

BOROUGH OF BRADDOCK HILLS
MINUTES
REGULAR COUNCIL MEETING
May 12, 2026

CALL TO ORDER

Cassandra Schaffer, President of Council, called to order the meeting at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mr. Evans led the Pledge of Allegiance.

CALLING OF THE ROLL

Council Present: Ms. Schaffer, President; Mr. Evans, Vice President; Ms. Bolton; Ms. Cunic; Ms. Hood; Ms. Lang; Mr. Mohan

Others Present: Mr. Henkel, Mayor; Robert Garvin, Solicitor; Cheryl Sorrentino, Manager; Tyler Mincin, Engineer

1. CALLING FOR APPROVAL OF MINUTES AS POSTED (all ayes vote)

Motion to approve minutes from April 14, 2026 meeting.

All ayes

2. CALLING FOR BIDS

All bids have been passed out prior to meeting to be approved during regular meeting

3. COMMENTS FROM CITIZENS (6 minutes each)

Glynis Board – Ms. Board stated that she submitted more information to the Borough Manager. She is open to discuss plans with council regarding plans for her property.

Gail Markis – Ms. Markis discussed property issues she is experiencing since a water main break over a year ago. She provided a picture and provided details regarding the hillside and tree that are becoming increasingly hazardous.

Ms. Schaffer stated the Borough would look into the matter.

4. CORRESPONDENCE

Passed out prior to meeting.

5. REPORT OF BOROUGH COMMITTEES

A. FINANCE – CHAIRPERSON BOLTON

No report.

B. PUBLIC SAFETY – CHAIRPERSON SCHAFFER

Ms. Schaffer introduced the interim police chief, David Zacchia. Chief Zacchia provided the police report for month of April and provided updates.

1) Motion to adopt Resolution 7 of 2026 adopting the Allegheny County 2026 Hazard Mitigation Plan as the official hazard mitigation plan of Braddock Hills Borough

Motion -- Ms. Schaffer

Seconded – Mr. Mohan

Roll Call Vote – Unanimous – Carried

C. ZONING & ORDINANCES – CHAIRPERSON CUNIC

Ms. Cunic commented that residents need to check ordinances prior to projects and become more aware.

D. COMMUNITY EVENTS – CHAIRPERSON LANG

Ms. Lang provided updates to the 80th Birthday event including the parade and festival. She noted that they are still looking for volunteers to assist with the planning and festival.

She announced that there will be a historical display at the Community Center. It will be open after the Memorial Day service.

She announced that this year's community yard sale will be held on Saturday, June 13. There is no sign-up and all residents are encouraged to set up their items to sale in their yards or garages that day. June 14 will be the rain date if necessary.

E. HEALTH & SANITATION – CHAIRPERSON HOOD

Ms. Hood provided information as Braddock Hills is in the process of applying for the Justin R. Lehman Community Capacity-Building Pre-Planning Assistance Program Preparing for the Development of Active Transportation Plans offered through WalkWorks, a collaboration between the PA Department of Health and the PA Downtown Center. The program will help Braddock Hills develop an active transportation plan (ATP). ATPs involve studies of existing transportation infrastructure and identifies improvements that can be made to make it safer for pedestrians, bus riders, cyclists, wheelchair users, school kids, and drivers. Most of our surrounding communities already have ATPs (Swissvale, Forest Hills, Rankin, Braddock, Turtle Creek, Wilkins Township, etc.). The ultimate goal is to improve the community's health by making active transportation like walking, cycling, and wheelchair use viable, safe options.

Ms. Hood thanked James Ponzetti, Stephen Cole and Cheryl Sorrentino for their assistance with the annual Clean-up Day. She thanked all the volunteers and commended their efforts.

