant is a foreign business entity other than a foreign general partnership, then the applicant must provide a copy of the foreign business entity's license, registration, or qualification filed with the Ohio Secretary of State authorizing it to do business in Ohio;
- e. For all business entity applicants, the name of an individual who is either the statutory agent, a partner, the president, or in the case of an LLC, a managing individual to whom all legal notices from the Village are to be directed, together with their mailing address, telephone number, and email address.

### Section 13.5 Issuance of Conditional Use Permit for Short-Term Rental.

- (a) The Planning Commission shall reject any application for a conditional use permit for a short-term rental when the application is not fully compliant with any requirements of this Chapter.
- (b) In addition to the requirements of this Chapter, the Planning Commission shall review the application in accordance with the general requirements applicable to conditional use permits set forth in §§ 15.5 and 15.4 of this Code and may impose additional conditions **for an R-2 zoned property** based upon specific and unique aspects of the property that is the subject of the application when needed to maintain the property's residential character and customary residential use(s), except, the Planning Commission shall not have the authority to permit any conditions which are in conflict with the requirements of this Chapter.
- (c) **For B-1 zoned properties located within the Historic Preservation District, a conditional use permit shall be conditioned on compliance with the historic preservation requirements set forth in Article 14 in addition to other appropriate conditions that may be imposed pursuant to (b) herein above.**
- ~~(e)~~ (d) A short-term rental applicant may submit an application for a new short-term rental permit at any time to the Administrator. If the conditional use permit is approved by the Planning Commission and a new short-term rental conditional use permit is issued, the permit shall take effect on the date of issuance and shall expire one calendar year from the date of issuance. If the permit is issued in conjunction with and contingent upon an explicit and consensual term lease agreement, the conditional use permit shall take effect on the date of issuance and shall expire upon the last day of the applicant's leasehold term or at the end of one calendar year from the date of issuance, whichever occurs first. Proof of a lease agreement indicating the leasehold term length shall be required where applicable.
- ~~(d)~~ (e) A short-term rental applicant may submit an application to renew the short-term rental conditional use permit prior to the permit expiration date. If approved, the renewal of the conditional use permit shall take effect upon the expiration of the previous permit. The renewal shall expire one calendar year from the effective date. If the permit is renewed in conjunction with and contingent upon an explicit and consensual term lease agreement the renewal permit shall take effect upon the expiration of the previous permit and shall expire upon the last day of the applicant's leasehold term or at the end of one calendar year from

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the effective date, whichever occurs first. Proof of a lease agreement indicating the forthcoming leasehold term length, shall be required where applicable.

- (e) (f) The applicant shall notify the Administrator of any change in information contained in the permit application within ten (10) calendar days of the change on a form provided by the Administrator.
- (f) (g) Any transfer in ownership of a dwelling **or building, as applicable**, shall void any short-term rental conditional use permit held in that owner's name and in connection with the ~~specific dwelling's~~ property address. Such aforementioned transfers of ownership shall require submission of a new permit application in consideration of and for the issuance of a new short-term rental conditional use permit.
- (g) (h) If approved as a short-term rental by the Planning Commission, ~~a dwelling~~ it shall be assigned an individual permit number that the applicant shall list with the ~~dwelling~~ short-term rental on any hosting platform. Only a valid permit which has been assigned to the dwelling **or building, as applicable**, being offered, listed, advertised, or marketed as a short-term rental shall be listed on a hosting platform. Upon a valid permit's expiration, no person or entity shall offer, list, advertise or market a dwelling **or building, as applicable**, in violation of this Chapter.
- (h) (i) The Planning Commission shall have the authority to deny a new or a renewal conditional use permit if any of the information required under this section is reasonably determined to be insufficient.

