

VILLAGE OF MADISON  
Regular Council Meeting  
February 24, 2025

**RECORD OF PROCEEDINGS**

Council President Mark Vest called the meeting to order at 7:04PM.

Mr. Vest invited all in attendance to join in the Pledge of Allegiance to the Flag. Mr. Vest requested that everyone observe a moment of silence. Council Members Mr. Adams, Mr. Donaldson, Ms. Drown, Mr. Lee and Mr. Vest were in attendance. Also in attendance were Acting Administrator Mr. Jason Chapman, Law Director Mr. Joe Szeman, Fiscal Officer Kristie Crockett, Village Engineer Eric Haibach and Chief of Police Troy McIntosh. Mayor Britton was not in attendance.

**PUBLIC HEARING:** None

**MINUTES**

Council President Mr. Mark Vest announced minutes to be approved for the Council Meeting held on February 10, 2025.

Motion for approval made by Mr. Adams, seconded by Ms. Drown.

Questions/Discussions – None

Roll call on approval, 4 yeas. 1 abstention. Mr. Lee abstained. Motion carried.

**FIRST HEARING OF PERSONS BEFORE COUNCIL:** None

**PAY ORDINANCE**

Pay Ordinance No. 2518 was presented for approval: \$56,295.54 for payroll and \$135,724.27 for current and upcoming expenses, for a total of \$192,019.81.

Motion for approval made by Mr. Lee, seconded by Mr. Adams.

Questions/Discussions – Mrs. Crockett confirmed that there was a voided check which was then reissued. When she went to print the check, the printer pulled from the wrong tray, printing on plain paper.

Roll call on approval, 5 yeas. Motion carried.

**OLD LEGISLATION:**

**ORDINANCE NO. 4-2025: AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF MADISON VILLAGE, OHIO, SECTION 131.05 TO ADJUST PAY GRADE COMPENSATION LEVELS. (2<sup>nd</sup> Reading)**

Mr. Chapman explained that there was miscommunication, he has been working with Chief McIntosh and they adjusted the low pay grade for Table 2, Grade 8 and Grade 9. He provided Council with a corrected pay grade table. He stated that if this legislation should pass, no employee will get a raise due to the passage of the legislation.

**NEW LEGISLATION:**

**ORDINANCE NO. 8-2025: AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO CONTRACTS WITH SPECTRUM VOIP AND GRAYBAR FINANCIAL FOR MONTHLY VOIP SERVICE AND RELATED LEASING OF PHONE EQUIPMENT AND ACCESSORIES FOR A TERM OF SIXTY MONTHS, AND DECLARING AN EMERGENCY.** (1<sup>st</sup> Reading)

Chief McIntosh explained that the Administration as well as the Police Department currently have their phone service through Spectrum VOIP. The five (5) year contract we have with them is due to expire in March 2025.

There will be an additional two (2) phones added in the Police Department.

He explained that the current phones will go back to Spectrum VOIP and replaced with newer phones.

Discussion was held regarding the current pricing versus the new contract pricing.

Motion for suspension made by Mr. Lee, seconded by Mr. Adams.

Questions/Discussion: None

Roll call on the motion: 5 yeas. Motion carried.

Motion for passage made by Mr. Lee, seconded by Mr. Donaldson.

Questions/Discussion: None

Roll call on the motion: 5 yeas. Motion carried.

**RESOLUTION NO. 3-2025: A RESOLUTION OF INTENT TO SELL VILLAGE PERSONAL PROPERTY WHICH IS UNNEEDED, OBSOLETE, OR UNFIT BY INTERNET AUCTION, AND DECLARING AN EMERGENCY.** (1<sup>st</sup> Reading)

Motion for suspension made by Mr. Adams, seconded by Ms. Drown.

Questions/Discussion: None

Roll call on the motion: 5 yeas. Motion carried.

Motion for passage made by Mr. Adams, seconded by Ms. Drown.

