

BOROUGH OF BRADDOCK HILLS
MINUTES
REGULAR COUNCIL MEETING
October 14, 2025

CALL TO ORDER

Thomas Evans, President of Council, called to order the regularly scheduled council meeting at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mr. Evans led the Pledge of Allegiance.

CALLING OF THE ROLL

Council Present: Mr. Evans, President; Ms. Bolton; Ms. Schaffer; Mr. Mohan

Others Present: Mr. Brown, Jr., Mayor; Robert Garvin, Solicitor; Cheryl Sorrentino, Manager; Tyler Mincin, Engineer

1. CALLING FOR APPROVAL OF MINUTES AS POSTED (all ayes vote)

Motion to approve minutes from September 9, 2025 meeting made by Ms. Bolton.

All ayes

2. CALLING FOR BIDS

No bids.

3. COMMENTS FROM CITIZENS (6 minutes each)

Mary Pat McDermott – Ms. McDermott asked about the conditional use hearing that will be advertised for 1060 Brinton Road. Mr. Mohan explained the possible plans to be submitted.

Ms. McDermott asked about the demolition of 1300 Brinton Road. Ms. Sorrentino explained that the current condition of the building will be very costly to repair, so we are looking into a new building.

Mike Belmont (Woodland Hills School Board) – Mr. Belmont introduced the new superintendent, Joe Maluchnik. Mr. Maluchnik spoke to council and residents about his position at Woodland Hill School District. He discussed his experience, provided priorities and successes of the school district.

Daniel Turner – Mr. Turner stated that there is a problem with speeding on his street. Mr. Evans responded that they will look into it.

Jackie Cunic – Ms. Cunic stated that she has issues with responses after complaints are addressed. Mr. Evans stated that they will work on it.
Ms. Cunic provided information about coyotes and how to deal with them. She stated that the PA Game Commission provided her information and a contact. The PA Game Warden can handle them on private property, but it would cost residents for this service. Ms. Sorrentino said that she would include this information with the next newsletter.

4. CORRESPONDENCE

Passed out prior to meeting.

5. REPORT OF BOROUGH COMMITTEES

A. FINANCE – CHAIRPERSON BOLTON

1) Motion to approve the 2026 Minimum Municipal Obligation for the police pension plan in the amount of \$2,717 or until the regionalized police department is established.

Motion – Ms. Bolton

Seconded – Ms. Schaffer

Roll Call Vote – Unanimous – Carried

B. PUBLIC SAFETY

No report.

C. ZONING & ORDINANCES – CHAIRPERSON KVORJAK

1) Motion to advertise Conditional Use hearing for the property located at 1060 Brinton Road.

Motion – Ms. Schaffer

Seconded – Ms. Bolton

Roll Call Vote – Unanimous – Carried

D. COMMUNITY EVENTS – CHAIRPERSON SCHAFFER

Ms. Schaffer announced trick or treat will be held on Friday, October 31 from 6:00 to 8:00 p.m.

Annual holiday party will be held on Saturday, December 13 at 7:00 p.m.

Next meeting for 80th Birthday event is Thursday, October 16 at 7:00 p.m.

The meeting will be held at the Borough Building.

E. HEALTH & SANITATION – CHAIRPERSON LANG

1) Motion to adopt Resolution 6 of 2025 to submit a grant application to Allegheny County Economic Development in the amount of \$250,000 for the demolition of 1300 Brinton Road

Motion – Ms. Schaffer

Seconded – Mr. Mohan

Roll Call Vote – Unanimous – Carried

F. BUILDINGS & BOROUGH PROPERTY –CHAIRPERSON EVANS

No report.

G. PUBLIC WORKS – CHAIRPERSON MOHAN

1) Motion to ratify the phone vote of September 16, 2025 to accept the change order from Quality Services in the amount of \$3,570.00 for the repairs of the windows' exterior lintels of the Senior Center.

