

VILLAGE OF MADISON
Regular Council Meeting
August 25, 2025

RECORD OF PROCEEDINGS

Mayor Britton called the meeting to order at 7:10PM.

Mayor Britton invited all in attendance to join in the Pledge of Allegiance to the Flag. Mayor Britton requested that everyone observe a moment of silence. Council Members Mr. Adams, Mr. Donaldson, Ms. Drown, Mr. Lee and Mr. Vest were in attendance. Also in attendance were Administrator Mr. Chapman, Law Director Mr. Szeman, Fiscal Officer Kristie Crockett, Village Engineer Eric Haibach and Chief of Police Troy McIntosh.

PUBLIC HEARING: None

A motion was made by Mr. Donaldson, seconded by Mr. Vest to appoint Mike Evangelista to the Planning & Zoning Commission.

Questions/Discussion: Mayor Britton explained that Mr. Evangelista will be taking over the position that was filled by Mr. Meister. Mr. Meister has stepped down due to health issues. Roll call on the motion: 4 yeas. 1 abstention. Mr. Lee abstained. Motion carried.

MINUTES

Mayor Britton announced minutes to be approved for the Council Meeting held on July 28, 2025. Motion for approval made by Mr. Vest, seconded by Ms. Drown.

Questions/Discussions – None

Roll call on approval, 4 yeas. 1 abstention. Mr. Adams abstained. Motion carried.

FIRST HEARING OF PERSONS BEFORE COUNCIL: None

PAY ORDINANCE

Mayor Britton presented Pay Ordinance No. 2526: \$120,919.02 for payroll and \$162,646.31 for current and upcoming expenses, for a total of \$283,565.33.

Motion for approval made by Mr. Adams, seconded by Ms. Drown.

Questions/Discussions – None

Roll call on approval, 5 yeas. Motion carried.

OLD LEGISLATION:

ORDINANCE NO. 17-2025: AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF MADISON VILLAGE, OHIO, PART SEVEN – PLANNING AND ZONING, SECTION 17.5, APPENDIX A, TO ADJUST THE ZONING CODE FEE SCHEDULE TO REFLECT INCREASES IN ADMINISTRATIVE COSTS. (2nd Reading)

NEW LEGISLATION:

ORDINANCE NO. 20-2025: AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF MADISON VILLAGE, OHIO, PART SEVEN – PLANNING AND ZONING, TO ADD SHORT-TERM RENTALS AS A CONDITIONAL USE IN THE HISTORIC PRESERVATION DISTRICT OVERLAY OF THE B-1, GENERAL BUSINESS, DISTRICT BY AMENDING SECTION 4.3(F) OF ARTICLE 4 TO ADD THIS AS A CONDITIONAL USE AND TO AMEND ARTICLE 13, SECTIONS 13.3, 13.4, 13.5 AND 13.6 RELATED TO, AND PROVIDING SPECIFIC REGULATIONS FOR, THIS USE. (1st Reading)

RESOLUTION NO. 9-2025: A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH THE MADISON LOCAL SCHOOL DISTRICT TO FURNISH A SCHOOL RESOURCE OFFICER TO THE SOUTH ELEMENTARY SCHOOL; AND DECLARING AN EMERGENCY. (1st Reading)

Motion for suspension made by Mr. Vest, seconded by Mr. Donaldson.

Questions/Discussion: None

Roll call on the motion: 5 yeas. Motion carried.

Motion for passage made by Mr. Adams seconded by Ms. Drown.

Questions/Discussion: None

Roll call on the motion: 5 yeas. Motion carried.

RESOLUTION NO. 10-2025: A RESOLUTION APPOINTING THE VILLAGE ADMINISTRATOR JASON CHAPMAN AS THE DESIGNEE OF THE MEMBERS OF COUNCIL FOR PURPOSES OF THE PUBLIC RECORDS LAW. (1st Reading)

Motion for suspension made by Mr. Donaldson, seconded by Mr. Vest.

Questions/Discussion: None

Roll call on the motion: 5 yeas. Motion carried.

Motion for passage made by Mr. Lee, seconded by Mr. Vest.

Questions/Discussion: None

Roll call on the motion: 5 yeas. Motion carried.

RESOLUTION NO. 11-2025: A RESOLUTION CONFIRMING THE APPOINTMENT OF BROOKE DAUGHTERS TO THE POSITION OF FULL TIME PATROL OFFICER; AND DECLARING AN EMERGENCY. (1st Reading)

Motion for suspension made by Mr. Vest, seconded by Mr. Lee.

Questions/Discussion: None

Roll call on the motion: 5 yeas. Motion carried.

Motion for passage made by Mr. Adams, seconded by Mr. Lee.

Questions/Discussion: Chief McIntosh explained that Ms. Daughters was a full-time officer in Middlefield, Ohio. She is currently undergoing her preemployment requirements. He stated that once those come in, she will be sworn in and will be out on the road doing her training. His anticipation date for this is next Wednesday August 3, 2025.

Roll call on the motion: 5 yeas. Motion carried.