Questions/Discussion: None

Roll call on the motion: 5 yeas. Motion carried.

**PURCHASE ORDERS AND OTHER APPROVAL PERMITTED BY MOTION:**

A purchase order to Sabo's Nursery in the amount of \$7,130.00 for new baskets with flowers throughout the Village and flowers to go in the ground baskets.

Motion for approval made by Mr. Adams, seconded by Mr. Lee.

Questions/Discussion: None

Roll call on the motion: 5 yeas. Motion carried.

A purchase order to PowerDMS, Inc. in the amount of \$2,751.59 for renewal of annual subscription for PowerTime Police Scheduling & Employee Management Program.

Chief McIntosh explained that this subscription is a software program used in the Police Department.

Motion for approval made by Mr. Donaldson, seconded by Mr. Lee.

Questions/Discussion: None

Roll call on the motion: 5 yeas. Motion carried.

## **ADMINISTRATOR'S REPORT:**

### ➤ **Engineer's report -**

Mr. Haibach reported that right now his top priority is getting the Waste Water Treatment Plant decommissioned. He stated that he should have some more comprehensive cost(s), involved with the decommissioning, coming in the next week. He will share those before the next meeting.

### ➤ **Fiscal Officer's report –**

Mrs. Crockett reported that 2024 is closed and the financials have been submitted to the State of Ohio. The advertisement for this has been run and the financials are available for inspection.

She stated that every few years, through UAN, the Auditor of State ships a new computer and printer to her. She received that last week; it has been installed and she is now operating on the new equipment. The previous computer she has will be repurposed and given to the Road Department to upgrade their old computer. The printer will be repurposed and put into the main office.

### ➤ **Police Chief's report –**

Chief McIntosh reported that Officer Sheahan was sworn in today and is in his first day of training. He will be with Officer Shultz as his FTO (Field Training Officer) for his first several weeks.

He reported that Officer Ochsner completed a three (3) day school to become a Certified Field Training Officer. The Department now has three (3) FTO's that can work with their trainees.

He reported that he attended a follow up 911 Planning Committee meeting to continue to develop the County's 911 Plan.

In regards to the new cruiser, he stated that all of the equipment has been installed. They are waiting on the graphics to be applied and then it will be on the road.

He stated that he was informed that his LEADS audit for this year will be remote this year, coming up the first part of March.

### ➤ **Administrator's report –**

Mr. Chapman reported that the new bucket truck is in house.

He stated that in regards to the WWTP, the EPA denied the Village from lowering the hours required at the plant from twenty (20) hours a week to ten (10) hours a week.

Mr. Chapman stated that in regards to the Sabo's Nursery purchase order, there are new baskets on this order. These baskets are plastic and will hold water, so he is anticipating that next year not needing to order them again.

In regards to the Concerts in the Park, twelve (12) out of the thirteen (13) bands have been booked. The donations are starting to come in!

**COMMISSION AND COMMITTEE REPORTS:**

Councilman Adams reported that a Fire Board meeting was held on February 19, 2025. At that meeting, a new chase vehicle was purchased for Station 2. They entered into a contract with LexiPol and went over some housekeeping items.

**FINAL HEARING OF PERSONS BEFORE COUNCIL:** None

**NEW BUSINESS**

**Mayor's Report: -**

Councilman Vest asked that we keep Mayor Britton and his wife in our prayers.

**ADJOURNMENT**

Motion to adjourn at 7:25 pm made by Mr. Adams, seconded by Mr. Lee.  
Roll call on adjournment, 5 yeas. Meeting adjourned.

  
\_\_\_\_\_  
Sam Britton Jr., Mayor

  
\_\_\_\_\_  
Mark V. Vest Council President

3/10/2025  
DATE

Attested:

  
\_\_\_\_\_  
Kristie M. Crockett, Fiscal Officer

3-10-2025  
\_\_\_\_\_  
DATE