

VILLAGE OF MADISON
Regular Council Meeting
July 28, 2025

RECORD OF PROCEEDINGS

Mayor Britton called the meeting to order at 7:00PM.

Mayor Britton invited all in attendance to join in the Pledge of Allegiance to the Flag. Mayor Britton requested that everyone observe a moment of silence. Council Members Mr. Donaldson, Ms. Drown, Mr. Lee and Mr. Vest were in attendance. Also in attendance were Acting Village Administrator Jason Chapman, Law Director Mr. Szeman, Fiscal Officer Kristie Crockett, Village Engineer Eric Haibach and Chief of Police Troy McIntosh. Mr. Adams was not in attendance.

PUBLIC HEARING: None

MINUTES

Mayor Britton announced minutes to be approved for the Council Meeting held on June 23, 2025. Motion for approval made by Mr. Lee, seconded by Mr. Vest.

Questions/Discussions – None

Roll call on approval, 3 yeas. 1 abstention. Ms. Drown abstained. Motion carried.

FIRST HEARING OF PERSONS BEFORE COUNCIL: None

PAY ORDINANCE

Mayor Britton presented Pay Ordinance No. 2525: \$212,014.99 for payroll and \$354,866.74 for current and upcoming expenses, for a total of \$566,881.73.

Motion for approval made by Mr. Lee, seconded by Ms. Drown.

Questions/Discussions – None

Roll call on approval, 4 yeas. Motion carried.

OLD LEGISLATION: None

NEW LEGISLATION:

ORDINANCE NO. 16-2025: AN ORDINANCE PROVIDING FOR ADDITIONAL PERMANENT APPROPRIATIONS AND ADJUSTMENTS TO VARIOUS LINE ITEMS FOR THE CURRENT EXPENSES AND FOR OTHER EXPENDITURES OF THE VILLAGE OF MADISON, OHIO, FOR THE PERIOD BEGINNING JANUARY 1, 2025 TO AND INCLUDING DECEMBER 31, 2025, AND DECLARING AN EMERGENCY. (1st Reading) (\$40,000.00 Personal Services/Salaries)

A motion for suspension made by Mr. Vest, seconded by Mr. Lee.

Questions/Discussion: None

Roll call on the suspension: 4 yeas. Motion carried.

Motion for passage made by Ms. Drown, seconded by Mr. Lee.

Questions/Discussion: None

Roll call on the motion: 4 yeas. Motion carried.

ORDINANCE NO. 17-2025: AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF MADISON VILLAGE, OHIO, PART SEVEN – PLANNING AND ZONING, SECTION 17.5, APPENDIX A, TO ADJUST THE ZONING CODE FEE SCHEDULE TO REFLECT INCREASES IN ADMINISTRATIVE COSTS. (1st Reading)

ORDINANCE NO. 18-2025: AN ORDINANCE DETERMINING TO PROCEED WITH THE IMPROVEMENT OF ALL DULY DEDICATED STREETS WITHIN THE VILLAGE OF MADISON WITH ELECTRIC STREET LIGHTING AND APPURTENANCES THERETO, AND DECLARING AN EMERGENCY. (1st Reading)

Motion for suspension made by Mr. Vest, seconded by Mr. Donaldson.

Questions/Discussion: None

Roll call on the motion: 4 yeas. Motion carried.

Motion for passage made by Mr. Lee, seconded by Mr. Vest.

Questions/Discussion: None

Roll call on the motion: 4 yeas. Motion carried.

ORDINANCE NO. 19-2025: AN ORDINANCE LEVYING ASSESSMENTS FOR THE IMPROVEMENT OF STREETS IN THE VILLAGE OF MADISON, OHIO BY SUPPLYING SAME WITH ELECTRIC STREET LIGHTING AND APPURTENANCES THERETO, AND DECLARING AN EMERGENCY. (1st Reading)

Motion for suspension made by Mr. Vest, seconded by Mr. Lee.

Questions/Discussion: None

Roll call on the motion: 4 yeas. Motion carried.

Motion for passage made by Mr. Vest, seconded by Mr. Lee.

Questions/Discussion: None

Roll call on the motion: 4 yeas. Motion carried.

RESOLUTION NO. 7-2025: A RESOLUTION DISAPPROVING THE LAKE COUNTY 9-1-1 PROGRAM FINAL PLAN FOR THE VILLAGE OF MADISON, AND DECLARING AN EMERGENCY. (1st Reading)

Motion for suspension made by Mr. Vest, seconded by Mr. Lee.

Questions/Discussion: None

Roll call on the motion: 4 yeas. Motion carried.

Motion for passage made by Mr. Lee, seconded by Mr. Donaldson.

Questions/Discussion: Chief McIntosh explained that many of the smaller communities have voted not approve this, including Madison Township.

Roll call on the motion: 4 yeas. Motion carried.

RESOLUTION NO. 8-2025: A RESOLUTION CONFIRMING THE APPOINTMENT OF JASON CHAPMAN AS VILLAGE ADMINISTRATOR; AND DECLARING AN EMERGENCY. (1st Reading)

Motion for suspension made by Mr. Vest, seconded by Mr. Lee.

Questions/Discussion: None

Roll call on the motion: 4 yeas. Motion carried.

