

**BOROUGH OF BRADDOCK HILLS
MINUTES
REGULAR COUNCIL MEETING
November 11, 2025**

CALL TO ORDER

Thomas Evans, President of Council, called to order the regularly scheduled council meeting at 7:01 p.m.

PLEDGE OF ALLEGIANCE

Mr. Evans led the Pledge of Allegiance.

CALLING OF THE ROLL

Council Present: Mr. Evans, President; Ms. Bolton; Ms. Schaffer; Ms. Lang

Others Present: Mr. Brown, Jr., Mayor; Robert Garvin, Solicitor; Cheryl Sorrentino, Manager; Tyler Mincin, Engineer

1. CALLING FOR APPROVAL OF MINUTES AS POSTED (all ayes vote)

Motion to approve minutes from October 14, 2025 meeting made by Ms. Bolton.
All ayes

2. CALLING FOR BIDS

No bids.

3. COMMENTS FROM CITIZENS (6 minutes each)

Angie Hood – Ms. Hood asked for updates on speed bumps. Ms. Sorrentino stated that they would be installed in Spring 2026.

Jackie Cunic – Ms. Cunic requested more information for Resolution 7 of 2025. She discussed coyotes and wildlife control that will remove them. Ms. Sorrentino and council explained the resolution. Ms. Sorrentino responded on coyote removal service.

Bruce Lavrinc – Mr. Lavrinc questioned grant applications.

Mary Ann Brown – Ms. Brown discussed lack of communications, election day, and renovations to Senior Center.

4. CORRESPONDENCE

Passed out prior to meeting.

5. REPORT OF BOROUGH COMMITTEES

A. FINANCE – CHAIRPERSON BOLTON

- 1) Motion to advertise the availability of the 2026 budgets.
Motion – Ms. Bolton
Seconded – Ms. Schaffer
Roll Call Vote – Unanimous – Carried

B. PUBLIC SAFETY

Ms. Schaffer provided update on police regionalization. She stated that the organizational meeting elected officers, chief of department, contract negotiations, uniform and equipment designs, and grants.

C. ZONING & ORDINANCES – CHAIRPERSON KVORJAK

No report.

D. COMMUNITY EVENTS – CHAIRPERSON SCHAFFER

Ms. Schaffer announced the holiday party will be held on Saturday, December 13 at 7:00 p.m. It will be held at the Senior Center on Columbia Avenue. There will be a visit from Santa, activities, raffle and refreshments.

Ms. Lang thanked everyone for the successful rummage sale fundraiser.

E. HEALTH & SANITATION – CHAIRPERSON LANG

- 1) Motion to adopt Resolution 7 of 2025 increasing refuse service collection amount to \$66.00 quarterly to be billed by Jordan Tax Service
Motion – Ms. Lang
Seconded – Ms. Schaffer
Roll Call Vote – Unanimous – Carried
- 2) Motion to notify the Wilkinsburg-Penn Joint Water Authority to pass on the 7% rate increase by Alcosan onto customers in Braddock Hills Borough
Motion – Ms. Lang
Seconded – Ms. Bolton
Roll Call Vote – Unanimous – Carried

F. BUILDINGS & BOROUGH PROPERTY – CHAIRPERSON EVANS

No report.

G. PUBLIC WORKS – CHAIRPERSON MOHAN

- 1) Motion to adopt Resolution 8 of 2025 to submit a Local Share Account grant application for the base repair, milling and paving of Indiana Avenue
Motion – Ms. Schaffer
Seconded – Ms. Bolton
Roll Call Vote – Unanimous – Carried

6. REPORT OF BOROUGH OFFICERS

A. MAYOR – JOHN BROWN

Mayor Brown thanked North Braddock Fire Department for their escort during Halloween.

- Attended organizational meeting of Swissvale-Braddock Hills Regional Police Department
- Attended Propel School after school program
- Attended Woodland Hills EMS board meeting
- Attended Steel Rivers Council of Governments meeting and tour of PA American Water plant

B. SOLICITOR – ROBERT GARVIN

No report.

C. ENGINEER – TYLER MINCIN

Mr. Mincin read engineer's report for month of October (see attached).

7. REPORT OF COUNCIL OF GOVERNMENTS: CHAIRPERSON EVANS

Mr. Evans attended the meeting and tour of PA American Water plant.

8. REPORT OF ALLEGHENY LEAGUE OF MUNICIPALITIES: DELEGATE SCHAFFER

Ms. Schaffer stated that their holiday meeting will be held December 11.

9. UNFINISHED BUSINESS

No report.

10. NEW BUSINESS

No report.

