

BOROUGH OF BRADDOCK HILLS
MINUTES
REGULAR COUNCIL MEETING
June 16, 2026

CALL TO ORDER

Cassandra Schaffer, President of Council, called to order the meeting at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mr. Evans led the Pledge of Allegiance.

CALLING OF THE ROLL

Council Present: Ms. Schaffer, President; Mr. Evans, Vice President; Ms. Bolton; Ms. Cunic; Ms. Hood; Mr. Mohan

Others Present: Mr. Henkel, Mayor; Robert Garvin, Solicitor; Cheryl Sorrentino, Manager; Tyler Mincin, Engineer

1. CALLING FOR APPROVAL OF MINUTES AS POSTED (all ayes vote)

Motion to approve minutes from May 12, 2026 meeting.

All ayes

2. CALLING FOR BIDS

No bids.

3. COMMENTS FROM CITIZENS (6 minutes each)

Sean Skelley – Mr. Skelley asked Council if they had any discussions regarding AI Data Centers. Ms. Schaffer responded that they are working to be proactive and have had discussions about it.

Mr. Skelley asked if the Borough was ready for the additional traffic resulting from the parkway closure. Ms. Schaffer stated that she will discuss the matter with the police chief.

Mary Ann Brown – Ms. Brown thanked everyone for the work put into the 80th anniversary event. She asked if they thought about sending out thank you cards/notes and include pictures from the event. She discussed communications and need for a committee. Also, she inquired about what the future council would look like and the website. She commented on the ad in the playbill for the Woodland Hills Performing Arts performance. She inquired about a planning committee. She discussed the Swissvale event and advertisement, and assistance from other boroughs or residents.

DeWitt Walton – Allegheny County Councilman Walton offered congratulations on reorganization. He discussed the following:

- He will provide updates to the CDBG grants and dates for openings
- Tax assessment hearings will be held July 29 at 6:00 p.m. at Wilkinsburg Borough Building. This is an opportunity to hear legislation proposed and voice your concerns. Attendees must sign up no less than 24 hours prior.
- Chief Executive submitted a proposal for paid parental leave allowing leave up to 18 weeks. He added there is no exemptions for employers, especially small business owners. He stated that comments regarding this proposal can be submitted to Allegheny County Executive Council offices or to his office at dewitt.walton@alleghenycounty.us

4. CORRESPONDENCE

Passed out prior to meeting.

5. REPORT OF BOROUGH COMMITTEES

A. FINANCE

No report.

B. PUBLIC SAFETY – CHAIRPERSON SCHAFFER

Ms. Schaffer provided updates from Swissvale-Braddock Hills Regional Police Department. The contract has been finalized and they secured a contract for part-time officers. They are currently testing for full-time officers and continue interviews for chief position. They have narrowed down their search and anticipate an offer made by mid-July.

C. ZONING & ORDINANCES – CHAIRPERSON CUNIC

Ms. Cunic stated there is a zoning hearing to be held on July 8.

D. COMMUNITY EVENTS – CHAIRPERSON LANG

Ms. Cunic commented that the turnout for the 80th birthday event was fabulous and thanked all the volunteers that helped make it a success.

She stated that the historical display will remain open certain days at the Community Center. T

E. HEALTH & SANITATION – CHAIRPERSON HOOD

Ms. Hood provided updates on the Safe Streets meeting. Mayor DeMarco from Forest Hills attended the meeting to discuss working together. She attended the 2026 Active Collaborates with WalkWorks. It was very informative and she discussed the draft application for the proposal.

The next Safe Streets meeting will be July 6 at 7:00 p.m. and they are held the first Monday of each month.

F. BUILDINGS & BOROUGH PROPERTY –CHAIRPERSON EVANS

No report.

G. PUBLIC WORKS – CHAIRPERSON MOHAN

1) Motion to advertise vacant position for public works department

Motion – Mr. Mohan

Seconded – Mr. Evans

Roll Call Vote – Unanimous – Carried

6. REPORT OF BOROUGH OFFICERS

A. MAYOR – KURT HENKEL

Mayor Henkel read fire calls for the month of May. Interim Chief Zacchia read the police report for the month of May.

B. SOLICITOR – ROBERT GARVIN

No report.

C. ENGINEER – TYLER MINCIN

Mr. Mincin read engineer's report for month of May (see attached).

7. REPORT OF COUNCIL OF GOVERNMENTS: DELGATE EVANS

Mr. Evans stated that they discussed blight and vacant properties and how to get the properties back on the tax roll.

8. REPORT OF ALLEGHENY LEAGUE OF MUNICIPALITIES: DELEGATE SCHAFFER

Ms. Schaffer stated that she attended the meeting at Brentwood Civic Center. They discussed the AI Data Centers legislation, municipal legislation changes regarding vape shops and games of skill, and Golden Girls bill. The next meeting is scheduled September 10.

9. REPORT OF SWISSVALE-BRADDOCK HILLS REGIONAL POLICE

Ms. Schaffer provided updates as her committee report.

10. UNFINISHED BUSINESS

No report.

11. NEW BUSINESS

Motion to amend the agenda to include the motion to appoint James Ponzetti as public works foreman with a wage increase to an hourly rate of \$24.50 with a probationary period of ninety days.

Motion – Ms. Cunic

Seconded – Mr. Mohan

Roll Call Vote – Unanimous – Carried

Motion to appoint James Ponzetti as public works foreman with a wage increase to an hourly rate of \$24.50 with a probationary period of ninety days.