Motion for passage made by Mr. Lee, seconded by Mr. Donaldson.

Questions/Discussion: None

Roll call on the motion: 4 yeas. Motion carried.

Law Director Szeman swore in Mr. Chapman as the Madison Village Administrator.

Mr. Chapman was congratulated by all. Mayor Britton thanked Council, he expressed his pleasure with how every department in the Village is working and handling their operations.

Mr. Chapman thanked Mayor Britton and Council for this opportunity, he stated he has had a good eighteen (18) years already working for the Village and is looking forward to many years ahead.

PURCHASE ORDERS AND OTHER APPROVAL PERMITTED BY MOTION:

The following purchase orders were brought from the floor:

A purchase order to Clean Management Environmental Group, Inc. in the amount of \$10,000.00 for the decommissioning of the Wastewater Treatment Plant.

Mr. Chapman explained that this company will remove the ferrous chloride from the sewer plant.

Motion for approval made by Mr. Lee, seconded by Mr. Vest.

Questions/Discussion: None

Roll call on the motion: 4 yeas. Motion carried.

A purchase order to B&W Inspection Services in the amount of \$14,000.00 for the professional and technical services for the Operator of Record for decommissioning of the Wastewater Treatment Plant.

Mr. Chapman explained that this amount is for the remainder of July and all of August.

Motion for approval made by Ms. Drown, seconded by Mr. Lee.

Questions/Discussion: None

Roll call on the motion: 4 yeas. Motion carried.

A purchase order to Visa Card Services (purchase on Amazon) in the amount of \$4,152.00 to replace old rusting picnic tables in the Village Square Park.

Motion for approval made by Mr. Donaldson, seconded by Mr. Vest.

Questions/Discussion: None

Roll call on the motion: 4 yeas. Motion carried.

A purchase order to Titan Asphalt & Paving in the amount of \$49,000.00 to resurface parts of Dawn Drive, Michelle Lane and possible parts of W. Parkway.

Motion for approval made by Mr. Vest, seconded by Mr. Drown.

Questions/Discussion: None

Roll call on the motion: 4 yeas. Motion carried.

ADMINISTRATOR'S REPORT:

➤ **Engineer's report –**

- Mr. Haibach reported that the anticipated advertise date for the Appaloosa Paving Project is Friday August 8, 2025. He stated that we will still have plenty of time to get this project completed this year.
- **Fiscal Officer's report –**
Mrs. Crockett reported that she is planning on getting together the budget request packets for the department heads so she can start working on the 2026 budget.
- **Police Chief's report –**
Chief McIntosh provided a brief update in regards to fireworks complaints over the holiday.
In regards to training, Detective Gubanyar attended a one-day training from the Internet Crimes Against Children's Task Force in Stark County.
Next week, Officer Evans will be attending a one-day training on legal updates and patrol tactics.
He reported that they had their onsite audit by OHLEG to review their security and training procedures.
Later in the week, the Ohio Collaborative will be making an on-site visit which will complete their certification process for two of their groups in their overall certification process.
Chief McIntosh reported that the department received a grant from Walmart in the amount of \$1,500.00. This will replace some of the digital cameras that are kept in the cruisers and used for evidence recordings.
In closing, he reported that several of the officers will be attending the funeral of the Lorain Officer that was killed last week.
- **Administrator's report –**
Administrator Chapman reported that things are starting to winddown at the Wastewater Treatment Plant. He anticipates that the project should be completed within two weeks. He thanked the Madison Village Service Department for their work on this project.
He reported that the Concerts in the Park are going well. He stated that last week was the largest 50/50 raffle of the season!
He reported that the Interstate 90 ramps are back open.
The light poles on W. Main Street have been fixed.
In closing, he thanked Mayor Britton and Council for his appointment of Village Administrator.

COMMISSION AND COMMITTEE REPORTS:

Councilman Vest reported that the Planning & Zoning Commission met on July 17, 2025. At that meeting, there was discussion of a possible party center located at 104 W. Main Street. Also, there

was review and discussion of potential Short-Term Rentals in the Historic District. There will be legislation drawn up for the Commission to discuss with the potential of that coming to Council.

FINAL HEARING OF PERSONS BEFORE COUNCIL: None

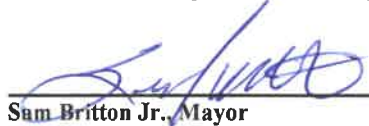
NEW BUSINESS

Bill DeBus/The News Herald – Mr. DeBus had questions regarding Mr. Chapman’s appointment and job details which were addressed by Mayor Britton & Council.

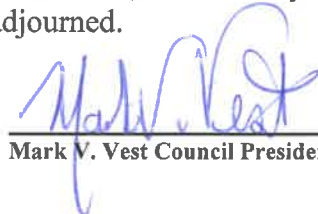
Mayor’s Report: -

ADJOURNMENT

Motion to adjourn at 7:26 pm made by Mr. Donaldson, seconded by Mr. Lee.
Roll call on adjournment, 4 yeas. Meeting adjourned.



Sam Britton Jr., Mayor



Mark V. Vest Council President

8/25/25
DATE

Attested:



Kristie M. Crockett, Fiscal Officer

8/25/25

DATE