

VILLAGE OF MADISON  
Regular Council Meeting  
December 11, 2023

**RECORD OF PROCEEDINGS**

Councilman Vest called the meeting to order at 7:03PM.

Councilman Vest invited all in attendance to join in the Pledge of Allegiance to the Flag. Councilman Vest requested that everyone observe a moment of silence. Council Members Mr. Adams, Mr. Donaldson, Mr. Lee and Mr. Vest were in attendance. Also in attendance were Administrator Mr. Bailey, Law Director Mr. Szeman, Fiscal Officer Kristie Crockett, Village Engineer Andy Lubonovic and Chief of Police Troy McIntosh. Mayor Britton and Village Engineer Eric Haibach were not in attendance.

Ms. Drown arrived at 7:05 pm.

**PUBLIC HEARING:** None

**MINUTES**

Mayor Britton announced minutes to be approved for the Council Meeting held on November 27, 2023.

Motion for approval made by Mr. Adams, seconded by Mr. Donaldson.

Questions/Discussions – None

Roll call on approval, 4 yeas. Motion carried.

**FIRST HEARING OF PERSONS BEFORE COUNCIL:** None

**PAY ORDINANCE**

Mayor Britton presented Pay Ordinance No. 2494: \$60,526.84 for payroll and \$98,234.82 for current and upcoming expenses, for a total of \$158,761.66.

Motion for approval made by Mr. Adams, seconded by Mr. Donaldson.

Questions/Discussions – None

Roll call on approval, 4 yeas. Motion carried.

Ms. Drown arrived at 7:05 pm.

**OLD LEGISLATION:** None

**NEW LEGISLATION:**

**ORDINANCE NO. 40-2023: AN ORDINANCE APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE AN ADDENDUM TO AN ECONOMIC INCENTIVE GRANT AGREEMENT WITH GREAT LAKES POWER PRODUCTS, INC. (1<sup>st</sup> Reading)**

Motion for suspension made by Mr. Adams, seconded by Mr. Lee.

Questions/Discussion: None

Roll call on the motion: 5 yeas. Motion carried.

Motion for passage made by Ms. Drown, seconded by Mr. Donaldson.

Questions/Discussion: Administrator Bailey explained that this legislation is an addendum to the existing incentive grant that was put together. It has been adjusted because it has taken several years for their building to be ready to be occupied. Great Lakes Power Products, Inc. is looking to occupy the building this December, 2023. The incentive grant will take place starting January, 2024 tax year.

Roll call on the motion: 5 yeas. Motion carried.

**ORDINANCE NO. 41-2023: AN ORDINANCE MAKING PERMANENT ANNUAL APPROPRIATIONS FOR THE CURRENT EXPENSES AND FOR OTHER EXPENDITURES OF THE VILLAGE OF MADISON, STATE OF OHIO, FOR THE PERIOD BEGINNING JANUARY 1, 2024 TO AND INCLUDING DECEMBER 31, 2024 AND DECLARING AN EMERGENCY. (1<sup>st</sup> Reading)**

Motion for suspension made by Mr. Adams, seconded by Ms. Drown.

Questions/Discussion: None

Roll call on the motion: 5 yeas. Motion carried.

Motion for passage made by Mr. Donaldson, seconded by Mr. Adams.

Questions/Discussion: Councilman Lee asked if there was a “guestimate” if we have to have a police levy. Mrs. Crockett reported that they anticipate that possibly there may be a police levy on the ballot in the Spring of 2024. She stated that there were election costs built in the budget for 2024. She stated that at this time, she is not aware of who would head up the Campaign Committee. Chief McIntosh replied that they have not gotten that far in the process yet. He will be meeting with the Safety Committee to discuss these items.

Mr. Vest and Ms. Drown thanked all involved in preparing the 2024 Budget.

Mr. Lee asked how much income tax has been derived from Sheetz and Love’s. Mrs. Crockett stated that she can reach out to RITA and obtain that information.

Roll call on the motion: 5 yeas. Motion carried.

**PURCHASE ORDERS AND OTHER APPROVAL PERMITTED BY MOTION:**

A purchase order to Ritley Huber LLC in the amount of \$3,500.00 for the appraisal of the Verizon Cell Tower located at 83 Samuels Street.

Administrator Bailey explained that the Village received an offer from Ritley Huber LLC to purchase the lease on the cell tower, which is roughly \$1,200.00 a month with qualifiers in it in 10 (ten) year lumps. The offer for the entire lease period was \$192,000.00. After speaking with Law Director Szeman, he felt that there was some contract language that needed to be made; which was agreed to. Mr. Bailey went on to say that Ritley Huber LLC was the only cell tower appraiser that he could find. Ritley Huber LLC will appraise the cell tower to ensure that Madison Village is getting paid enough. After the appraisal comes in, the Village can then decide to continue with the lease or sell the tower.