#### Section 13.6 Short-Term Rental Requirements.

- (a) A valid and current conditional use permit shall be required for each dwelling **or building, as applicable**, approved as a short-term rental.
- (b) A short-term rental host shall be either an owner or a permanent occupant.
- (c) A short-term rental host shall provide written notice to a short-term rental guest of any known, non-obvious, or concealed condition, whether human-made or artificial, which may present a danger to the short-term rental guest, and shall designate a local 24-hour emergency contact person for the short-term rental.
- (d) A short-term rental host shall provide written notice to a short-term rental guest of any surveillance equipment, whether obvious or concealed, including, but not limited to, digital video cameras/recorders/monitors, streaming video security cameras, audio recorders/monitors, or any other electronic means of watching, listening, or recording.
- (e) A short-term rental host shall comply with the Village excise (lodging) taxes as required by Chapter 182 of the Codified Ordinances.
- (f) No person or entity shall offer, list, advertise or market a dwelling **or building** with five guestrooms or less, located within the Village, on an entity's website, for which such entity is compensated for facilitating or providing for a mechanism for a transaction, to rent or reserve the dwelling, in whole or in part, for less than thirty (30) days, to another person,

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without registering, listing, or accompanying a valid permit number, issued in accordance with this Chapter and associated with the dwelling.

- (g) No entity, via the entity's website, shall provide for or facilitate a mechanism for a transaction between an owner or permanent occupant and another person to rent or reserve, in whole or in part, a dwelling **or building** with five guestrooms or less, located within the Village of Madison, unless the owner or permanent occupant has registered or otherwise provided to the entity a valid permit number, issued in accordance with this Chapter and associated with the dwelling.
- (h) Records required.
  - (1) A short-term rental host who engages in, conducts, or carries on a short-term rental, and a hosting platform that provides for or facilitates a booking service, shall maintain and provide, when requested, records documenting the following information:
    - a. The short-term rental physical address;
    - b. The name of the person or entity who registered the short-term rental on the hosting platform or who listed the short-term rental on the hosting platform; and
    - c. For each short-term rental guest, the dates and duration of stay in a short-term rental, the number of persons who were scheduled to stay each night, and the daily rate charged for each short-term rental guest.
  - (2) A hosting platform and a short-term rental host shall retain records for a period of at least four (4) years.
  - (3) In order to determine whether an applicant, short-term rental host or hosting platform is in compliance with the requirements of this Chapter, the Administrator may request that any records relevant to or of assistance in a compliance investigation, be provided for inspection. If such a request is denied, the Administrator may seek an administrative search warrant from a court of competent jurisdiction authorizing said inspection.
- (i) The property shall be covered at all times by a policy(ies) of commercial general liability insurance, which shall include broad form property damage liability and extended bodily injury coverage, in an amount not less than One Million Dollars (\$1,000,000.00) written on a combined single limit per occurrence basis for property damage, personal injury and bodily injury or death of one or more persons. A current certificate of insurance showing the required coverage shall be provided to the Village.
- (j) Guestrooms shall be equipped with working smoke detectors and carbon monoxide detectors. Fire extinguishers properly rated shall be located and readily accessible in all cooking and other locations where activities involving flammable materials may occur. Guestrooms shall be equipped with apparatus necessary to escape fire via their secondary points of egress, such as emergency escape ladders, when necessary to make use of the secondary points of egress. Short-term rental guests shall be provided with an emergency contact phone number(s) for the short-term rental host and any property manager.
- (k) Nothing in this section shall be construed as permitting any person or entity to obtain a permit or offer, list, advertise, or market a short-term rental, where prohibited by any other

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provision of law, or where it is contrary to the terms of any private contract, agreement, or restrictions related to the property.

Section 13.7 Revocation or Suspension.