F. BUILDINGS & BOROUGH PROPERTY –CHAIRPERSON EVANS

1) Motion to adopt Resolution 8 of 2026 to apply to the Greenways, Trails and Recreation Program grant in the amount of \$91,800 for improvements to the playground and walking track area including a pavilion, park benches, picnic tables and handicap accessibility

Motion – Mr. Evans

Seconded – Mr. Mohan

Roll Call Vote – Unanimous – Carried

2) Motion to adopt Resolution 9 of 2026 to apply for the Watershed Restoration Protection Program grant in the amount of \$102,000 for the design & construction of stream restoration project along Wilkins Avenue

Motion – Mr. Evans

Seconded – Ms. Cunic

Roll Call Vote – Unanimous – Carried

G. PUBLIC WORKS – CHAIRPERSON MOHAN

1) Motion to accept bid from A. Liberoni in the amount of \$151,739.12 for the paving project to include a section of Park Avenue and Newton Street paid by the Community Development Block Grant

Motion – Mr. Mohan

Seconded – Mr. Evans

Roll Call Vote – Unanimous – Carried

2) Motion to accept bid from A. Liberoni in the amount of \$116,362.50 for the paving project of sections of Park Avenue and Ardmore Manor Drive, and 4th Street to be paid by the Local Share Assessment Grant

Motion – Mr. Mohan

Seconded – Ms. Cunic

Roll Call Vote – Unanimous – Carried

6. REPORT OF BOROUGH OFFICERS

A. MAYOR – KURT HENKEL

Mayor Henkel read EMS report and fire calls for the month of April.

B. SOLICITOR – ROBERT GARVIN

Mr. Garvin asked Council for two additional motions to be added to tonight's meeting:

1) Motion to amend the agenda to accept the bid from Minniefield Demolition Services, LLC

Motion – Ms. Hood

Seconded – Ms. Cunic

Roll Call Vote – Unanimous – Carried

2) Motion to accept bid amount of \$30,000 from Minniefield Demolition Services, LL for the demolition of 518 Park Avenue and 995 Garfield Avenue to be paid by grant money through Allegheny County Economic Development

Motion – Ms. Cunic

Seconded – Mr. Evans

Roll Call Vote – Unanimous – Carried

C. ENGINEER – TYLER MINCIN

Mr. Mincin read engineer's report for month of April (see attached).

7. REPORT OF COUNCIL OF GOVERNMENTS: DELGATE EVANS

Mr. Evans stated that they discussed the issues with street sweeping this year. Also, the COG is currently searching for a new location for their offices.

8. REPORT OF ALLEGHENY LEAGUE OF MUNICIPALITIES: DELEGATE SCHAFFER

Ms. Schaffer stated that the next meeting will be held in early June.

9. REPORT OF SWISSVALE-BRADDOCK HILLS REGIONAL POLICE

Ms. Schaffer stated the commission met yesterday and approved the Civil Service Rules and Regulations. They are currently working on the chief search and reviewing applicants. Also, the commission is interested in providing assistance with the 80th celebration.

10. UNFINISHED BUSINESS

No report.

11. NEW BUSINESS

No report.

12. CALLING FOR APPROVAL OF TREASURER'S REPORT AS POSTED

(all ayes vote)

Motion to approve the treasurer's report.

All ayes

13. CALLING FOR APPROVAL TO PAY ALL BILLS AS POSTED IN THE LIST OF BILLS

Motion – Ms. Cunic

Seconded – Ms. Hood

Roll Call Vote – Unanimous – Carried

14. ADJOURNMENT OF THE MEETING TO THE CALL OF THE CHAIR

Ms. Schaffer adjourned the meeting at 7:38 p.m.

Engineer's Report
Braddock Hills Borough Regular Monthly Meeting
June 16th, 2026

GEDTF/CDBG GRANT

- A) CDBG project for milling and paving of Park Ave and Newton Road. Project cost for resolution was estimated at \$248,958.00.
- a. Received CDBG award in the amount of \$248,958.00.
 - b. Bid opening was April 23rd, 2026.
 - i. The apparent low bidder was A. Liberoni, Inc., in the amount of \$151,739.12. EADS sent letter of recommendation to Borough Council.
 - c. Preconstruction meeting was held on June 4th, 2026.
 - d. A Liberoni, Inc. received a notice to proceed to commence work with an effective date of June 9th, 2026.