Motion – Mr. Mohan

Seconded – Ms. Schaffer

Roll Call Vote – Unanimous – Carried

2) Motion to ratify the phone vote of September 18, 2025 to accept the quote from Nicholas Electric in the amount of \$4,260.00 for the electrical work for the installation of the new Borough sign.

Motion – Mr. Mohan

Seconded – Ms. Bolton

Roll Call Vote – Unanimous – Carried

3) Motion to hire Anthony Luster as laborer of Public Works department as per the current terms and conditions

Motion – Mr. Mohan

Seconded – Ms. Bolton

Roll Call Vote – Unanimous – Carried

6. REPORT OF BOROUGH OFFICERS

A. MAYOR – JOHN BROWN

DeWitt Walton (Allegheny County Executive Council) announced that there is no tax increase for Allegheny County. They are currently working on the 2026 budget.

Mayor Brown read the police, and EMS reports for the month of September 2025.

- Attended Tri-COG Land Bank meeting
- Attended Forest Hills Council meeting
- Attended Allegheny County Mayors Association meeting
- Attended Mayor's Charitable Fund
- Attended Western PA School for the Deaf Commitment to Community
- Attended Connect session
- Attended Steel Rivers Council of Governments meeting with Mr. Evans
- Attended Woodland Hills EMS board meeting
- Received plaque from U. S. Steel as thank you for support of Nippon deal
- Discussed health issues and election

B. SOLICITOR – ROBERT GARVIN

No report.

C. ENGINEER – TYLER MINCIN

Mr. Mincin read engineer's report for month of September (see attached).

7. REPORT OF COUNCIL OF GOVERNMENTS: CHAIRPERSON EVANS

Mr. Evans attended conference held at Penn State University with Executive Director, An Lewis. He was impressed by Ms. Lewis' experience. He reviewed the discussions held about police and fire funding.

8. REPORT OF ALLEGHENY LEAGUE OF MUNICIPALITIES: DELEGATE SCHAFFER

The next meeting will be held on November 6. She stated that if anyone has issues they want addressed, please let her know.

Also, their holiday meeting will be held December 11.

9. UNFINISHED BUSINESS

No report.

10. NEW BUSINESS

No report.

11. CALLING FOR APPROVAL OF TREASURER'S REPORT AS POSTED

(all ayes vote)

Motion to approve the treasurer's report by Ms. Schaffer.

All ayes

**12. CALLING FOR APPROVAL TO PAY ALL BILLS AS POSTED IN THE LIST
OF BILLS**

Motion – Ms. Bolton

Seconded – Mr. Mohan

Roll Call Vote – Unanimous – Carried

13. ADJOURNMENT OF THE MEETING TO THE CALL OF THE CHAIR

Mr. Evans adjourned the meeting at 7:46 p.m.

Engineer's Report

Braddock Hills Borough Regular Monthly Meeting
October 14th, 2025

GEDTF/CDBG GRANT

- A) GEDTF project for demolition of playground, installation of new enclosed playground near walking track, removal, and replacement of Borough sign. Project cost for resolution is estimated at \$156,480.00.
 - a. Remaining park improvements (sign, ADA parking, removal of existing equipment, etc.) did not receive any bids. Received approval from the SRCOG to proceed with completing remaining work through different contractors.
 - b. Received quote from OES, a member of OMNIA, for the purchase and installation of a lighted Borough sign in the amount of \$38,842.00.
 - c. OES completed the procurement packet and submitted to the SRCOG.
 - d. Attended preconstruction meeting with OES and held a site meeting with Nicholas Electric regarding the installation of the new borough sign.
 - e. Sign delivered to the borough and to be installed by OES.
 - f. Reaching out to contractors to complete trenching work for the electrical conduit.
- B) CDBG project for milling and paving of Park Ave and Newton Road. Project cost for resolution is estimated at \$248,958.00.
 - a. Received CDBG award in the amount of \$248,958.00.
 - b. EADS to put together specs and bid proposal upon receiving grant contract.

