

**BOROUGH OF BRADDOCK HILLS
MINUTES
REGULAR COUNCIL MEETING
April 14, 2026**

CALL TO ORDER

Cassandra Schaffer, President of Council, called to order the meeting at 7:02 p.m.

PLEDGE OF ALLEGIANCE

Mr. Evans led the Pledge of Allegiance.

CALLING OF THE ROLL

Council Present: Ms. Schaffer, President; Mr. Evans, Vice President; Ms. Bolton; Ms. Cunic; Ms. Hood; Ms. Lang; Mr. Mohan

Others Present: Mr. Henkel, Mayor; Robert Garvin, Solicitor; Cheryl Sorrentino, Manager; Tyler Mincin, Engineer

1. CALLING FOR APPROVAL OF MINUTES AS POSTED (all ayes vote)

Motion to approve minutes from March 10, 2026 meeting.

All ayes

2. CALLING FOR BIDS

No bids.

3. COMMENTS FROM CITIZENS (6 minutes each)

Glynis Board – Ms. Board discussed interest in adding a building to her property for a business. She stated that she is open to questions and provide information.

Karen Lyons – Ms. Lyons provided updates on Woodland Hills School District. She discussed safety protocols at meetings, upcoming musical performance, and Vex competition. Mr. Mohan stated that there were building issues at Edgewood Elementary school. Ms. Lyons stated that they did have a walk-through of the school and she will make building maintenance aware of the issues.

4. CORRESPONDENCE

Passed out prior to meeting.

5. REPORT OF BOROUGH COMMITTEES

A. FINANCE – CHAIRPERSON BOLTON

- 1) Motion to adopt Resolution 6 of 2026 to be included in the Allegheny County Community Development for Block Grant and Home Investment Partnerships programs for program years 2027, 2028 and 2029

Motion – Ms. Bolton

Seconded – Mr. Evans

Roll Call Vote – Unanimous – Carried

B. PUBLIC SAFETY – CHAIRPERSON SCHAFFER

None.

C. ZONING & ORDINANCES – CHAIRPERSON CUNIC

None.

D. COMMUNITY EVENTS – CHAIRPERSON LANG

Ms. Lang stated that the planning committees of the 80th birthday celebration are still working on the event. They are putting in a lot of effort and she hopes all will be there. They are still looking for volunteers if anyone is interested. She recommended that residents follow the event on Facebook as the history and information is very interesting.

E. HEALTH & SANITATION – CHAIRPERSON HOOD

- 1) Motion to enter into street sweeping agreement with Steel Rivers Council of Governments for the 2026 season at the rate of \$110.00 per hour

Motion – Ms. Hood

Seconded – Mr. Mohan

Roll Call Vote – Unanimous – Carried

- 2) Motion to enter into agreement with EXPEL Nuisance Wildlife Control Services through December 31, 2028 at the rate of \$300 per month

Motion – Ms. Hood

Seconded – Mr. Mohan

Roll Call Vote – Unanimous – Carried

Ms. Hood stated that volunteers and the borough's public works staff will meet at the Community/Senior Center (2794 Columbia Ave, Pittsburgh, PA 15221) at 10 am on Saturday, April 18 to receive gloves, safety vests, garbage bags, and grabber/reacher tools to collect litter along borough streets and beautify the community in celebration of Earth Day. Braddock Hills Clean Up Day is also an event in Allegheny Cleanway's Immaculate Collection program, an effort to redd up the region ahead of the NFL draft in late April. We would love to have you join us on April 18 if you're able to attend.

F. BUILDINGS & BOROUGH PROPERTY –CHAIRPERSON EVANS

No report.

G. PUBLIC WORKS – CHAIRPERSON MOHAN

- 1) Motion to ratify phone vote of April 7, 2026 to hire Stephen Cole for laborer position in the public works department at an hourly rate of \$23.00 and current terms and conditions

Motion – Mr. Mohan

Seconded – Ms. Cunic

Roll Call Vote – Unanimous – Carried

6. REPORT OF BOROUGH OFFICERS

A. MAYOR – KURT HENKEL

Mayor Henkel read EMS report and police calls for the month of March.

B. SOLICITOR – ROBERT GARVIN

No report.

C. ENGINEER – TYLER MINCIN

Mr. Mincin read engineer's report for month of March (see attached).

7. REPORT OF COUNCIL OF GOVERNMENTS: DELGATE EVANS

Mr. Evans stated that they discussed blight properties.

8. REPORT OF ALLEGHENY LEAGUE OF MUNICIPALITIES: DELEGATE SCHAFFER

Ms. Schaffer stated that they held their annual Spring Conference. She asked Ms. Cunic to share her experience. Ms. Cunic stated that she attended to get information and it was helpful for her role as a council member.

