


SILENCER SHOP ACCOUNT SET UP:

IT IS BEST TO COMPLETE THIS PROCESS ON A DESKTOP OR LAPTOP, AS A KEYBOARD AND A LARGER SCREEN SIZE WILL MAKE IT EASIER TO NAVIGATE.

1/ GO TO [HTTPS://WWW.SILENCERSHOP.COM/](https://www.silencershop.com/) .

2/ ON THE [MAIN PAGE], CLICK ON THE <  > ACCOUNT BUTTON IN THE UPPER RIGHT-HAND CORNER. THIS IS ALSO HOW YOU WILL ACCESS YOUR ACCOUNT IN THE FUTURE.

3/ YOU WILL THEN SEE A [LOGIN] SCREEN. IN THE [WELCOME] WINDOW, AT THE BOTTOM AND TO THE LEFT OF “DON'T HAVE AN ACCOUNT?”, CLICK ON < SIGN UP >.

4/ THE WINDOW TITLE WILL NOW CHANGE TO [CREATE YOUR ACCOUNT]. HERE YOU WILL ENTER YOUR EMAIL ADDRESS, CLICK ON < CONTINUE >, SELECT A PASSWORD, AND CLICK ON < CONTINUE >.

5/ YOU WILL THEN SEE AN [ACCOUNT SETUP] WINDOW, WHERE YOU WILL ENTER YOUR FIRST AND LAST NAME AND PHONE NUMBER, THEN CLICK ON < UPDATE ACCOUNT >.

6/ THE [MAIN PAGE] WILL THEN APPEAR.

7/ CLICK ON THE <  > ACCOUNT BUTTON IN THE UPPER RIGHT HAND CORNER, AND A DROP DOWN MENU WILL APPEAR, THEN SELECT < MY DASHBOARD >, AND YOUR [DASHBOARD] PAGE WILL APPEAR.

8/ CLICK ON < REGISTRATION INFORMATION > IN THE PAGE HEADER, AND YOUR [REGISTRATION INFORMATION] PAGE WILL APPEAR.

9/ FILL IN THE PAGE SECTIONS AS FOLLOWS:

A/ LEAVE THE [REGISTRATION TYPE] AS “UNDECIDED/RESPONSIBLE PERSON” (WE’LL REVIEW THE REGISTRATION OPTIONS IN PERSON).

B/ UNDER [INDIVIDUAL INFORMATION], CLICK < EDIT >, FILL IN THE DATA, AND CLICK < VALIDATE & SAVE >.

C/ UNDER [FINGERPRINT CARD INFORMATION], CLICK < EDIT>, FILL IN THE DATA, AND CLICK < SAVE >. NOTE: YOUR ACTUAL FINGERPRINTS WILL BE TAKEN ON THE KIOSK AT OUR LOCATION ONCE YOUR ACCOUNT IS SET UP.

D/ UNDER REGISTRATION QUESTIONS, CLICK < EDIT >, ANSWER ALL OF THE QUESTIONS, AND CLICK < COMPLETE >.

E/ DO NOT LOG OUT.

>>>> YOUR REGISTRATION STATUS IS NOW 50% COMPLETE, ONLY A PHOTO AND FINGERPRINTS REMAIN <<<<<

>>>> SILENCER SHOP WILL HAVE SENT YOU EMAIL AND TEXT MESSAGES REGARDING YOUR NEW ACCOUNT. THEY WILL SEND YOU A LINK TO DOWNLOAD THE SILENCER SHOP APP (ALSO AVAILABLE ON THE GOOGLE PLAY STORE AND APPLE APP STORE). THEY WILL ALSO SEND YOU A BARCODE FOR USE IN LOGGING INTO OUR KIOSK FOR YOUR FINGERPRINTS. ALL OF THESE TOOLS ARE OPTIONAL. <<<<<

10/ YOU WILL NOW ADD YOUR PHOTO USING ONE OF THE TWO OPTIONS BELOW:

10A/ PREFERRED METHOD - ADDING YOUR PHOTO (USING A PHOTO FILE ON YOUR DESKTOP OR LAPTOP).