- (a) The Administrator shall revoke or suspend a conditional use permit if any of the following are shown to have occurred at or in relation to the short-term rental address:
- (1) The applicant made a material misrepresentation of fact on the application or submitted fraudulent, counterfeit, or false documentation;
  - (2) Any applicant, owner, manager, or short-term rental host is shown to have been convicted of the act of prostitution or soliciting for prostitution, or an act that would constitute a violation of the R.C. Chapters 2925 or 3719, on the premises of the short-term rental;
  - (3) The property on which the short-term rental is located has unpaid real property taxes, except for taxes that are a lien on the property but not yet due and payable;
  - (4) The owner or short-term rental host is not in good standing with the Regional Income Tax Agency;
  - (5) The owner or short-term rental host is in violation of Chapter 182, Lodging Tax, of the Codified Ordinances;
  - (6) The short-term rental has outstanding orders from the Madison Joint Fire District or State Fire Marshall that have not been corrected;
  - (7) A pattern of felony drug related activity occurs on the premises;
  - (8) A pattern of prostitution related activity or evidence of human trafficking on the premises;
  - (9) A pattern of gang related activity as defined in R.C. § 2923.41;
  - (10) A documented history or pattern at the short-term rental of repeated offenses of violence as defined in R.C. § 2901.01;
  - (11) The short-term rental has three (3) or more calls for service during a consecutive twelve-months;
  - (12) An applicant, owner, manager, or short-term rental host has hindered or prevented any inspection of the short-term rental as authorized by § 13.12;
  - (13) The short-term rental has a history of repeated conduct that endangers neighborhood safety or diminishes resident's quality of life;
  - (14) The owner or the short-term rental host has been found guilty of maintaining a public nuisance under Title 47 or R.C. Chapter 3767 by a court of competent jurisdiction;
  - (15) The premises has been declared a public nuisance under R.C. Chapter 3767 by a court of competent jurisdiction;
  - (16) The owner or the short-term rental host has not abated the public nuisance or complied with a notice of violations under R.C. Chapter 3767.
  - (17) A violation of any provision of this Chapter or condition imposed on the permit pursuant to § 13.5(b) has not been corrected within the time period specified by the Administrator after Notice issued to the owner or short-term rental host.
- (b) Pursuant to § 15.5 of this Code, a Village citizen or official may seek revocation of the conditional use permit by the Planning Commission for violations of the Code.
- (c) Evidence of conduct under division (a) of this section need only be that of de facto violation of law, evidence of conviction is not a prerequisite unless specifically indicated.

**Section 13.8 Procedures Upon Revocation or Suspension of Permit.**

- (a) Prior to any action of suspension or revocation under § 13.7, the Administrator shall submit a Notice of Suspension or Notice of Revocation to the applicant.
- (b) The Notice of Suspension or Revocation shall be provided within seven (7) calendar days from the date it shall be effective, unless it is an emergency order as provided by § 13.9.
- (c) The Notice shall list all grounds for which the permit is being revoked or suspended.
- (d) The Administrator shall serve the Notice by (i) personally serving the applicant, or, electronic delivery of the Notice to the email address provided for the applicant on their application, and, (ii) posting the Notice in a conspicuous place on the property of the short-term rental. Failure of personal or electronic delivery for causes the fault of the applicant shall not invalidate service.

**Section 13.9 Emergency Revocation or Suspension of Short-Term Rental Permit.**

- (a) Whenever the Administrator determines that an emergency exists which requires immediate action of a revocation or suspension of a short-term rental conditional use permit to protect the public health and safety, the Administrator shall issue a written order to the applicant, reciting the existence of such an emergency and requiring such action as the Administrator deems necessary be taken to meet the emergency.
- (b) Notwithstanding other provisions of this Chapter, such order shall be effective immediately and shall be complied with immediately.
- (c) The Administrator shall serve the Notice by (i) personally serving the applicant, or, electronic delivery of the Notice to the email address provided for the applicant on their application, and, (ii) posting the Notice in a conspicuous place on the property of the short-term rental. Failure of personal or electronic delivery for causes the fault of the applicant shall not invalidate service.

**Section 13.10 Appeal Procedure and Stay Order.**

An applicant aggrieved by an order of the Administrator revoking or suspending a conditional use permit who wishes to appeal such order may appeal such order to the Board of Zoning Appeals and shall do so pursuant to the provisions of Article 16 of this Code. The Administrator may exercise the procedure set forth in § 16.3(c) of this Code to prevent the automatic stay of the order being appealed.

**Section 13.11 Judicial Review.**

The applicant shall have the right to perfect an appeal as provided in R.C. Chapter 2506 after final determination of the appeal pursuant to Article 16 of this Code.