LSA GRANT

- A) Submitted revised LSA grant application for Park Avenue, 4th Street, and Ardmore Manor Road.
- B) Planning to submit LSA grant application for Indiana Avenue.

MS4/STORMWATER

- A) Finalizing design for stream bank restoration project to comply with MS4 permit. Project will require a joint permit.
 - a. Pre-application meeting took place on March 19th, 2025.
 - b. Exploring additional siltation impairment solutions as part of MS4 PRP compliance.
 - c. Project cost for resolution is estimated at \$100,000.00. EADS exploring grant options.
- B) ARPA Stormwater Project
 - a. Low bidder was Verardi Landscapes LLC in the amount of \$81,077.
 - b. EADS submitted a notice to proceed to commence work with an effective date of July 8, 2025.
 - c. Contractor is working to complete remaining contract items, as well as punchlist items submitted by EADS.
 - d. Upon completion, EADS will conduct a final walkthrough.
- C) MS4 Annual Report
 - a. Submitted MS4 annual report to DEP on September 30th, 2025.

3RWW/ALCOSAN/DEP

- A) Attended 3RWW meeting October 09th, 2025.
 - a. All engineer's meeting for M-47 has been put on hold for the time being.
- B) Consent Order Agreements
 - a. Communicated with David Montz from 3RWW regarding Braddock Hills compliance with the Phase II COA.

BLIGHT REMEDIATION GRANT

- A) Applied for blight remediation grant for 995 Garfield Avenue and 518 Park Avenue.
- Received \$30,000 for the demolition of both properties.
 - EADS to put together specs and bid proposal.

MISCELLANEOUS

- A) WPJWA appears to not be taking responsibility for any issues on Indiana Avenue due to their water main break.
- Letter was sent from Bob Garvin to WPJWA noting that legal action may occur regarding the damages.
 - Packet with cost estimate, project location, and photos were sent to the Borough for review and discussion regarding road issues.
- B) County ARPA Grant
- Received grant in the amount of \$70,000. Received funds regarding the new public works roof and renovations to the senior center.
 - Bid opening was August 6th, 2025.
 - Low bidder was Quality Services Incorporated in the amount of \$35,159.46.
 - EADS submitted a notice to proceed to commence work with an effective date of September 12th, 2025.
 - EADS requests approval of change order for the repair of seven (7) lintels that are part of the Senior Center. Repairs included: cleaning, grinding, prime and paint of all seven lintels; caulking lintels at brick; and touch up pointing at corners for a total of \$3,570.00.
 - EADS requests approval of contractor's payment application in the amount of \$6,052.90.
- C) Borough Building Project
- EADS conducted a walk-through of the borough building and noted issues and repairs that are needed.
 - Applied for GEDTF and CDBG grants totaling \$1,000,000.00 for the construction of a new borough building.
- C) Working on blight remediation grant for the demolition of the existing borough building. Project cost for resolution is estimated at \$250,000.00.
- D) 1050 Brinton Road Site Development Project
- Attended meeting discussing the potential project on August 21st, 2025.
 - Waiting to receive preliminary site plans for review.
- E) Reviewed and approved a street opening permit for gas utility repair at 744 Indiana Ave.
- F) Investigated potential sinkhole at 2774 Columbia Avenue.
- G) Investigated potential sinkhole at intersection of 4th Street and Ridge Road.
- H) Will apply for Greenways, Trails, and Recreation Grant in the spring to complete ADA parking and sidewalk for the park and include benches and a pavilion.
- EADS to explore options for including a retaining wall to add additional parking spaces along Brinton Road and reduce maintenance burden of hillside.

Respectfully submitted,

The EADS Group, Inc. (NORTH HUNTINGDON)

Tyler J. Mincin

By: Tyler J. Mincin
Engineering Designer

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