Motion – Mr. Mohan

Seconded – Ms. Cunic

Roll Call Vote – Unanimous – Carried

12. CALLING FOR APPROVAL OF TREASURER'S REPORT AS POSTED

(all ayes vote)

Motion to approve the treasurer's report.

All ayes

13. CALLING FOR APPROVAL TO PAY ALL BILLS AS POSTED IN THE LIST OF BILLS

Motion – Mr. Mohan

Seconded – Ms. Cunic

Roll Call Vote – Unanimous – Carried

14. ADJOURNMENT OF THE MEETING TO THE CALL OF THE CHAIR

Ms. Schaffer adjourned the meeting at 7:33 p.m.

Engineer's Report
Braddock Hills Borough Regular Monthly Meeting
June 16th, 2026

GEDTF/CDBG GRANT

- A) CDBG project for milling and paving of Park Ave and Newton Road. Project cost for resolution was estimated at \$248,958.00.
- a. Received CDBG award in the amount of \$248,958.00.
 - b. Bid opening was April 23rd, 2026.
 - i. The apparent low bidder was A. Liberoni, Inc., in the amount of \$151,739.12. EADS sent letter of recommendation to Borough Council.
 - c. Preconstruction meeting was held on June 4th, 2026.
 - d. A Liberoni, Inc. received a notice to proceed to commence work with an effective date of June 9th, 2026.

LSA GRANT

- A) LSA project for milling and paving of Park Avenue, 4th Street, and Ardmore Manor Road. Project cost for resolution was estimated at \$248,666.00.
- a. Received LSA grant award in the amount of \$200,000.00.
 - b. Bid opening was May 7th, 2026.
 - i. The apparent low bidder was A. Liberoni, Inc., with a Base Bid amount of \$107,778.78 and a Base Bid Plus Add Alternate amount of \$116,362.50. EADS sent letter of recommendation to Borough Council.
 - c. Preconstruction meeting was held on June 4th, 2026.
 - d. A Liberoni, Inc. received a notice to proceed to commence work with an effective date of June 8th, 2026.
- B) Submitted LSA grant application for Indiana Avenue. Project cost for resolution was estimated at \$413,214.00.

GTRP GRANT

- A) GTRP project for construction of ADA parking and pathway to playground, installation of new pavilion, picnic tables, benches, and repairs to the walking track. Project cost for resolution was estimated at \$108,000.00.
- a. EADS put together application and submittal documents for the Steel Rivers Council of Governments to submit a grant application for construction.

MS4/STORMWATER

- A) Finalizing design for stream restoration project to comply with MS4 permit. Project will require a joint permit.
- a. Pre-application meeting took place on March 19th, 2025.
 - b. Exploring additional siltation impairment solutions as part of PADEP's Municipal Separate Storm Sewer System (MS4) Pollution Reduction Plan (PRP) compliance.
 - c. Project cost for resolution was estimated at \$102,000.00.
 - d. EADS applied for the Watershed Restoration and Protection Program Grant for construction.

3RWW/ALCOSAN/DEP

- A) EADS will attend the 3RWW meeting June 25th, 2026.
- a. All engineer's meeting for M-47 has been put on hold for the time being.
- B) Consent Order Agreements
- a. No new items.

BLIGHT REMEDIATION GRANT

- A) Applied for blight remediation grant for 995 Garfield Avenue and 518 Park Avenue. Total project cost for resolution was estimated at \$40,000.00.
- a. Received \$30,000 for the demolition of both properties.
 - b. Bid opening was May 12th, 2026.
 - i. The apparent low bidder was Minniefield Demolition Services, LLC, in the amount of \$30,000.00. EADS sent letter of recommendation to Borough Council.
 - c. Preconstruction meeting was held on June 4th, 2026.
 - d. Minniefield Demolition Services, LLC received a notice to proceed to commence work with an effective date of July 1st, 2026.

MISCELLANEOUS

- A) Borough Building Project
- a. Applied for GEDTF and CDBG grants totaling \$1,000,000.00 for the construction of a new borough building.
 - b. Applied for blight remediation grant for the demolition of the existing borough building. Project cost for resolution was estimated at \$250,000.00.
 - c. EADS conducted structural investigation of borough building on April 24th, 2026. Noted minor structural deficiencies. Entire building in need of brick repointing. Water infiltration is prevalent throughout which could lead to more significant structural failure in the future.
 - d. EADS joined walkthrough on April 28th, 2026 of vacant church building at 1600 Brinton Rd as possible relocation of borough offices. EADS noted minor water damage and the need for new HVAC unit. Only structural issue noted was rear balcony.
- B) 1050 Brinton Road Site Development Project
- a. EADS received final plan drawings for review on April 28th, 2026. Plans were mailed to Allegheny County Economic Development Planning Division for advisory review.
 - b. Received advisory review comments from ACED on June 1st, 2026. EADS to submit ACED comments along with EADS review comments to project owner.
 - c. EADS investigated a sanitary lateral break on April 16th, 2026 that has been repaired by the owner.
- C) EADS conducted field investigation with public works of stormwater basin issues and salt shed wall on April 2nd, 2026. EADS to provide estimate of concrete block wall for salt shed.
- D) EADS investigated ground seep at 420 Jackson Street on May 4th, 2026.
- a. Water seepage needs to be tested by Wilkesburg Penn Joint Water Authority in case of utility line break.

Respectfully submitted,
The EADS Group, Inc. (NORTH HUNTINGDON)

Tyler J. Mincin

By: Tyler J. Mincin
Engineering Designer

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