Section 13.12 Authority to Conduct Inspections.

- (a) Upon display of the proper credentials, the Administrator may be permitted to inspect the short-term rental to ensure compliance with this Chapter.
- (b) If the request for inspection described in division (a) of this section is denied, the Administrator may seek an administrative search warrant from a court of competent jurisdiction authorizing said inspection.

Section 13.13 Transfer of Conditional Use Permit Not Permitted.

- (a) No conditional use permit issued under this Chapter shall be transferable or assignable to another person.
- (b) No conditional use permit issued under this Chapter shall be transferable or assignable to another short-term rental.
- (c) Any person found to have transferred, assigned, or attempted to transfer or assign, a valid conditional use permit to another person shall be subject to the penalty under § 13.17. Such transfer or assignment shall cause the associated conditional use permit to be automatically revoked.

Section 13.14 Discrimination Prohibited.

- (a) No person shall decline a potential short-term rental guest based on race, sex, sexual orientation, gender, color, religion, ancestry, national origin, age, disability, familial status or military status.
- (b) No person shall impose any different terms or conditions on a short-term rental guest based on race, sex, sexual orientation, gender, color, religion, ancestry, national origin, age, disability, familial status or military status.
- (c) No person shall post any listing or make any statement that discourages or indicates a preference for or against any potential short-term rental guest on account of race, sex, sexual orientation, gender, color, religion, ancestry, national origin, age, disability, familial status or military status.

Section 13.15 Display Short-Term Rental Permit.

The short-term rental host shall maintain and display the current conditional use permit at the short-term rental.

Section 13.16 Severability.

In the event any section or provision of this Chapter shall be declared by a court of competent jurisdiction to be invalid or unconstitutional, such decision shall not affect the validity of this Chapter as a whole or any part thereof other than the part so declared to be invalid or unconstitutional.

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**Section 13.17 Penalties.**

- (a) Any person who violates §§ 13.2 or 13.5(g) shall be guilty of a misdemeanor of the fourth degree. An offender who has been previously convicted of or pleaded guilty to a violation of §§ 13.2 or 13.5(g) is guilty of a misdemeanor of the third degree. This is a strict liability offense. Any entity convicted under this section shall be subject to organizational criminal liability as contemplated by § 501.11 of the Codified Ordinances. In addition, all gross revenue or compensation from a reservation(s) or rental(s) that is obtained in violation of §§ 13.2 or 13.5(g) shall be remitted to the Village of Madison, subject to local and state laws governing forfeiture.
- (b) Any person who violates §§ 13.6 or 13.13 shall be guilty of an unclassified misdemeanor and shall be fined not more than two hundred fifty dollars (\$250.00). An offender who has been previously convicted of or pleaded guilty to a violation of §§ 13.6 or 13.13 is guilty of a misdemeanor of the third degree. This is a strict liability offense. Any entity convicted under this section shall be subject to organizational criminal liability as contemplated by § 501.11 of the Codified Ordinances.
- (c) Any person who violates §§ 13.5(e) or 13.15 shall be guilty of a minor misdemeanor. An offender who has been previously convicted of or pleaded guilty to a violation of §§ 13.5(e) or 13.15 is guilty of a misdemeanor of the fourth degree. This is a strict liability offense. Any entity convicted under this section shall be subject to organizational criminal liability as contemplated by § 501.11 of the Codified Ordinances.



**ORDINANCE NO. 21 - 2025**

AN ORDINANCE ACCEPTING THE BID OF SPECIALIZED CONSTRUCTION, INC. FOR THE APPALOOSA NORTH PAVEMENT REPAIR PROJECT, AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH SAME, AND DECLARING AN EMERGENCY.