11. CALLING FOR APPROVAL OF TREASURER'S REPORT AS POSTED
(all ayes vote)

Motion to approve the treasurer's report by Ms. Schaffer.
All ayes

12. CALLING FOR APPROVAL TO PAY ALL BILLS AS POSTED IN THE LIST OF BILLS

Motion – Ms. Bolton
Seconded – Ms. Lang
Roll Call Vote – Unanimous – Carried

13. ADJOURNMENT OF THE MEETING TO THE CALL OF THE CHAIR
Mr. Evans adjourned the meeting at 7:41 p.m.

Engineer's Report

Braddock Hills Borough Regular Monthly Meeting
November 11th, 2025

GEDTF/CDBG GRANT

A) GEDTF project for demolition of playground, installation of new enclosed playground near walking track, removal, and replacement of Borough sign. Project cost for resolution is estimated at \$156,480.00.

- Remaining park improvements (sign, ADA parking, removal of existing equipment, etc.) did not receive any bids. Received approval from the SRCOG to proceed with completing remaining work through different contractors.
- Received quote from OES, a member of OMNIA, for the purchase and installation of a lighted Borough sign in the amount of \$38,842.00.
- Sign delivered to the borough and installed by OES.
- Reaching out to contractors to complete trenching work for the electrical conduit.

B) CDBG project for milling and paving of Park Ave and Newton Road. Project cost for resolution is estimated at \$248,958.00.

- Received CDBG award in the amount of \$248,958.00.
- EADS to put together specs and bid proposal upon receiving grant contract.

LSA GRANT

A) Submitted revised LSA grant application for Park Avenue, 4th Street, and Ardmore Manor Road.

B) Planning to submit LSA grant application for Indiana Avenue. Project cost for resolution is estimated at \$300,000.00.

MS4/STORMWATER

A) Finalizing design for stream bank restoration project to comply with MS4 permit. Project will require a joint permit.

- Pre-application meeting took place on March 19th, 2025.
- Exploring additional siltation impairment solutions as part of MS4 PRP compliance.
- Project cost for resolution is estimated at \$100,000.00. EADS exploring grant options.

B) ARPA Stormwater Project

- Low bidder was Verardi Landscapes LLC in the amount of \$81,077.
- EADS submitted a notice to proceed to commence work with an effective date of July 8, 2025.
- A walkthrough was held on October 27th and EADS submitted another punchlist to the contractor.
- The contractor is working on the punchlist items and upon completion, EADS will conduct a final walkthrough.

3RWW/ALCOSAN/DEP

A) Attended 3RWW conference November 5th and 6th, 2025.

- All engineer's meeting for M-47 has been put on hold for the time being.

B) Consent Order Agreements

- Communicated with David Montz from 3RWW regarding Braddock Hills compliance with the Phase II COA.

BLIGHT REMEDIATION GRANT

A) Applied for blight remediation grant for 995 Garfield Avenue and 518 Park Avenue.

- Received \$30,000 for the demolition of both properties.
- EADS to put together specs and bid proposal.

MISCELLANEOUS

- A) WPJWA appears to not be taking responsibility for any issues on Indiana Avenue due to their water main break.
 - a. Letter was sent from Bob Garvin to WPJWA noting that legal action may occur regarding the damages.
 - b. Packet with cost estimate, project location, and photos were sent to the Borough for review and discussion regarding road issues.
- B) County ARPA Grant
 - a. Received grant in the amount of \$70,000. Received funds regarding the new public works roof and renovations to the senior center.
 - b. Bid opening was August 6th, 2025.
 - c. Low bidder was Quality Services Incorporated in the amount of \$35,159.46.
 - d. EADS submitted a notice to proceed to commence work with an effective date of September 12th, 2025.
 - e. A final walkthrough was held on October 28th and construction was deemed complete.
 - f. EADS requests approval of contractor's final payment application in the amount of \$6,052.90.
- C) Borough Building Project
 - a. EADS conducted a walk-through of the borough building and noted issues and repairs that are needed.
 - b. Applied for GEDTF and CDBG grants totaling \$1,000,000.00 for the construction of a new borough building.
 - c. Applied for blight remediation grant for the demolition of the existing borough building. Project cost for resolution is estimated at \$250,000.00.
- D) 1060 Brinton Road Site Development Project
 - a. Attended meeting discussing the potential project on August 21st, 2025.
 - b. Waiting to receive preliminary site plans for review.
- E) Investigated potential sinkhole at intersection of 4th Street and Ridge Road.
 - a. The sinkhole was excavated and repaired.
- F) Will apply for Greenways, Trails, and Recreation Grant in the spring to complete ADA parking and sidewalk for the park and include benches and a pavilion.
 - a. EADS to explore options for including a retaining wall to add additional parking spaces along Brinton Road and reduce maintenance burden of hillside.
- G) Exploring the possibility of constructing a solar farm and park trails and looking into relevant grants.

Respectfully submitted,

The EADS Group, Inc. (NORTH HUNTINGDON)



Tyler J. Mincin

By: Tyler J. Mincin
Engineering Designer

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