LSA GRANT

- A) LSA project for milling and paving of Park Avenue, 4th Street, and Ardmore Manor Road. Project cost for resolution was estimated at \$248,666.00.
- a. Received LSA grant award in the amount of \$200,000.00.
 - b. Bid opening was May 7th, 2026.
 - i. The apparent low bidder was A. Liberoni, Inc., with a Base Bid amount of \$107,778.78 and a Base Bid Plus Add Alternate amount of \$116,362.50. EADS sent letter of recommendation to Borough Council.
 - c. Preconstruction meeting was held on June 4th, 2026.
 - d. A Liberoni, Inc. received a notice to proceed to commence work with an effective date of June 8th, 2026.
- B) Submitted LSA grant application for Indiana Avenue. Project cost for resolution was estimated at \$413,214.00.

GTRP GRANT

- A) GTRP project for construction of ADA parking and pathway to playground, installation of new pavilion, picnic tables, benches, and repairs to the walking track. Project cost for resolution was estimated at \$108,000.00.
- a. EADS put together application and submittal documents for the Steel Rivers Council of Governments to submit a grant application for construction.

MS4/STORMWATER

- A) Finalizing design for stream restoration project to comply with MS4 permit. Project will require a joint permit.
- a. Pre-application meeting took place on March 19th, 2025.
 - b. Exploring additional siltation impairment solutions as part of PADEP's Municipal Separate Storm Sewer System (MS4) Pollution Reduction Plan (PRP) compliance.
 - c. Project cost for resolution was estimated at \$102,000.00.
 - d. EADS applied for the Watershed Restoration and Protection Program Grant for construction.

3RWW/ALCOSAN/DEP

- A) EADS will attend the 3RWW meeting June 25th, 2026.
- a. All engineer's meeting for M-47 has been put on hold for the time being.
- B) Consent Order Agreements
- a. No new items.

BLIGHT REMEDIATION GRANT

- A) Applied for blight remediation grant for 995 Garfield Avenue and 518 Park Avenue. Total project cost for resolution was estimated at \$40,000.00.
- a. Received \$30,000 for the demolition of both properties.
 - b. Bid opening was May 12th, 2026.
 - i. The apparent low bidder was Minniefield Demolition Services, LLC, in the amount of \$30,000.00. EADS sent letter of recommendation to Borough Council.
 - c. Preconstruction meeting was held on June 4th, 2026.
 - d. Minniefield Demolition Services, LLC received a notice to proceed to commence work with an effective date of July 1st, 2026.

MISCELLANEOUS

- A) Borough Building Project
- a. Applied for GEDTF and CDBG grants totaling \$1,000,000.00 for the construction of a new borough building.
 - b. Applied for blight remediation grant for the demolition of the existing borough building. Project cost for resolution was estimated at \$250,000.00.
 - c. EADS conducted structural investigation of borough building on April 24th, 2026. Noted minor structural deficiencies. Entire building in need of brick repointing. Water infiltration is prevalent throughout which could lead to more significant structural failure in the future.
 - d. EADS joined walkthrough on April 28th, 2026 of vacant church building at 1600 Brinton Rd as possible relocation of borough offices. EADS noted minor water damage and the need for new HVAC unit. Only structural issue noted was rear balcony.
- B) 1050 Brinton Road Site Development Project
- a. EADS received final plan drawings for review on April 28th, 2026. Plans were mailed to Allegheny County Economic Development Planning Division for advisory review.
 - b. Received advisory review comments from ACED on June 1st, 2026. EADS to submit ACED comments along with EADS review comments to project owner.
 - c. EADS investigated a sanitary lateral break on April 16th, 2026 that has been repaired by the owner.
- C) EADS conducted field investigation with public works of stormwater basin issues and salt shed wall on April 2nd, 2026. EADS to provide estimate of concrete block wall for salt shed.
- D) EADS investigated ground seep at 420 Jackson Street on May 4th, 2026.
- a. Water seepage needs to be tested by Wilkesburg Penn Joint Water Authority in case of utility line break.

Respectfully submitted,
The EADS Group, Inc. (NORTH HUNTINGDON)

Tyler J. Mincin

By: Tyler J. Mincin
Engineering Designer

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