A1/ USE THIS METHOD IF YOU ALREADY HAVE A PASSPORT OR SUITABLE PHOTO FILE ON YOUR DEVICE, OR IF YOU WILL TAKE ONE WITH A PHONE OR CAMERA AND UPLOAD IT TO YOUR DEVICE. ENSURE THAT IT COMPLIES WITH THE PHOTO GUIDELINES (SIMILAR TO A PASSPORT PHOTO)

A2/ ON YOUR [REGISTRATION INFORMATION], UNDER THE [CUSTOMER PHOTO] SECTION, CLICK < EDIT >, UPLOAD YOUR PHOTO AS INSTRUCTED, THEN CLICK < SAVE >.

10B/ ADDING YOUR PHOTO (USING THE SILENCER SHOP APP).

B1/ USE THIS METHOD IF YOU ALREADY HAVE A PASSPORT OR SUITABLE PHOTO FILE ON YOUR PHONE, OR IF YOU WILL TAKE ONE WITH YOUR PHONE USING THE APP. ENSURE THAT IT COMPLIES WITH THE PHOTO GUIDELINES (SIMILAR TO A PASSPORT PHOTO)

B2/ LOGOUT OF YOUR ACCOUNT ON YOUR DESKTOP OR LAPTOP.

B3/ LOGIN TO THE APP ON YOUR PHONE USING YOUR ACCOUNT EMAIL AND PASSWORD.

B4/ YOUR SCREEN SHOULD DISPLAY [REGISTRATION INFO] AT THE TOP.

B5/ IN THE MENU ON THE BOTTOM OF THE SCREEN, CLICK ON THE < PHOTO > BUTTON.

B6/ REVIEW THE “PHOTO GUIDELINES” (SIMILAR TO A PASSPORT PHOTO), THEN CLICK ON < TAKE A PHOTO >.

B7/ CLICK < YES > IN THE POP-UP WINDOW TO ACKNOWLEDGE THAT YOU ARE TAKING A PHOTO OF YOURSELF.

B8/ THE NEXT POP-UP WINDOW GIVES YOU THE OPTION OF TAKING A PHOTO USING THE CAMERA ON YOUR PHONE, OR USING A PHOTO ALREADY IN YOUR PHONES PHOTO LIBRARY.

B9/ FOLLOW THE INSTRUCTIONS TO TAKE OR UPLOAD YOUR PHOTO, THEN CLICK < DONE >.

B10/ ONCE COMPLETE, LOGOUT OF THE APP AND CLOSE IT.

B11/ LOG BACK INTO YOUR ACCOUNT ON YOUR ON YOUR DESKTOP OR LAPTOP.

11/ YOU WILL NOW VERIFY YOUR REGISTRATION INFORMATION.

>>>>> YOUR REGISTRATION STATUS IS NOW 75% COMPLETE, ONLY THE FINGERPRINTS REMAIN <<<<<

>>>>> YOUR FINGERPRINTS WILL BE TAKEN ON THE KIOSK AT OUR LOCATION TO COMPLETE YOUR REGISTRATION <<<<<

12/ CONTACT US THAT YOU ARE READY TO COME IN FOR FINGERPRINTING AND TO PROCESS YOUR ORDER.

NOTE: IF YOU HAVE TROUBLE WITH YOUR REGISTRATION, OR IF YOU HAVE ISSUES WITH ADDING YOUR PHOTO, PLEASE LET US KNOW. WE CAN HELP YOU CORRECT ANY ISSUES AND ASSIST WITH YOUR PHOTO UPLOAD AT THE TIME OF YOUR FINGERPRINTING.

NOTE: KEEP AN EYE OUT FOR SILENCER SHOP EMAILS. IF THEY HAVE ANY PROBLEMS WITH YOUR ACCOUNT SET UP, THEY WILL CONTACT YOU TO GET THEM FIXED.

TIPS:

A/ BE SURE TO RECORD YOUR EMAIL AND PASSWORD ON A PIECE OF PAPER AND KEEP THIS IN A FILE. THEY ARE REQUIRED TO PROCESS

YOUR FORM 4, AND TO MAINTAIN YOUR SILENCER SHOP ACCOUNT IN THE FUTURE.

B/ DO NOT SELECT A PREFERRED DEALER, IT IS NOT NECESSARY.

C/ DON'T WORRY TOO MUCH ABOUT CROPPING YOUR PHOTO, AS SILENCER SHOP WILL MAKE ANY REQUIRED ADJUSTMENTS.

D/ DO NOT PLACE ANY SUPPRESSOR ORDERS DIRECTLY WITH SILENCER SHOP USING YOUR ACCOUNT, YOU WILL PLACE YOUR ORDER IN PERSON IN OUR STORE.