Motion for approval made by Mr. Lee, seconded by Mr. Adams.

Questions/Discussion: None

Roll call on the motion: 5 yeas. Motion carried.

## **ADMINISTRATOR'S REPORT:**

### ➤ **Engineer's report –**

Mr. Lubonovic reported in Mr. Haibach's absence. He reported that in regards to the Wetlands Boardwalk and Dana's Park Playground Projects, the paving will not be completed until Spring 2024.

He also reported that in regards to the hole located at Rt. 84 & the end of Hyder Drive, the Contractor, Cole Burton, will be out on Tuesday December 12, 2023 to work on getting a solution to get it fixed. They will submit their ideas to CT Consultants for approval.

Mr. Bailey provided an update to the aquifer recovery at Middle Ridge Roads. He stated that on the north side of Middle Ridge, in regards to Mr. Woodworth's property, Mr. Woodworth reported that it's back like it was prior to construction starting. There are still 2 (two) homes that are still on city water that we are trying to resolve some issues with. He believes the issue may be related to the wells being dry for a while then flooding again. A well company is going to come out and evaluate the wells.

### ➤ **Fiscal Officer's report –**

Mrs. Crockett thanked Council for passing the 2024 budget. She reported that she is currently working on year end. She stated that we are on schedule for our next audit cycle which will be scheduled for Spring 2024. She stated that last week she participated in a team's video conference. The State Auditor has bid out 5 (five) local municipalities for a third-party financial institution to perform the audit. The video conference allowed participants to ask questions. The ultimate decision on the financial institution will be the State Auditor, however; there was a score card for each financial institution which will be taken into consideration when selecting the Institution. Until the bid comes in, she will not know what the cost of the audit will be.

Mr. Bailey reported that the Mayor's & Manager's group has been asking R.I.T.A. to set up a day to come into each municipality to help residents with their local tax returns. R.I.T.A. stopped doing this due to the pandemic. They are still refusing to do it stating that they have different options to help residents. They will help you via the telephone or electronically.

### ➤ **Police Chief's report –**

Chief McIntosh reported that Officer Stefancin has started his field training on November 20, 2023. He is on week 4 (four) of 12 (twelve).

He reported that the Christmas Parade and Christmas in the Park went well.

Councilman Vest thanked the Officers for helping the event run smoothly.

All of the Officers have completed their 12 (twelve) hours of continuing education. The paperwork has been filled out in order to receive a reimbursement from the State for a portion of the wage costs.

He reported that he, along with several other Lake County Police Chiefs and Judges, participated as servers at the Protect and Serve Tavern. The event was held at the Great Lakes Mall.

In regards to training, he reported that Officer's Gamiere and Stefancin attended an 8 (eight) hour drug recognition training put on by Lake County Narcotics. In closing, he reported that they have transitioned over to Lexipol for the management of the Department's policies. The policies will go out in batches to the Officers over the next few months.

➤ **Administrator's report –**

Administrator Bailey reported that Christmas in the Park is growing each year. He received nothing but positive feedback regarding the event.

He reminded Council that legislation was passed to enter into an agreement with O.D.O.T. for the signalization project at I-90/St. Rt. 528. The final documents have been prepared and were received earlier in the day. The final estimated price tag on the project is \$1.4 million dollars which has to be on deposit with O.D.O.T. by January 24, 2024 with a sale date of the job of February 8, 2024. Letters to the developers, that are going to be depositing those funds, have been prepared and will be going out on Tuesday December 12, 2023.

He reported that he received a quote to paint the water tower. The cost would be \$125,000.00 - \$150,000.00 without a logo on it. He is still working with a contractor to get a final price to take it down.

In closing, he announced Village Hall will be closed on December 25, 2023 for Christmas. He thanked Mrs. Crockett for her work on the budget and getting it passed on first reading. She puts countless of hours and work into in order for it to go so smoothly.

**COMMISSION AND COMMITTEE REPORTS:** None

**FINAL HEARING OF PERSONS BEFORE COUNCIL:** None

**NEW BUSINESS**

**Mayor's Report:** -  
None

**ADJOURNMENT**

Motion to adjourn at 7:30 pm made by Mr. Adams, seconded by Mr. Lee.  
Roll call on adjournment, 5 yeas. Meeting adjourned.

  
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Sam Britton Jr., Mayor

  
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Mark V. Vest Council President

  
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DATE

Attested:

Kristie M. Crockett December 26, 2023  
Kristie M. Crockett, Fiscal Officer                      DATE