PURCHASE ORDERS AND OTHER APPROVAL PERMITTED BY MOTION:

A purchase order to Titan Asphalt & Paving in the amount of \$16,394.00 for asphalt resurfacing for Michelle Lane.

Motion for approval made by Mr. Adams, seconded by Mr. Vest.

Questions/Discussion: None

Roll call on the motion: 5 yeas. Motion carried.

A purchase order to Winter in the amount of \$2,168.76 for replacement stock snow plow cutting edges for plow season.

Motion for approval made by Mr. Lee, seconded by Ms. Drown.

Questions/Discussion: None

Roll call on the motion: 5 yeas. Motion carried.

ADMINISTRATOR'S REPORT:

➤ **Engineer's report –**

Mr. Haibach reported that he is very close to having the paperwork in order for ODNr for the \$49,000.00 reimbursement for the work that was done at Dana's Park and the Wetland's Project.

He reported that the advertising for bids for the Appaloosa Trail Paving Project will be this Friday August 29, 2025.

He reported that in regards to the paving on Michelle Lane, the Village scored really well on the preliminary application to OPWC. He will provide updates as they become available.

➤ **Fiscal Officer's report –**

Mrs. Crockett reported that budget packets went out to the department managers. The deadline for return on the packets is September 12, 2025. Once she gets the information uploaded, she will meet with Mayor Britton to go over the budget. She is anticipating having the preliminary budget presented to Council early this year.

➤ **Police Chief's report –**

Chief McIntosh reported that with school starting, the Officers have been focusing on traffic enforcement in the school zones.

He reported that with the new traffic flow pattern at South Elementary, it has really helped minimize the standing traffic on E. Main Street during drop off and pick up times. He thanked Mr. Chapman and Pat Smith from Madison Local Schools for their help with these issues.

He provided a brief update regarding the audit performed by OHLEG.

He reported that earlier in the day, Statewide Emergency Products picked up the new Durango for the installation of the emergency equipment. They are estimating that the vehicle should be returned in approximately two weeks.

In regards to training, in December the department will be hosting a company called Blue & Gold. They will be providing training for three days to all the departments in the area. Each day will be a separate course covering Emerging Legal Trends, Advanced Traffic Stops and Report Writing. The event will be held at the Madison Holiday Inn Express & Suites.

In return for hosting the event, they provide five free seats for the Village Officers for each course.

➤ **Administrator's report –**

Mr. Chapman reported that he completed the Sunshine Training that was necessary for the Public Records Law.

He announced that this is the last week for the Concerts in the Park. The events have been well attended, the 50/50-dollar amount has been up and there are eight bands booked for the 2026 season.

He stated that the Outdoor Market has been hit or miss this season.

In closing, he reported that the decommissioning of the Waste Water Treatment Plant is almost complete. The representative from the EPA came out for her inspection. She was very impressed by the work that was done. She stated that this was one of the best decommissionings that she has ever seen.

She will take her report to her boss for final approval. Once approved, she will let him know.

He stated that he is waiting for one last invoice to come in from the hazardous waste company that collects the ferrous chloride, however; the current amount for the decommissioning without that bill is \$138,549.00. The amount budgeted for this project was \$550,000.00.

COMMISSION AND COMMITTEE REPORTS:

Councilman Vest reported that at the last Planning & Zoning meeting the Committee approved a Jimmy Johns that will be located at 5 E. Main Street (the old Domino's Pizza building).

He also thanked Council for moving forward with Ordinance No. 20-2025 regarding the modification of the zoning code in regards to Short Term Rentals. A brief discussion took place regarding the enactment of this ordinance.

Councilman Adams reported that at the last Fire District meeting, they reviewed a few policies, the fire bell was placed. He complimented the team for their work on the glass table at Station 2.

FINAL HEARING OF PERSONS BEFORE COUNCIL: None

NEW BUSINESS

Mayor's Report: -

At 7:31 pm, a motion was made by Mr. Adams, seconded by Mr. Lee to adjourn into Executive Session pursuant to Ohio Revised Code Section 121.22 G1 to consider discipline of a Public Employee or Official.

Roll call on the motion: 5 yeas. Motion carried.

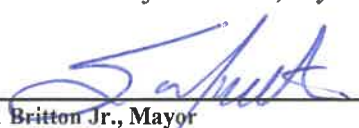
A motion to reconvene to the Council meeting was made by Mr. Donaldson, seconded by Mr. Lee at 8:30 pm. The executive session was conducted pursuant to Ohio Revised Code Section 121.22 G1 to consider discipline of a Public Employee or Official.

Roll call on the motion 5 yeas. Motion carried.

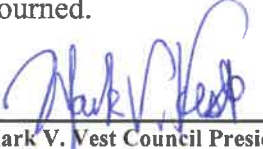
ADJOURNMENT

Motion to adjourn at 8:30 pm made by Mr. Lee, seconded by Mr. Vest.

Roll call on adjournment, 5 yeas. Meeting adjourned.



Sam Britton Jr., Mayor



Mark V. Vest Council President

9/22/25

DATE

Attested:



Kristie M. Crockett, Fiscal Officer

September 22, 2025

DATE