WHEREAS, pursuant to law the Village Engineer advertised for bids for the Appaloosa North Pavement Repair Project, the bids timely received having been publicly opened and read on September 12, 2025; and

WHEREAS, bids ranged from a low bid of \$196,770.00 to a high bid of \$237,940.00 as compared to the Engineer's opinion of probable construction cost of \$207,600.00; and

WHEREAS, the Engineer concluded and opined that the lowest bidder, Specialized Construction, Inc. (Ohio entity no. CP10958), submitted a bid of \$196,770.00 in conformance with all contract and legal requirements, that the company is a responsible bidder capable and qualified to perform the work, and, the Engineer accordingly recommends the contract be awarded; and

WHEREAS, the Council accepts the findings and conclusions of the Village Engineer that Specialized Construction, Inc. submitted the lowest and best bid, and does now pursuant to the Charter and plenary powers conferred upon the Village by §§ 3, 4 and 7 of Article XVIII of the Ohio Constitution award the contract.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF MADISON, LAKE COUNTY, STATE OF OHIO:

SECTION 1. That subject to the execution by the Fiscal Officer of a certificate of availability of funds, the bid of Specialized Construction, Inc. in the amount of One Hundred Nine-Six Thousand Seven Hundred Seventy Dollars and Zero Cents (\$196,770.00) is hereby accepted and the contract awarded.

SECTION 2. That the Mayor is hereby authorized to forthwith enter into a contract with Specialized Construction, Inc. in accordance with the specifications of the Village Engineer, the bid, and the contract documents.

SECTION 3. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including § 121.22 of the Ohio Revised Code.

SECTION 4. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the inhabitants of the Village of Madison because timely award and start of the project is needed to meet contractual deadlines; WHEREFORE, this Ordinance shall take effect and be in force from and immediately upon passage.

PASSED:

\_\_\_\_\_  
Mark V. Vest,  
President of Council

1<sup>st</sup> Reading: \_\_\_\_\_

Attested:

\_\_\_\_\_  
Kristie M. Crockett, Fiscal Officer / Clerk of Council

Approved:

Date: \_\_\_\_\_

\_\_\_\_\_  
Sam Britton, Jr., Mayor

**RESOLUTION NO. 12 - 2025**

**A RESOLUTION ACCEPTING THE AMOUNTS AND  
RATES AS DETERMINED BY THE BUDGET  
COMMISSION AND AUTHORIZING THE NECESSARY  
TAX LEVIES AND CERTIFYING THEM TO THE COUNTY  
AUDITOR**

WHEREAS, this Council, in accordance with law, has previously adopted a tax budget for the fiscal year commencing January 1, 2026, and;

WHEREAS, the Budget Commission of Lake County, Ohio has certified its action thereon to this Council together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Council and what part thereof is without and what part is within the ten (10) mill tax limitation.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MADISON, LAKE COUNTY, OHIO:

SECTION 1. That the amounts and rates as determined by the Budget Commission in its certification be and the same are hereby accepted.

SECTION 2. That there is hereby levied on the tax duplicate of the Village of Madison, Ohio, the rate of each tax necessary to be levied within and without the ten (10) mill limitation as follows:

| <u>FUND</u>                   | County Auditor's<br>estimate of tax<br>rate to be levied |                |
|-------------------------------|--|----------------|
|                               | <u>INSIDE</u>  | <u>OUTSIDE</u> |
|                               | <u>10 mill limitation</u>                                |                |
| General Fund . . . . .        | 1.70 mill  | -0-            |
| Police Pension Fund . . . . . | .30 mill   | -0-            |
| Police Levy Fund . . . . .    | -0-  | 3.80           |
| TOTALS . . . . .              | 2.00 mill  | 3.80 mill      |

**SECTION 3.** That the Fiscal Officer be and is hereby directed to certify a copy of this Resolution to the Lake County Auditor.

**SECTION 4.** That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**SECTION 5.** That this Resolution shall take effect and be in force from and after its adoption at the earliest period allowed by law.

**PASSED:** \_\_\_\_\_

\_\_\_\_\_  
Mark Vest, Council President

\_\_\_\_\_  
Sam Britton Jr., Mayor

**ATTEST:**

\_\_\_\_\_  
Kristie M. Crockett  
Fiscal Officer/Clerk of Council