9. REPORT OF SWISSVALE-BRADDOCK HILLS REGIONAL POLICE

Ms. Schaffer stated that they appointed David Zacchia as Interim Police Chief and the search is still active. She spoke about the passing of Sergeant John Corrado. She stated that they continue working on their contract and hiring of part-time officers. She reminded everyone that the alternate meeting locations each month. May's meeting will be held at their current Swissvale location.

10. UNFINISHED BUSINESS

No report.

11. NEW BUSINESS

No report.

12. CALLING FOR APPROVAL OF TREASURER'S REPORT AS POSTED

(all ayes vote)

Motion to approve the treasurer's report.

All ayes

13. CALLING FOR APPROVAL TO PAY ALL BILLS AS POSTED IN THE LIST OF BILLS

Motion – Ms. Cunic

Seconded – Mr. Evans

Roll Call Vote – Unanimous – Carried

14. ADJOURNMENT OF THE MEETING TO THE CALL OF THE CHAIR

Ms. Schaffer adjourned the meeting at 7:29 p.m.

Engineer's Report
Braddock Hills Borough Regular Monthly Meeting
April 14th, 2026

GEDTF/CDBG GRANT

- A) GEDTF project for demolition of playground, installation of new enclosed playground near walking track, removal, and replacement of Borough sign. Project cost for resolution was estimated at \$156,480.00.
- Remaining park improvements (sign, ADA parking, removal of existing equipment, etc.) did not receive any bids. Received approval from the SRCOG to proceed with completing remaining work through different contractors.
 - Received quote from OES, a member of OMNIA, for the purchase and installation of a lighted Borough sign in the amount of \$38,842.00.
 - Construction began March 9th, 2026 with D'Arrigo Landscaping and Nicholas Electric installing conduit and running electrical to the sign. Construction was completed March 13th.
 - Final connections were made by OES on March 24th.
- B) CDBG project for milling and paving of Park Ave and Newton Road. Project cost for resolution was estimated at \$248,958.00.
- Received CDBG award in the amount of \$248,958.00.
 - EADS put together technical specs and bid proposal to begin bidding process.
 - Project is out to bid with an on site pre-bid meeting scheduled April 16th, 2026.
 - Bid opening will take place April 23rd, 2026.

LSA GRANT

- A) LSA project for milling and paving of Park Avenue, 4th Street, and Ardmore Manor Road. Project cost for resolution was estimated at \$248,666.00.
- Received LSA grant award in the amount of \$200,000.00.
 - EADS put together technical specs and bid proposal to begin bidding process.
 - Project is out to bid with an on site pre-bid meeting scheduled April 16th, 2026.
 - Bid opening will take place May 7th, 2026.
- B) Submitted LSA grant application for Indiana Avenue. Project cost for resolution was estimated at \$413,214.00.

MS4/STORMWATER

- A) Finalizing design for stream bank restoration project to comply with MS4 permit. Project will require a joint permit.
- Pre-application meeting took place on March 19th, 2025.
 - Exploring additional siltation impairment solutions as part of PADEP's Municipal Separate Storm Sewer System (MS4) Pollution Reduction Plan (PRP) compliance.
 - Project cost for resolution is estimated at \$100,000.00.
 - EADS to apply for the Watershed Restoration and Protection Program Grant for construction.

3RWW/ALCOSAN/DEP

- A) EADS will attend the 3RWW meeting April 23rd, 2026.
- All engineer's meeting for M-47 has been put on hold for the time being.
- B) Consent Order Agreements
- No new items.

BLIGHT REMEDIATION GRANT

- A) Applied for blight remediation grant for 995 Garfield Avenue and 518 Park Avenue.
 - a. Received \$30,000 for the demolition of both properties.
 - b. EADS submitted technical specs and a bid proposal to Steel Rivers COG to begin bidding process.
 - c. Bid opening took place April 14th, 2026. Steel Rivers COG received only one bid and has decided to readvertise and hold another bid opening.

MISCELLANEOUS

- A) Borough Building Project
 - a. EADS conducted a walk-through of the borough building and noted issues and repairs that are needed.
 - b. Applied for GEDTF and CDBG grants totaling \$1,000,000.00 for the construction of a new borough building.
 - c. Applied for blight remediation grant for the demolition of the existing borough building. Project cost for resolution was estimated at \$250,000.00.
- B) 1050 Brinton Road Site Development Project
 - a. Attended meeting discussing the potential project on August 21st, 2025.
 - b. Received preliminary site plans for review December 4th, 2025.
 - c. Issued a review letter of the conditional use application on January 13th, 2026.
 - d. EADS is waiting to receive final plan drawings for review.
- C) EADS conducted field investigation with public works of stormwater basin issues and salt shed wall on April 2nd, 2026.
- D) EADS to apply for Greenways, Trails, and Recreation Grant to complete ADA parking and sidewalk for the park, include benches and a pavilion, and repairs to the walking track.

Respectfully submitted,
The EADS Group, Inc. (NORTH HUNTINGDON)

Tyler J. Mincin

By: Tyler J. Mincin
Engineering Designer

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