

# STANDARD INFORMATION REQUEST

*Thank you for your interest in Equipment Leasing Services, LLC. In order for us to evaluate this opportunity, please provide the following information for our initial assessment:*

- 1 | Income Statement, Balance Sheet** - prior 2 years, and current year interim
- 2 | Business Federal Tax Returns** - prior 2 years
- 3 | Personal Federal Tax Returns** - prior 2 years
- 4 | Credit Application** - completed by all individuals with ownership of 25% or greater\*
- 5 | Personal Financial Statement** - completed by all individuals with ownership of 25% or greater\*
- 6 | Equipment Invoices**

\*Note: Personal Financial Statement and Credit Application forms are available on our website at [www.equipls.com](http://www.equipls.com)

Contact us to send the completed documents electronically to our secure website.

## WHAT YOU CAN EXPECT FROM US

- Upon receiving this information, we will evaluate your documentation and provide prompt feedback typically within 2 business days.
- After our initial assessment, the next step is to schedule a conference call with ownership and the ELS team. During the call, we will seek to further understand your business model, financial statements and financial goals.
- After the management call, ELS will decide whether or not to issue a proposal. We can typically provide a term sheet within one day.
- Immediately after receiving a signed term sheet, we will commence the due diligence process. Our process is organized, efficient, and appropriately adjusted for the company and business.
- After the completion of the diligence period, documentation is prepared and finalized. From the moment we receive a signed term sheet, it typically takes 1 week to fund the transaction.

*We know you have many options when considering financing solutions, and we appreciate the opportunity to earn your business. Please do not hesitate to contact us if you have any questions about our company, team, or approach. We look forward to the prospect of becoming your financing partner.*

*Sincerely,*

*The ELS Team*